

HCSD Board Members:

Brian Lynch, Pres.; Pam Strollo, VP; Rose Appgar; Karen Boulas;
Mark Brinhaupt; Warren Conklin; James Jacobus; Doug Johnson;
David Sadler; and Student Rep. Kate Reasons and Alternate
Danielle Fuller-Sincock

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Karen Bracy, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Katy Buzzetti, School Business Admin.

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
NOVEMBER 20, 2014
6 P.M.
HIGH SCHOOL, MULTI-MEDIA CENTER**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BOARD PRESIDENT |
| 2. MINUTES (Oct. 23, 2014, Business Meeting) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BOARD PRESIDENT |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINS. |
| 6. PRESENTATIONS | |
| 6.1 HIGH SCHOOL PRESENTATION:
“LEARNING AT ALL LEVELS” | KAREN DONAHUE AND
JULIAN DALTON, KYLE
FULLER, CAROLYN
RENNIER |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 UPDATE ON DISTRICT INITIATIVES | INFORMATION ONLY |
| 7.2 UPDATE ON THE FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION TASK FORCE | INFORMATION ONLY |
| 7.3 UPDATE ON THE CONSOLIDATION FEASIBILITY STUDY WITH ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT | INFORMATION ONLY |
| 7.4 2015-16 BUDGET PLANNING AND DEVELOPMENT PROCESS | INFORMATION ONLY |
| 7.5 SMART SCHOOL BOND ACT | INFORMATION ONLY |
| 8. REPORT FROM PRESIDENT | BOARD PRESIDENT |
| 8.1 NYSSBA ANNUAL BUSINESS MEETING REPORT FROM ROSE APGAR (OCT. 27, 2014) | INFORMATION ONLY |

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| 9. REPORT FROM DIRECTOR OF ELEMENTARY ED. | KAREN BRACY |
| 10. REPORT FROM DIRECTOR OF SECONDARY ED. | JAY HILLMAN |
| 11. REPORT FROM SCHOOL BUSINESS ADMINISTRATOR | KATY BUZZETTI |
| 11.1 DISPOSALS OF DISTRICT PROPERTY | BOARD ACTION |
| 11.2 TREASURER'S REPORT (SEPT. 2014) | BOARD ACTION |
| 11.3 CLAIMS AUDITOR REPORT (OCT. 2014) | BOARD ACTION |
| 11.4 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (OCT. 2014) | BOARD ACTION |
| 11.5 ATHLETICS EXTRACLASSROOM TREASURER'S REPORT (OCT. 2014) | BOARD ACTION |
| 11.6 BUDGET TRANSFERS REPORT (OCT. 2014) | BOARD ACTION |
| 11.7 REVENUE & EXPENSE REPORTS (OCT. 2014) | BOARD ACTION |
| 11.8 BUDGET TRANSFERS OVER \$10,000 | BOARD ACTION |
| 11.9 GST BOCES 2014-15 COOPERATIVE BIDS RESOLUTION | BOARD ACTION |
| 11.10 AGREEMENT WITH CARNEGIE LEARNING FOR ON-SITE PROFESSIONAL DEVELOPMENT TRAINING | BOARD ACTION |
| 11.11 2013-14 EXTERNAL AUDIT CORRECTIVE ACTION PLAN (FINANCIAL STATEMENT) | BOARD ACTION |
| 11.12 2013-14 EXTERNAL AUDIT CORRECTIVE ACTION PLAN (EXTRACLASSROOM FINANCIAL STATEMENT) | BOARD ACTION |
| 11.13 2013-14 EXTERNAL AUDIT CORRECTIVE ACTION PLAN (SINGLE AUDIT REPORT) | BOARD ACTION |
| 11.14 2014-15 TAX BILL CORRECTIONS | INFORMATION ONLY |
| 11.15 2014-15 TAX COLLECTOR'S FINAL REPORT | BOARD ACTION |
| 11.16 SALE PRICE OF BROAD STREET SCHOOL | BOARD ACTION |
| 11.17 RESOLUTION TO APPROVE WATCHDOG REVISED 2014 CAPITAL CONSTRUCTION FEE | BOARD ACTION |
| 12. REPORT FROM HUMAN RESOURCE DIRECTOR | JUDY CHRISTIANSEN |
| 12.1 HR COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 12.2 AGREEMENT FOR THIRD PARTY ADMINISTRATOR FOR THE DISTRICT'S SELF-FUNDED DENTAL PLAN | BOARD ACTION |
| 13. REPORT FROM DIRECTOR OF STUDENT SERVICES | KIM WILLIAMS |
| 14. REPORT FROM STUDENT REPRESENTATIVE TO THE BOARD | KATE REASONS |
| 15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE | WARREN CONKLIN |
| 15.1 MINUTES FROM NOV. 3, 2014, MEETING | INFORMATION ONLY |
| 16. REPORT FROM THE AUDIT SUB-COMMITTEE | PAM STROLLO |
| 16.1 MINUTES FROM NOV. 10, 2014, MEETING | INFORMATION ONLY |
| 17. REPORT FROM THE FINANCE SUB-COMMITTEE | JIM JACOBUS |
| 17.1 MINUTES FROM NOV. 10, 2014, MEETING | INFORMATION ONLY |
| 18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE | MARK BRINTHAUPT |
| 18.1 MINUTES FROM NOV. 12, 2014, MEETING | INFORMATION ONLY |

