

**HORSEHEADS CENTRAL SCHOOL DISTRICT**  
**REQUEST FOR FIELD TRIP**

SCHOOL Horseheads High School

CLASS OR GROUP French students

TEACHER'S NAME Tiffany Bratz

FIELD TRIP TO Québec City, Québec, Canada

CHAPERONES Tiffany Bratz and TBD; the number of chaperones will be determined by the number of participants, but there will be at least two and the adult to student ration will be approximately 1:10.

PURPOSE OF FIELD TRIP Students will have first-hand exposure to Québécois culture. Students will experience travel abroad to a place where everyone may not speak the same language as them.

REQUIRED SUBSTITUTES None

DATE OF TRIP January 15 – January 18, 2016

APPROXIMATE NO. OF STUDENTS 20-50

APPROXIMATE NO. OF MILES (one way) 340 miles

METHOD OF TRANSPORTATION Charter Bus (Trailways)

IF BY BUS, NO. OF BUSES One

DEPARTURE app. 10 p.m. on 1/15  
from the HHS Junior Parking lot

RETURN TIME app. 8 p.m. on 1/18  
(Estimated arrival at Horseheads)

Class list to Attendance \_\_\_\_\_ (Attendance Clerk Initials)

\*\*This will not be available until after students have made their deposit payment.

**Bus Transportation will be confirmed via email prior to approval by Janice Murray or Karen Donahue.**

Submitted by Tiffany Bratz  
Date June 1, 2015  
Approved by Karen Donahue  
Date 6/2/15

**FIELD TRIPS ARE NOT PERMITTED FOR THE MONTH OF JANUARY AND AFTER MAY 15<sup>th</sup> EXCLUDING WEEKENDS.**

**TEACHER/COACH PETITION FOR OVERNIGHT FIELD TRIP**

I. Group (Sponsor): Tiffany Bratz; Horseheads High School Students of French, grades 9-12

II. Field Trip Supervision: One chaperone per 10 students, male and female based on participation; overnight security guard for only our group each night at the hotel.

III. Purpose: Students will have first-hand exposure to French, Canadian and metropolitan cultures. Students will experience travel abroad to a place where everyone may not speak the same language as them.

IV. Number of Students: 25-50; number of students will be finalized by November 2015.

V. Dates: January 15 – January 18, 2015; departure will be late Friday evening.

VI. Means of Transportation: A private bus company organized through Travelogs, the travel company. Travelogs generally uses Trailways.

VII. I would like to meet with you by Friday, June 12, 2015 to discuss supervision arrangements.

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**Note: A copy of the letter to parents must be submitted to the administrator prior to approval of the trip.**

**Note: A post field trip conference will be scheduled upon your return.**

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Bus transportation (if necessary) confirmed with:

Date:

Approved \_\_\_\_\_  
(Building Principal/Athletic Director)

Date:

Approved \_\_\_\_\_  
(Superintendent)  
Approved: February 16, 2012

Date:

Dear Parents and Guardians,

I hope this letter finds you all well. I have exciting news for you—the school board has approved a French trip to Québec City, Québec, Canada that will take place on Friday, January 15 - Monday, January 18, 2015. The students will not miss any school for this trip. It is entirely optional, but very worthwhile.

The informational meeting will be held on \_\_\_\_\_(TBD) in the **Multimedia Center at the High School**. This trip is open to past and present students of French in grades 9-12.

If you have any questions, you may email them to me in advance and I will answer them at the information session. If your child is interested in going on the trip, please attend the meeting.

*Venez nombreux! (Come in large numbers!)*

I look forward to seeing you there!

Sincerely,

Tiffany Bratz  
French Teacher  
Horseheads High School

**QUEBEC CITY – C'EST MAGNIFIQUE!  
JANUARY 15 – 18, 2016**

**HORSEHEADS HIGH SCHOOL**

**FRIDAY, JANUARY 15**

Depart Horseheads late this evening for Québec City. Meal/rest stops will be coordinated between the chaperones and the bus driver.

**SATURDAY, JANUARY 16**

Morning arrival in Québec City, where you'll meet your guide and check in at your hotel. (Note, due to the early arrival time, it is unlikely that the rooms will be ready. If this is the case, your group will return later in the afternoon for formal check in procedures.) Time for breakfast (individual's expense). Begin your sightseeing late this morning with a guided walking tour of Old and New Québec, including Dufferin Terrace; Place Royale and the Quartier Champlain, the site where the town was settled originally in 1608; the French and Latin Quarters; and the Plains of Abraham, a 235-acre stretch of greenery where the English General Wolfe did battle with the French general, the Marquis de Montcalm. Tour concludes early this afternoon. Time for lunch (individual's expense) and for shopping and sightseeing in Old Québec. This afternoon your group will participate in a workshop entitled *Soldier of the Martello Tower*, where, accompanied by British officers, you will learn all about the living conditions of the 19<sup>th</sup> century soldiers as they were billeted in one of the Martello Towers. You'll take part in the lifestyle of 1812 with this interesting historical activity with competitions and games. **DINNER** in Old Quebec followed by a Remparts Hockey game (pending schedule). Return to your hotel late this evening.



**SUNDAY, JANUARY 17**

Begin your sightseeing along the Beauport Coast with a stop at Chez Marie, where you'll have **BREAKFAST** and have a chance to sample Marie's home baked bread with maple butter. You'll also stop at the shrine of Ste-Anne de Beauport, where you will visit the beautiful basilica, and you'll also visit Atelier Paré (woodcarver's shop) and Montmorency Falls, the tallest falls in Eastern Canada. Return to Québec City this afternoon for some brief shopping time. Lunch (individual's expense) at the Galeries de la Capitale. This afternoon, depart for the Village des Sports for an afternoon at the winter sports park. Depart the Village for a nearby sugar shack for **DINNER** and traditional Quebecois entertainment. You, too, can learn to play the spoons! Return to your hotel late this evening.

**MONDAY, JANUARY 18**

**BREAKFAST.** Check out and depart this morning for Horseheads. An en route stop will be made at the Ice Hotel close to Quebec City for a guided tour. Depart the Québec City area late this morning for Horseheads. Meal/rest stops will be coordinated between the chaperones and the bus driver. Scheduled late evening arrival at the school.

<b>PROGRAM FEE:</b>	\$ 529/person based on 40-51 students and four chaperones
	\$ 559/person based on 35-39 students and four chaperones
	\$ 589/person based on 30-34 students and four chaperones
	\$ 649/person based on 25-29 students and four chaperones
	\$ 699/person based on 20-24 students and two chaperones
	\$ 89 twin supplement per person
	\$ 255 single supplement

**FEE INCLUDES:** Round trip motorcoach transportation to Quebec and return; accommodations for two nights at the Delta Quebec, with students in rooms of four and the chaperones sharing two rooms; two breakfasts; two dinners; sightseeing as listed, including required admissions; hockey ticket (pending schedule); all hotel/restaurant taxes and gratuities; gratuity to the guide and the bus driver; one security guard at the hotel each night for six hours.

**NOT INCLUDED:** Meals other than those listed; items of a purely personal nature.

3/24/15