

HCSD Board Members:

Brian Lynch, Pres.; Pam Strollo, VP; Rose Apgar; Karen Boulas; Mark Brinthead; Warren Conklin; James Jacobus; Doug Johnson; David Sadler; and Student Rep. Kate Reasons and Alternate Danielle Fuller-Sincock

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Karen Bracy, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Katy Buzzetti, School Business Admin.

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
JANUARY 29, 2015
6 P.M.
MIDDLE SCHOOL, LGI**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BOARD PRESIDENT |
| 2. MINUTES (Dec. 18, 2014, Business Mtg. and Jan. 5, 2015, Mid-Year Retreat) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BOARD PRESIDENT |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINS. |
| 6. PRESENTATIONS
6.1 MIDDLE SCHOOL PTO UPDATE
6.2 MIDDLE SCHOOL PRESENTATION: “MAKING CONNECTIONS AT THE MIDDLE LEVEL” | KRISTINE DALE
RON HOLLOWAY AND
MIDDLE SCHOOL STAFF |
| 7. REPORT FROM SUPERINTENDENT
7.1 UPDATE ON THE FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION TASK FORCE
7.2 UPDATE ON THE CONSOLIDATION FEASIBILITY STUDY WITH ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
7.3 GOVERNOR’S PROPOSED BUDGET FOR 2015-16
7.4 2015-16 BUDGET PLANNING AND DEVELOPMENT PROCESS | RALPH MARINO, JR.
INFORMATION ONLY

INFORMATION ONLY

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| 8. REPORT FROM BOARD PRESIDENT | BRIAN LYNCH |

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| 9. REPORT FROM DIRECTOR OF ELEMENTARY ED. | KAREN BRACY |
| 10. REPORT FROM DIRECTOR OF SECONDARY ED. | JAY HILLMAN |
| 10.1 STEM EARTH SCIENCE TEXTBOOKS (PILOT) | BOARD ACTION |
| 11. REPORT FROM SCHOOL BUSINESS ADMINISTRATOR | KATY BUZZETTI |
| 11.1 DISPOSALS OF DISTRICT PROPERTY | BOARD ACTION |
| 11.2 TREASURER'S REPORT (NOV. & DEC. 2014) | BOARD ACTION |
| 11.3 CLAIMS AUDITOR REPORT (DEC. 2014) | BOARD ACTION |
| 11.4 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (NOV. & DEC. 2014) | BOARD ACTION |
| 11.5 MIDDLE SCHOOL EXTRACLASSROOM TREASURER'S REPORT (NOV. & DEC. 2014) | BOARD ACTION |
| 11.6 ATHLETICS EXTRACLASSROOM TREASURER'S REPORT (DEC. 2014) | BOARD ACTION |
| 11.7 BUDGET TRANSFERS REPORT (DEC. 2014) | BOARD ACTION |
| 11.8 REVENUE & EXPENSE REPORTS (DEC. 2014) | BOARD ACTION |
| 11.9 BUDGET TRANSFERS OVER \$10,000 | BOARD ACTION |
| 11.10 WAL-MART TAX CERTIORARI SETTLEMENT | BOARD ACTION |
| 11.11 2010-11 MILLENNIUM TAX CERTIORARI | INFORMATION ONLY |
| 11.12 REVISED 2014-15 TAX COLLECTOR'S FINAL REPORT | BOARD ACTION |
| 11.13 UPDATED 5-YEAR BUDGET PROJECTIONS | INFORMATION ONLY |
| 12. REPORT FROM HUMAN RESOURCE DIRECTOR | JUDY CHRISTIANSEN |
| 12.1 HR COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 12.2 CONTRACT BETWEEN THE NORTHEAST ASSOCIATION MANAGEMENT, INC. AND THE DISTRICT | BOARD ACTION |
| 13. REPORT FROM DIRECTOR OF STUDENT SERVICES | KIM WILLIAMS |
| 14. REPORT FROM STUDENT REPRESENTATIVE TO THE BOARD | KATE REASONS |
| 15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE | WARREN CONKLIN |
| 15.1 MINUTES FROM JAN. 5, 2015, MEETING | INFORMATION ONLY |
| 16. REPORT FROM THE AUDIT SUB-COMMITTEE | PAM STROLLO |
| 17. REPORT FROM THE CURRICULUM & ASSESSMENT SUB-COMMITTEE | WARREN CONKLIN |
| 17.1 MINUTES FROM JAN 8, 2015, MEETING | INFORMATION ONLY |
| 18. REPORT FROM THE FINANCE SUB-COMMITTEE | JIM JACOBUS |
| 18.1 MINUTES FROM JAN. 20, 2015, MEETING | INFORMATION ONLY |
| 19. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE | MARK BRINTHAUPT |
| 19.1 MINUTES FROM JAN 14, 2015, MEETING | INFORMATION ONLY |

