

HCSD Board Members:

Brian Lynch, President; Pam Stollo, Vice-President;
 Rose Apgar; Karen Boulas; Mark Brinthaupt; Warren Conklin;
 James Jacobus; Doug Johnson; David Sadler; and Student Rep.
 Austin Smith and Alternate Paige DeRichie

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
 Judy Christiansen, Human Resources, Dir.
 Kim Williams, Student Servs. Director
 Virginia Abrunzo, Elem. Ed. Director
 Jay Hillman, Secondary Ed. Director
 Jane St. Amour-Bradley, School Business Executive

HORSEHEADS CENTRAL SCHOOL DISTRICT REGULAR BOARD OF EDUCATION BUSINESS MEETING

APRIL 23, 2014

6:00 P.M.

INTERMEDIATE SCHOOL CAFETERIA

AGENDA

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

BRIAN LYNCH, PRESIDENT

2. MINUTES (Business Mtg., March 27, 2014, and Community Budget Mtg., April 10, 2014)

BOARD ACTION

3. BOARD PRESIDENT'S REMARKS AND AGENDA CHANGES (if any)

BRIAN LYNCH

4. QUESTIONS AND COMMENTS

**COMMUNICATION FROM
 THE AUDIENCE**

5. AWARDS, HONORS, AND RECOGNITION

**BOE, SUPT., AND/OR
 DISTRICT ADMINS.**

6. PRESENTATIONS

6.1 INTERMEDIATE SCHOOL PTO UPDATE

JESS CASEY

6.2 INTERMEDIATE SCHOOL PRESENTATION:
 "INTERMEDIATE SCHOOL CINEMAS PRESENT--
 A NIGHT AT THE MOVIES"

MICHAEL BOSTWICK,
 PRINCIPAL, AND
 INTERMEDIATE SCHOOL
 STAFF AND STUDENTS

7. REPORT FROM SUPERINTENDENT

RALPH MARINO, JR.
 INFORMATION ONLY
 BOARD ACTION

7.1 UPDATE ON DISTRICT INITIATIVES

7.2 HORSEHEADS MARCHING BAND TRIP TO
 WALT DISNEY WORLD, SPRING BREAK 2015

BOARD ACTION

7.3 HORSEHEADS HIGH SCHOOL JUNIOR CLASS
 TRIP TO HERSHEY, PA, MAY 31, 2104

7.4 RESOLUTION APPROVING SUPTS'. ATTENDANCE
 AT THE NYSCOSS RETREAT (JUNE 30-JULY 1)

BOARD ACTION

7.5 RESOLUTION APPROVING SUPTS'. ATTENDANCE
 AT THE AASA GOVERNING BOARD MEETING
 (JULY 8-10, 2014)

BOARD ACTION

8. REPORT FROM PRESIDENT	BRIAN LYNCH
8.1 BOARD SUMMER RETREAT DATE (AUG. 25, 2014)	BOARD ACTION
8.2 CHANGE IN BOARD'S ORGANIZATIONAL MEETING DATE—FROM JULY 1, 2104, TO JULY 2, 2014	BOARD ACTION
8.3 RESOLUTION APPROVING THE <u>REVISED</u> FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION STUDY TASK FORCE (ADVISORY COMMITTEE, POLICY 7810) ROSTER	BOARD ACTION
8.4 ELMIRA HEIGHTS/HORSEHEADS CONSOLIDATION FEASIBILITY STUDY RFP (Request for Proposal)	BOARD ACTION
8.5 RESOLUTION IDENTIFYING THE ELMIRA HEIGHTS/HORSEHEADS JOINT SCHOOL DISTRICT FEASIBILITY STUDY AS A TYPE II ACTION UNDER 6 NYCRR, PART 617.5, NOT SUBJECT TO SEQRA REVIEW	BOARD ACTION
8.6 RESOLUTION CASTING ONE BALLOT FOR EACH OF THREE (3) VACANCIES TO BE FILLED BY NOMINATED CANDIDATES TO SERVE ON THE SCHUYLER=STEUBEN-CHEMUNG-TIOGA-ALLEGANY BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES)	BOARD ACTION
8.7 RESOLUTION APPROVING THE 2014-15 SCHUYLER-STEUBEN-CHEMUNG-TIOGA-ALLEGANY BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) ADMINISTRATIVE BUDGET AS PROPOSED	BOARD ACTION
9. REPORT FROM DIRECTOR OF ELEMENTARY ED.	VIRGINIA ABRUNZO
10. REPORT FROM DIRECTOR OF SECONDARY ED.	JAY HILLMAN
11. REPORT FROM SCHOOL BUSINESS EXECUTIVE	JANE BRADLEY
11.1 DISPOSAL OF DISTRICT PROPERTY	BOARD ACTION
11.2 INCREASE IN APPROPRIATIONS (CS PTO)	BOARD ACTION
11.3 INCREASE IN APPROPRIATIONS (GR PTO)	BOARD ACTION
11.4 INCREASE IN APPROPRIATIONS (GR PTO)	BOARD ACTION
11.5 INCREASE IN APPROPRIATIONS (GR PTO)	BOARD ACTION
11.6 INCREASE IN APPROPRIATIONS (BF PTO)	BOARD ACTION
11.7 INCREASE IN APPROPRIATIONS (BF PTO)	BOARD ACTION
11.8 INSURANCE SERVICES RFP VENDOR RECOMMENDATION	BOARD ACTION
11.9 GRANT FROM NYSEDA FOR CLEAN AIR SCHOOL BUS PROGRAM	BOARD ACTION
11.10 2014-15 GST BOCES FINAL SERVICE REQUEST	BOARD ACTION
11.11 APPOINTMENTS FOR THE 2014-15 SCHOOL BUDGET VOTE	BOARD ACTION
11.12 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
11.13 CLAIMS AUDITOR REPORT—MARCH 2014	BOARD ACTION
11.14 ATHLETICS EXTRACLASSROOM TREASURER'S REPORT—MARCH 2014	BOARD ACTION
11.15 BUDGET TRANSFERS REPORT—MARCH 2014	BOARD ACTION

