

**HCSD Board of Education:**

James Jacobus, President  
Karen Boulas, Vice-President  
Lisa Christiansen, Warren Conklin, Kristine Dale,  
Doug Johnson, Brian Lynch, David Sadler,  
Pamela Strollo, and Student Rep. Sruti Akula,

**Superintendent of Schools:**

Dr. Thomas Douglas, Superintendent

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION POLICY COMMITTEE  
DECEMBER 8, 2015, at 4:30 P.M., SUPT'S CONFERENCE ROOM**

**MINUTES**

**Pledge of Allegiance**

**1. CALL TO ORDER**

Chairperson Doug Johnson called the meeting to order at 4:30 p.m.

**2. ROLL CALL OF THOSE IN ATTENDANCE**

The following members were in attendance: Doug Johnson, Lisa Christiansen, Karen Boulas, David Sadler, Judy Christiansen, and Tom Douglas.

**3. DISCUSSION ITEMS**

**3.1 Continued discussion of current BOE Policy 8417:  
Student Transportation in Private Vehicles**

Dr. Douglas and Mrs. Christiansen reviewed the legal aspects of student transportation in private vehicles. The Committee shall continue to review these items throughout the school year with the expectation of putting new policies in place for the 2016-17 school year. For the 2015-16 school year, Mrs. Christiansen will review and revise 4531-R, regarding the use of privately owned vehicles to transport students for Field Trips and Excursions.

**3.2 Proposed changes to current BOE Policy 7370:  
Supervision of Construction**

The Committee reviewed the revised policy. One change was suggested. The policy, with the change shall be presented to the entire Board for a first reading at the December meeting.

**3.3 Proposed changes to current BOE Policy 7390:  
Construction Project Records and Report**

The Committee reviewed the revised policy. Several changes were recommended. The revised policy shall be presented to the entire Board for a first reading at the December meeting.

**3.4 Proposed changes to current BOE Policy 6670:  
Petty Cash/Petty Cash Accounts**

The Committee reviewed the revised policy. Several changes were recommended. The revised policy shall be presented to the entire Board for a first reading at the December meeting.

**3.5 Review of 7000 Policy Series**

**3.5.1 7420: Public Dedication of New Facilities**

The Committee will recommend this policy be repealed

**3.5.2 7430: Staff Orientation to New Facilities**

The Committee will recommend this policy be repealed.

**3.5.3 7500: Naming Facilities**

The Committee recommended a change to this policy. The revised policy will be presented to the entire Board for a first reading at the December meeting.

**3.5.4 7810: Closing of Facilities**

The Committee recommended changes to several of the legal references in this policy. The revised policy will be presented to the entire Board for a first reading at the December meeting.

**4. GOOD OF THE ORDER**

No items were presented for the good of the order.

**5. ADJOURNMENT**

The meeting was adjourned at 5:43.

**Future Policy Committee Meetings:**

**Jan. 12; Feb. 9; March 8; April 12; May 11; June 14**