

**Horseheads Central School District
Board of Education Annual Organizational Meeting
Multi-Media Center, High School South
July 1, 2015**

Present: Boulas, Christiansen, Conkiln, Jacobus, Johnson, Lynch, Sadler, Strollo
Dale attended via Conference Call at 6:08 PM.

Absent:

Guests: Buzzetti, Christiansen, Gray, Sechrist

Call to Order: Director of Human Resources Judy Christiansen called the meeting to order at 6:00 P.M.

Oaths of Office(Judy Christiansen)

Director of Human Resources Judy Christiansen offered Oaths of Office and read the School Board Member Code of Conduct to Incumbent Board Members Doug Johnson and newly elected Board Members Lisa Christiansen and Kristine Dale. Mrs. Christiansen offered Superintendent Dr. Susan Gray and District Clerk Candy Maine Oaths of Office.

Election of Board President

Nominations for Board of Education President

Moved by Lynch, seconded by Johnson.

RESOLVED, that the nomination for the position for Board of Education President is as follows: Pam Strollo.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			Dale
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Brian Lynch stated that he is withdrawing his nomination as Board President due to a change in job responsibilities that he recently learned of, however; he is interested in serving as Vice-President.

Moved by Conklin, seconded by Sadler.

RESOLVED, that the nomination for the position for Board of Education President is as follows: Jim Jacobus.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			
Christiansen			
Conklin			Dale
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Cont'd

Close Nominations for Board Of Education President

Moved by Boulas, seconded by Sadler.

RESOLVED, that the nomination for the position for Board of Education President closes at 6:02 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Election of Board President

Moved by Lynch, seconded by Johnson.

RESOLVED, that Pam Strollo be elected to the position of President of the Board of Education of the Horseheads Central School District for the 2015-2016 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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	Boulas		
	Christiansen		
	Conklin		
			Dale
	Jacobus		
Johnson			
Lynch			
	Sadler		

Strollo
MOTION CARRIED

Moved by Conklin, seconded by Sadler.

RESOLVED, that Jim Jacobus be elected to the position of President of the Board of Education of the Horseheads Central School District for the 2015-2016 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
			Dale
Jacobus			
	Johnson		
	Lynch		
Sadler			
	Strollo		

MOTION CARRIED

Upon final vote of the Board, Board Member Jim Jacobus was elected as Board President for the 2015-2016 school year.

Election of Board Vice-President

Nominations for Board of Education Vice-President

Moved by Strollo, seconded by Johnson.

RESOLVED, that the nomination for the position of Vice-President of the Board of Education of the Horseheads Central School District is as follows: Brian Lynch.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Moved by Conklin, seconded by Sadler.

RESOLVED, that the nomination for the position of Vice-President of the Board of Education of the Horseheads Central School District is as follows: Karen Boulas.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Close Nominations for Board of Education Vice-President

Moved by Sadler, seconded by Boulas.

RESOLVED, that nominations for the position for Board of Education Vice-President close at 6:03 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Election of Board Vice-President

Moved by Lynch, seconded by Johnson.

RESOLVED, that Pam Strollo be elected to the position of Vice-President of the Horseheads Central School District Board of Education for the 2015-2016 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Cont'd

Johnson
Lynch

Jacobus

Dale

Strollo
MOTION CARRIED

Sadler

Moved by Conklin, seconded by Sadler.
RESOLVED, that Karen Boulas be elected to the position of Vice-President of the Horseheads Central School District Board of Education for the 2015-2016 school year.

Ayes	Noes	Abstained	Absent
Boulas			
Christiansen			
Conklin			

Dale

Jacobus

Johnson
Lynch

Sadler

Strollo

MOTION CARRIED

Upon final vote of the Board, Board Member Karen Boulas was elected as Board Vice-President for the 2015-2016 school year.

Appointments

Appointments and Oaths of Office

Appointment and Oath of Office for the Clerk of the Board of Education

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board of Education Clerk - Candy Maine.

