

DRAFT

**Horseheads Central School District
Business Meeting of the Board of Education
Multi-Media Center, High School(South Wing)
June 26, 2014**

Present: Apgar, Boulas, Brinhaupt, Conklin, Jacobus, Johnson, Lynch, Sadler, Strollo

Also Present: Abrunzo, Bailey, Bradley, Marino, McDonough, Patterson, Scaptura, Williams

Absent:

Call to Order: Board President Brian Lynch stated the Business Meeting was called to order earlier this evening at 5:00 PM at the start of the Special Board of Education Meeting.

Minutes

Moved by Brinhaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of May 29, 2014 and Joint Elmira Heights/Horseheads Meeting on June 9, 2014 as amended.

Ayes	Noes	Abstained	Absent
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Apgar			
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Boulas			
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Brinhaupt			
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Conklin			
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Jacobus			
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Johnson			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to the last meeting of the school year. Brian stated that we will have all of our current Board members returning next week at the Organizational Meeting on July 2nd. Brian reviewed the procedures for the Questions and Comments Section and reminded the Public to state their full name before commenting.

Agenda Changes

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations, the Employment History of four particular people, review Collective Negotiations and the Board of Education's Self-Evaluations.

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Board President Brian Lynch recognized and thanked Departing Student Representatives—Austin Smith and Alternate Paige DeRichie for serving on the Board this year. Brian stated that unfortunately due to a schedule conflict neither representative was able to attend tonight's meeting, so their certificates will be mailed to them. Brian stated that the Board has really enjoyed having them on the Board and hearing their updates from the High School. Brian thanked them for volunteering their time and stated they did a tremendous job serving on the Board and wished them well upon their graduation from High School

Cont'd

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Fifty-four percent of the Class of 2014 earned an academic average of 85% or better and were honored at the Senior Honor Assembly on June 4th. Ralph stated this is very impressive.
- The top 5% of the graduating class was honored at the Mark Twain Scholars Dinner on June 18th at Elmira College. They are Zoe Bottcher, Ashley Cagir, Benjamin Coble, Benjamin Farr, Colleen Feltner, Jeffrey Hansen, Chloe Johnson, Morgan Kline, Abigail Nelson, Benjamin Morse, Emma Stillings, Julie Thomas, Joseph Vrooman, Carrie Wang, and Lauren Woolhiser. Ralph stated this is a wonderful recognition for the High School and the District.
- The Class of 2014 Valedictorian is Lauren Woolhiser and Salutatorian is Benjamin Coble.
- Center Street Elementary School third-grader Olivia Tompkin's drawing of a winter scene was chosen for Five Star Bank's 2015 calendar. As a result, the bank has given Center Street \$500 for supplies. Ralph stated this is very impressive.
- The Horseheads Women's Club has donated \$300 to Center Street to purchase books.
- Big Flats fourth-graders Dominick Miller and Carly Scott are winners of the Healthy and Physically Active Student Leadership Award. The students received a certificate, t-shirt, and two tickets to the Binghamton Mets game where they will be recognized at the game for their achievement.
- The top three spellers in each grade at the Gardner Road Spelling Bee:
 - o Grade K/1st: Gem Fazzary, Sequoia Fazzary, Madaline Sweet
 - o Grade 2: Joseph Park, Shoonfon Li, Connor Hamilton
 - o Grade 3: Elissa, Burrell, Tagen Mack, Austin Fairbanks
 - o Grade 4: Athen Mack, Claire Lewis, Bilal SaaedRalph stated it is very impressive to have the entire school population participate in this Spelling Bee.
- The High School ASD students donated proceeds from their Autism Awareness Month staff lunch sale in April to Brendan McCarthy and the McCarthy Family Trust. They raised \$300 – the most they've ever raised with their lunches.
- Fifty-five percent of the students at the Intermediate School – 356 students – met the 25-book goal this year to be in the Ferocious Readers Club, an increase from 40% last year. Ralph stated this is quite an increase from last year.
- The Boys' Track Team earned the New York State Public High School Athletic Association Scholar/Athlete Team Award, with a cumulative average of 96.94%. Ralph stated this is very impressive.
- Proceeds from the district-wide Character Education t-shirt sale went to the McCarthys and to the ALS Research Program at the University of Rochester Medical Center. Nearly \$1,900 was raised. Ralph stated this is just another example of how supportive we are to our staff.
- The following High School students won awards through the Cosmopolitan Women's Club: Alix Branchi, Mason Kirby, Kayla Laurey, Danielle Sherman, and Annah Stucky.
- Sixth-graders chose to help the Chemung County SPCA as part of their 6th Grade Celebration community service project. They raised \$1,095 and collected many SPCA wish-list items.
- Fifth-grader Evan Keister placed first in the 1500 and 3000 meter races in the 11-12 age group at the USATF Regional Outdoor Track Championships Sunday in Rochester.
- The Intermediate School collected more than 200 pounds of soda can tabs for the Ronald McDonald House, the most collected of the 17 schools across the region.
- The District has received a report from the State Transportation Department about the results of vehicle inspections performed on the District fleet during the last fiscal year. The department's goal is for vehicle operators to have a 90% passing rate on scheduled safety inspection. The report indicates that the District has a 97.6% passing rate on scheduled safety inspections. Ralph stated this acknowledges the very hard work that is performed at the Transportation Department on a daily basis.
- Middle School Instrumental Music Teacher Yvonne Allen has been awarded a Fulbright Scholarship. She is one of just 43 U.S. citizens who will travel abroad through the Fulbright Distinguished Awards in Teaching Program in 2014-2015. She will travel to Finland to conduct research on her capstone project titled "Is the United States Losing A Generation of Music Makers? What US Schools Can Learn From Finland."

- Several teachers across the District had their students create thank-you signs for veterans at the request of State Assemblyman Phil Palmesano, who asked for photos of students holding the signs to use for an invitation to veterans to a Memorial Day tribute. Many of the signs were sent to the Bath VA for Memorial Day. The Bath VA sent a thank-you note to the District.
- High School Cleaner Julie Bernard won second place at the Eastern Nationals Horseshoe competition last weekend. Ralph stated this is very, very impressive.

