

**DRAFT**

**Horseheads Central School District  
Business Meeting of the Board of Education  
Horseheads High School  
November 20, 2014**

**Present:** Boulas, Brinthaup, Conklin, Fuller-Sincock, Jacobus, Johnson, Lynch, Sadler, Strollo

**Also Present:** Bostwick, Bracy, Buzzetti, Christansen, Donahue, Doubrava, Hillman, Holloway, Marino, McCawley, McDonough, Patterson, Saptura, Sechrist, Williams

**Absent:** Apgar

**Call to Order:** Board President Brian Lynch called the Business Meeting to order at 6:01 PM.

**Minutes**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the October 23, 2014, Business Meeting as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

**President's Remarks**

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated this is the Board's second school visit and it is great to see such a large turnout. Brian stated the Board really enjoys the school visits and looks forwards to hearing the different schools' presentations as they are the highlight of the meeting. Brian reviewed the procedures for the Questions and Comments Section and reminded the Public to state their full name and address before commenting.

**Agenda Changes**

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations, discuss Collective Negotiations(CSEA) and discuss the employment history of a particular person.

**Questions and Comments from the Public**

Brad Lytle, Grand Central Avenue, stated that he served on the Focus Group and appreciates the hard task that the Board has been given with all of the State Mandates that have to be met in a short amount of time. He stated he feels like the State would like to get rid of all of the school boards so that the schools could be run from the county level. He stated this summer he ran for a local office for the Village of Horseheads and was given a unique opportunity to meet people in the public which resulted in him hearing dissatisfaction of the development of the Biltmore Housing Project and actions of the Focus Group and what will happen to our schools. He stated that residents are concerned that Gardner Road Elementary School is listed as a possible school being closed which is confirmed when looking at the second

Cont'd

group of options they show that Gardner Road has been removed. Mr. Lytle inquired as to why Options 4 and 6 were removed from the original plan/list of recommendations that was given to the Board of Education in the fall. People are also concerned that Broad Street School may be purchased by a housing developer and turned into the same type of housing as is occurring at Biltmore. Board President Brian Lynch stated that when the Board voted to remove Options 4 and 6, it was because these Options are not educationally sound for the students, the Board was very concerned about splitting 7<sup>th</sup> and 8<sup>th</sup> grade and teacher issues were also a factor. The entire Board was in favor of the vote with a 9-0. Brian stated no final decisions have been made yet as this is a very long process and we are not even close to making a decision at this point. Brian stated the Consultants came up with the original 16 scenarios; there was much thought and discussion that went into making the decisions of the Options that we are looking at and noted that we still have four more scenarios to look at. Board President Brian Lynch stated the sale of Broad Street School is an agenda item which will be discussed later this evening when the Board discusses the possibility of putting it on the market. However, upon the sale of the school, the Board would not be involved in the future plans of the use of the building or the property.

Joe Atkinson, 112 Bradley Court, stated he went to the last Elmira Heights/Horseheads Consolidation Meeting regarding the possible merger and stated in his opinion the two consultants running the Studies are not accurate with their facts. The Consolidation Consultant is referring to a stable population and at the October meeting it was mentioned that one of the benefits of the possible merger with Horseheads is the continual ownership of the former Broad Street School, however, the Board is discussing the possible sale of the building. Mr. Atkinson stated that the Board really needs to look closely at what is being said as the consultants for the two studies are contradicting each other and using facts that are not accurate.

Lisa Christiansen, 213 Kennedy Drive, inquired regarding the mandatory December 2<sup>nd</sup> Conference Day with Dr. Daggett. Mrs. Christiansen inquired to his background, who does he partner with and how much is the District spending for him to present to the staff. She also wanted to know what value his presentation is going to bring to the children to cover the loss of instruction time and is it mandated for the teachers. Superintendent Dr. Ralph Marino stated that Dr. Daggett who was well-researched across the country, began working in the BOCES area last year and this summer he started working with the District's Decision-Making Teams and will present to the entire staff on the afternoon of December 2<sup>nd</sup> and again on March 4<sup>th</sup>. Ralph stated he does not know the exact cost of the presentations; however, they will be covered by a BOCES Co-Ser. Once he has the exact amount he will follow-up with the Board.

### **Awards, Honors and Recognition**

#### **Superintendent Dr. Ralph Marino recognized the following honors and achievements:**

- High School Business Teacher Kathy Sisti, who was nominated by the Career Development Council Program Specialist Deb Lynch, will be awarded the 2014 Chemung County Chamber of Commerce Partners in Education Award at their Awards Breakfast on December 2nd.
- Members of the Horseheads Teachers Association volunteered at the Southern Tier Food Bank for Make a Difference Day on October 25th.
- Senior Brendan Marshall and Sophomore James Parker were accepted to the 2015 New York State Band Directors Association Honor Band in March.
- Senior Liam Johnson's artwork was chosen for the GST BOCES CTE Program Student of the Year Scholarship Award poster. His work will be displayed on the collection bin at the Bush Campus and on the poster for years to come.
- Center Street staff members raised \$200 for the GI Go Fund through the Jeans for Troops project, which provides funding for veterans' health care, employment, job

- training, housing, and interview clothing. The staff members raised the funds on November 6th, which was the day the school honored veterans. Nearly 60 veterans attended the Veterans Tribute in which students and staff lined the halls, waved flags, and said thank you as the veterans walked through the hallways of the school.
- District staff raised just over \$7,900 for the United Way during their campaign in October.
  - High School Students of the Month for October – Character Trait was Responsibility:
    - o 9th Grade: Mackenzie Bonyak, Dylan Havlen, Anjali Malhotra
    - o 10th Grade: Ashley Naples, Mackenzie Peterson, Justen Samson, Juliana Testone
    - o 11th Grade: Kevin Earley, Chisela Ng'oma, Samuel Nunez, LynnMarie Stein
    - o 12th Grade: Carter Kabot, Ariana Lanzilotto, Justin Swarhout, Nathan Sweet
  - Senior Elisabeth Estep, a member of the Volleyball Team, was honored by the Elmira Kiwanis Club as the Female Athlete of the Fall Season.
  - The High School Greenroom Players presented *Cinderella* on November 14th and 15th.
  - Senior Amanda Schiefen recently signed a national letter of intent to play basketball at Division 1 Canisius College.
  - The Intermediate School Kids of Character for October were sixth-grader Sophie Kartzman and fifth-grader Will Aepelbacher.

