

**HCSD Board of Education**

James Jacobus, President  
Karen Boulas, Vice-President  
Lisa Christiansen, Warren Conklin, Kristine Dale, Doug Johnson,  
Brian Lynch, David Sadler, Pamela Strollo, and Student  
Rep. Sruti Akula

**Superintendent of Schools**

Dr. Thomas J. Douglas

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION BUSINESS MEETING  
THURSDAY, June 23, 2016  
6 P.M.  
MULTI-MEDIA CENTER (HS SOUTH WING)**

**BUSINESS MEETING AGENDA**

**PLEDGE OF ALLEGIANCE**

1. **CALL BUSINESS MEETING TO ORDER** JAMES JACOBUS
2. **MINUTES**  
It is recommended that the Board of Education approve the following BOE meeting minutes:
  - 2.1 REGULAR MEETING OF May 26, 2016
3. **AGENDA CHANGES** (if any) JAMES JACOBUS
4. **COMMUNITY QUESTIONS AND COMMENTS**
5. **STUDENT REPRESENTATIVE REPORT** SRUTI AKULA  
(INFORMATION ONLY)
6. **PRESENTATIONS**
  - 6.1 INTRODUCTION OF NEW STUDENT REPRESENTATIVE AND ALTERNATE TO THE BOARD OF EDUCATION FOR THE 2016-17 SCHOOL YEAR KAREN DONAHUE
  - 6.2 DATA CENTER UPDATE SHAWN MCDONOUGH
  - 6.3 STUDENT/STAFF WELLNESS AND SAFETY UPDATE JUDY CHRISTIANSEN
7. **SUPERINTENDENT REPORT** DR. THOMAS DOUGLAS  
(INFORMATION ONLY)
8. **BOARD REPORT** JAMES JACOBUS  
(INFORMATION ONLY)
  - 8.1 PRESIDENT'S REPORT

8.2 COMMITTEE REPORTS—if needed  
(Meeting Minutes Submitted as Noted Below)

8.2.1 ATHLETIC & EXTRACURRICULAR COMMITTEE (June 6, 2016, Minutes enclosed)

8.2.2 AUDIT COMMITTEE (June 13, 2016, Minutes enclosed)

8.2.3 CURRICULUM & ASSESSMENT COMMITTEE

8.2.4 FACILITIES & GROUNDS COMMITTEE

8.2.5 FINANCE COMMITTEE (June 13, 2016, Minutes enclosed)

8.2.6 HUMAN RESOURCES COMMITTEE (June 8, 2016, Minutes enclosed)

8.2.7 LEGISLATIVE LIAISONS

8.2.8 PLANNING & DEVELOPMENT COMMITTEE (June 7, 2016, Minutes enclosed)

8.2.9 POLICY COMMITTEE (June 14, 2016, Minutes enclosed)

9. **FINANCE ITEMS:**

It is recommended that the Board of Ed. approve the following Finance action items 9.1- 9.32:

9.1 TREASURER'S REPORT (May 2016)

9.2 CLAIMS AUDITOR REPORT (May 2016)

9.3 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (May 2016)