Ayes	Noes	Abstained	Absent
Boulas			
Christiansen			
Conklin			

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Board of Education Clerk - Candy Maine, to the Board for Board action.

Appointment and Oath of Office for the Deputy Clerk of the Board of Education

Moved by Johnson, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy Clerk of the Board of Education – Judith Christiansen.

Ayes	Noes	Abstained	Absent
Boulas			
Christiansen			

Cont'd

Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Deputy Clerk of the Board of Education – Judith Christiansen, to the Board for Board action.

Appointment and Oath of Office for the Treasurer

Moved by Strollo, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Treasurer - Linda Klievoneit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Treasurer - Linda Klievoneit, to the Board for Board action.

Appointment and Oath of Office for the Deputy Treasurer

Moved by Strollo, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy Treasurer – Martha Clark.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Deputy Treasurer – Martha Clark, to the Board for Board action.

Appointment and Oath of Office for the Tax Collector

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Tax Collector – Megan Leach and GST BOCES CBO as the Alternate.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Tax Collector – Megan Leach and GST BOCES CBO as the Alternate to the Board for Board action.

Appointment and Oath of Office for the Claims Auditor

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Claims Auditor – Lindsey Tice and GST BOCES CBO as the Alternate.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Claims Auditor – Lindsey Tice and GST BOCES CBO as the Alternate to the Board for Board action.

Appointment and Oath of Office for the Chief Faculty Counselors

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointments, Chief Faculty Counselors – Karen Donahue, Ron Holloway and Bert Conklin.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
Christiansen
Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Chief Faculty Counselors – Karen Donahue, Ron Holloway and Bert Conklin to the Board for Board action.

Cont'd

Appointments

Director of School Health Services

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Director of School Health Services – Dr. Rordrido T. Samodal, Jr., of Guthrie Clinic, LTD.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Director of School Health Services – Dr. Rordrido T. Samodal, Jr., of Guthrie Clinic, LTD to the Board for Board action.

Records Retention and Disposition Officer

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Records Retention and Disposition Officer – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Records Retention and Disposition Officer – Judith Christiansen to the Board for Board action.

Title IX Coordinator

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Title IX Coordinator – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Cont'd

Board President Jim Jacobus brought the appointment of Title IX Coordinator – Judith Christiansen to the Board for Board action.

Section 504 Coordinator

Moved by Johnson, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Section 504 Coordinator – Kim Williams.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Section 504 Coordinator – Kim Williams to the Board for Board action.

Legal Counsel – Sayles, Evans, Etal and Hogan, Sarzynski, ETAL(Retainer)

Moved by Johnson, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Legal Counsel – Sayles, Evans, ETAL. and Hogan, Sarzynski, ETAL.(Retainer).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Legal Counsel – Sayles, Evans, ETAL. and Hogan, Sarzynski, ETAL.(Retainer) to the Board for Board action.

Bond Counsel

Moved by Johnson, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Bond Counsel – Hiscock and Barclay.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Bond Counsel – Hiscock and Barclay to the Board for Board action.

Census Enumerator

Moved by Sadler, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Census Enumerator – Kim Williams.

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Census Enumerator – Kim Williams to the Board for Board action.

Board of Registration

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board of Registration – Chemung County Board of Elections(Terri Clark and Judy Christiansen, Alternate).

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Board of Registration – Chemung County Board of Elections(Terri Clark and Judy Christiansen, Alternate) to the Board for Board action.

Internal Auditor

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Internal Auditor – Julie Kephart and TST BOCES(Alternate).

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Conklin

Dale

Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Internal Auditor – Julie Kephart , TST BOCES(Alternate) to the Board for Board action.

External Auditors

Moved by Johnson, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, External Auditors – Raymond F. Wagner, CPA, P.C.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of External Auditors – Raymond F. Wagner, CPA, P.C. to the Board for Board action.

Extracurricular Fund Treasurer – High School

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Fund Treasurer – High School – Debbie Lane.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Extracurricular Fund Treasurer – High School – Debbie Lane to the Board for Board action.