Presentations

Data Center Update and New York State Education Department Report Card Results

Director of Secondary Education Jay Hillman presented the Board with an overview of the Data Center. Jay wanted the Board to note, that even though it has been updated the State is always a year behind, so it will only show the 2012-2013 school year.

Assistant Director of Curriculum Shawn McDonough stated that at the beginning of last year we had talked about adding another piece to the Data Center, the "Strategic Plan Implementation Team Data," so that we could also track that information. Along with adding that data, the Student Achievement tab has also been updated. Now, it looks at the Mastery Level also not just the Levels 3's and 4's. Shawn stated this information is available to anybody at any time. Shawn reviewed the Data through the NYSED and the School Report Card. Shawn stated that anyone can get on at any time and review any school district website at their choosing. The 2011-2012 data is also on the site and is able to be retrieved if needed.

Shawn stated in the past the School Report Card was a broad overview, whereas, now it is more specific information. It is a much better tool, is interactive and is also very easy to retrieve data. The data also shows the percentage vs. the real number of the kids who took the assessment. Shawn stated that we did not make AYP this year at the High School; we came in at 149 where the safe was 150. Jay Hillman stated that as we continue to track this with Common Core and Assessments the ability to look at scores becomes more and more difficult to see a pattern or use the data like we did in the past. We need to keep in mind the tests will continue and the scores will get more and more difficult. Jay stated this is the first year the High School has not made it.

Board President Brian Lynch thanked Shawn and Jay for a very thorough presentation. Brian stated the state-wide site is great as you can really pinpoint what you need. Brian stated that he appreciates seeing how the Data Center has evolved. Brian stated the format is excellent, easy to read and very concise.

Student/Staff Health, Safety and Wellness

Director of Human Resources Judy Christiansen reported on the District Health, Safety and Wellness Program for students and staff. Judy stated Board Policy 5405 covers Student Wellness and also includes nutrition, physical activity and other activities. Judy stated that no new initiatives have come down from the Federal Government regarding lunches and nutrition. Judy shared the basics of the Physical Education Program across grade levels, the Athletic Program and other activities and programs throughout the District. Judy stated the Physical Education Classes at the Elementary Level K-4 focus on students having fun and yet becoming aware of their gross motor skills, while in Physical Education Classes at the 5th – 6th grade level the students are working a lot more on fine motor skills, more team sports where students are very engaged. In Grades 7 and 8, the students begin to focus on life-long learning activities and also expand their growth of team sports. At the High School level, students are focusing on the completion of FITS which is a graduation requirement. Judy stated that there are other activities and programs that occur throughout the District such as Healthy Snacks at schools and Family Fun Nights, Morning Exercises on the Elementary Schools' TV Programs and Sensory/Motor Circuit. At the Middle School level, the 7th and 8th graders participate in Walk-A-Thons and "Stress-Free Friday" programs, along with nutrition information in Middle and High School Family and Consumer classes. At the High School level, students have the weight room, pool, track and fitness bikes available to them.

Judy described various wellness activities that are available to staff district-wide including wellness information and recipes in the "To Your Health" newsletter that is published quarterly, local gym discounts at area health facilities and other health care information.

Board President Brian Lynch thanked Judy for presenting a very, very interesting and informative report. Brian stated that it is tremendous what the students are learning in the area of nutrition and being physically fit. The Physical Education numbers are tremendous and we certainly are proud of our athletes. Brian stated he is also grateful for the opportunity the staff had to attend the Safety Training and receive Wellness information throughout the school year. The knowledge the students have been taught right down to the elementary level is wonderful.

Report From The Superintendent

Resolution Approving the Superintendent's Attendance at the NYSCOSS Fall Leadership Summit(September 21-23, 2014) and the NYSCOSS Winter Institute(March 8-10, 2015)

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution Approving the Superintendent's Attendance at the NYSCOSS Fall Leadership Summit(September 21-23, 2014) and the NYSCOSS Winter Institute(March 8-10, 2015) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the Resolution approving his attendance at the NYSCOSS Fall Leadership Summit from September 21-23, 2014, and the NYSCOSS Winter Institute from March 8-10, 2015, to the Board for Board action.

Safety/Security Capital Project Update

Superintendent Dr. Ralph Marino presented the Board with an update on the Safety/Security Capital Project. Ralph stated that last May the voters approved \$1.3 million to complete this project; however, when the bids came back they were not within the dollar amount that was approved. Therefore, Director of Facilities Mike Coghlan worked with HUNT to see where changes could be made within the budget so that we could come up with the \$300,000. Ralph reviewed the changes that were made at the seven schools and is hopeful that the District will receive some favorable bids. Ralph stated that we will not be able to start construction until August and looking at December for completion of the project. Ralph noted the building principals have been extremely flexible with the changes.

Report from the Board of Education President

Director of Physical Education and Athletics Position

Superintendent Dr. Ralph Marino stated that back in March the District received notice from the Elmira City School District that the sharing of the Director of Physical Education and Athletics Position would only be effective until December 31, 2014, therefore, discussions started taking place at the Athletics Sub-Committee meetings where it was agreed that we would try to find an Interim Director of Athletics from December 31st through the end of June 2015. Ralph stated that as of today, we have only had one applicant. Ralph also stated that due to a mix-up in advertising we will have additional time(until July 11th) to advertise for

this position at no cost to the District. However, if we do not find an Interim, then we need to decide what the next step will be. Ralph stated we budgeted for a part-time position at \$79,000 in the 2015-2016 budget.

Board President Brian Lynch stated that this was discussed at the Committee level and believes that if there is not a successful candidate for the Interim then we need some kind of overlap. Brian stated this is too important of a position not to fill which means we may have to advertise for a full-time person.

