

HCSD Board Members:
James Jacobus, President
Karen Boulas, Vice-President
Lisa Christiansen, Warren Conklin, Kristine Dale, Doug Johnson,
Brian Lynch, David Sadler, Pamela Stollo, and Student
Rep. Sruti Akula

Superintendent of Schools:
Dr. Thomas J. Douglas

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Community Budget Meeting
March 3, 2016--6:00 PM
Big Flats Elementary School Cafeteria**

AGENDA

Pledge of Allegiance

1. **CALL TO ORDER** **JAMES JACOBUS, PRESIDENT**
2. **DISCUSSION OF GUIDELINES AND FORMAT FOR BOE COMMUNITY BUDGET MEETINGS**
(as per Board Policy 2370: Public Participation at Board Meetings)
3. **PRELIMINARY 2016-17 SCHOOL BUDGET PRESENTATION**
 - 3.1 Re-Cap of Feb. 3 Budget Presentation
 - 3.2 Updated 2016-17 Budget Development
 - 3.3 Human Resources Department Overview
 - 3.4 Athletics Department Overview
 - 3.5 Special Education Department Overview
4. **BOE DISCUSSION AND QUESTIONS**
5. **PUBLIC COMMENTS**
6. **FINAL BOE DISCUSSION AND QUESTIONS REGARDING THE BUDGET**
7. **FINANCE ITEMS**

It is recommended that the Board of Ed. approve the following Finance action items 7.1 and 7.2:

 - 7.1 Resolution to Approve the Proposition for a 2016-17 Bus Purchase
 - 7.2 Legal Notice for May 17, 2016, Budget Vote.
8. **CORRESPONDENCE FOR ACTION**

It is recommended that the Board of Ed. approve the following Correspondence action item 8.1:

 - 8.1 Overnight Field Trip for one Varsity Bowling Team member to attend the New York State Championships on March 5-6, 2016, Buffalo, NY
9. **PERSONNEL ITEMS**

It is recommended that the Board of Ed. approve the following Personnel action item 9.1:

 - 9.1. HR Recommendation

10. MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

10.1 504 Recommendations

10.2 Appeal of a Superintendent's Hearing Decision

11. RECONVENE TO PUBLIC SESSION

12. ADJOURNMENT

UPCOMING 2016 BOARD OF EDUCATION COMMUNITY BUDGET MEETINGS:

April 7, 2016 – Broad Street School Cafeteria, 6 p.m.

**Encl. 7.1
March 3,2016**

RESOLUTION DATED MARCH 3, 2016 OF THE BOARD OF EDUCATION OF THE HORSEHEADS CENTRAL SCHOOL DISTRICT AUTHORIZING A PROPOSITION TO BE PRESENTED TO THE VOTERS AT THE ANNUAL DISTRICT MEETING.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HORSEHEADS CENTRAL SCHOOL DISTRICT that the following proposition be presented to the voters at the annual meeting of such voters to be to be held on Tuesday, May 17, 2016:

PROPOSITION

SHALL the Board of Education of the Horseheads Central School District be authorized to: (1) acquire six (6) sixty-five passenger school buses and two (2) wheelchair accessible buses, at a maximum aggregate cost of \$1,100,000; (2) expend such sum for such purpose; (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid; and (4) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$1,100,000, and levy a tax to pay the interest on said obligations when due?

BE IT FURTHER RESOLVED that the District Clerk is hereby directed to include notice of such proposition in the notice of the annual meeting.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

I request approval of the following legal notice for the 2016 Annual Budget Vote. The legal notice is to appear in the Star-Gazette and The Leader on the following days:

Saturday, April 2, 2016; Saturday, April 16, 2016; Saturday, May 7, 2016; Sunday, May 15, 2016

Legal notice must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote.

**HORSEHEADS CENTRAL SCHOOL DISTRICT
NOTICE OF NOMINATING PETITIONS, PUBLIC HEARING
PERSONAL REGISTRATION AND VOTING**

Notice is hereby given that petitions nominating candidates for the office of member of the Board of Education of the Horseheads Central School District must be filed with the clerk of the district no later than Monday, April 18, 2016 at 5:00 PM, such petitions shall be signed by at least twenty-nine (29) qualified voters of the district and shall state the names and residences of the candidates and that nominating petition forms may be obtained at the District Business Office in the High School South Wing, Horseheads, New York and that a total of three (3) vacancies are to be filled on the Board of Education. The vacancies include three 3-year terms.

Notice is also hereby given that the Board of Education of the Horseheads Central School District shall hold a public hearing for the purpose of discussion of the expenditure of funds and the budgeting thereof and that such public hearing shall be held at 6:00 PM on Thursday, May 5, 2016 at the High School Multi-Media Center, Horseheads, New York.