### **Sophie's Holiday Mail for Heroes Program**

Intermediate School Sixth Grader Sophie Kartzman has far surpassed her set goal of giving 1,000 cards to the Red Cross Holiday Mail for Heroes Program. As of this morning her card count was 5,011 and within the next couple of weeks she is expected to receive another couple thousand cards. Intermediate School Principal Michael Bostwick stated a final number will be reported to the Board at its December meeting. Board President Brian Lynch acknowledged Sophie for setting such a high goal and exceeding it. Brian stated this is truly amazing and thanked her very much for her commitment to our country's serviceman. Mrs. Kartzman stated that Michael Bostwick should also be recognized for his part in this as he is the one who started the program at the Intermediate School last year as part of the Community Service Program.

### **Presentations**

#### **High School Presentation, "Learning At All Levels"**

High School Principal Karen Donahue and English teachers Julian Dalton, Kyle Fuller, and Carolyn Rennie presented "Learning At All Levels." Karen explained that the High School is an organization that is all about learning and even those who are doing the teaching are also learners as we as educators will continue to grow as the students grow. Karen stated the District is taking a harder look at how we continue to grow to prepare students for college and careers which we develop through cultural and academic goals. One of the things the Site Based Team members feel strongly about is sharing professional development with their colleagues. During the first Superintendent's Conference Day some of our in-house experts from the English Department spoke about how to prepare students to read at a higher level as our students need to be able to read at almost a college level as technical work has changed rapidly. They spoke about expectations in the classroom, and how they've worked with teachers in all content areas to have the same expectations regarding grammar and literacy. They shared strategies to bring consistency to the core areas and their efforts to help students become college and career ready. The focus was on very specific skills such as instructional best practices in English Language Arts and Literacy, Textual Evidence/Embodied Quotes, Close Reading/Annoting and Grammar and Writing Expectations. Karen stated there are specific expectations across the curriculum and we know that the work that we did on Conference Day has had an impact on the teachers as we have heard it from the students.

English Teachers Kyle Fuller and Carolyn Rennie gave an overview of the Close Reading Program. Carolyn stated it is a skill that kids really need to have to be college ready and make it through the world on a daily basis. The students have been reading primary non-fiction and are learning to pick out the main ideas, key words and vocabulary words that may be unfamiliar to them. Kyle gave an overview of the how the use of annotating is an active process in reading. Kyle stated in his classes he is focusing more on hands-on activities that the students love to do such as writing in the margins, the use of post-it notes for annotation and then going back to use the notes as a study tool which provides them with another method of retention. Kyle stated this is a deeper level of thinking and really gets the kids engaged in the task as they are working hands-on. Kyle stated fellow teachers are approaching him and asking him, "How they can do this in their class?"

English Teacher Julian Dalton presented an overview of "Using Textual Evidence in the Research Process." Julian stated that we instill in the students the skills that they will use on a daily basis. It is much more persuasive if you can support what you are saying with evidence from the text. How do you put the ideas into your writing? How do you paraphrase and still give credit to the sources? We want the work to be credible and trustworthy as this will be a big part of becoming career and college ready. Julian stated this is a very powerful experience for the students.

High School Principal Karen Donahue presented several initiatives of the Site-Based Team including the "Word of the Day" and "Student of the Month" Programs. Karen stated they are working with coming up with "Guess A Word Slide" introducing students to good vocabulary words for them to use. The High School recognizes students who display and use best practices through the Student of the Month Program as we want to promote our students and other teachers to learn more about them. It is an initiative which is proving to be very successful throughout the school and is a neat way to learn about the students. Karen also shared January and June 2014 Regents results.

Board President Brian Lynch thanked High School Principal Karen Donahue and the staff for presenting a very thorough and interesting presentation. Brian stated the life skills that are being taught to the students are very critical as they will use them forever and now is the time for the students to learn to slow down and truly understand the value of what they are being taught as it is all new to them. Brian stated the way the teachers are teaching the reading aspect will remain with the students as they continue to grow and the Character Education Program/Student of the Month Program is a neat way for the kids to learn about each other. Brian stated that he really appreciates the breakdown of the testing reports and seeing the trends of threes and fours and stated it is always good to see the data and why it occurs as it does.

Board Vice-President Pam Strollo commended the English Department for providing such a wonderful opportunity to the High School teachers on Conference Day. She stated it is greatly appreciated to know that teachers are teaching the students how to use Post-It Notes and stated that her daughter became a stronger reader when she took the AP class at the High School and was such a benefit for her when she entered college. Pam stated that the work that the teachers do to make sure the students are prepared is truly remembered and appreciated.

Board Member Karen Boulas stated that she also appreciates all the work that the teachers are providing to the students and stated it does make a difference and it is very important to them if they continue on to college.

Board Member Doug Johnson also thanked the High School Staff for all they do to make sure the English curriculum is strong and that the students are college and career ready upon graduation

**Report From The Superintendent****Update on District Initiatives**

Superintendent Dr. Ralph Marino presented the Board with an Update of the District's Initiatives. Ralph stated that we are in the fifth year of the 10-Year Strategic Plan and continue to meet monthly with all meeting information available on-line. Ralph stated that the entire District staff will attend a conference on December 2<sup>nd</sup> to hear a presentation from Dr. Daggett in the afternoon and a community presentation will be held in the evening from 7:00 PM – 8:00 PM. Ralph stated that the Race to the Top formally ended in 2014 with all initiatives continuing to be on-going and allowing us to focus on starting to refine our practices as we continue to focus on Student Achievement. Ralph stated that we continue to maximize the use of our technology and software and continually review the technology infrastructure as well as implementing changes pertaining to greater security and protection of data and storage of data. Ralph stated that Full-Day Pre-Kindergarten is off to a great start at each of the elementary schools. Ralph stated that it is also very important for us not to forget all of the work that we have accomplished in the past five to seven years.

