

HCSD Board Members:

Brian Lynch, Pres.; Pam Strollo, VP; Rose Apgar; Karen Boulas;
Mark Brinthaup; Warren Conklin; James Jacobus; Doug Johnson;
David Sadler; and Student Rep. Kate Reasons and Alternate
Danielle Fuller-Sincock

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Karen Bracy, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Katy Buzzetti, School Business Admin.

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
OCTOBER 23, 2014
6 P.M.
INTERMEDIATE SCHOOL CAFETERIA**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BOARD PRESIDENT |
| 2. MINUTES (Sept. 25, 2014, Business Meeting) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BOARD PRESIDENT |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION
5.1 BOARD OF EDUCATION RECOGNITION WEEK--
Oct. 27-31, 2014 | BOE, SUPT., AND/OR DISTRICT ADMINS. |
| 6. PRESENTATIONS
6.1 INTERMEDIATE SCHOOL PTO UPDATE
6.2 INTERMEDIATE SCHOOL PRESENTATION:
“TOURNAMENT OF CHAMPIONS” | LYNETTE HAMPTON
MICHAEL BOSTWICK AND
IS STAFF |
| 7. REPORT FROM SUPERINTENDENT
7.1 UPDATE ON THE FACILITY CAPACITY/UTILIZATION AND
GRADE CONFIGURATION TASK FORCE
7.2 UPDATE ON THE CONSOLIDATION FEASIBILITY STUDY
WITH ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
7.3 HIGH SCHOOL SENIOR TRIP MAY 15-17, 2015 | RALPH MARINO, JR.
INFORMATION ONLY

INFORMATION ONLY

BOARD ACTION |
| 8. REPORT FROM PRESIDENT
8.1 DONATION FROM THE WRESTLING BOOSTER CLUB
(HH LOGO SEAT CUSHIONS) TO OUR FOUR
ELEMENTARY SCHOOLS
8.2 DONATION TO RIDGE ROAD SCHOOL FROM TOPS
MARKET | BOARD PRESIDENT
BOARD ACTION

BOARD ACTION |

8.3 DISTRICT ORGANIZATIONAL MEETING SCHEDULED ON JULY 1, 2015	BOARD ACTION
8.4 VOTING DELEGATE AND ALTERNATE FOR THE ANNUAL NYSSBA BUSINESS MEETING, OCT. 27, 2014	BOARD ACTION
8.5 NYSSBA POSITIONS AND RESOLUTIONS BEING RECOMMENDED FOR ADOPTION AND/OR APPROVAL AT ANNUAL NYSSBA CONVENTION (Oct. 2014)	BOARD ACTION
9. REPORT FROM DIRECTOR OF ELEMENTARY ED.	KAREN BRACY
10. REPORT FROM DIRECTOR OF SECONDARY ED.	JAY HILLMAN
11. REPORT FROM SCHOOL BUSINESS ADMINISTRATOR	KATY BUZZETTI
11.1 DISPOSAL OF DISTRICT PROPERTY	BOARD ACTION
11.2 CLAIMS AUDITOR REPORT (SEPT. 2014)	BOARD ACTION
11.3 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (SEPT. 2014)	BOARD ACTION
11.4 MIDDLE SCHOOL EXTRACLASSROOM TREASURER'S REPORT (SEPT. 2014)	BOARD ACTION
11.5 ATHLETICS EXTRACLASSROOM TREASURER'S REPORT (AUGUST & SEPT. 2014)	BOARD ACTION
11.6 BUDGET TRANSFERS REPORT (SEPT. 2014)	BOARD ACTION
11.7 REVENUE & EXPENSE REPORTS (SEPT. 2014)	BOARD ACTION
11.8 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
11.9 INCREASE IN APPROPRIATIONS (From RR PTO)	BOARD ACTION
11.10 INCREASE IN APPROPRIATIONS (From CS PTO)	BOARD ACTION
11.11 INCREASE IN APPROPRIATIONS (From CS PTO)	BOARD ACTION
11.12 INCREASE IN APPROPRIATIONS (From CS PTO)	BOARD ACTION
11.13 INCREASE IN APPROPRIATIONS (From Patricia Sotero)	BOARD ACTION
11.14 INCREASE IN APPROPRIATIONS (From IS PTO)	BOARD ACTION
11.15 INCREASE IN APPROPRIATIONS (From Tops Market)	BOARD ACTION
11.16 INCREASE IN APPROPRIATIONS (From Tops Market)	BOARD ACTION
11.17 SERVICE AGREEMENT WITH SCHOOL IMPROVEMENT NETWORK	BOARD ACTION
11.18 TYPEWRITER SERVICE AGREEMENT	BOARD ACTION
11.19 RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY	BOARD ACTION
11.20 ELECTRICITY COOPERATIVE ENERGY PURCHASING SERVICE BILLING SCHEDULE AND AGREEMENT	BOARD ACTION
11.21 RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS	BOARD ACTION
11.22 NATURAL GAS COOPERATIVE ENERGY PURCHASING SERVICE BILLING SCHEDULE AND AGREEMENT	BOARD ACTION
11.23 EARLY RETIREMENT INCENTIVE RESOLUTION	BOARD ACTION
11.24 RITE AID CERTIORARI SETTLEMENT	BOARD ACTION
11.25 TAX BILL CORRECTIONS (2011-12; 2012-13; 2013-14; & 2014-15)	BOARD ACTION