Extracurricular Fund Treasurer – Middle School

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Fund Treasurer – Middle School – Rosemarie Rutherford.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Cont'd

Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Extracurricular Fund Treasurer – Middle School – Rosemarie Rutherford to the Board for Board action.

Extracurricular Fund Treasurer - Athletics

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Fund Treasurer – Athletics – Bill Finnerty.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Extracurricular Fund Treasurer – Athletics – Bill Finnerty to the Board for Board action.

Cash Account Authorized Signatures

Moved by Strollo, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Cash Account Authorized Signatures – Katy Buzzetti, Linda Klievoneit and Martha Clark.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
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Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Cash Account Authorized Signatures – Katy Buzzetti, Linda Klievoneit and Martha Clark to the Board for Board action.

Purchasing Agent

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Purchasing Agent – Teresa Goldthwait and GST BOCES CBO as the Alternate.

Ayes _____ Noes _____ Abstained _____ Absent _____

Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Purchasing Agent – Teresa Goldthwait and GST BOCES CBO as the Alternate to the Board for Board action.

District Hearing Officer

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, District Hearing Officer – Judy Christiansen and Karen Bracy as the Alternate.

Ayes _____ Noes _____ Abstained _____ Absent _____

Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of District Hearing Officer – Judy Christiansen and Karen Bracy as the Alternate to the Board for Board action.

District’s Homeless Liaison

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – District’s Homeless Liaison – Kim Williams.

Ayes _____ Noes _____ Abstained _____ Absent _____

Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of District’s Homeless Liaison – Kim Williams to the Board for Board action.

Board Delegate for Residency Determination

Moved by Sadler, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board Delegate for Residency Determination – Judy Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Board Delegate for Residency Determination – Judy Christiansen to the Board for Board action.

Financial Consultation Services

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Financial Consultation Services – Fiscal Advisors and Marketing, Inc.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Financial Consultation Services – Fiscal Advisors and Marketing, Inc., to the Board for Board action.

Designated Asbestos Representative

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Designated Asbestos Representative – Michael Coghlan.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Designated Asbestos Representative – Michael Coghlan to the Board for Board action.

Cont'd

Dignity Act Coordinator

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Dignity Act Coordinator – Judy Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the appointment of Dignity Act Coordinator – Judy Christiansen to the Board for Board action.

Designations**Official Newspapers**

Moved by Christiansen, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Newspapers—Star-Gazette and The Leader.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following designations: Official Newspapers—Star-Gazette and The Leader to the Board for Board action.

Official Depositories for District Funds

Moved by Christiansen, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Depositories for District Funds – Chemung Canal Trust Company and JP Morgan Chase Bank.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Cont'd

Board President Jim Jacobus brought the approval of the following designations: Official Depositories for District Funds – Chemung Canal Trust Company and JP Morgan Chase Bank to the Board for Board action.

Calendars: Purchasing Calendar for 2015-2016, Calendar for 2016-2017 Budget Development and Calendar for 2016-2017 Budget Vote

Board President Jim Jacobus stated that the Purchasing Calendar for 2015-2016, Calendar for 2016-2017 Budget Development and Calendar for 2016-2017 Budget Vote are being presented for information only and will be adopted by the Board at a future Board meeting.

Adoption of Rotational List of Impartial Hearing Officers as Provided by SED

Moved by Johnson, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Adoption of Rotational List of Impartial Hearing Officers as provided by SED.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following designations: Adoption of Rotational List of Impartial Hearing Officers as provided by SED to the Board for Board action.

School District Memberships

New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium and Rural Schools

Moved by Johnson, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Superintendent's Membership to the New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium and Rural Schools Association.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the Superintendent's Membership to the New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium and Rural Schools Association to the Board for Board action.

Bonding of Personnel

School Tax Collector(\$1 Million)

Moved by Johnson, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – School Tax Collector for \$1 million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following Bonding of Personnel – School Tax Collector for \$1 million to the Board for Board action.

District Treasurer(\$1 Million)

Moved by Sadler, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – District Treasurer for \$1 million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following Bonding of Personnel – District Treasurer for \$1 million to the Board for Board action.