**Update on the Facility Capacity/Utilization and Grade Configuration Task Force**

Superintendent Dr. Ralph Marino updated the Board on the Facility Capacity/Utilization and Grade Configuration Task Force noting to date four meetings have been held, two in the spring and two in the fall. Ralph noted that the Task Force met last week to draft an educational impact statement on the "Brown" option and will next study and draft a statement for the "Gray" option. Ralph stated the Task Force is on target to complete their preliminary statements by the end of March per the Board's deadline.

**Update on the Consolidation Feasibility Study with Elmira Heights Central School District**

Superintendent Dr. Ralph Marino presented the Board with an update on the Feasibility Study with Elmira Heights Central School District. Ralph stated the Committee met on November 17<sup>th</sup> and toured and discussed the Elmira Heights facilities and looked at the curriculum and instruction opportunities in both districts. The Consultants also met with representatives from the largest businesses and realtors in the District and discussed the economic and housing impact in the next five years. Ralph stated that the Study is on target to be completed in May, the Board will receive recommendations in June which will then be sent to the State.

**2015-2016 Budget Planning and Development Process**

Superintendent Dr. Ralph Marino reported on the development of the 2015-2016 School Budget Planning and Development Process, stating that the Board's Finance Committee will hold two Community Budget Input Sessions in January and three Community Budget Workshops will be held in February, March and April. Ralph also stated all budget documents will be on the District website.

**Smart School Bond Act**

Superintendent Dr. Ralph Marino reported on the Smart School Bond Act which was a Resolution that was passed by the New York State voters on the November 4<sup>th</sup> ballot for educational technology for districts across the State. Ralph stated the allotment for the District will be \$2.9 million. Board Member Warren Conklin inquired if there is a thought process as to how the District will prepare and submit Smart Schools Investment Plans to the Smart Schools Review Board for approval and how will the plans be developed? Dr. Marino stated that we are not able to make plans yet as we have not received guidance from the State. Once we do, then we will be able to move forwards in the development of the plans.

**Report from the Board of Education President****NYSSBA Annual Business Meeting Report From Rose Apgar(October 27, 2014)**

Since Board Member Rose Apgar was not able to attend tonight's meeting, she submitted a packet of Resolutions that passed and didn't pass for the Board's review.

**Report from the Director of Elementary Education**

There wasn't a report.

**Report from the Director of Secondary Education**

There wasn't a report.

**Report from the School Business Executive**

**Disposal of District Property**

Moved by Brinthaup, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Disposal of District Property to the Board for Board action. Board Member Karen Boulas inquired as to the rationale for the disposal of the books that are being discarded. Katy stated she will look into it more for the exact reason and will follow-up with the Board at a later date.

**Treasurer's Report(September 2014)**

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for September 2014 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Treasurer's Report for September 2014 to the Board for Board action.

**Claims Auditor Report(October 2014)**

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for October 2014 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

School Business Administrator Katy Buzzetti brought the approval of the Claims Auditor Report for October 2014 to the Board for Board action.

**High School Extra-Classroom Treasurer’s Report(October 2014)**

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer’s Report for October 2014 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

School Business Administrator Katy Buzzetti brought the approval of the High School Extra-Classroom Treasurer’s Report for October 2014 to the Board for Board action.

**Athletics Extra-Classroom Treasurer’s Report(October 2014)**

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for October 2014 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

School Business Administrator Katy Buzzetti brought the approval of the Athletics Extra-Classroom Treasurer’s Report for October 2014 to the Board for Board action. Board Member Warren Conklin inquired as to why the amount of the Class of 2014’s monies have gone down and wondered if they had made a gift or if bills came in. Katy stated she will look into this and will follow-up with the Board at a later date.

**Budget Transfers Report(October 2014)**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for October 2014 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Boulas  
Brinthaup  
Conklin  
Jacobus

Lynch

Sadler

Stollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Budget Transfers Report for October 2014 to the Board for Board action.

**Revenue and Expense Report(October 2014)**

Moved by Jacobus, seconded by Stollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for October 2014 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the Revenue and Expense Report for October 2014 to the Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers in the amount of \$139,729.50, which exceeds the Superintendent's \$10,000 approval limit.

Ayes	Noes	Abstained	Absent
			Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of Budget Transfers in the amount of \$139,729.50, which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action. Board Member Warren Conklin asked for an explanation of what a Transitional Reassurance Fee is. Katy stated it is a yearly fee and part of the Affordable Care Act that we are required to pay for the next three years.

**GST BOCES 2014-2015 Cooperative Bids Resolution**

Moved by Jacobus, seconded by Stollo.

WHEREAS, it is the plan of a number of public school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties of New York to bid jointly on equipment and supplies under the direction of the Schuyler-Steuben-Chemung-Tioga-Allegany Counties Board of Cooperative Educational, dba, Greater Southern Tier BOCES, popularly known as GST BOCES.