11.26	RESOLUTION TO DELEGATE THE BOARD'S POWER REGARDING CORRECTING ERRORS IN THE TAX ROLLS	BOARD ACTION
11.27	UPDATE ON IMMEDIATE CHANGE ORDER AS PER BOARD POLICY 7390—CONSTRUCTION PROJECT RECORDS & REPORT	BOARD ACTION
11.28	RESERVE FUND REPORT	INFORMATION ONLY
11.29	FIVE-YEAR BUDGET PROJECTION	INFORMATION ONLY
12.	REPORT FROM HUMAN RESOURCE DIRECTOR	JUDY CHRISTIANSEN
12.1	HR COMMITTEE RECOMMENDATIONS	BOARD ACTION
12.2	AFFORDABLE CARE ACT RESOLUTION	BOARD ACTION
13.	REPORT FROM DIRECTOR OF STUDENT SERVICES	KIM WILLIAMS
13.1	DISTRICT PLAN FOR SPECIAL EDUCATION 2013-14 and 2014-15	BOARD ACTION
14.	REPORT FROM STUDENT REPRESENTATIVE TO THE BOARD	KATE REASONS
15.	REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE	WARREN CONKLIN
16.	REPORT FROM THE AUDIT SUB-COMMITTEE	PAM STROLLO
17.	REPORT FROM THE FINANCE SUB-COMMITTEE	JIM JACOBUS
17.1	MINUTES FROM OCT. 14, 2014, MEETING	INFORMATION ONLY
18.	REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE	MARK BRINTHAUPT
18.1	MINUTES FROM OCT. 8, 2014, MEETING	INFORMATION ONLY
19.	REPORT FROM THE CURRICULUM & ASSESSMENT SUB-COMMITTEE	WARREN CONKLIN
19.1	MINUTES FROM OCT. 2, 2014, MEETING	INFORMATION ONLY
20.	REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE	PAM STROLLO
20.1	MINUTES FROM OCT. 14, 2014, MEETING	INFORMATION ONLY
21.	REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE	DOUG JOHNSON
21.1	MINUTES FROM OCT. 8, 2014, MEETING	INFORMATION ONLY
21.2	PROPOSED CHANGES TO THE DISTRICT-WIDE SCHOOL SAFETY PLAN (pages 1, 6, 7, 12, 13, 15, 19 and 21)	BOARD ACTION
21.3	PROPOSED CHANGES TO POLICY 4750: PROMOTION AND RETENTION OF STUDENTS	BOARD ACTION
21.4	PROPOSED CHANGES TO POLICY 4000: STUDENT LEARNING OBJECTIVES AND INSTRUCTIONAL GOALS	BOARD ACTION
21.5	PROPOSED CHANGES TO POLICY 0100: EQUAL OPPORTUNITY	DISCUSSION ONLY

