

HORSEHEADS CENTRAL SCHOOL DISTRICT 2015-16 BUDGET DEVELOPMENT CALENDAR	
July 1 – August 30, 2014	Administrators/Supervisors review previous year’s budget and programs
July 2, 2014	BOE Organizational Meeting
August 11, 2014	BOE Special Business Meeting (Action on Tax Warrant)
August 28, 2014	BOE Meeting
September 1 – October 31, 2014	Administrators/Supervisors analyze building enrollments and project budget needs (3-year spending history)
September 25, 2014	BOE Meeting
October 23, 2014	BOE Meeting
November 1 – December 19, 2014	Administrators/Supervisors audit contractual, supplies, equipment
November 14, 2014	Administrators/Supervisors receive Budget Prep Packet for respective buildings or departments
November 20, 2014	BOE Meeting
December 12, 2014	Staff/Teacher budgets to Administrators/Supervisors
December 18, 2014	BOE Meeting
December 19, 2014	Building/Department Budgets to Business Office
January 29, 2015	BOE Meeting
February 5, 2015	Community Budget Meeting #1: Erin Town Hall
February 26, 2015	BOE Meeting
March 5, 2015	Community Budget Meeting #2: Big Flats Community Center
March 26, 2015	BOE Meeting
April 9, 2015	Community Budget Meeting #3: Broad Street School Cafeteria

April 22, 2015	BOE Meeting (Action of BOCES Budget and Board Members AND action on the final adoption of the 2015-16 District Budget)
May 8, 2015	Public Hearing on the Budget
May 19, 2015	Budget Vote (High School, Big Flats, Ridge Road)
May 28, 2015	BOE Meeting
June 25, 2015	BOE Meeting