Board Member Warren Conklin stated that he thought that it was decided that we were going to wait before we hired a full-time person. He also inquired if a person is not hired during the Interim then would we look at hiring someone full-time starting in September or could we possible blend the position.

Board Member Karen Boulas inquired as to why the person who applied for the position is not going to be considered, is the person not qualified? Ralph stated that this is a personnel issue so he is not able to discuss it. Karen stated that we need to exhaust all of our avenues before we go with a full-time position. She stated her preference is to go with a part-time position if possible.

Board Member Rose Apgar stated that she is agreement with Karen that we go with a part-time if possible, if not then we will go with a full-time position.

Board Member Doug Johnson inquired that if we were to hire someone full-time then is it correct that we would need to cut from someplace else in the budget to allocate this difference. Dr. Marino stated this is correct; we would have to find someplace else in the budget to make up the difference. Doug stated that he is in favor of a full-time person with a starting date no earlier than December 1st or January.

Board Vice-President Pam Strollo stated that she is also in support of full-time person; however, to minimize the cost she also recommends that the person starts no earlier than December 1st.

Board Member Jim Jacobus stated that his preference would be to try and do this position ourselves; however, he realizes that most of the teachers in the schools are full-time and it would be extremely difficult if not impossible to fill as a stipend position. Jim stated that he is not happy that we were given this information so late in the year and was hoping that it would be filled on an Interim basis and he isn't sure where we would cut in the budget to cover a full-time position.

Board Member Doug Johnson stated the reality is that we have to fill this position if we don't get an Interim, then Doug stated he would support a full-time position.

Board Member Mark Brinthaup stated that he is in favor of a full-time position to begin no earlier than December 1st, only if we are not able to get an Interim and have no other choice.

Solicitation of Board of Education Member Names Who Are Interested In Being Nominated for the Position of Board President and Vice-President

Board President Brian Lynch explained Board Policy 2220—Board Officers and the Process for Their Election and that under Board Policy at the meeting prior to the July Organizational Meeting, the Board President is to solicit names of Board members who are interested in being nominated for the position of Board President and Vice-President.

President Brian Lynch stated his interest to run and continue as Board President. Current Board Vice-President Pam Strollo and Board Member Karen Boulas stated they are interested

in being considered as Board Vice-President. Board President Brian Lynch thanked Pam and Karen for their interest in running as Board Vice-President and stated that the Board will vote on these positions at the July Organizational Meeting.

Proposed 2014-2015 Board of Education/District Goals

Board President Brian Lynch presented the Board with Proposed 2014-2015 Board of Education/District Goals. Brian stated that the Planning and Development Committee spent a lot of time at their last meeting discussing this topic and decided that Goal #1—Student Achievement will be moved as the first goal. Goal #2—District Reorganization and Sustainability is new. Goal #3—Strategic Plan will continue to align with the Goal we had this past year with continual communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee. Goal #4—Financial Planning and Development—Brian reviewed the Short-Term Planning as well as the Long-Range Planning. Goal #5—Professional Development and District Culture—Brian reviewed the Board Development Plan and the Staff Development Plan. Brian stated this Goal will remain as is. Brian stated that he will ask Cathy Knowles to assist the Board with up-coming NYSSBA Workshops and Conferences via email on a monthly basis. Brian stated that these Proposed 2014-2015 Board of Education/District Goals will be presented to the Board at its July 2nd meeting for Board action.

Suggestions for Board of Education Meeting Presentations for 2014-2015, Including School Presentations

Board President Brian Lynch presented the Board with a list of Board of Education Meeting Presentations for 2014-2015, including School Presentations for discussion only. Brian stated upon Board approval at the July meeting, Superintendent Dr. Ralph Marino will take the ideas to the Principals so that they can share them with their Site Based Team.

Board Member Karen Boulas stated she would like to see a presentation regarding how the Libraries and Computer Labs are used in the schools and what resources are available to the students.

Board President Brian Lynch stated that he wants to continue to see the special programs and the uniqueness of the schools.

Board Vice-President Pam Strollo stated she would like the schools to continue to showcase best practices which are important for the Board to see and to spread the word of how they are being accomplished in the various schools.

Board Member Doug Johnson stated that he would like to see a five-minute presentation of the School's Safety Plan, see areas that might need improvement, incidents that occurred and how they were handled.

Board Member Warren Conklin stated that he doesn't recollect any presentations regarding any problems to be solved or having been solved in any of the presentations that were held this past school year. He also stated that he would like to see specific presentations on all of the 3 A's(Academics, Athletics and the Arts).

Board Member Rose Apgar stated that the Board use to have a visitation at the Bus Garage and inquired if we could have it as one of our Board visits. Rose stated it would keep us more up-to-date on what is occurring at the Bus Garage. Ralph stated we could schedule this to be held in September when they present to us.

Board Member Jim Jacobus would like to see under Goal #2 Student Achievement--how the schools intend to meet this Goal.

May 19, 2015, School Budget Vote/Board of Education Election Locations and Times

Superintendent Dr. Ralph Marino and the Board discussed the May 19, 2015, School Budget Vote/Board of Education Election Locations and Times. Ralph stated that the Board previously was presented with information from Hilarie Dyer which was also discussed at the last Finance Committee Meeting. Ralph stated that at the May election there was a tally error which the External Auditor took full responsibility for, however, Ralph stated that we want to troubleshoot so this does not happen again. Ralph stated that we thought that this would be the last year with the green voting machines, only to learn earlier this week a one-year extension has been granted. Ralph stated the Finance Committee asked him to do some research on location which was done with a single location at the Field House of the Sing Sing Complex. Ralph stated that he met with both principals who believe that they could make it work and that he also was presented information from the District Safety Committee and stated that for that one day we do not follow our Safety Plan at the three voting sites as the doors are unlocked for residents to enter and exit due to voting. Overall, Ralph stated we need to consider: 1. Change the Number of Voting Locations, 2. Use the Green Machines for one More Year or 3. Take into consideration the Hours of the Voting(6:00 AM – 9:00 PM which would be the same as the National Elections). Ralph also stated that we currently spend \$5700 for the inspectors and the CPAs, whereas, it would be \$3800 for a split shift or one shift at \$3600.