11.16	REVENUE & EXPENSE REPORTS—MARCH 2014	BOARD ACTION
11.17	FINAL ADOPTION OF PROPOSED 2014-15 HORSEHEADS CENTRAL SCHOOL DISTRICT BUDGET	BOARD ACTION
11.18	PROPOSED 2014-15 PROPERTY TAX REPORT CARD	BOARD ACTION
12.	REPORT FROM HUMAN RESOURCE DIRECTOR	JUDY CHRISTIANSEN
12.1	HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
12.2	PHYSICAL THERAPY CLINICAL INTERNSHIP CONTRACT WITH DAEMEN COLLEGE	BOARD ACTION
13.	REPORT FROM DIRECTOR OF STUDENT SERVICES	KIM WILLIAMS
14.	REPORT FROM STUDENT REPRESENTATIVE TO THE BOARD	AUSTIN SMITH
15.	REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE	WARREN CONKLIN
16.	REPORT FROM THE AUDIT SUB-COMMITTEE	PAM STROLLO
17.	REPORT FROM THE FINANCE SUB-COMMITTEE	JIM JACOBUS
17.1	MINUTES FROM APRIL 7, 2014, MEETING	INFORMATION ONLY
18.	REPORT FROM THE HUMAN RESOURCES SUB- COMMITTEE	MARK BRINTHAUPT
18.1	MINUTES FROM APRIL 9, 2014, MEETING	INFORMATION ONLY
19.	REPORT FROM THE CURRICULUM & ASSESSMENT SUB-COMMITTEE	WARREN CONKLIN
20.	REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE	PAM STROLLO
20.1	MINUTES FROM APRIL 9, 2014, MEETING	INFORMATION ONLY
21.	REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE	DOUG JOHNSON
21.1	MINUTES FROM APRIL 9, 2014, MEETING	INFORMATION ONLY
21.2	PROPOSED CHANGES TO POLICY 5500-- STUDENT RECORDS	BOARD ACTION
21.3	PROPOSED CHANGES TO POLICY 6100-- ANNUAL BUDGET	BOARD ACTION
21.4	PROPOSED CHANGES TO POLICY 6110-- BUDGET PLANNING	BOARD ACTION
21.5	PROPOSED CHANGE TO POLICY 6112-- DETERMINATION OF BUDGET PRIORITIES	BOARD ACTION
21.6	PROPOSED CHANGES TO POLICY 6120— BUDGET HEARING	BOARD ACTION

22. REPORT FROM THE VISITATON COMMITTEE

22.1 BOE TOUR/VISIT OF THE INTERMEDIATE SCHOOL
ON APRIL 9, 2014

ROSE APGAR
INFORMATION ONLY

23. QUESTIONS/COMMENTS FROM BOARD MEMBERS

24. MOTION TO ADJOURN TO EXECUTIVE SESSION

24.1 CSE/CPSE/504 RECOMMENDATIONS

24.2 SUPERINTENDENT'S EVALUATION DISCUSSION

25. RECONVENE TO PUBLIC SESSION

26. ADJOURNMENT

UPCOMING 2013-14 BOARD MEETINGS:

Budget Public Hearing, May 8, 6 p.m., Multi-Media Cntr.
Business Mtg., May 29, 6 p.m., Multi-Media Cntr.
Business Mtg., June 26, 6 p.m., Multi-Media Cntr.

UPCOMING 2013-14 BOARDSUB- COMMITTEE MEETINGS:

Athletic & Extra Curr., May 12, 4 p.m., Supts'. Office
Audit (no mtg. scheduled at this time)
Curriculum & Assessment, May 1, 4 p.m., Ed. Support
Finance, May 19, 5 p.m., Supts.' Office
Human Resources, May 14, 3:30 p.m., Supts'. Office
Planning & Development, May 7, 7:30 a.m., Supts'. Office
Policy, May 14, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2013-2014 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2013 -2014 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year Three targets by September 30, 2013
 - Establishment of Year Four Targets by September 30, 2013
 - Report to the full Board of Education by committee representatives by January 31, 2014
 - Final Report on Year Four progress to the Board of Education by June 30, 2014

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 10/31/13, 1/31/14, and 4/30/14
 - Develop a voter approved 2014-2015 budget that maintains quality programming, while being fiscally responsible to the community
 - Successfully negotiate 12 employee contracts that are fair and equitable to all stakeholders
- Long Range Planning
 - Establish task force to identify opportunities to improve the District organizational structure, operation, and enhance capability/capacity
 - Identify additional shared service alternatives and explore consolidation opportunities with neighboring districts

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2013
- 100% Participation in BOE Annual Mini-Retreat in January 2014
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session
 - Assess progress in December 2013

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel