

**HORSEHEADS CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION STUDY**  
**TIMELINE AND CHARGE**

August 13, 2012	BOE had a thorough discussion about long-term planning and development at their summer retreat
September 11, 2012	BOE Planning and Development Sub-Committee drafted Timeline and Charge
September 17, 2012	BOE Finance Sub-Committee reviewed draft of Timeline and Charge
September 27, 2012	BOE reviewed draft of Timeline and Charge
October 2, 2012	BOE Planning and Development Sub-Committee reviewed draft of Timeline and Charge one more time
October 15, 2012	BOE Finance Sub-Committee reviewed draft of Timeline and Charge one more time
October 25, 2012	BOE action on Timeline and Charge
November 29, 2012	<p>BOE action on hiring two advisors to conduct a joint study to examine the following:</p> <ul style="list-style-type: none"> <li>• Optimal programs and services for students</li> <li>• Facility capacity</li> <li>• Facility utilization</li> <li>• Optimal number of schools</li> <li>• Grade configuration</li> <li>• Partnership School Model</li> <li>• Improve effectiveness and efficiency of district</li> </ul> <p>--Hunt Engineers, Architects, and Land Surveyors, Inc., \$35,000* est. cost for the first two years of the study</p> <p>*If any type of capital construction work takes place as a result of this Study, the cost of the study will receive approx. 80% state building aid.</p> <p>--Dr. Paul Seversky, Educational Program Advisor, \$35,000** est. cost for the first two years of the study</p> <p>**Dr. Seversky's work will receive approx. 75% state aid through BOCES</p>
July 2013	Both advisors present a joint study report to the BOE with all the possible options for facility capacity/utilization and grade configuration
August 2013	BOE discusses report at its retreat and monthly business meeting

September 26, 2013	Board of Education approves the creation of a 72-Member Community Focus Group to meet on October 26, 2013.
October 24, 2013	Board of Education approves a revised timeline and charge and the 72-Member Community Focus Group roster.
October 26, 2013	72-Member Community Focus Group meets with Dr. Seversky and Mr. Robbins.
November 18, 2013	37-Member Strategic Plan Implementation Team reviews Community Focus Group's work, and volunteers will be requested to serve on a task force (Advisory Committee, Policy 7810).
November 21, 2013	Board of Education reviews 72-Member Community Focus Group's work.
<del>December 19, 2013</del> March 27, 2014	Board of Education votes to narrow the 16 options <del>to less than six options</del> and approves a task force (Advisory Committee, Policy 7810) roster.
<del>January-March, 2014</del> Apr. 2014-Mar. 2015	A task force (Advisory Committee, Policy 7810) made up of volunteers from the 37-Member Strategic Plan Implementation Team <del>and others as per Policy 7810, to</del> fully develop the educational impact statement of the narrowed options and present to the Board of Education.
April- June, <del>2014</del> 2015	Community input sessions are held, publish educational impact statement, and hold a public hearing as per Policy 7810.
<del>June 26, 2014</del> June 2015	The Board of Education selects/votes on a scenario.
October-Dec. <del>2014</del> 2015	Capital project vote for the community if capital construction is required.
September <del>2015-19</del> 2016-20	Any facilities and grade configuration changes take effect

Please Note:

The Board of Education reserves the right to adjust the timeline and charge throughout the above process due to changing economic conditions, changes in state requirements/mandates, discussion with other school districts (i.e. additional shared services, consolidation, merger, etc.), and any other unforeseen circumstances.

10/17/12

Approved by BOE: Oct. 25, 2012

Revised and Approved by the BOE: Oct. 24, 2013; \_\_\_\_\_