Board Member Mark Brinthead inquired if there was any consideration given to safety regarding the horrendous traffic during the AM and PM hours when students are dropped off and picked up. Dr. Marino stated that there is a 20 to 30 minute widow where it is very, very congested and after consulting with the principals and the SRO from the High School, all traffic would be diverted to the North of the school with the traffic flow at the front of the complex for that day only to ensure safety.

Board Member Warren Conklin inquired if the Field House Parking Lot would still be used as the drop off on that day. Dr. Marino stated no, it will only be used for the voters. Warren inquired if the firm has any data from other districts which have made this switch. Ralph stated that no and presently only the larger districts are using it. Ralph stated that Corning has 8 now, whereas, they used to have 16 and Elmira is down 2 machines. Ralph stated the law requires us to have inspectors for each machine.

Board President Brian Lynch stated that at the Finance Committee Meeting it was discussed that obtaining machines is challenging? Would we be able to find the amount that we need? Dr. Marino stated that he isn't sure. Brian stated that the Field House is air-conditioned, there is the possibility that only two machines may be needed(one as a back-up) which are some good reasons to consolidate to one voting location. Ralph stated that the error we had this year is what prompted this discussion.

Board Member Warren Conklin inquired if the error in the tallying, which was human error, is the sole motivation for consolidating to one voting location. Dr. Marino stated that on the new machine, you push a button and it pushes out a receipt. He stated it is possible for another human error to be made in the future. However, if we consolidate to a single location, it could be considered the Election Headquarters and Hilarie Dyer would be there the entire day. Ralph stated the data would no longer be sent from three separate locations. Ralph stated that we thought we were good with six people adding the totals. We need to be able to trust the people at the sites.

Board Member Jim Jacobus stated that he believes that we should continue to use the "green machines" until we absolutely have to make the switch. Jim stated that on the night of the counting of the votes, the information is phoned into Central Office, from there sent out to the news media without actually seeing the documents signed by the CPA until the next day when we verify them. Jim stated, if we go to one location we would have that information that night before it goes to the media and if Hilarie were at that location we might possibility eliminate another error.

Board Vice-President Pam Strollo inquired as to what the risk of voter turnout would be by moving to a single location. She stated she is concerned for those who live at the outer lying boundaries of the District. Board Member Jim Jacobus stated it is somewhat centrally located. Board President Brian Lynch stated the numbers have been low for the past two years.

Board Member Warren Conklin stated that he is in agreement with Board Vice-President Pam Strollo and Board Member Doug Johnson that there is not enough cost savings to justify closing two voting sites at this time.

Board Member Karen Boulas stated that she is in favor of trying one location as it will ease into the transition of going to the computers as eventually we will have to do this.

Board Member Mark Brinthaup stated it is a matter of simple economics at this point. Superintendent Dr. Ralph Marino stated that we could lease them if the county will allow us to use theirs. Ralph stated that he does not know what the ratio of voters will be to the new machines, so at this point it is not reflective because we do not know the cost. Mark stated that even if they are down in cost at that point it does not make much sense to change the locations now since we are able to use the machines we presently have. We also need to know how many people are registered to vote as it will get very expensive in a hurry so this year we need to remain with the machines we have and the present voting locations that we have.

Board Member Rose Apgar stated that she is in agreement with Board Member Brinthaup.

Board Member David Sadler stated that we need to start to seriously think about moving and transitioning to one location as ultimately it may be where we will end up. David stated that the people who do come out to vote will adjust to the change in location.

Board President Brian Lynch stated that at this point he believes we should stay with the green machines and remain with the locations as they are as it is important to have easy access for all residents. Brian stated if the expense of the new machines forces us to go from three to one then it will be a discussion for the Board to look at reducing the voting locations to one at that time. Brian stated it will be more convenient at the Intermediate/Middle School Complex and the next two years will be very important with the projects that we have on the table. Brian thanked everyone for their input.

Superintendent Dr. Ralph Marino noted that the May 20th meeting was recommended by the School Attorney.

Report from the Director of Elementary Education

There wasn't a report.

Report from the Director of Secondary Education 2014-2015 Professional Development Plan

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2014-2015 Professional Development Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			

Sadler
Stollo

MOTION CARRIED

Director of Secondary Education Jay Hillman brought the 2014-2015 Professional Development Plan to the Board for Board action.

Strategic Plan Implementation Team Year 5 Targets

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Strategic Plan Implementation Team Year 5 Targets as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

Assistant Director of Curriculum Shawn McDonough brought the Strategic Plan Implementation Team Year 5 Targets to the Board for Board action.

Strategic Plan Key Initiatives for Site Based Teams

Assistant Director of Curriculum Shawn McDonough shared the Strategic Plan Key Initiatives(Character Education and Wellness and Student Achievement) for Site Based Teams for next year.

Report from the School Business Executive

Disposals of District Property

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

Increase in Appropriations(from Intermediate School PTO)

Moved by Jacobus, seconded by Stollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$3,851.00 and this increase be funded by the reimbursement to revenue code A980-2705. Cont'd

The appropriation for the following codes should be increased:

A-2110-99-490	\$3,851.00	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$3,851.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,665,803.42....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 26, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
		Johnson	

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the District received a donation of \$3,851.00 from the Intermediate School PTO. This donation will be used towards funding the 6th Grade Adventure Based Learning Ropes Course.

Increase in Appropriations(from Ridge Road PTO)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$182.39 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$182.39	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$182.39	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,665,985.81....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 26, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
		Johnson	

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the District received a donation of \$182.39 from the Ridge Road Elementary School PTO. This donation will be used towards funding the 4th Grade Field Trips to the Benjamin Patterson Inn Museum that took place on May 6th and 7th.