Notice is also given that May 4, 2016, is the last date for open registration of said school district for any annual or special district meeting subsequent thereto and any person shall be entitled to have his or her name placed upon such register providing that he or she is known or proven to the satisfaction of such board of registration to be then or thereafter entitled to vote at the school meeting or election for which such register is prepared and that the place of registration for Election District No. 1 is the Big Flats Elementary School and such election district is comprised of said district located in the Towns of Big Flats and Catlin in Chemung County and that the place of registration for Election District No. 2 is the Ridge Road Elementary School and such election district is comprised of said school district located in then Town of Cayuta in Schuyler County, the Town of Veteran in Chemung County and the portion of the Town of Horseheads in Chemung County that is East of Route 14, West of Route 13 and North of East Franklin Street with such portions to exclude any residence abutting said boundaries and that the place of registration for Election District No. 3 is the Senior High School and such election district shall be comprised of said school district located in the Towns of Baldwin and Erin in Chemung County and the Town of Horseheads in Chemung County not heretofore designated as part of Election District No. 2.

Notice is also given that the voter registration register will be filed in the office of the clerk of the district located in the High School South Wing and that such register will be open for inspection by any qualified voter of the district during the hours of 8:00 AM and 3:30 PM on each of five days prior to and the day set for the election except Saturday, Sunday, or holidays.

Notice is also given that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes exclusive of public money together with the text of any resolution which will be presented to the voters may be obtained by any taxpayer in the district during the fourteen days immediately preceding the vote upon the budget, propositions and trustees except Saturday, Sunday, and holidays between

the hours of 9:00 AM and 3:30 PM at any of the following schools: Big Flats, Center Street, Gardner Road, Ridge Road, Intermediate School, Middle School, and Senior High School.

Notice is also given that the following propositions will be submitted and voted upon by ballot at the time and place indicated below.

Proposition No. 1 – Adoption of the Budget

SHALL the proposed budget of the Horseheads Central School District for 2016-2017 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget after applying public monies thereto, be raised by a tax upon the taxable property of said district?

Proposition No. 2 – Purchase of Buses

SHALL the Board of Education of the Horseheads Central School District be authorized to: (1) acquire six (6) sixty-five passenger school buses and two (2) wheelchair accessible buses, at a maximum aggregate cost of \$1,100,000; (2) expend such sum for such purpose; (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid; and (4) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$1,100,000, and levy a tax to pay the interest on said obligations when due?

Please take notice that the voting on the budget, propositions, and trustees will take place on Tuesday, May 17, 2016 between the hours of 7:00 AM to 9:00 PM in the school house within each election district as heretofore designated.

Please take notice that applications for absentee ballots may be applied for at the district Business Office, located in the south wing of the High School on Center Street in Horseheads and that a list of all persons to whom absentee ballots shall have been issued will be available in said office on each of the five days prior to the day of the vote except Saturdays, Sundays, and holidays and that such list will be posted at each polling place as herein designated.

Candy L. Maine
District Clerk

Encl. 8.1
March 3, 2016

4531-E

TEACHER/COACH PETITION FOR OVERNIGHT FIELD TRIP

Group (Sponsor) Horseheads Varsity Bowling

Field Trip Supervision Steve Micknick

Purpose New York State Championships, Buffalo, NY

Number of Students 1

Dates 3/5-3/6

Means of Transportation School vehicle

Cost to Student and/or Parent/Guardian none

I would like to meet with you by _____ to discuss supervision arrangements.

Note: A copy of the letter to parents must be submitted to the administrator prior to approval of the trip.

Note: A post field trip conference will be scheduled upon your return.

Bus transportation (if necessary) confirmed with: _____
on _____ (date)

Approved [Signature] Date 2/24/16
(Building Principal/Athletic Director)

Approved [Signature] Date 3/1/16
(Superintendent)

Approved: February 16, 2012

ITINERARY

Please remember that you are not just representing your school but also your family, community and section. We want everyone to have an enjoyable time so please be on your best behavior.

SATURDAY (March 5, 2016)

- 4:00pm** Section Teams Arrive – Coaches: please organize teams for practice. Practice will start immediately following awards.
- 4:15pm** Practice scheduled to begin (up to 2 hours reserved)
- 6:00pm** Coordinators will hand out hotel keys.
- 6:15pm** Check into hotel and dinner – Coaches responsible for their bowler
- 10:30pm** Curfew – all athletes must go to their rooms and stay there. **NO EXCEPTIONS. If you are caught out of your room after curfew, you will not bowl.**
- 11:00pm** Lights out

SUNDAY (March 6, 2016)

- 6:00am** Wake Up Call
- 7:00am** Breakfast on your own with your school coach
- 8:15am** Arrive at AMF Airport Lanes – sooner if possible.
- 8:45am** Practice begins
- 9:00am** Tournament begins.

There will be a 20 minute break between the first and second session. There will be an Awards Ceremony following the second session. **EVERYONE** must stay for the awards. Once this is complete, you may leave for home.

Horseheads Central School District
Board of Education Meeting
March 3, 2016
Big Flats Elementary School Cafeteria

CIVIL SERVICE NEW HIRE:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Coghlan, Michael	/Director of Facilities II	TBA	TBA