

Encl. #09.16
May 26, 2016

RESOLVED, that the Horseheads Central School District Board of Education awards the contract identified under Section A of the attachment.



May 17, 2016

Ms. Katy Buzzetti, School Business Administrator
Horseheads Central School District
1 Raider Lane
Horseheads, NY 14845

Re: E-Rate Category 2 Funding

Dear Ms. Buzzetti:

The Horseheads Central School District received bids for E-Rate Category 2 equipment funding during the bid period from 3/5/16 – 4/2/16. A Tabulation of the Bids is attached as well as an evaluation matrix based on the E-Rate evaluation requirements.

We have reviewed all bid forms and the qualifications of the low bidder for this contract. We also reviewed the scope of work with all vendors. Based on our review, we present the following summary and information for Board review and action.

A. SUGGESTED CONTRACT AWARD

CDW Government LLC
230 N. Milwaukee Ave.
Vernon Hills, IL 60061

Total Bid – Option 2

\$ 407,480.92

In conclusion, we suggest that the Horseheads Central School District take the following action at the next Board Meeting:

1. Award the bid contract as noted in Paragraph A.

We hope that the above information will allow the Board to complete its review and take appropriate action. Please do not hesitate to call me if additional information is needed to assist the Board in its considerations.

Very truly yours,

Ryan Garrison
Director of Technology, Associate
HUNT ENGINEERS, ARCHITECTS & LAND SURVEYORS, PC