Claims Auditor(\$1 Million)

Moved by Sadler, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of the Claims Auditor for \$1 million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Cont'd

Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following Bonding of Personnel – Claims Auditor for \$1 million to the Board for Board action.

School Business Official(\$1 Million)

Moved by Sadler, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel - School Business Official for \$1 million.

Ayes	Noes	Abstained	Absent
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Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following Bonding of Personnel – Extra-Curricular School Business Official for \$1 million to the Board for Board action.

Superintendent of Schools(\$1 Million)

Moved by Sadler, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel - Superintendent of Schools for \$1 million.

Ayes	Noes	Abstained	Absent
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Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the approval of the following Bonding of Personnel – Superintendent of Schools for \$1 million to the Board for Board action.

Board Members Warren Conklin and Doug Johnson inquired when Dr. Douglas starts, will the Board have to approved this a second time for him or does this cover him also? Dr. Gray stated that the bonding is to cover the Superintendent of School, whether it is herself or Dr. Douglas. Director of Human Resources Judy Christiansen stated this is correct. This covers whoever is in the position of Superintendent.

Authorization

Of Person to Certify Payrolls—Interim Superintendent of Schools and the Superintendent of Schools

Moved by Boulas, seconded by Lynch.

Cont'd

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: Person to Certify Payrolls – Interim Superintendent of Schools, Dr. Susan Gray, and the Superintendent of Schools, Dr. Douglas.

Ayes	Noes	Abstained	Absent
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Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the following authorization: Person to Certify Payrolls Interim Superintendent of Schools, Dr. Susan Gray, and the Superintendent of Schools, Dr. Douglas to the Board for Board action.

Authorization of School Purchasing Agent—Teresa Goldthwait(GST BOCES CBO as the Alternate)

Moved by Conklin, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Purchasing Agent – Teresa Goldthwait(GST BOCES CBO as the Alternate).

Ayes	Noes	Abstained	Absent
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Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the following authorization: School Purchasing Agent – Teresa Goldthwait(GST BOCES CBO as the Alternate) to the Board for Board action.

Authorization of School Attendance at Conferences

Moved by Christiansen, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Attendance at Conferences—Board of Education(for the Superintendent) and Katy Buzzetti.

Ayes	Noes	Abstained	Absent
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Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch

Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the following authorization: School Attendance at Conferences—Board of Education(for the Superintendent) and Katy Buzzetti to the Board for Board action.

To Establish Petty Cash Funds

Moved by Sadler, seconded by Christiansen.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District, that the following departments/personnel be authorized to manage District Petty Cash Accounts in order to facilitate minor purchases and payments and to make change when needed, the Board of Education authorizes petty cash accounts as follows:

Petty Cash Fund

Business Office	\$100	Linda Klievoneit
Superintendent's Office	\$100	Superintendent of Schools
High School Office	\$100	Karen Donahue
Middle School Office	\$100	Ron Holloway
Intermediate School Office	\$100	Michael Bostwick
Food Service Manager's Office	\$75	Sue Kramer
Educational Support Center	\$100	Karen Bracy
Transportation Department Office	\$100	Peter Wilcox
Big Flats Elementary School	\$100	Elizabeth Scaptura
Center Street Elementary School	\$100	Patricia Sotero
Gardner Road Elementary School	\$100	Patrick Patterson
Ridge Road Elementary School	\$100	Anne Marie Bailey

School Lunch Cash Register Start-Up Fund

High School Cafeteria	\$100	Yvonne Palmer
High School Breakfast	\$40	Yvonne Palmer
Middle/Intermediate School Cafeterias	\$80	Shelia Hoyt
Big Flats Cafeteria	\$15	Karen Buchanan
Center Street Cafeteria	\$15	Diane German
Gardner Road Cafeteria	\$15	Mary Anne Drake
Ridge Road Cafeteria	\$15	Lois Bird
Philo Road Cafeteria	\$50	Cindy Smith

Athletics Receipts Start-Up Fund

Athletics Receipts Manager	\$900	Kathy Sisti
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Ayes _____ Noes _____ Abstained _____ Absent _____

Boulas
Christiansen
Conklin
Dale
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus brought the authorization of Katy Buzzetti and Linda Klievoneit to Establish Petty Cash Funds to the Board for Board action.

