



**Contract: Horseheads School District**

**J/P Associates, Incorporated**

Federal ID # 51-0333303

This contract shall confirm the agreement between J/P Associates, Incorporated and The Horseheads School District regarding Consulting Services.

These consultation / training activities are scheduled to occur between September 1, 2015 and June 30, 2016.

This agreement is subject to the following terms and conditions:

1. J/P Associates, Incorporated agrees to provide a minimum of 6 days consultation and or training on dates mutually agreed upon dates and a maximum of 14 days between the aforementioned parties during the aforementioned period of time.
  - A. These days will consist of a maximum of 12 days on – site coaching / supportive supervision, September – June. The school district agrees to provide payment in the amount of \$2,000.00 per day, cumulative to a sum no greater than \$24,000.00.
  - B. These days will consist of a maximum of 2 consultant days of training services. The school district agrees to provide payment in the amount of \$2,200.00 per day, cumulative to a sum no greater than \$4,400.00.
2. The total cost of this contract shall not exceed \$28,400.00 for the aforementioned period. Payment to J/P Associates, Incorporated will be made as services are rendered and invoiced. Payment will be made within 15 days of receipt of invoice.
3. JP Associates agrees to provide services as outlined in addendum A, see attached.



4. In the event that J/P Associates, Incorporated is unable to provide any of the services outlined in this contract, and a mutually acceptable alternative cannot be arranged, either party may terminate this contract on thirty day written notification.

5. "The rights and obligations of each party to this agreement shall not be effective and no party shall be bound by the terms of this agreement unless and until the Board of Education or its' designated party has approved the provisions of this contract."

AGREED TO BY:

\_\_\_\_\_  
Kendra Feinberg, Vice President J/P Associates, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School District Designee

\_\_\_\_\_  
Date



## **Addendum A:**

### **Monitor Established DI Programs**

- **Data Analysis**
  - Review Testing Notebooks for Reading and Math
  - Identify gaps and deficiencies based on CBA
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  - Guide student placement in Reading and Math groups
  - Lead regrouping as determined by CBA
  - Curriculum Assessment/Alignment to State Standards
- **Recommend/implement effective practices/strategies to fill identified gaps**
  - Coach individual teachers
  - Meet with individual teachers to solve student behavior issues or performance
  - Meet after school with teams of teachers
  - Offer system professional development as needed or required

### **In House Coach Development**

- Assist coach in disaggregating student performance data
- Guide data discussions between coach and teacher
- Facilitate the examination of student work
- Phone conference once a week as needed
- Model side by side coaching
- Lead coach through side by side coaching