Budget Transfers Over \$10,000

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers in the amount of \$384,397.49, which exceed the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of Budget Transfers in the amount of \$384,397.49, which exceed the Superintendent's \$10,000 approval limit to the Board for Board action.

Treasurer's Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Treasurer's Report for May 2014 to the Board for Board action.

Claims Auditor Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for May 2014 to the Board for Board action.

High School Extra-Classroom Treasurer's Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the High School Extra-Classroom Treasurer's Report for May 2014 to the Board for Board action.

Middle School Extra-Classroom Treasurer's Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer's Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Middle School Extra-Classroom Treasurer's Report for May 2014 to the Board for Board action.

Athletics Extra-Classroom Treasurer's Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer's Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Athletics Extra-Classroom Treasurer's Report for May 2014 to the Board for Board action.

Budget Transfers Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Budget Transfers Report for May 2014 to the Board for Board action.

Revenue and Expense Report(May 2014)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for May 2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Report for May 2014 to the Board for Board action.

Bond Counsel RFP Vendor Recommendation

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District accept the recommendation that Hiscock & Barclay LLP provide Bond Counsel services to the District for the years of 2014-2015, 2015-2016, and 2016-2017.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the recommendations Hiscock & Barclay LLP provide Bond Counsel services to the District for the years of 2014-2015, 2015-2016, and 2016-2017, to the Board for Board action. Jane stated that Hiscock and Barclay LLP offered a fair bid and has a history of providing excellent service to the District.

Financial Consultant RFP Vendor Recommendation

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District accept the recommendation that Fiscal Advisors and Marketing, Inc. provide Financial Consulting services to the District for the years of 2014-2015, 2015-2016, and 2016-2017.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the recommendations for Fiscal Advisors and Marketing, Inc. provide Financial Consulting services to the District for the years of 2014-2015, 2015-2016, and 2016-2017 to the Board for Board action. Jane stated that Fiscal Advisors and Marketing, Inc. has a history of providing excellent services to the District.

Physical Inventory and Valuation Services

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District accept the recommendation that Industrial Appraisal Company provide Physical Inventory and Valuation Services for the Horseheads Central School District for the years of 2014-2015, 2015-2016 and 2016-2017.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the recommendation that Industrial Appraisal Company provide Physical Inventory and Valuation Services for the Horseheads Central School District for the years of 2014-2015, 2015-2016 and 2016-2017 to the Board for Board action. Jane stated that Industrial Appraisal Company also quoted additional services that are desirable to the District.

Agreement with Western New York Educational Service Council

Moved by Apgar, seconded by Jacobus.

RESOLVED that the Board of Education approve the Agreement with Western New York Educational Service Council as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Western New York Educational Service Council to the Board for Board action.

Board Member Warren Conklin inquired as to what is the historical cost of this program. Warren stated he is concerned with the \$150.00 per hour cost without having a cap. Superintendent Dr. Ralph Marino stated that the cost is under \$5,000; however, he will look in to the exact cost and follow-up with the Board at a later date. Ralph stated that some of the services include the presenter for the three-day summer retreat; a half-day in September and January. He stated for the following year, he will come up with a cap.

Board Member Karen Boulas stated that \$150 an hour would be reasonable for the Retreat along with the two half-days in September and January.

Board Member Doug Johnson stated we could look at the historical cost of it by looking at the past budgets.

Capital Project SEQRA Resolution

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Horseheads Central School District upon recommendation of the School District's architect and engineer determines that Hunt Project 1923-16 is a Type II action which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Capital Project SEQRA Resolution to the Board for Board action.

2014-2015 Tax Collection Agreement

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the 2014-2015 Tax Collection Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 Tax Collection Agreement to the Board for Board action.

DCMO BOCES 2014-2015 Cooperative Purchasing Resolutions

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the DCMO BOCES 2014-2015 Cooperative Purchasing Resolutions as submitted.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the DCMO BOCES 2014-2015 Cooperative Purchasing Resolutions to the Board for Board action.

2014-2015 Broad Street Lease Agreement with Chemung County YMCA

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 Broad Street Lease Agreement with Chemung County YMCA as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 Broad Street Lease Agreement with Chemung County YMCA to the Board for Board action.

2014-2015 Broad Street Lease Agreement with Economic Opportunity Program

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 Broad Street Lease Agreement with the Economic Opportunity Program as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 Broad Street Lease Agreement with the Economic Opportunity Program to the Board for Board action.

2014-2015 Broad Street Use of Facilities Agreement with Higher Hope Church

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 Broad Street Use of Facilities Agreement with Higher Hope Church as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			

Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 Broad Street Use of Facilities Agreement with Higher Hope Church to the Board for Board action.

2014-2015 Shared Athletic Director Agreement with Elmira City School District

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED that the Horseheads Central School District Board of Education approves the 2014-2015 Shared Athletic Director Agreement with Elmira City School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 Shared Athletic Director Agreement with Elmira City School District to the Board for Board action.

Resolution to Declare Broad Street Elementary School as Surplus Property and Appoint a Real Estate Appraiser for the Appraisal of Broad Street Elementary School

Moved by Jacobus, seconded by Apgar.

Upon the recommendation of the Superintendent of Schools and having had an opportunity to consider the matter including changing student enrollment and changing district needs.

IT IS HEREBY RESOLVED that the Horseheads Central School District Board of Education finds that the Broad Street Elementary School is surplus and no longer needed for the district to educate students; and

BE IT FURTEHR RESOLVED that the Superintendent of Schools is hereby authorized to hire a qualified independent appraiser in the amount not to exceed \$5,000.00 to get a fair market appraisal of the Broad Street Elementary School property for the purposes of selling the property.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Resolution to Declare Broad Street Elementary School as Surplus Property and Appoint a Real Estate Appraiser for the Appraisal of Broad Street Elementary School to the Board for Board action.

Resolution to Appoint a Realtor for the Sale of Broad Street Elementary School

Moved by Jacobus, seconded by Apgar.