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| <p>20. REPORT FROM THE LEGISLATIVE LIAISON(S)
20.1 LEGISLATIVE UPDATE</p> | <p>ROSE APGAR and/or WARREN CONKLIN
INFORMATION ONLY</p> |
| <p>21. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE</p> | <p>PAM STROLLO</p> |
| <p>22. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE
22.1 MINUTES FROM JAN. 13, 2015, MEETING
22.2 PROPOSED REPLACEMENT POLICY 6900: DISPOSAL OF DISTRICT PROPERTY
22.3 PROPOSED CHANGE TO POLICY 6500: BONDED EMPLOYEES AND OFFICERS
22.4 PROPOSED CHANGES TO POLICY 6600: FISCAL ACCOUNTING AND REPORTING</p> | <p>DOUG JOHNSON

INFORMATION ONLY
BOARD ACTION

DISCUSSION ONLY

DISCUSSION ONLY</p> |
| <p>23. REPORT FROM THE VISITATION COMMITTEE
23.1 JAN. 23, 2015, TOUR OF THE MIDDLE SCHOOL</p> | <p>ROSE APGAR
INFORMATION ONLY</p> |
| <p>24. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |
| <p>25. MOTION TO ADJOURN TO EXECUTIVE SESSION
25.1 CSE/CPSE/504 RECOMMENDATIONS</p> | |
| <p>26. RECONVENE TO PUBLIC SESSION</p> | |
| <p>27. ADJOURNMENT</p> | |

UPCOMING 2014-15 BOARD MEETINGS:

Feb. 5, 6 p.m., Comm. Budget Mtg., Erin Town Hall
Feb.26, 6 p.m., BF Cafeteria
March 5, 6 p.m. Comm. Budget Mtg., BF Comm. Cntr.
March 26, 6 p.m., GR Cafeteria

UPCOMING 2014-15 BOARD SUB- COMMITTEE MEETINGS:

Athletic & Extra Curr., Feb. 9, 4 p.m. Supt.'s Conf. Room
Audit, Feb. 17, 4 p.m., Supt's Conf. Room
Curriculum & Assessment, Feb. 5, 4:30 p.m., Ed. Support
Finance, Feb. 17, 5 p.m., Supt.'s Conf. Room
Human Resources, Feb. 11, 3:30 p.m., Supt.'s Conf. Room
Planning & Development, Feb 10, 8 a.m., Supt.'s Conf. Room
Policy, Feb, 10, 4:30 p.m., Supt's. Conf. Room

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort

.Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2014-2015 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2014 -2015 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #2

District Reorganization & Sustainability

- Evaluate and select options from facility utilization and grade configuration task force work by June 30, 2015
- Conduct joint district consolidation feasibility study with Elmira Heights School District. Review draft of consolidation feasibility study by June 30, 2015.
- Identify additional shared service alternatives

GOAL #3

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year Four targets by September 30, 2014
 - Establishment of Year Five Targets by September 30, 2014
 - Report to the full Board of Education by committee representatives by January 31, 2015
 - Final Report on Year Four progress to the Board of Education by June 30, 2015

GOAL #4

Financial Planning and Development

- Maintain the financial soundness of the school district
- Continue to update the district's five-year budget and reserve forecast by 10/31/14, 1/31/15, and 4/30/15
- Develop a voter approved 2015-2016 budget that maintains quality programming, while being fiscally responsible to the community
- Successfully negotiate 10 employee contracts that are fair and equitable to all stakeholders

GOAL #5

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2014
- 100% Participation in BOE Annual Mini-Retreat in January 2015
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session
 - Assess progress in December 2014