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| <p>19. REPORT FROM THE CURRICULUM & ASSESSMENT SUB-COMMITTEE
 19.1 MINUTES FROM NOV. 6, 2014, MEETING</p> | <p>WARREN CONKLIN

 INFORMATION ONLY</p> |
| <p>20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE</p> | <p>PAM STROLLO</p> |
| <p>21. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE
 21.1 MINUTES FROM NOV. 12, 2014, MEETING
 21.2 PROPOSED CHANGES TO POLICY 0100: EQUAL OPPORTUNITY
 21.3 NEWLY PROPOSED EXHIBIT 0100-E: NON-DISCRIMINATION NOTIFICATION
 21.4 PROPOSED CHANGES TO POLICY 1000: COMMUNITY RELATIONS GOALS
 21.5 NEWLY PROPOSED POLICY 4526.2: EMAIL ACCEPTABLE USE FOR STUDENTS
 21.6 PROPOSED CHANGES TO POLICY 4750: PROMOTION AND RETENTION OF STUDENTS
 21.7 PROPOSED CHANGES TO POLICY 5405: STUDENT WELLNESS
 21.8 PROPOSED CHANGES TO POLICY 6210: LOCAL TAX LEVY COLLECTION
 21.9 PROPOSED CHANGES TO POLICY 6710: PURCHASING AUTHORITY
 21.10 PROPOSED CHANGES TO POLICY 6252: GATE RECEIPTS AND ADMISSIONS
 21.11 PROPOSED CHANGES TO POLICY 6410: AUTHORIZED SIGNATURES</p> | <p>DOUG JOHNSON

 INFORMATION ONLY
 BOARD ACTION

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 DISCUSSION ONLY

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| <p>22. REPORT FROM THE VISITATION COMMITTEE
 22.1 NOV. 14, 2014, TOUR OF THE HIGH SCHOOL</p> | <p>ROSE APGAR
 INFORMATION ONLY</p> |
| <p>23. REPORT FROM THE LEGISLATIVE LIAISON(S)
 23.1 LEGISLATIVE UPDATE
 23.2 GAP ELIMINATION ADJUSTMENT RESOLUTION</p> | <p>ROSE APGAR and/or WARREN CONKLIN
 INFORMATION ONLY
 BOARD ACTION</p> |
| <p>24. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |
| <p>25. MOTION TO ADJOURN TO EXECUTIVE SESSION
 25.1 CSE/CPSE/504 RECOMMENDATIONS</p> | |

26. RECONVENE TO PUBLIC SESSION

27. ADJOURNMENT

UPCOMING 2014-15 BOARD MEETINGS:

Dec. 18, 6 p.m., CS Cafeteria
Jan. 29, 6 p.m., MS Cafeteria
Feb. 5, 6 p.m., Comm. Budget Mtg., Erin Town Hall
Feb.26, 6 p.m., BF Cafeteria

UPCOMING 2014-15 BOARD SUB- COMMITTEE MEETINGS:

Athletic & Extra Curr., Dec.1, 4 p.m. Supt.'s Conf. Room
Audit (no meeting scheduled at this time)
Curriculum & Assessment, Dec. 4, 5 p.m., Ed. Support
Finance, Dec. 8, 5 p.m., Supt.'s Conf. Room
Human Resources, Dec. 10, 3:30 p.m., Supt.'s Conf. Room
Planning & Development, Dec. 9, 7:30 a.m., Supt.'s Conf. Room
Policy, Dec. 9, 4 p.m., Supt's. Conf. Room

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort

.Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2014-2015 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2014 -2015 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #2

District Reorganization & Sustainability

- Evaluate and select options from facility utilization and grade configuration task force work by June 30, 2015
- Conduct joint district consolidation feasibility study with Elmira Heights School District. Review draft of consolidation feasibility study by June 30, 2015.
- Identify additional shared service alternatives

GOAL #3

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year Four targets by September 30, 2014
 - Establishment of Year Five Targets by September 30, 2014
 - Report to the full Board of Education by committee representatives by January 31, 2015
 - Final Report on Year Four progress to the Board of Education by June 30, 2015

GOAL #4

Financial Planning and Development

- Maintain the financial soundness of the school district
- Continue to update the district's five-year budget and reserve forecast by 10/31/14, 1/31/15, and 4/30/15
- Develop a voter approved 2015-2016 budget that maintains quality programming, while being fiscally responsible to the community
- Successfully negotiate 10 employee contracts that are fair and equitable to all stakeholders

GOAL #5

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2014
- 100% Participation in BOE Annual Mini-Retreat in January 2015
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session
 - Assess progress in December 2014