Upon the recommendation of the School District’s Attorneys, in order to begin obtaining the best possible outcome for the Broad Street Elementary School property,

IT IS HEREBY RESOLVED, that the Superintendent of Schools is directed to solicit proposals from real estate brokers for the advertisement and sale of the Broad Street Elementary School property.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the recommendation of a Resolution to Appoint a Realtor for the Sale of Broad Street Elementary School to the Board for Board action.

Resolution to Appoint District as Lead Agency for SEQRA Review

Moved by Jacobus, seconded by Apgar.

Upon the recommendation of the School District’s Attorneys that the sale of the Broad Street Elementary School will trigger review under the State Environmental Quality Review Act.

IT IS HEREBY RESOLVED that the Horseheads Central School District Board of Education finds it is the agency with the broadest governmental powers for Investigation of the impact of the proposed action and the greater capacity for providing the most environmental assessment of the project; and

BE IT RESOLVED, that the Horseheads Central School District hereby declares itself lead agency for SEQRA review.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Resolution to Appoint the District as Lead Agency for the SEQRA Review of Broad Street Elementary School to the Board for Board action.

2014-2015 GST BOCES Contract for Cooperative Educational Services

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 GST BOCES Contract for Cooperative Educational Services as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup

Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 GST BOCES Contract for Cooperative Educational Services to the Board for Board action.

Resolution to Transfer Funds from the Employee Benefit Accrued Liability Reserve(EBALR) to the General Fund

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED that the Horseheads Central School District Board of Education approve the transfer of \$233,854.84 to the General Fund for the 2013-2014 school year, from the Employee Benefit Accrued Liability Reserve as per the provisions of the Reserve for 2012-2013(actual) and 2013-2014(estimated) compensated absences.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the transfer of \$233,854.84 to the General Fund for the 2013-2014 school year, from the Employee Benefit Accrued Liability Reserve as per the provisions of the Reserve for 2012-2013(actual) and 2013-2014(estimated) compensated absences to the Board for Board action.

Resolution to Transfer Funds from the Tax Certiorari Reserve to the General Fund Unassigned Fund Balance

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED that the Horseheads Central School District Board of Education approve the transfer of \$952,844 from the Tax Certiorari Reserve for the 2013-2014 school year, to the General Fund Unassigned Fund Balance as per the provisions of the Reserve for the change in liability.

Ayes	Noes	Abstained	Absent
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the transfer of \$952,844 from the Tax Certiorari Reserve for the 2013-2014 school year, to the General Fund Unassigned Fund Balance as per the provisions of the Reserve for the change in liability to the Board for Board action.

Resolution to Transfer Funds from the ERS Reserve Fund from the General Fund Unassigned Fund Balance

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED that the Horseheads Central School District Board of Education approve the transfer of \$1,700,000 from the General Fund Unassigned Fund Balance to the Reserve for Retirement Contribution as per the provisions of the Reserve.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the transfer of \$1,700,000 from the General Fund Unassigned Fund Balance to the Reserve for Retirement Contribution as per the provisions of the Reserve to the Board for Board action.

Resolution of the Commitment of Funds Designation

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED that the Horseheads Central School District Board of Education approves the following committed funds for fiscal year ending June 30, 2014:

Transportation and Technology:	\$5,838,647
Retirement Incentives:	Not To Exceed \$2.5 million
Gap Elimination Adjustment:	\$2,827,958

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Resolution of the Commitment of Funds Designation to the Board for Board action.

2014-2015 Bus Run Agreement with Elmira Heights

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 Bus Run Agreement with Elmira Heights as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch

Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2014-2015 Bus Run Agreement with Elmira Heights to the Board for Board action.

2014-2015 Universal Pre-Kindergarten Agreement with Chemung County YMCA

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 Universal Pre-Kindergarten Agreement with Chemung County YMCA as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas
Brinhaupt
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of 2014-2015 Universal Pre-Kindergarten Agreement with Chemung County YMCA to the Board for Board action.

2014-2015 Universal Pre-Kindergarten Agreement with Susan Ungvarsky

Moved by Jacobus, seconded by Apgar.

RESOLVED that the Board of Education approves the 2014-2015 Universal Pre-Kindergarten Agreement with Susan Ungvarsky as submitted.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas
Brinhaupt
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of 2014-2015 Universal Pre-Kindergarten Agreement with Susan Ungvarsky to the Board for Board action.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Brinhaupt, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY*</u>
Bisso, Robert	Summer Laborer	05/27/14	
Clark, Abigail	Substitute	06/05/14	
Dobbs, Charles	Substitute Mechanic	06/11/14	\$21.51/hr.
Doyle, Jessie	Summer Laborer	05/27/14	
Gonzalez, Carol	Substitute	07/01/14	\$11.25/hr.
Hilfiger, Tanya	Substitute	05/30/14	
Potter, Michael	Summer Laborer (Comp. Tech)	07/01/14	
Smith, Dean	Substitute	07/01/14	

*Hourly rate \$8.00-8.75, unless otherwise stated

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Austin, Brent	Facilities/Bldg. Maint. Mechanic	06/04/14	\$24,723
Drake, Erin	HS/Clerk Typist (Attendance)	07/01/14	\$21,331
Smith, Zachary	Facilities/Bldg. Maint. Mechanic	06/06/14	\$24,723
Theetge, Norman	Facilities/Bldg. Maint. Mechanic	06/16/14	\$24,723

CIVIL SERVICE FTE CHANGE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Tenbus, Alisha	CS/Physical Therapist (from 1.00 to .60 FTE)	07/01/14

CIVIL SERVICE RETIREMENTS:

WHEREAS, Robert Kirkendall will retire as an Automotive Mechanic, effective June 30, 2014; WHEREAS, Robert is in his 28th year with the District; WHEREAS, Robert will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Robert's retirement and hopes his future years are fulfilling.

