

**HCSD Board Members:**

Brian Lynch, Pres.; Pam Strollo, VP; Rose Appar; Karen Boulas;  
Mark Brinthaup; Warren Conklin; James Jacobus; Doug Johnson;  
David Sadler; and Student Rep. Kate Reasons and Alternate  
Danielle Fuller-Sincock

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent  
Judy Christiansen, Human Resources, Dir.  
Kim Williams, Student Servs. Director  
Karen Bracy, Elem. Ed. Director  
Jay Hillman, Secondary Ed. Director  
Katy Buzzetti, School Business Admin.

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION BUSINESS MEETING  
SEPTEMBER 25, 2014  
6 P.M.  
TRANSPORTATION DEPARTMENT TRAINING ROOM**

**AGENDA**

**PLEDGE OF ALLEGIANCE**

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| <b>1. CALL TO ORDER</b>  | <b>BOARD PRESIDENT</b>  |
| <b>2. MINUTES</b> (Special Mtg. of Aug. 25, 2014, and Business Mtg. of August 28, 2014)  | <b>BOARD ACTION</b>   |
| <b>3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES</b> (if any)  | <b>BOARD PRESIDENT</b>  |
| <b>4. QUESTIONS AND COMMENTS</b>   | <b>COMMUNICATION FROM THE AUDIENCE</b>  |
| <b>5. AWARDS, HONORS, AND RECOGNITION</b>  | <b>BOE, SUPT., AND/OR DISTRICT ADMINS.</b>  |
| <b>6. PRESENTATIONS</b><br>6.1 EXTERNAL AUDIT REPORT<br>6.2 UPDATE ON THE DISTRICT’S TRANSPORTATION SYSTEM   | <b>BONADIO GROUP<br/>ELLA PRESTON, SUPV.</b>  |
| <b>7. REPORT FROM SUPERINTENDENT</b><br>7.1 UPDATE ON THE CONSOLIDATION FEASIBILITY STUDY WITH ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT<br>7.2 REVISED 2014-15 DISTRICT STRATEGIC PLAN IMPLEMENTATION TEAM MEMBERSHIP LIST<br>7.3 REVISED 2014-15 SCHOOL CALENDAR  | <b>RALPH MARINO, JR.<br/>INFORMATION ONLY</b><br><br><b>BOARD ACTION</b><br><br><b>BOARD ACTION</b> |
| <b>8. REPORT FROM PRESIDENT</b><br>8.1 DONATION TO RIDGE ROAD SCHOOL FROM TARGET<br>8.2 2014-15 ROSTER FOR THE DISTRICT’S FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION TASK FORCE (Advisory Committee as per Board Policy 7810)<br>8.3 CHANGE BOE MID-YEAR RETREAT FROM JAN. 15 TO JAN. 5, 2015 | <b>BOARD PRESIDENT</b><br><b>BOARD ACTION</b><br><b>BOARD ACTION</b><br><br><br><b>BOARD ACTION</b> |

