

HCSD Board Members:

Brian Lynch, Pres.; Pam Strollo, VP; Rose Apgar; Karen Boulas;
Mark Brinthaup; Warren Conklin; James Jacobus; Doug Johnson;
David Sadler; and Student Rep. Kate Reasons and Alternate
Danielle Fuller-Sincock

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Karen Bracy, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Katy Buzzetti, School Business Admin.

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION POLICY COMMITTEE
JANUARY 13, 2015, at 4:30 P.M., SUPT'S CONFERENCE ROOM**

MINUTES

PRESENT: Doug Johnson, Rose Apgar, Karen Boulas, David Sadler, and Ralph Marino, Jr.

EXCUSED: Judy Christiansen

MEETING CALLED TO ORDER at 4:46 p.m. by Chairman Johnson

DISCUSSION ITEMS

3.1 Policy 6900 was discussed. This policy went to the Board for a first reading at their Dec. 18, 2014, meeting. The question was raised as to whether or not the term "surplus" in the policy could be changed to "unnecessary". Mrs. Christiansen will check with the school attorney to see if that change would be okay.

Also, an explanation of the difference between steps for the \$500-\$4999 items and the steps for the \$5000+ items was requested.

3.2 The proposed discussion regarding the Legalgram from our attorneys (New Public Health Laws Change School District Obligations to Students Diagnosed with Asthma, Allergies, and Diabetes), was moved to the February meeting. (Judy is working with Kim and the nurses on making these changes to Policy 5420 (Student Health Services))

3.3 Continued Review of 6000 Series:

3.3.1 Policy 6500 (Bonded Employees and Officers)—one change in the reference of this policy.

The change will be made and this policy will go to the January Board meeting for a first reading.

3.3.2 Policy 6600 (Fiscal Accounting and Reporting)—the term "administrator" will be changed to "official" and there was a change in the references of this policy. The changes will be made and this policy will go to the January Board meeting for a first reading.

3.3.3 Policy 6610 (Accounting Systems)—Cathy Sutton will check with NYSSBA about an updated copy of Policy 6610. Once an answer is received from NYSSBA, this policy will be discussed again at the February Policy Committee meeting.

3.3.4 Policy 6620 (Fund Balance Policy in Accordance with GASB Statement No. 54)—okay as is.

3.3.5 Policy 6630 (Financial Reports and Statements)—okay as is

GOOD OF THE ORDER—Mr. Sadler discussed NYSSBA article on background checks and social media.

MEETING WAS ADJOURNED AT 5:55 P.M.