Authorization to Designate Authorized Signatures on Checks

Moved by Sadler, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to Designate Authorized Signatures on Checks – Linda Klievoneit(Alternate - Martha Clark).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the following authorization: to Designate Authorized Signatures on Checks – Linda Klievoneit and Alternate - Martha Clark to the Board for Board action.

Authorization of Interim Superintendent of Schools and Superintendent of Schools to Approve Budget Transfers(\$10,000 or Less)

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to designate the Authorization of the Interim Superintendent of Schools and Superintendent of Schools to approve budget transfers of \$10,000 or less.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Board President Jim Jacobus brought the following authorization: to designate the Authorization of the Interim Superintendent of Schools and Superintendent of Schools to approve budget transfers of \$10,000 or less to the Board for Board action.

Authorization of Positions Entitled to use District-Owned Cell Phones and Credit Cards

Moved by Johnson, seconded by Sadler.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District that the following employees be authorized district-owned cell phones in order to meet their job responsibilities: Peter Wilcox, Transportation Director, and Facilities Staff Assigned by Facilities Director.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District that the following employees be authorized to use district credit cards in order to meet their job responsibilities:

Cont'd

Superintendent	Superintendent of Schools
Cathy Sutton	Two(2) Cards for Board of Education Use
Judith Christiansen	Director of Human Resources
Kimberly Williams	Director of Student Services
Karen Bracy	Director of Elementary Education
Anthony Gill	Director of Secondary Education
Business Office	Three(3) Cards for District Use

*Occasionally on-line or emergency purchases require credit card use by District employees. Prior approval by the Acting School Business Administrator is required for such purchases.

Ayes	Noes	Abstained	Absent
Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Jim Jacobus brought the Authorization of Positions Entitled to use District-Owned Cell Phones and Credit Cards to the Board for Board action.

Board Vice-President Karen Boulas stated there are only two administrators listed for the use of a District-Owned Cell Phone, and inquired if the Superintendent also uses a District-Owned Cell Phone. Board President Jim Jacobus stated the Superintendent does have a District Cell Phone.

Declaration of Any Board Member – Conflicts of Interest

Per Board Policy 2170—Board Member Conflict of Interest, Board President Jim Jacobus asked the Board Members if there were any Conflicts of Interest.

Board Member Doug Johnson stated that as a full-time BOCES employee there may be certain action items he will abstain from voting on. He also stated that he will not be part of any Board Discussion pertaining to those items.

Board Vice-President Karen Boulas stated that as an employee at Corning Community College there may be certain action items, such as ACE Offerings, that she will abstain from voting on due to the appearance of a conflict of interest.

Board Member David Sadler stated that he is a member of the Horseheads Christian School Board and any issues that may occur between the District and the Board he will respectfully abstain from voting on. He also stated his wife is a BOCES employee and if discussions or Board action is required regarding Health or Nursing Services, he will abstain from the discussion and voting.

Distribution of Board Policy 2160(School District Officer and Employee Code of Ethics) and Distribution and Signature of Board Exhibit 2111(School Board Member Code of Conduct)

Per Board Policy 2160 – School District Officer and Employee Code of Ethics, Board President Jim Jacobus distributed a copy of the School Board Member Code of

Conduct for the Board members to read, sign and return to Interim Superintendent Dr. Susan Gray before the end of the meeting.

Resolution Delegating Power to the School Business Official To Handle The Duties Under Real Property Law § 554

Moved by Sadler, seconded Johnson.