8.4 ELECTION OF AREA 4 DIRECTOR TO NYSSBA BOARD OF DIRECTORS	BOARD ACTION
8.5 SCHEDULE DISTRICT ORGANIZATIONAL MEETING FOR JULY 1, 2015	DISCUSSION ONLY
8.6. RESOLUTION REGARDING FUNDING FOR FOOD AND BEVERAGES FOR THE ELMIRA HEIGHTS-HORSEHEADS CONSOLIDATION FEASIBILITY STUDY COMMUNITY ADVISORY COMMITTEE MEETINGS	BOARD ACTION
<b>9. REPORT FROM DIRECTOR OF ELEMENTARY ED.</b>	<b>KAREN BRACY</b>
<b>10. REPORT FROM DIRECTOR OF SECONDARY ED.</b>	<b>JAY HILLMAN</b>
10.1 STRATEGIC PLAN UPDATE—PERFORMANCE YEAR 4 TARGETS (Shawn McDonough)	INFORMATION ONLY
<b>11. REPORT FROM SCHOOL BUSINESS ADMINISTRATOR</b>	<b>KATY BUZZETTI</b>
11.1 DISPOSAL OF DISTRICT PROPERTY	BOARD ACTION
11.2 TREASURER'S REPORT (AUGUST 2014)	BOARD ACTION
11.3 CLAIMS AUDITOR REPORT (AUGUST 2014)	BOARD ACTION
11.4 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (AUGUST 2014)	BOARD ACTION
11.5 MIDDLE SCHOOL EXTRACLASSROOM TREASURER'S REPORT (JULY & AUGUST 2014)	BOARD ACTION
11.6 BUDGET TRANSFERS REPORT (AUGUST 2014)	BOARD ACTION
11.7 REVENUE & EXPENSE REPORTS (AUGUST 2014)	BOARD ACTION
11.8 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
11.9 DONATION & INCREASE IN APPROPRIATIONS FROM TARGET TO MIDDLE SCHOOL	BOARD ACTION
11.10 DONATION & INCREASE IN APPROPRIATIONS FROM TARGET TO HIGH SCHOOL	BOARD ACTION
11.11 DONATION & INCREASE IN APPROPRIATIONS FROM THE ARTS COUNCIL TO HIGH SCHOOL	BOARD ACTION
11.12 CURRENT TAX CERTIORARIS	INFORMATION ONLY
11.13 2014-15 PILOTS (Payment in Lieu of Taxes)	INFORMATION ONLY
11.14 CONTRACT WITH ERWAY AMBULANCE	BOARD ACTION
11.15 EDTECHTEACHER PROFESSIONAL DEVELOPMENT AGREEMENT	BOARD ACTION
11.16 AGREEMENT WITH J/P ASSOCIATES, INC.	BOARD ACTION
11.17 2014-15 SCHOOL PATROL OFFICER AGREEMENT WITH CHEMUNG COUNTY	BOARD ACTION
11.18 WESTERN NY EDUCATIONAL SERVICE COUNCIL CONTRACT FOR FEASIBILITY STUDY WITH ELMIRA HEIGHTS	BOARD ACTION
11.19 EXTERNAL AUDIT REPORT 2013-14	BOARD ACTION
11.20 GST BOCES 2014-15 STUDENT TRANSPORTATION COOPERATIVE AGREEMENT	BOARD ACTION
<b>12. REPORT FROM HUMAN RESOURCE DIRECTOR</b>	<b>JUDY CHRISTIANSEN</b>
12.1 HR COMMITTEE RECOMMENDATIONS	BOARD ACTION
<b>13. REPORT FROM DIRECTOR OF STUDENT SERVICES</b>	<b>KIM WILLIAMS</b>
13.1 DISTRICT PLAN FOR SPECIAL EDUCATION 2013-14 and 2014-15	INFORMATION ONLY

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| 14. <b>REPORT FROM STUDENT REPRESENTATIVE TO THE BOARD</b>  | <b>KATE REASONS</b>  |
| 15. <b>REPORT FROM THE ATHLETIC &amp; EXTRA-CURRICULAR SUB-COMMITTEE</b><br>15.1 MINUTES FROM SEPT. 8, 2014, MEETING  | <b>WARREN CONKLIN</b><br><br>INFORMATION ONLY  |
| 16. <b>REPORT FROM THE AUDIT SUB-COMMITTEE</b><br>16.1 MINUTES FROM SEPT. 15, 2014, MEETING   | <b>PAM STROLLO</b><br>INFORMATION ONLY   |
| 17. <b>REPORT FROM THE FINANCE SUB-COMMITTEE</b><br>17.1 MINUTES FROM SEPT. 15, 2014, MEETING   | <b>JIM JACOBUS</b><br>INFORMATION ONLY   |
| 18. <b>REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE</b><br>18.1 MINUTES FROM SEPT. 10, 2014, MEETING   | <b>MARK BRINTHAUPT</b><br><br>INFORMATION ONLY   |
| 19. <b>REPORT FROM THE CURRICULUM &amp; ASSESSMENT SUB-COMMITTEE</b><br>19.1 MINUTES FROM SEPT. 4, 2014, MEETING  | <b>WARREN CONKLIN</b><br><br>INFORMATION ONLY  |
| 20. <b>REPORT FROM THE PLANNING &amp; DEVELOPMENT SUB-COMMITTEE</b>   | <b>PAM STROLLO</b>   |
| 21. <b>REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE</b><br>21.1 MINUTES FROM SEPT. 9, 2014, MEETING<br>21.2 NEWLY PROPOSED POLICY 5510:<br>PARENTS' BILL OF RIGHTS RELATING TO STUDENT DATA<br>21.3 PROPOSED CHANGES TO THE DISTRICT-WIDE SCHOOL SAFETY PLAN (pages 1, 6, 7, 12, 13, 15, 19 and 21)<br>21.4 PROPOSED CHANGES TO POLICY 4750:<br>PROMOTION AND RETENTION OF STUDENTS<br>21.5 PROPOSED CHANGES TO POLICY 4000:<br>STUDENT LEARNING OBJECTIVES AND INSTRUCTIONAL GOALS | <b>DOUG JOHNSON</b><br><br>INFORMATION ONLY<br>BOARD ACTION<br><br>DISCUSSION ONLY<br><br>DISCUSSION ONLY<br><br>DISCUSSION ONLY |
| 22. <b>REPORT FROM THE VISITATION COMMITTEE</b><br>22.1 SEPT. 19, 2014, TOUR OF THE TRANSPORTATION DEPARTMENT   | <b>ROSE APGAR</b><br>INFORMATION ONLY  |
| 23. <b>QUESTIONS/COMMENTS FROM BOARD MEMBERS</b>  |  |
| 24. <b>MOTION TO ADJOURN TO EXECUTIVE SESSION</b><br>24.1 CSE/CPSE/504 RECOMMENDATIONS  |  |

