

**HCSD Board Members:**

James Jacobus, President      Karen Boulas, Vice-President;  
Lisa Christiansen, Warren Conklin, Kristine Dale, Doug Johnson,  
Brian Lynch, David Sadler, Pamela Strollo, Student  
Rep. Sruti Akula (Co-Alternates Shuchi Amin & Meredith  
Braiman)

**Central Administrative Team:**

Dr. Thomas J. Douglas, Superintendent  
Karen Bracy, Elementary Ed. Director.  
Tony Gill, Secondary Ed. Director  
Kim Williams, Student Services Director  
Judy Christiansen, Human Resources Director  
Katy Buzzetti, School Business Administrator

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION BUSINESS MEETING  
SEPTEMBER 24, 2015  
6 P.M.  
TRANSPORATION DEPARTMENT TRAINING ROOM**

**AGENDA**

**PLEDGE OF ALLEGIANCE**

**1. CALL TO ORDER**

**JAMES JACOBUS,  
BOARD PRESIDENT**

**2. MINUTES** (Amended Page 1 of Special Business Mtg.  
of August 10, 2015, as requested by Board  
Member, Doug Johnson; Reg. Business Mtg.  
of Aug. 27, 2015; and Special Business  
Mtg. of Sept. 14, 2015)

**BOARD ACTION**

**3. BOARD PRESIDENT’S REMARKS AND  
AGENDA CHANGES** (if any)

**JAMES JACOBUS**

**4. QUESTIONS AND COMMENTS**

**COMMUNICATION FROM  
THE AUDIENCE**

**5. PRESENTATIONS**

5.1 2014-15 EXTERNAL AUDIT REPORT

**THOMAS ZUBER, CPA  
AUDITING FIRM OF  
RAYMOND F. WAGER,  
CPA, P.C.**

5.2 TRANSPORTATION DEPT. UPDATE

**PETER WILCOX, SUPV.**

**6. REPORT FROM SUPERINTENDENT**

6.1 AWARDS, HONORS, AND RECOGNITION

**DR. THOMAS DOUGLAS  
INFORMATION ONLY**

**7. REPORT FROM BOARD PRESIDENT**

7.1 DONATION FROM TOPS GROCERY STORE  
TO RIDGE ROAD SCHOOL

**JAMES JACOBUS  
BOARD ACTION**

7.2 DONATION FROM RIDGE ROAD PTO TO RIDGE  
ROAD SCHOOL FOR THE PURCHASE OF  
ADDITIONAL MUSIC INSTRUMENTS AND ADDITIONAL  
ART MATERIALS