CIVIL SERVICE TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Damon, Michael	Transportation/Automotive Mechanic	06/02/14	\$32,000
McCarthy, Mitchell	HS/Cleaner	07/01/14	no change

CIVIL SERVICE TERMINATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Neal, Shawn	Transportation/Automotive Mechanic	07/01/14

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bell, Beth	HS/English	05/19/14 – 6/30/14	\$51,987 (Paid Medical)
Durr, Kendra	BF/Grade 2	06/12/14 – 6/30/14	\$54,507 (Unpaid Medical)
Kamas, Shannah	BF/Grade 3	05/21/14 – 6/16/14	\$55,187 (Part. Pd. Med.)

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Hilfiger, Tanya	Non-Degreed	Elementary/Secondary

INSTRUCTIONAL TEMPORARY OR LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Munson, Tracie	BF/Temp. 1:1 Teaching Assist.	05/27/14-06/27/14	\$10.57/hr.
Spencer, Kathy	BF/Grade 3	05/21/14-06/30/14	\$50,920 (Prorated)

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Schiavone, Christopher	From: BF/Music To: HS/Music	09/01/14

INSTRUCTIONAL CONTRACT SUBSTITUTE ASSIGNMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Beach, Echo	HS/Contract Substitute	09/01/14 – 06/30/15	\$75/day
Jordan, Carly	HS/Contract Substitute	09/01/14 – 06/30/15	\$75/day
Sabatini, Meagan	IS/Contract Substitute	06/09/14 - 06/30/14	\$75/day
Woodworth, Matthew	HS/Contract Substitute	09/01/14 – 06/30/15	\$75/day

INSTRUCTIONAL CONTRACT SUBSTITUTE RESIGNATION:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Kapushinski, Jillian	IS/Contract Substitute	06/06/14

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Imbt, John	IS/Grade 6	06/30/14	\$56,083
Rimbey, Charles (Chad)	District/ESL	06/30/14	\$48,407
Van De Water, Lael	GR/Music	06/17/14	\$45,864

INSTRUCTIONAL TENURE APPOINTMENTS:

	<u>LOC. / TENURE AREA</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>CERT.</u>	<u>SALARY</u>
Bratz, Tiffany	HS/Language	09/01/11 - 09/01/14	Initial	\$45,644
Giblin, Melissa	HS/Social Studies	09/01/11 - 09/01/14	Professional	\$45,644
Gorman, Kathy	GR/CS/Library	09/01/12 - 09/01/14	Professional	\$61,648
Harris, Christel	BF/Reading	09/01/12 - 09/01/14	Permanent	\$71,083
Jones, Sarah	MS/Librarian	09/01/12 - 09/01/14	Permanent	\$51,170
Lawas, Christine	GR/Grade 1	09/01/12 - 09/01/14	Permanent	\$53,689
Mashanic, Elisha	MS/FACS	09/01/12 - 09/01/14	Permanent	\$54,098
McMillen, Joseph	HS/Social Studies	09/01/11 - 09/01/14	Professional	\$46,566
Schiavone, Christopher	BF/Music	09/01/12 - 09/01/14	Professional	\$52,123
Smith, Paige	IS/Elementary	09/01/12 - 09/01/14	Permanent	\$55,187
O'Connell, Lisa	IS/Reading	09/01/12 - 09/01/14	Permanent	\$60,041
Yarrington, Bryan	HS/Social Studies	09/01/11 - 09/01/14	Initial	\$45,456

ADMINISTRATIVE NEW HIRE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bracy, Karen	Central Office/Dir. of Elementary Ed.	07/01/14	\$115,000

SPRING 2014 COACHES ADDITIONAL STIPENED FOR POST SEASON PLAY:

	<u>LOCATION/POSITION</u>	<u>STIPEND</u>
Scott, Andy	Varsity Baseball	\$366
Limoncelli, Jeff	Varsity Baseball	\$366
Jansen, Tom	Varsity Track & Field	\$366
Wilcox, Kale	Varsity Track & Field	\$347
Malloy, Terry	Varsity Track & Field	\$353
Rio, Audrey	Varsity Softball	\$366
Cook, Peter	Varsity Boys Lacrosse	\$366
Sullivan, Pat	Varsity Boys Lacrosse	\$346
Neubauer, Jason	Jr. Varsity Boys Lacrosse	\$353
Browning, Ed	Girls Golf	\$732
Walker, Stephanie	Varsity Girls Lacrosse	\$348

INSTRUCTIONAL HOMEBOUND TUTORS APPOINTMENTS:

	<u>RATE</u>
Murphy, Christine	\$18/hour

ESY SUMMER 2014 STAFF APPOINTMENTS:

All ESY staff will be paid at their regular hourly rate.

Substitute Teacher: Keenan, Patti

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaupt			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Human Resources brought recommendations from the Human Resources Subcommittee to the Board for Board action. Judy noted Robert Kirkendall will retire as an Automotive Mechanic, effective June 30, 2014, appointment of Karen Bracy, Director of Elementary Education, and that the Board is acting on Instructional Tenure Appointments.

Resolution for 5-Year Salary and Benefits for Members of the Horseheads Central School District Association of Administrators

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 5-Year Tentative Agreement for the Horseheads Central School District Association of Administrators as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the approval of the 5-Year Tentative Agreement for the Horseheads Central School District Association of Administrators to the Board for Board action.

Report from the Director of Student Services

There wasn't a report.

Report from the Student Representative to the Board

There wasn't a report due to it being the end of the school year.

Report from the Athletic and Extra-Curricular Sub-Committee

Minutes of June 9, 2014, Meeting

Chair Warren Conklin reported on the June 9, 2014, meeting of the Athletic and Extra-Curricular Sub-Committee. Warren stated that the meeting centered around the position of the Physical Education and Athletics Director which was discussed earlier this evening.