WHEREAS, the Horseheads Central School District is desirous of participating with the GST BOCES and other school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties in the joint bidding of the Commodities mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the Board of Education of the Horseheads Central School District hereby appoints GST BOCES, to represent it in all matters related above, and that Dr. Ralph Marino, Jr.

is hereby appointed as the school district's representative to GST BOCES in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education agrees (1) to abide by the decisions of the GST BOCES Purchasing Department regarding the quality standards, (2) that unless all bids are rejected, award of contracts will be according to the recommendations of the GST Purchasing Department (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
Brinthaup  
Conklin  
Jacobus

Johnson

Lynch  
Sadler  
Strollo

**MOTION CARRIED**

School Business Administrator Katy Buzzetti brought the approval of the GST BOCES 2014-2015 Cooperative Bids Resolution to the Board for Board action. Board Member Warren Conklin inquired if the bid started in July, and if so, why did we just receive it now for approval and when did the contract actually start? Katy stated that she just received it and that this approval is for when the current contract ends.

**Agreement With Carnegie Learning For On-Site Professional Development Training**

Moved by Conklin, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve an Agreement with Carnegie Learning for On-Site Professional Development Training as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

School Business Administrator Katy Buzzetti brought the approval of an Agreement with Carnegie Learning for On-Site Professional Development Training to the Board for Board action. Katy stated the local cost is \$2,500 per day and will be paid using Grant funds.

**2013-2014 External Audit Corrective Action Plan(Financial Statement)**

Moved by Johnson, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2013-2014 External Audit Corrective Action Plan(Financial Statement) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the 2013-2014 External Audit Corrective Action Plan(Financial Statement) to the Board for Board action.

**2013-2014 External Audit Corrective Action Plan(Extra-Classroom Financial Statement)**

Moved by Strollo, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2013-2014 External Audit Corrective Action Plan(Extra-Classroom Financial Statement) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the 2013-2014 External Audit Corrective Action Plan(Extra-Classroom Financial Statement) to the Board for Board action.

**2013-2014 External Audit Corrective Action Plan(Single Audit Report)**

Moved by Strollo, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the 2013-2014 External Audit Corrective Action Plan(Single Audit Report) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the 2013-2014 External Audit Corrective Action Plan(Single Audit Report) to the Board for Board action.

**2014-2015 Tax Bill Corrections**

School Business Administrator Katy Buzzetti brought the 2014-2015 Tax Bill Corrections to the Board for information only. Katy stated these are tax refunds that have been made since the last Board meeting.

**2014-2015 Tax Collector’s Final Report**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2014-2015 Tax Collector’s Final Report as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Administrator Katy Buzzetti brought the approval of the 2014-2015 Tax Collector’s Final Report to the Board for Board action.

**Sale Price of Broad Street School**

Upon the recommendation of the School District’s attorneys, and the Finance Committee, and having had an opportunity to examine two independent appraisals of the Broad Street School,

Moved by Brinthaup, seconded by Johnson.

RESOLVED: That the Board finds that the higher appraised value offers a better opportunity to maximize return to the District, and wishing to obtain the fair market value of the property, Therefore the Board approves offering the building for sale for \$1,295,000.

Ayes	Noes	Abstained	Absent
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Upon the recommendation of the School District’s attorneys, and the Finance Committee, and having had an opportunity to examine two independent appraisals of the Board Street School, School Business Administrator Katy Buzzetti brought the sale price of \$1,295,000 of Broad Street School to the Board for Board action. Board President Brian Lynch stated this was discussed at the Finance Committee meeting.

**Resolution to Approve Watchdog Revised 2014 Capital Construction Fee**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approve the Watchdog Building Partners, LLC contract increase of \$18,900 to complete the 2014 Security project.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

School Business Administrator Katy Buzzetti brought the approval of a Resolution to approve Watchdog Revised 2014 Capital Construction Fee of \$18,900 to the Board for Board action.

**Human Resources Director's Report**

**Human Resources Sub-Committee Recommendations**

Moved by Strollo, seconded by Brinthaup.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Akbar, Mas	Substitute	10/20/14	\$8.00-8.75/hr.
Clark, Rose	Substitute	10/15/14	\$8.00/hr.
Grover, Zuleika	Substitute	10/17/14	\$8.75/hr.
Landon, Jennifer	Substitute	10/17/14	\$8.00-8.75/hr.
O'Shell, Leigh	Substitute RN	10/17/14	\$16.00/hr.
Philips, Cassandra	Substitute	10/29/14	\$8.75/hr.
Shoemaker, Susan	Substitute	10/29/14	\$8.00-8.75/hr.

**CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Aycock, Amanda	MS/Food Service Helper	11/03/14	\$8.83/hr.
Craven, Elizabeth	RR/Food Service Helper	10/22/14	\$8.83/hr.

**CIVIL SERVICE LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Mallecoccio, Rick	Transp. Auto Mechanic	09/11/14-11/20/14* (Medical Paid)

\*Leave extended.

**CIVIL SERVICE RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Barden, Scott	Transp./Bus Driver	11/13/14
Smith, Zachary	Facilities/Bldg. Maint. Mech.	10/30/14

**INSTRUCTIONAL LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Hyer, Lindsay	CS/Speech	*01/01/14 – 06/30/15 (Unpaid Childcare)
Jackson, Helen	IS/Teaching Assistant	09/02/14 - 6/30/15 (paid 10/6, unpaid 10/7-6/30)
Romanski, Mark	RR/Physical Education	10/17/14 – 11/25/14 (Medical Paid)
Skorusa, Karen	HS/English	*10/1/14 – 11/21/14 (Medical Paid)

\* Leave extended.

**INSTRUCTIONAL LONG-TERM/TEMPORARY SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Baker, Mary Frances	HS/English	*10/1/14 – 11/21/14	\$42,888 (Prorated)
Coss, Donna	CS/Speech	*01/01/14 – 06/30/15	\$43,238
Lant, Rhonda	RR/Temp. Class-size TA	10/27/14-12/19/14	\$10.57/hr.
McInerney, Shannon	GR/Temp. 1:1 TA	10/28/14-12/17/14	\$10.57/hr.
Munson, Tracie	BF/Temp. Support TA	10/16/14-12/5/14	\$10.57/hr.

