

**HCSD Board Members:**

Brian Lynch, Pres.; Pam Stollo, VP; Rose Apgar; Karen Boulas  
Mark Brinthaup; Warren Conklin; James Jacobus; Doug Johnson;  
David Sadler; and Student Rep. Kate Reasons and Alternate  
Danielle Fuller-Sincock

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent  
Judy Christiansen, Human Resources, Dir.  
Kim Williams, Student Servs. Director  
Karen Bracy, Elem. Ed. Director  
Jay Hillman, Secondary Ed. Director  
Katy Buzzetti, School Business Admin.

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
Finance Committee  
December 8, 2014 at 5:00 PM  
Superintendent's Conference Room**

**MINUTES**

**Pledge of Allegiance**

1. **CALL TO ORDER** at 5:00 p.m.

Jim Jacobus

2. **ROLL CALL OF THOSE IN ATTENDANCE**

Jim Jacobus, Doug Johnson, Brian Lynch, David Sadler, Katy Buzzetti,  
and Ralph Marino, Jr.

Jim Jacobus

Also in Attendance: Tom Morrell, Bert Conklin, Mike Coghlan, Gregg Moyer,  
and Ryan Garrison

3. **DISCUSSION ITEMS**

Katy Buzzetti

- 3.1 Broad Street Softball Fields Update

Presenter: Mike Coghlan

The subcommittee discussed a possible new location of the softball field.

- 3.2 Building Condition Survey

Presenter: Mike Coghlan

The subcommittee reviewed the draft of the Building Condition Survey and will send to the full BOE.

- 3.3 Technology Capital Project Planning

Presenter: Gregg Moyer and Ryan Garrison from Hunt Engineers

The subcommittee was made aware of updates to the Technology Capital Project and discussed its cost and execution.

- 3.4 Disposals of District Property

The subcommittee reviewed the disposals and will send to the full BOE.

- 3.5 Financial Reports

3.5.1 Treasurer's Report – October 2014

3.5.2 Claims Auditor Report – November 2014

3.5.3 Middle School Extraclassroom Treasurer's Report – October 2014

3.5.4 Athletics Extraclassroom Treasurer's Report – November 2014

3.5.5 Budget Transfers Report – November 2014

3.5.6 Revenue & Expense Reports – November 2014

The subcommittee reviewed the reports and will send to the full BOE.

- 3.6 Budget Transfers over \$10,000

The subcommittee reviewed the budget transfers and will send to the full BOE.

- 3.7 Donation & Increase in Appropriations: from Center Street PTO for Arts in Education

The subcommittee reviewed the donation and increase in appropriations and will send to the full BOE.

- 3.8 2014-15 Tax Bill Correction  
The subcommittee reviewed the tax bill correction and will send to the full BOE.
  - 3.9 GST BOCES 2015-16 Initial Request for Services  
The subcommittee reviewed the request for services list and will send to the full BOE.
  - 3.10 GST BOCES 2015-16 Cost Allocation Methodology  
The subcommittee reviewed the cost methodology resolution and will send to the full BOE.
  - 3.11 Proposal from Hunt Engineers, Architects, & Land Surveyors, P.C. for Boundary Survey and Mapping  
The subcommittee reviewed the proposal and will send to the full BOE.
  - 3.12 Agreement with Chemung County for UPK Special Education Evaluations  
The subcommittee reviewed the agreement and will send to the full BOE.
  - 3.13 Resolution to Dissolve Extraclassroom Activity Club  
The subcommittee reviewed the resolution and will send to the full BOE.
  - 3.14 Resolution to Establish Capital Reserve Fund  
The subcommittee discussed the resolution and will continue the discussion at their January meeting.
  - 3.15 Resolution to Approve Technology Capital Project  
The subcommittee discussed the resolution and will continue the discussion at their January meeting.
  - 3.16 2015-16 Budget Considerations  
The subcommittee discussed the budget considerations and will continue the discussion at their January meeting.
4. **GOOD OF THE ORDER**
  5. **ADJOURNMENT** at 6:50 p.m.