**BOARD ACTION**

|   |                          |
|---|--------------------------|
| 7.3 MONTHLY DONATIONS FROM JOANNE FABRICS TO CENTER STREET SCHOOL   | BOARD ACTION             |
| 7.4 2015-16 BOARD OF EDUCATION MEETING TOPICS/PRESENTATIONS FROM SCHOOLS  | BOARD ACTION             |
| 7.5 PROPOSED 2015-16 BOARD OF EDUCATION/DISTRICT GOALS  | BOARD ACTION             |
| 7.6 VACANT SEAT FOR A BOARD MEMBER TO SERVE AS A LIAISON ON THE DISTRICT'S STRATEGIC PLAN IMPLEMENTATION TEAM               | INFORMATION ONLY         |
| 7.7 VACANT SEAT FOR A BOARD MEMBER TO SERVE AS A LIAISON ON THE DISTRICT-WIDE SAFETY TEAM                                   | INFORMATION ONLY         |
| <b>8. REPORT FROM HUMAN RESOURCES DIRECTOR</b>  | <b>JUDY CHRISTIANSEN</b> |
| 8.1 HR RECOMMENDATIONS  | BOARD ACTION             |
| 8.2 RESOLUTIONS APPOINTING APPR EVALUATORS  | BOARD ACTION             |
| <b>9. REPORT FROM STUDENT SERVICES DIRECTOR</b>   | <b>KIM WILLIAMS</b>      |
| <b>10. REPORT FROM ELEMENTARY EDUCATION DIRECTOR</b>  | <b>KAREN BRACY</b>       |
| 10.1 PRIVATE SCHOOL TUTOR AGREEMENTS (3)  | BOARD ACTION             |
| <b>11. REPORT FROM SECONDARY EDUCATION DIRECTOR</b>   | <b>TONY GILL</b>         |
| 11.1 2015-16 DISTRICT STRATEGIC PLAN IMPLEMENTATION TEAM MEMBERSHIP LIST (Shawn McDonough)                                  | BOARD ACTION             |
| 11.2 STRATEGIC PLAN UPDATE PERFORMANCE YEAR 5 TARGETS (Shawn McDonough)   | INFORMATION ONLY         |
| <b>12. REPORT FROM SCHOOL BUSINESS ADMINISTRATOR</b>  | <b>KATY BUZZETTI</b>     |
| 12.1 TREASURER'S REPORT (August 2015)   | BOARD ACTION             |
| 12.2 CLAIMS AUDITOR REPORT (August 2015)  | BOARD ACTION             |
| 12.3 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (August 2015)  | BOARD ACTION             |
| 12.4 ATHLETIC EXTRACLASSROOM TREASURER'S REPORT (August 2015)   | BOARD ACTION             |
| 12.5 BUDGET TRANSFERS REPORTS (June/July/Aug. 2015)   | BOARD ACTION             |
| 12.6 REVENUE & EXPENSE REPORTS (June/July/Aug. 2015)  | BOARD ACTION             |
| 12.7 BUDGET TRANSFERS OVER \$10,000   | BOARD ACTION             |
| 12.8 PROPOSAL FOR CONSULTING SERVICES ASSOCIATED WITH SMART SCHOOLS BOND ACT  | BOARD ACTION             |
| 12.9 PROPOSAL FOR ARCHITECTURAL & ENGINEERING SERVICES ON THE TECHNOLOGY, SMART SCHOOLS BOND ACT AND SOFTBALL FIELD PROJECT | BOARD ACTION             |
| 12.10 2015-16 SCHOOL PATROL OFFICER AGREEMENT WITH CHEMUNG COUNTY   | BOARD ACTION             |
| 12.11 2014-15 EXTERNAL AUDIT REPORT   | BOARD ACTION             |
| 12.12 2014-15 EXTERNAL AUDIT CORRECTIVE ACTION PLAN—FINANCIAL STATEMENT   | BOARD ACTION             |
| 12.13 2014-15 EXTERNAL AUDIT CORRECTIVE ACTION PLAN—EXTRACLASSROOM FINANCIAL STATEMENT                                      | BOARD ACTION             |
| 12.14 2014-15 EXTERNAL AUDIT CORRECTIVE ACTION PLAN—SINGLE AUDIT REPORT   | BOARD ACTION             |
| 12.15 CONTRACT WITH ERWAY AMBULANCE   | INFORMATION ONLY         |
| 12.16 2015-16 A.V.R.E. AGREEMENT  | INFORMATION ONLY         |