Cont'd

Sullivan, Leandra	MS/Math	*09/17/14 – 10/31/14	\$41,796 (Prorated)
Tremba, Melissa	IS/LTS Teaching Assistant	09/02/14 (retro) through 6/30/15	\$11,733
Wales, Laura	IS/Grade 5	09/11/14 – 11/07/14	\$41,135 (Prorated)

\* LTS assignment extended.

#### **INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>PREFERENCE</u></b>
Chalfant, Derek	Degreed	Elementary/Secondary
Forsburg, Brian	Certified	Elementary/Secondary
Gardner, Alyssa	Degreed	Elementary
Gentz, Brittani	Certified	Elementary
Grover, G. Zuleika	Degreed	Elementary
Kucko, James	Degreed	Elementary/Secondary
Philip, Cassandra	Certified	Elementary/Secondary
Raven, Gloria	Certified	Elementary

#### **INSTRUCTIONAL CONTRACT SUBSTITUTES RESIGNATIONS:**

	<b><u>LOCATION/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Sullivan, Leandra	MS/Contract Sub	11/07/14

#### **HOMEBOUND INSTRUCTION APPOINTMENTS:**

	<b><u>LOCATION/POSITION</u></b>	<b><u>RATE</u></b>
Laughlin, Heather	MS/Social Work Asst.	\$18.00/hour

#### **WINTER 2014-2015 COACHING APPOINTMENTS:**

	<b><u>LOCATION/POSITION</u></b>	<b><u>STIPEND</u></b>
Sullivan, Madeline	Girls' Modified Volleyball Asst. Coach	Volunteer
Winkky, Eric	Boys' Varsity Swimming Asst. Coach	\$5,190
*Hart, Brian	7 <sup>th</sup> & 8 <sup>th</sup> Grade Wrestling Head Coach	\$4,141 (Revised)

\* Initially a split position, however other coach resigned.

#### **WINTER 2014-2015 COACHING RESIGNATIONS:**

	<b><u>LOCATION/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Cadek, Paul	7 <sup>th</sup> & 8 <sup>th</sup> Grade Wrestling Head Coach (Split)	10/30/14

#### **FALL 2014 ATHLETIC STUDY HALL APPROVAL:**

		<b><u>RATE</u></b>
Fesetch, Kelly	Administration	\$500.00
Carpenter, Kate	10 sessions @ \$16.50	\$165.00
Neubauer, Jason	9 sessions @ \$16.50	\$148.50

**BE IT RESOLVED** that the Per Diem rate for Certified Substitute Teachers be increased as follows:

- Horseheads Retired Certified Substitute Teacher - \$125/day
- Certified Substitute Teacher - \$95/day

This increase should take effect on December 1, 2014.

#### **EXTRA-CURRICULAR ACTIVITIES 2014-2015 STIPENDS:**

<b><u>Employee</u></b>	<b><u>Location</u></b>	<b><u>Position</u></b>	<b><u>Stipend Amount</u></b>	
Williams	Amy	BF	TV Station Coordinator (Split)	\$ 882.50
Hillson	Erin	BF	TV Station Coordinator (Split)	\$ 882.50
Mastronardi	Jillian	BF	* Building Instructional Facilitator	\$ 1,500.00
Buckley	Kathryn	BF	Mentor Teacher	\$ 1,500.00
Schiefen	Maren	BF	Mentor Teacher	\$ 1,500.00
Bryant	Jennifer	CS	WCSN Faculty Advisor	\$ 1,740.00
Miller	Kristen	CS	* Building Instructional Facilitator	\$ 1,500.00
DeRichie	Cynthia	CS	Mentor Teacher	\$ 1,500.00
Scanlon	Betsy	GR	* Building Instructional Facilitator	\$ 1,500.00

Griffith-Schirmer	Virginia	GR	T V Station Coordinator	\$	1,830.00	
Palmer	Mari	RR	TV Station Coordinator (Split)	\$	882.50	
Romanski	Molly	RR	TV Station Coordinator (Split)	\$	882.50	
Conklin	Kim	RR	*	Building Instructional Facilitator	\$	1,500.00
Marcellus	Cindy	IS	WISH TV Advisor (split)	\$	915.00	
Lewis	Stephanie	IS	WISH TV Advisor (split)	\$	915.00	
Winderl	Jordan	IS	6th Grade Show Choir Director	\$	348.00	
O'Connell	Lisa	IS	*	Building Instructional Facilitator	\$	1,500.00
Fluman	Abby	IS	*	Building Instructional Facilitator	\$	1,500.00
May	Stephanie	IS	*	Building Instructional Facilitator	\$	1,500.00
Treacy	Tabitha	IS	Mentor Teacher	\$	1,500.00	
Lane	Deborah	HS	Central Treasurer	\$	3,480.00	
Schiavone	Christopher	HS	AV Coordinator	\$	1,384.00	
Lane	Deborah	HS	Student Council Advisor	\$	1,830.00	
Doren	Pamela	HS	Student Council Advisor	\$	1,830.00	
Matejka	Tina	HS	Marching Band Director	\$	4,164.00	
Kisloski	Deborah	HS	Yearbook Gen. Advisor	\$	3,294.00	
Kisloski	Deborah	HS	Yearbook Literary Advisor	\$	1,098.00	
Kisloski	Deborah	HS	Yearbook Photo Advisor	\$	1,830.00	
Kisloski	Deborah	HS	Yearbook Subscription Advisor	\$	1,647.00	
Brice-Hyde	Jamy	HS	Yearbook Advertising Advisor	\$	1,059.00	
Rennie	Carolyn	HS	9th Grade Advisor (Split)	\$	694.00	
Skorusa	Karen	HS	9th Grade Advisor (Split)	\$	694.00	
Giblin	Melissa	HS	10th Grade Advisor (Split)	\$	692.00	
Van Zile	Jeff	HS	11th Grade Advisor - Split	\$	694.00	
Brice-Hyde	Jamy	HS	11th Grade Advisor - Split	\$	694.00	
Lenhardt	Britt	HS	12th Grade Advisor	\$	4,392.00	
Hamula	Michael	HS	12th Grade Advisor	\$	4,392.00	
Bo	Anthony	HS	National Honor Society Adv.(Split)	\$	519.00	
Sisti	Kathy	HS	National Honor Society Adv.(Split)	\$	519.00	
Doren	Pamela	HS	Academic Challenge Advisor	\$	1,464.00	
Hamula	Michael	HS	Drama Advisor	\$	3,470.00	
Matejka	Tina	HS	Asst. Drama Advisor	\$	2,082.00	
Palmer	Dan	HS	Asst. Drama Advisor	\$	2,082.00	
Steigerwald	Ramona	HS	Science Club (split)	\$	366.00	
Hunter	Terrie	HS	Science Club (split)	\$	366.00	
Brice-Hyde	Jamy	HS	Mock Trial Club Advisor	\$	1,115.00	
Hillman	Kevin	HS	Varsity H Advisor (School Year)	\$	7,686.00	
Fesetch	Kelli	HS	Varsity H Adv. (Summer Camps)	\$	4,575.00	
Sisti	Kathy	HS	Athletic Receipts Manager	\$	2,088.00	
Hartman	Jason	HS	Athletic Manager	\$	7,320.00	
Schiavone	Christopher	HS	Mentor Teacher	\$	1,500.00	
Van Zile	Jeff	HS	Mentor Teacher	\$	750.00	
Zembek	Jared	HS	Aquatics Director	\$	7,320.00	
Sisti	Kathy	HS	Interact Club Advisor	\$	1,765.00	
Brice-Hyde	Jamy	HS	Debate Club Advisor	\$	1,298.00	

