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**HCSD Board Members:**

Brian Lynch, President; Pam Strollo, Vice-President;  
Rose Appgar; Karen Boulas; Mark Brinthaup; Warren Conklin;  
James Jacobus; Doug Johnson; David Sadler; and Student Rep.  
Katie Reasons

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent  
Judy Christiansen, Human Resources, Dir.  
Kim Williams, Student Servs. Director  
Karen Bracy, Elem. Ed. Director  
Jay Hillman, Secondary Ed. Director  
Katy Buzzetti, School Business Administrator

<p style="text-align: center;"><b>HORSEHEADS CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION PLANNING &amp; DEVELOPMENT COMMITTEE MEETING December 9, 2014 -- 7:30 A.M. SUPERINTENDENT'S OFFICE CONFERENCE ROOM</b></p>
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MINUTES

**Pledge of Allegiance**

**1. CALL TO ORDER**

Meeting was called to order at 7:31 AM.

**PAM STROLLO, CHAIR**

**2. ROLL CALL OF THOSE IN ATTENDANCE**

(Pam Strollo, Brian Lynch, Doug Johnson, Warren Conklin,  
and Ralph Marino, Jr.)

**PAM STROLLO**

**3. DISCUSSION ITEMS**

**3.1 Update on Consolidation Feasibility Study and Facility  
Utilization and Grade Configuration Study**

**Dr. Marino**

Dr. Marino provided an update on the work of both study teams.

**3.2 Discuss Mid-Year Retreat**

**All**

The committee reviewed the agenda for the upcoming BOE mini-retreat in January.

**4. GOOD OF THE ORDER**

The committee discussed adjusting the start times of the monthly meetings to 8:00AM.

**5. ADJOURNMENT**

The meeting adjourned at 8:06AM.

**UPCOMING 2014-15 Planning & Development Committee Meetings:**

**NOTE: These Committee meetings are subject to change. (Please call 739-5601 ext. 4201 to be sure meeting is still scheduled to take place)**