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| 21.6 NEWLY PROPOSED EXHIBIT 0100-E: NON-DISCRIMINATION NOTIFICATION | DISCUSSION ONLY |
| 21.7 PROPOSED CHANGES TO POLICY 1000: COMMUNITY RELATIONS GOALS | DISCUSSION ONLY |
| 21.8 PROPOSED CHANGES TO POLICY 5405: STUDENT WELLNESS | DISCUSSION ONLY |
| 21.9 NEWLY PROPOSED POLICY 4526.2: EMAIL ACCEPTABLE USE FOR STUDENTS | DISCUSSION ONLY |
| 22. REPORT FROM THE VISITATION COMMITTEE | ROSE APGAR |
| 22.1 OCT. 17, 2014, TOUR OF THE INTERMEDIATE SCHOOL | INFORMATION ONLY |
| 23. REPORT FROM THE LEGISLATIVE LIAISON(S) | ROSE APGAR and/or WARREN CONKLIN |
| 23.1 LEGISLATIVE UPDATE | INFORMATION ONLY |
| 24. QUESTIONS/COMMENTS FROM BOARD MEMBERS | |
| 25. MOTION TO ADJOURN TO EXECUTIVE SESSION | |
| 25.1 CSE/CPSE/504 RECOMMENDATIONS | |
| 26. RECONVENE TO PUBLIC SESSION | |
| 27. ADJOURNMENT | |

UPCOMING 2014-15 BOARD MEETINGS:

Nov. 20, 6 p.m., HS, MMC
 Dec. 18, 6 p.m., CS Cafeteria
 Jan. 29, 6 p.m., MS Cafeteria
 Feb. 5, 6 p.m., Comm. Budget Mtg., Erin Town Hall

UPCOMING 2014-15 BOARD SUB-COMMITTEE MEETINGS:

Athletic & Extra Curr., Nov. 3, 4 p.m. Supt.'s Conf. Room
 Audit, Nov. 10, 4 p.m., Supt.'s Conf. Room
 Curriculum & Assessment, Nov. 6, 5 p.m., Ed. Support
 Finance, Nov. 10, 5 p.m., Supt.'s Conf. Room
 Human Resources, Nov. 12, 3:30 p.m., Supt.'s Conf. Room
 Planning & Development, Nov. 4, 7:30 a.m., Supt.'s Conf. Room
 Policy, Nov. 12, 4 p.m., Supt.'s Conf. Room

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort

.Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2014-2015 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2014 -2015 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #2

District Reorganization & Sustainability

- Evaluate and select options from facility utilization and grade configuration task force work by June 30, 2015
- Conduct joint district consolidation feasibility study with Elmira Heights School District. Review draft of consolidation feasibility study by June 30, 2015.
- Identify additional shared service alternatives

GOAL #3

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year Four targets by September 30, 2014
 - Establishment of Year Five Targets by September 30, 2014
 - Report to the full Board of Education by committee representatives by January 31, 2015
 - Final Report on Year Four progress to the Board of Education by June 30, 2015

GOAL #4

Financial Planning and Development

- Maintain the financial soundness of the school district
- Continue to update the district's five-year budget and reserve forecast by 10/31/14, 1/31/15, and 4/30/15
- Develop a voter approved 2015-2016 budget that maintains quality programming, while being fiscally responsible to the community
- Successfully negotiate 10 employee contracts that are fair and equitable to all stakeholders

GOAL #5

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2014
- 100% Participation in BOE Annual Mini-Retreat in January 2015
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session
 - Assess progress in December 2014