**EXTRA-CURRICULAR ACTIVITIES 2014-2015 STIPENDS (Continued):**

<u>Employee</u>	<u>Location</u>	<u>Position</u>	<u>Stipend</u>		
Rutherford	Rosemarie	MS	Central Treasurer	\$	1,740.00
Ross	Rebecca	MS	SC Bookstore Manager	\$	1,830.00
Leland	Dora	MS	Student Council Advisor (Split)	\$	1,647.00
Stratton	Julie	MS	Student Council Advisor (Split)	\$	1,647.00
O'Brian	Kevin	MS	Yearbook Advisor	\$	1,830.00
Palmer	Dan	MS	HMS Live (split)	\$	2,130.00
Donovan	Charles	MS	HMS Live (split)	\$	1,830.00
Palmer	Dan	MS	Musical (split)	\$	1,464.00
Stratton	Julie	MS	Musical (split)	\$	1,664.00
Steele	Brian	MS	Technology Club Co-Advisor	\$	1,215.00
Patelunas	Kelly	MS	Technology Club Co-Advisor	\$	865.00
Ross	Rebecca	MS	Science Olympiad (split)	\$	1,098.00
Steele	Brian	MS	Science Olympiad (split)	\$	1,098.00
Blowers	Gretchen	MS	Mentor Teacher	\$	750.00

Seifert	Timothy	MS	National Junior Honor Society	\$	915.00
Steele	Brian	MS	Mentor Teacher	\$	1,500.00
Finnerty	William	DISTRICT	Central Treasurer Athletics	\$	2,784.00
Kelly	Amy	DISTRICT *	Instructional Chairperson	\$	3,000.00
Mryglot	Kimberly	DISTRICT *	Instructional Chairperson	\$	3,000.00
Harkness	Christine	DISTRICT *	ASD District Consultant	\$	5,000.00
Matejka	Tina	MUSIC	HS Wind Ensemble	\$	1,882.47
Allen	Yvonne	MUSIC	Band Director	\$	1,142.93
Allen	Yvonne	MUSIC	Solo & Ensemble Director	\$	201.69
Treacy	Tabitha	MUSIC	Band Director	\$	201.70
Matthews	Margaret	MUSIC	Orchestra Director	\$	67.23
Moss	Audrey	MUSIC	Orchestra Director	\$	1,210.16
Schiavone	Christopher	MUSIC	Vocal Music Director	\$	1,075.70
Schiavone	Christopher	MUSIC	Choral Advisor	\$	403.39
Palmer	Dan	MUSIC	Vocal Music Director	\$	1,142.93

\* Grant Funded.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			<u>Apgar</u>

Boulas  
 Brinhaupt  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy wanted the Board to note that on Page 2 of the Recommendations is a Resolution that the Per Diem rate for Certified Substitute Teachers be increased as follows: Horseheads Retired Certified Substitute Teacher - \$125.00/day and Certified Substitute Teachers - \$95/day. The increase will take effect on December 1, 2014. Judy stated the Human Resources Sub-Committee spent time reviewing substitute teacher rates around the area and learned our District pays the lowest for substitutes. Judy stated since we really have an issue obtaining substitutes who are certified the Committee felt the need to increase the substitute rate.

**Agreement For Third Party Administrator For The District's Self-Funded Dental Plan**

Moved by Brinhaupt, seconded by Johnson

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			<u>Apgar</u>

Boulas  
 Brinhaupt  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Agreement For Third Party Administrator For The District's Self-Funded Dental Plan to the Board for Board action. Judy stated that our rates have been pretty steady, have remained the same and not gone up in thirteen years. Board Member Jim Jacobus inquired if a RFP was done on this. Judy stated no.

**Report from the Director of Student Services**

There wasn't a report.

**Report from the Student Representative to the Board**

Alternate Student Representative Danielle Fuller-Sincock reported on High School activities including the Student Council Blood Drive, the Student Council Food Drive and the first Movie Night which will take place on November 21<sup>st</sup>, the Student Council "White Out Dance" is scheduled for December 5<sup>th</sup>, the Concert Band/Wind Ensemble/Middle School Select Choir is scheduled for December 15<sup>th</sup>, the Choir Concert is scheduled for December 17<sup>th</sup> and the Student Council Ugly Sweater Contest will take place on December 18<sup>th</sup>. Danielle also stated that winter sports have begun and the Varsity H Club will be in charge of the concession stands. Board President Brian Lynch thanked Danielle for a very thorough report.