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| <p><b>13. REPORT FROM THE STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION</b></p>   | <p><b>SRUTI AKULA</b></p>  |
| <p><b>14. REPORT FROM THE ATHLETIC &amp; EXTRA-CURRICULAR SUB-COMMITTEE</b></p>  | <p><b>KAREN BOULAS</b></p>   |
| <p><b>15. REPORT FROM THE AUDIT SUB-COMMITTEE</b><br/>15.1 MINUTES FROM SEPT. 14, 2015, MEETING</p>  | <p><b>KAREN BOULAS</b><br/>INFORMATION ONLY</p>  |
| <p><b>16. REPORT FROM THE FINANCE SUB-COMMITTEE</b><br/>16.1 MINUTES FROM SEPT. 14, 2015, MEETING</p>  | <p><b>BRIAN LYNCH</b><br/>INFORMATION ONLY</p>   |
| <p><b>17. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE</b><br/>17.1 MINUTES FROM SEPT. 9, 2015, MEETING</p>   | <p><b>PAM STROLLO</b><br/>INFORMATION ONLY</p>   |
| <p><b>18. REPORT FROM THE CURRICULUM &amp; ASSESSMENT SUB-COMMITTEE</b><br/>18.1 MINUTES FROM SEPT. 10, 2015, MEETING</p>  | <p><b>WARREN CONKLIN</b><br/>INFORMATION ONLY</p>  |
| <p><b>19. REPORT FROM THE PLANNING &amp; DEVELOPMENT SUB-COMMITTEE</b><br/>19.1 MINUTES FROM SEPT. 14, 2015, MEETING</p>   | <p><b>WARREN CONKLIN</b><br/>INFORMATION ONLY</p>  |
| <p><b>20. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE</b><br/>20.1 MINUTES FROM SEPT. 8, 2015, MEETING<br/>20.2 PROPOSED CHANGES TO POLICY 2220: BOARD OFFICERS AND THE PROCESS FOR THEIR ELECTION (1<sup>ST</sup> reading)<br/>20.3 PROPOSED CHANGE TO POLICY 2250: BOARD COMMITTEES (1<sup>st</sup> reading)<br/>20.4 PROPOSED CHANG TO POLICY 8250: BUILDINGS AND GROUNDS RECORDS AND REPORTS (1<sup>st</sup> reading)</p> | <p><b>DOUG JOHNSON</b><br/>INFORMATION ONLY<br/>DISCUSSION ONLY<br/><br/>DISCUSSION ONLY<br/>DISCUSSION ONLY</p> |
| <p><b>21. REPORT FROM THE VISITATION SUB-COMMITTEE</b><br/>21.1 VISIT/TOUR OF THE TRANSPORTATION DEPT. ON SEPT. 18, 2015</p>   | <p><b>DAVID SADLER</b><br/>INFORMATION ONLY</p>  |
| <p><b>22. REPORT FROM THE LEGISLATIVE LIAISON(S)</b></p>   | <p><b>LISA CHRISTIANSEN</b><br/>and/or <b>WARREN CONKLIN</b></p>   |
| <p><b>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</b><br/>23.1 FUTURE ITEMS FOR POTENTIAL DISCUSSION</p>   |  |

**24. MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING: CSE/CPSE/504 RECOMMENDATIONS; A PARTICULAR PERSONNEL MATTER; and DISCUSSION OF ON-GOING COLLECTIVE BARGAINING**

**25. RECONVENE TO PUBLIC SESSION**

**26. ADJOURNMENT**

**UPCOMING 2015-16 BOARD MEETINGS:**

|                  |         |        |                          |
|------------------|---------|--------|--------------------------|
| Business Meeting | Oct. 29 | 6 p.m. | Ridge Road Elem. School  |
| Business Meeting | Nov. 19 | 6 p.m. | Intermediate School      |
| Business Meeting | Dec. 17 | 6 p.m. | High School (MMC)        |
| Mid-Year Retreat | Jan. 4  | 4 p.m. | Multi-Media Center (MMC) |
| Business Meeting | Jan. 28 | 6 p.m. | Center St. Elem. School  |

**UPCOMING 2015-16 BOARD SUB- COMMITTEE MEETINGS:**

|                              |         |           |                    |
|------------------------------|---------|-----------|--------------------|
| Athletics & Extra-curricular | Oct. 5  | 4 p.m.    | Supt.'s Conf. Room |
| Audit                        | Nov. 9  | 4 p.m.    | Supt.'s Conf. Room |
| Curriculum & Assessment      | Oct. 1  | 5 p.m.    | Ed. Support Center |
| Finance                      | Oct. 19 | 5 p.m.    | Supt.'s Conf. Room |
| Human Resources              | Oct. 14 | 3:30 p.m. | Supt.'s Conf. Room |
| Planning & Development       | Oct. 6  | 7:30 a.m. | Supt.'s Conf. Room |
| Policy                       | Oct. 13 | 4:30 p.m. | Supt.'s Conf. Room |

**NOTE: These board meetings and sub-committee meetings are subject to change.**