RESOLVED: That the Board delegates to the School Business Official the Board's duties under Real Property Tax Law §554 including but not limited to reviewing the reports and recommendations of the County Director of Real Property Services regarding any alleged errors in taxes and making any appropriate corrections, for corrections which do not exceed \$2,500. Corrections exceeding \$2,500 shall be reviewed and approved by the Board.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus stated this is a standard resolution that occurs at the Annual Organizational Meeting. This will need to be signed by the Board Members and submitted to Interim Superintendent Dr. Susan Gray.

Resolution Delegating Power to the President of the Board of Education to Authorize the Issuance of and to Sell Revenue Anticipation Notes to the Horseheads Central School District

Moved by Sadler, seconded Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution delegating power to the President of the Board of Education to authorize the issuance of and to sell revenue anticipation notes of the Horseheads Central School District, Chemung and Schuyler Counties, New York, in anticipation of the collection of revenues to be received as state aid in the current fiscal year or in the next succeeding year by said school district from the State of New York.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Conklin

Dale

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Board President Jim Jacobus stated this is a standard resolution that occurs at the Annual Organizational Meeting. This will need to be signed by the Board Members and submitted to Interim Superintendent Dr. Susan Gray.

Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District

Moved by Johnson, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Jim Jacobus presented the approval of a Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District to the Board for Board action.

Resolution to Indemnify and Save Harmless District Employees From Judgements

Moved by Strollo, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution to Indemnify and Save Harmless District Employees From Judgements.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Jim Jacobus presented the approval of a Resolution to Indemnify and Save Harmless District Employees From Judgements to the Board for Board action.

Annual Review of Board Policies: Student Conduct, Student Discipline, Purchasing, Investments and Board Member Conflict of Interest

Moved by Sadler, seconded by Strollo

RESOLVED, that the Horseheads Central School District Board of Education approves the Annual Review of Board Policies: Student Conduct, Student Discipline, Purchasing, Investments and Board Member Conflict of Interest as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Conklin
- Dale
- Jacobus
- Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Board President Jim Jacobus stated this is to reaffirm that the Board is supportive of the Annual Review of Board Policies: Student Conduct, Student Discipline, Purchasing, Investments and Board Member Conflict of Interest

Board of Education Process to Follow For Written Appeals Pertaining to Instructional Issues, As Per Board Of Education Policy and Regulation 1440: Complaints About School Personnel

Moved by Sadler, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Board of Education Process to Follow For Written Appeals Pertaining to Instructional Issues, As Per Board Of Education Policy and Regulation 1440: Complaints About School Personnel.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Jim Jacobus presented the approval of the Board of Education Process to Follow For Written Appeals Pertaining to Instructional Issues, As Per Board of Education Policy and Regulation 1440: Complaints About School Personnel to the Board for Board action.

Board Member Doug Johnson stated this Policy is personnel technically, not just instructional issues and could also be non-instructional.

Reaffirm Approval of Board Policies

Moved by Boulas, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the reaffirmation of Board Policies.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
Christiansen			
Conklin			
Dale			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Jim Jacobus brought the approval of the reaffirmation of Board Policies to the Board for Board action and also stated this is also to reaffirm that the Board is supportive of the District's Board Policies.

Reaffirm Approval of 2015-2016 Meeting Schedule

Moved by Johnson, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education approves the reaffirmation of the 2015-2016 Meeting Schedule.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
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Christiansen			
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Conklin			
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Dale			
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Jacobus			
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Johnson			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

Board President Jim Jacobus presented the reaffirmation of the 2015-2016 Meeting Schedule to the Board for Board action.

Board Member Brian Lynch stated that we had originally discussed scheduling two Board Retreats, however, we had discussed at last month's meeting we were going to cancel the July 16th Board Retreat, so that we could hold the second one to coincide with the arrival of Superintendent Dr. Thomas Douglas.

Adjournment to Regular Business Meeting of the Board

Moved by Sadler, seconded by Bouals.

RESOLVED, that the Horseheads Central School District Board of Education adjourns to the Regular Business Meeting of the Board of Education at 6:32 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas			
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Christiansen			
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Conklin			
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Dale			
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Jacobus			
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Johnson			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

Respectfully Submitted,

Candy L. Maine,

Candy L. Maine, Clerk