**Report from the Athletic and Extra-Curricular Sub-Committee****Minutes of November 3, 2014, Meeting**

Chair Warren Conklin reported on the November 3, 2014, meeting of the Athletic and Extra-Curricular Sub-Committee. Warren stated that Mike Coughlin presented the Committee with two options for the future location of the Softball Fields. One option is behind Center Street School and another option is behind the Middle School/Intermediate School Complex. Warren stated the Committee will continue to discuss this at the next meeting. Warren stated the Committee decided to adjust how the symptoms of concussions are presented by listing them in a bullet format instead of paragraph form.

**Report from the Audit Sub-Committee****Minutes of November 10, 2014, Meeting**

Chair Pam Strollo reported on the November 10, 2014, meeting of the Audit Sub-Committee. Pam stated the Committee reviewed the three Corrective Action Plans from the 2013-2014 External Audit that were approved earlier this evening by the Board.

**Report from the Finance Sub-Committee****Minutes of November 10, 2014, Meeting**

Chair Jim Jacobus reported on the November 10, 2014, meeting of the Finance Sub-Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Jim stated the Committee also had a lengthy discussion regarding the disposal of District property and will send recommendations to the Policy Committee. Jim stated the Committee also reviewed a list of RFPs that are coming up this year, the GEA Resolution, the possible purchase of School vans which are in need of replacement and heard a presentation from Gregg Moyer regarding updates to the Technology Capital Project regarding the cost and execution of the updates which will be brought to the Board in the near future.

**Report from the Human Resources Sub-Committee****Minutes of November 12, 2014, Meeting**

Chair Mark Brinthaup reported on the November 12, 2014, meeting of the Human Resources Sub-Committee. Mark stated the Committee reviewed the Human Resources Recommendations, the increase of 2014-2015 Substitute Rates and a Resolution for Affordable Care Act which were approved earlier tonight by the Board. The Committee was also presented an update of the District's Health Insurance Audit and Claims Information.

**Report from the Curriculum and Assessment Sub-Committee****Minutes of November 6, 2014, Meeting**

Chair Warren Conklin reported on the November 6, 2014, meeting of the Curriculum and Assessment Sub-Committee. Warren stated the Committee discussed the District Attendance including the initiative that is county-wide for attendance at the early grade levels and stated that three days on a thirty-day cycle is ten percent. Warren stated the District's Average Daily for each elementary school is above 95%. Warren stated the Committee is investigating reasons for unverified, unexcused, excused absences per individual case and also will continue to monitor current systems and intervention services within the District and the County.



**Report from the Planning and Development Sub-Committee**

There wasn't a report.

**Report from the Policy Referral/Review Sub-Committee**

**Minutes of November 12, 2014, Meeting**

Chair Doug Johnson reported on the November 12, 2014, meeting of the Policy Referral/Review Sub-Committee. Doug stated that the Committee discussed many policies which will be brought to the Board this evening for Board action.

**Proposed Changes to Policy 0100: Equal Opportunity**

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Policy 0100: Equal Opportunity as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson brought a second reading of Proposed Changes to Policy 0100: Equal Opportunity to the Board for Board action. Doug stated these changes were reviewed at last month's Board Meeting and that the language was revised to clarify it is not just the Boy Scouts but also includes groups that are designated under the federal government.

**Newly Proposed Exhibit 0100-E: Non-Discrimination Notification**

Moved by Brinthaup, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approve the Newly Proposed Exhibit 0100-E: Non-Discrimination Notification as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of the Newly Proposed Exhibit 0100-E: Non-Discrimination Notification for Board action. Doug stated as presented at last month's Board meeting this is a new Exhibit which the Federal Government is requiring us to adopt.

**Proposed Changes to Policy 1000: Community Relations Goals**

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Policy 1000: Community Relations Goals as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Boulas
- Brinthaup

Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Proposed Changes to Policy 1000: Community Relations Goals for Board action. Doug stated the entire Policy is being replaced which does more to highlight the need for us to build community relationships as we move forward and do our work.

**Newly Proposed Policy 4526.2: Email Acceptable Use For Students**

Moved by Strollo, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the Newly Proposed Policy 4526.2: Email Acceptable Use For Students as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of the Newly Proposed Policy 4526.2: Email Acceptable Use For Students for Board action. Doug stated this Policy mirrors in great respect the email policy we did earlier for our employees.

**Proposed Changes to Policy 4750: Promotion and Retention of Students**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Policy 4750: Promotion and Retention of Students as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Proposed Changes to Policy 4750: Promotion and Retention of Students for Board action. Doug stated this Policy was adopted at the October Board meeting, however; there was an error in the Policy. It should be Grades 3-8 and with a reference being added that it is also on the District WebSite.

**Proposed Changes to Policy 5405: Student Wellness**

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horse heads Central School District Board of Education approve Proposed Changes to Policy 5405: Student Wellness as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

#### MOTION CARRIED

Chair Doug Johnson presented the Board with a second reading of Proposed Changes to Policy 5405: Student Wellness for Board action. Doug stated based on the feedback that was received he is recommending that these changes be made and adopted tonight. The specific lunch hours will be deleted and will be adopted school by school as necessary.

#### **Proposed Changes to Policy 6210: Local Tax Levy Collection**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6210: Local Tax Levy Collection. Doug stated the following sentence, "not resolved with the Tax Collector shall be made to the Board Finance Committee as follows," will be deleted and replaced with "which are outside the jurisdiction of the Town Assessor or the County Director of Real Property Services may be brought by a District taxpayer to the School District's Tax Collector. Any such complains not resolved to the taxpayer's satisfaction may be appealed to the Board Finance Committee. Doug also stated that the legal references were also updated and the proposed changes of this Policy will be brought to the Board for a second reading and Board action at its December meeting.