Report from the Audit Sub-Committee

Minutes of June 10, 2014, Meeting

Chair Pam Strollo reported on the June 10, 2014, meeting of the Audit Sub-Committee. Pam stated that Julie Kephart reviewed the results of the 2013-2014 Payroll and Personnel Internal Audit Report, Dr. Marino reviewed the District's 2013-2014 Payroll and Personnel Internal Audit Report Corrective Action Plan and Randy Shepard reviewed the upcoming External Audit.

Report from the Finance Sub-Committee

Minutes of June 16, 2014, Meeting

Chair Jim Jacobus reported on the June 16, 2014, meeting of the Finance Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Executive's Report was discussed. Jim stated the Committee also discussed the Alternative Veteran's Exemption and will continue to discuss it at the September meeting.

Report from the Human Resources Sub-Committee

Minutes of June 11, 2014, Meeting

Chair Mark Brinthaup reported on the June 11, 2014, meeting of the Human Resources Sub-Committee. Mark stated the Committee discussed the Human Resources Recommendations that were presented to the Board earlier this evening. Mark also stated that Director of Human Resources Judy Christiansen presented an update on the current Health Insurance Claims Audit and reviewed the hiring process for the 2014-2015 school year.

Report from the Curriculum and Assessment Sub-Committee

Minutes of June 5, 2014, Meeting

Chair Warren Conklin reported on the June 5, 2014, meeting of the Curriculum and Assessment Sub-Committee. Warren stated the Committee discussed the Textbook Evaluations that were recommended and approved earlier this evening, Gregg Moyer shared information regarding web-based products that the District is currently using including School Tool and WinCap Web. Warren stated that School Tool and WinCap are web-based but housed at GST which could possibly lead to exposure. Board Member Doug Johnson stated that none of the school districts have adequate agreements regarding the confidentiality of data on School Tool, however, BOCES is currently working to obtain this from the larger companies that deal with it. Warren stated Virginia Abrunzo and Jay Hillman reviewed the Professional Development Data and Plan.

In-service Data Report as of May 8, 2014

Chair Warren Conklin presented the Board with a copy of the In-Service Data Report as of May 8, 2014. Warren stated that the Committee thought the Board would like to see the number of total in-service hours(7,989), presentations and a breakdown of offerings.

Report from the Planning and Development Sub-Committee

Minutes of June 11, 2014, Meeting

Chair Pam Strollo reported on the June 11, 2014, meeting of the Planning and Development Sub-Committee. Pam stated that all speakers have been confirmed for the August Board Retreat and the Committee also reviewed a draft of the 2014-2015 Board of Education Goals.

Report from the Policy Referral/Review Sub-Committee

Minutes of June 11, 2014, Meeting

Chair Doug Johnson reported on the June 11, 2014, meeting of the Policy Referral/Review Sub-Committee. Doug stated that the Committee decided to table Student Data Privacy until the September Meeting or until the State Education Department comes out with additional instructions and a model policy.

Proposed Changes to the Code of Conduct(Pages 7, 9, 10, 12, 14)

Moved by Apgar, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to the Code of Conduct(Pages 7, 9, 10, 12,14) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson brought a second reading of Proposed Changes to the Code of Conduct(Pages 7, 9, 10, 12,1 4) to the Board for Board action. Doug stated the Board was presented the first reading of these proposed changes at its' May Meeting.

Proposed Changes to Board Policy 5500 – Student Records

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 5500 – Student Records as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Chair Doug Johnson stated the Board recently approved a second reading of this Policy at its March meeting and after further research on this Policy regarding class rosters and what is considered non-invasion of a student's privacy and altering it, he is requesting for a waiver of any additional readings and accept these Proposed Changes to this Policy tonight.

Proposed Changes to Board Policy 6130: Budget Adoption

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 6130: Budget Adoption. Doug stated that changes were made to clarify and to reflect the tax law and legal references were updated. Doug stated proposed changes to this Policy will be brought to the Board at its July meeting for a second reading and Board action.

Proposed Deletion of Board Policy 6135: Contingency Budget

Chair Doug Johnson presented the Board with a first reading of the Deletion of Board Policy 6135: Contingency Budget. Doug stated that the entire Policy will be deleted on the advice of our school attorneys as the law basically tells us what we have to do. Doug stated the deletion of this Policy will be brought to the Board at its July meeting for a second reading and Board action.

Proposed Changes to Board Policy 6140: Budget Implementation

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 6140: Budget Implementation. Doug stated that the title of "Business Manager" will be changed to "School Business Official" and the reference has been updated. Doug stated proposed changes to this Policy will be brought to the Board at its July meeting for a second reading and Board action.

Proposed Changes to Board Policy 6150: Budget Transfers

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 6150: Budget Transfers. Doug stated that the word, "quarterly" in the second paragraph will be replaced with "at least on a quarterly basis" as we don't necessarily do this during the summer. Doug stated proposed changes to this Policy will be brought to the Board at its July meeting for a second reading and Board action.

Proposed Changes to Board Policy 6210: Local Tax Levy

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 6210: Local Tax Levy. Doug stated that the title of "Business Manager" is being changed to "School Business Official." Doug stated proposed changes to this Policy will be brought to the Board at its July meeting for a second reading and Board action.

Report From the Visitation Committee

No report was given as all visits have been completed for the 2013-2014 school year.

Questions and Comments from Board Members

Board President Brian Lynch thanked the Board for a successful year and stated that we have a very challenging year ahead. Brian wished Virginia Abrunzo the best in her retirement and thanked her for her many years of service to the District and stated she will truly be missed.

Adjournment to Executive Session

Moved by Jacobus, seconded by Strollo,

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:41 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup.
 RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:43 PM CSE/CPSE/504 Recommendations, the Employment History of four particular people, review Collective Negotiations and the Board of Education's Self-Evaluations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Moved by Jacobus, seconded by Conklin.
 RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Moved by Strollo, seconded by Brinthaup.
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:52 PM and reconvene to its Regular Meeting of the Board of Education at 8:52 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			

Sadler
Strollo
MOTION CARRIED

Moved by Strollo, seconded by Brinthaup.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:53 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Clerk