25. **RECONVENE TO PUBLIC SESSION**

26. **ADJOURNMENT**

**UPCOMING 2014-15 BOARD MEETINGS:**

Oct. 23, 6 p.m., IS, Cafeteria  
Nov. 20, 6 p.m., HS, MMC  
Dec. 18, 6 p.m., CS Cafeteria  
Jan. 29, 6 p.m., MS Cafeteria

**UPCOMING 2014-15 BOARD SUB- COMMITTEE MEETINGS:**

Athletic & Extra Curr., Oct. 6, 4 p.m. Supt.'s Conf. Room  
Audit, Nov. 10, 4 p.m., Supt.'s Conf. Room  
Curriculum & Assessment, Oct. 2, 5 p.m., Ed. Support  
Finance, Oct. 14, 5 p.m., Supt.'s Conf. Room  
Human Resources, Oct. 8, 3:30 p.m., Supt.'s Conf. Room  
Planning & Development, Oct. 14, 7:30 a.m., Supt.'s Conf. Room  
Policy, Oct. 8, 4 p.m., Supt.'s Conf. Room

**NOTE: These board meetings and sub-committee meetings are subject to change.**

# **Our Mission**

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

## **Our Vision**

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

## **Our Beliefs**

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort

## **.Exit Outcomes**

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

**HORSEHEADS CENTRAL SCHOOL DISTRICT**  
**2014-2015 BOARD/DISTRICT GOALS**

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website ([www.horseheadsdistrict.com](http://www.horseheadsdistrict.com)) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2014 -2015 school year. Some of the goals may be specific to certain stakeholder groups.

**GOAL #1**

**Student Achievement**

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

**GOAL #2**

**District Reorganization & Sustainability**

- Evaluate and select options from facility utilization and grade configuration task force work by June 30, 2015
- Conduct joint district consolidation feasibility study with Elmira Heights School District. Review draft of consolidation feasibility study by June 30, 2015.
- Identify additional shared service alternatives

**GOAL #3**

**Strategic Plan**

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
  - Performance against Year Four targets by September 30, 2014
  - Establishment of Year Five Targets by September 30, 2014
  - Report to the full Board of Education by committee representatives by January 31, 2015
  - Final Report on Year Four progress to the Board of Education by June 30, 2015

**GOAL #4**

**Financial Planning and Development**

- Maintain the financial soundness of the school district
- Continue to update the district's five-year budget and reserve forecast by 10/31/14, 1/31/15, and 4/30/15
- Develop a voter approved 2015-2016 budget that maintains quality programming, while being fiscally responsible to the community
- Successfully negotiate 10 employee contracts that are fair and equitable to all stakeholders

**GOAL #5**

**Professional Development and District Culture**

**Board Development Plan—**

- 100% Participation in Board Annual Retreat in August 2014
- 100% Participation in BOE Annual Mini-Retreat in January 2015
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session
  - Assess progress in December 2014