#### **Proposed Changes to Policy 6710: Purchasing Authority**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6710: Purchasing Authority. Doug stated these proposed changes allows and authorizes the Superintendent to approve contracts up to \$10,000 and the Business Official to approve contracts up to \$5,000 which will allow the school district to run smoother. Doug also stated that the legal references were also updated and the proposed changes of this Policy will be brought to the Board for a second reading and Board action at its December meeting.

#### **Proposed Changes to Policy 6252: Gate Receipts and Admissions**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6252: Gate Receipts and Admissions. Doug stated the Policy was revised because there was some out-of-date information regarding the process of gate receipts and admission of Senior Citizen such as the use of the Gold Card. Board Member Jim Jacobus stated that in the last sentence the use of the courtesy and athletic passes is mentioned, however, they are no longer in use. Board Member Warren Conklin inquired if the event is open to the public how are the free and reduced rates determined? Doug stated that if it is an athletic event with a fee of \$2.00, it would be free, whereas, a musical event would have a reduced cost. Doug also stated the legal references were also updated and the proposed changes of this Policy will be brought to the Board for a second reading and Board action at its December meeting.

#### **Proposed Changes to Policy 6410: Authorized Signatures**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Policy 6410: Authorized Signatures. Doug stated that the legal references were updated and the proposed changes of this Policy will be brought to the Board for a second reading and Board action at its December meeting.

#### **Report From the Visitation Committee**

##### **November 14, 2014 Tour of the High School**

Board Member Warren Conklin stated the Visitation Committee toured the High School on

Cont'd

November 14<sup>th</sup>. Warren stated Director of Facilities Michael Coghlan presented a report of all of the work that is in progress at the High School and throughout the District. Warren stated new locksets have been installed on the interior doors of all of the classrooms(374) throughout the entire District, however, the gym or the principal's office are not included as circumstances requires those offices to have a push bar. Warren noted that because of State Aid each lockset costs the District approximately \$30.00. Warren noted that since the District has set room temperature to 68 degrees throughout the District per Board Policy, Maintenance has had to follow-up on some complaints at the High School where classroom temperature was below 68 degrees. Warren stated that every classroom will be tested to see where the breakdown is occurring. A new electric hand dryer was installed in the bathrooms at the South Wing of the School to reduce the cost of paper towels. Overall, the building is in good shape.

### **Report From The Legislative Liaison(s)**

#### **Legislative Update**

Board Member Warren Conklin presented the Board with a second reading of a Resolution from the Rural Schools Association dealing with the Gap Elimination Adjustments when adopting New York State's 2015-2016 Annual Budget. Warren stated this Resolution was presented to the Board for a first reading at last month's meeting and is being presented tonight for Board action. Warren stated this is something that the Rural Schools Association is asking Board members to endorse.

Board Member Doug Johnson stated that at the last meeting he expressed great concern regarding how the State has been dealing with us and stated that he is still in favor of this Resolution, however, on a vote he will abstain because he believes that the Board could be saddled with a dozen of these types of things over the year and believes that it is not very controversial from the School District's point of view. Doug stated the Board is not political and, therefore, he is not in favor of approving this Resolution.

Board Member Mark Brinthaup stated that he is in agreement with Doug's rationale and is worried that once we are on one list more and more items such as this one will come in front of the Board. Mark stated he is in agreement with the principle of the Resolution but feels as a Board we should not act on it.

Board Member Jim Jacobus stated that as a member of the Rural Association we have been requested to support this Resolution and as a member our Board we should support them.

Board Member David Sadler stated it is not a secret that the State has been taking money that belongs to us and therefore, he is in support of what the Rural Schools Association is asking us to do. David stated he sees no problem with the Board supporting this and feels that we will be remised in our duties to the public if we do not.

Board Member Warren Conklin stated in the November newsletter the statistics showed there was less than one percent in the State supporting this. During the same time, the Governor's office cost increased \$67 million, six times the amount given to the school districts. We need to stand up and do what is right. We cannot ask people to change and do things differently and then turn around and say we cannot do the same thing, therefore, Warren stated he is in favor of this Resolution as it is the right thing to do. Warren stated this would be far more productive for education if we were to eliminate GAP Elimination.

Board Vice-President Pam Strollo stated that she does not disagree with anything that is in the Resolution fundamentally and agrees that GAP Elimination needs to be eliminated and we should be reimbursed what belongs to us. However, Pam stated she believes that our county legislatures should be advocating accordingly for us in Albany.

Board President Brian Lynch stated that he will also abstain from this Resolution even though he is not opposed to it. He realizes that it is relevant, however, he believes that our Board is to set policies, the budget and discuss concerns within the schools and that we should not be part of political decisions.

Moved by Jacobus, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the Gap Elimination Adjustments when Adopting New York State's 2015-2016 Annual Budget Resolution as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar
Boulas		Brinthaup	
Conklin			
Jacobus		Johnson	
		Lynch	
Sadler		Stollo	

MOTION FAILED

Board Member Warren Conklin presented the Board with a second reading of a Resolution from the Rural Schools Association dealing with the Gap Elimination Adjustments when adopting New York State's 2015-2016 Annual Budget to the Board for Board action.

**Questions and Comments from Board Members**

There were no Questions or Comments from Board members.

**Adjournment to Executive Session**

Moved by Brinthaup, seconded by Jacobus,

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:37 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar
Boulas			
Brinthaup			
Conklin			
Jacobus			
Sadler			
Stollo			

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:42 PM to approve CSE/CPSE/504 Recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Stollo			

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup  
 RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Moved by Strollo, seconded by Jacobus.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:04 PM and reconvene to its Regular Meeting of the Board of Education at 8:05 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Moved by Johnson, seconded by Sadler.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:06 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine,*

Candy Maine, District Clerk