9.4 MIDDLE SCHOOL EXTRACLASSROOM TREASURER'S REPORT (April & May 2016)

9.5 ATHLETICS EXTRACLASSROOM TREASURER'S REPORT (May 2016)

9.6 BUDGET TRANSFER REPORT (May 2016)

9.7 REVENUE & EXPENSE REPORTS (May 2016)

9.8 BUDGET TRANSFERS OVER \$10,000

9.9 DONATION & INCREASE IN APPROPRIATIONS FROM GR PTO

9.10 DONATION & INCREASE IN APPROPRIATIONS FROM RR PTO

9.11 DONATION & INCREASE IN APPROPRIATIONS FROM IS PTO

9.12 DONATION & INCREASE IN APPROPRIATIONS FROM GR PTO

9.13 DONATION & INCREASE IN APPROPRIATIONS FROM CS PTO

9.14 403(b) and 457 PLAN THIRD PARTY ADMINISTRATION SERVICES RFP AWARD

9.15 BOND RESOLUTION APPROVING THE ISSUANCE OF OBLIGATIONS TO FINANCE  
THE PURCHASE OF SCHOOL BUSES

- 9.16 2016-17 UNIVERSAL PRE-K AGREEMENT WITH SUSAN UNGVARSKY
- 9.17 2016-17 BUS MAINTENANCE AGREEMENT WITH ELMIRA HEIGHTS CSD
- 9.18 2016-17 BUS GARAGE LEASE AGREEMENT WITH ELMIRA HEIGHTS CSD
- 9.19 2016-17 BUS RUN AGREEMENT WITH ELMIRA HEIGHTS CSD
- 9.20 CAPITAL PROJECT SEQRA RESOLUTION : 2017 SUMMER WORK
- 9.21 CAPITAL PROJECT SEQRA RESOLUTION: HIGH SCHOOL SMART SCHOOLS BOND ACT PROJECT
- 9.22 2015-16 STUDENT SERVICES AND DATA INTERNAL AUDIT REPORT
- 9.23 2015-16 STUDENT SERVICES AND DATA INTERNAL AUDIT CORRECTIVE ACTION PLAN
- 9.24 2015-16 INTERNAL AUDIT RISK ASSESSMENT UPDATED CORRECTIVE ACTION PLAN
- 9.25 RESOLUTION TO TRANSFER FUNDS FROM GENERAL FUND UFB TO THE TAX CERTIORARI RESERVE
- 9.26 RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND UFB TO THE CAPITAL RESERVE
- 9.27 RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND UFB TO THE RETIREMENT CONTRIBUTION RESERVE
- 9.28 RESOLUTION OF THE COMMITMENT OF FUNDS DESIGNATION
- 9.29 RESOLUTION TO COMBINE EXTRACLASSROOM ACTIVITY CLUBS
- 9.30 RESOLUTION TO ACCEPT DISTRICT TRASH REMOVAL BID
- 9.31 FAST CONTRACT FOR FIRE ALARM SERVICES
- 9.32 2016-17 RESOLUTION AND CONTRACT FOR GST BOCES EDUCATIONAL SERVICES

**10. PERSONNEL ITEMS:**

It is recommended that the Board of Ed. approve the following Personnel action item 10.1:

- 10.1 HR COMMITTEE RECOMMENDATIONS

**11. CORRESPONDENCE FOR ACTION**

It is recommended that the Board of Ed. approve the following Correspondence for Action items 11.1—11.27 :

- 11.1 RESOLUTION APPOINTING THE 2016-17 STUDENT REPRESENTATIVE (AND ALTERNATE) TO THE BOARD OF EDUCATION
- 11.2 RESOLUTION DESIGNATING JULY 6, 2016, AS THE BOE ORGANIZATIONAL/BUSINESS MEETING DATE (changing it from the May 26, 2016, approved date of July 14)

- 11.3 STRATEGIC PLAN IMPLEMENTATION TEAM YEAR SEVEN TARGETS
- 11.4 HIGH SCHOOL BIOLOGY TEXTBOOK
- 11.5 BAND/ORCHESTRA/COLORGUARD OVERNIGHT FIELD TRIP (April 22-23, 2017)
- 11.6 DONATION OF A SPINET PIANO AND BENCH TO THE HIGH SCHOOL MUSIC DEPT.
- 11.7 PROPOSED CHANGES TO POLICY 8120: ACCIDENT PREVENTION AND SAFETY PROCEDURES
- 11.8 PROPOSED CHANGES TO POLICY 8122: ACCIDENT REPORTS
- 11.9 PROPOSED CHANGES TO POLICY 8135: REPORTING UNLAWFUL ACTS ON SCHOOL GROUNDS (FORMER POLICY—SAFE SCHOOLS)
- 11.10 PROPOSED CHANGES TO THE DISTRICT-WIDE SCHOOL SAFETY PLAN
- 11.11 PROPOSED CHANGES TO POLICY 8211: ACCESS TO BUILDINGS
- 11.12 PROPOSED CHANGES TO POLICY 8212: VANDALISM
- 11.13 PROPOSED DELETION OF POLICY 8240: TRAFFIC AND PARKING ON SCHOOL PROPERTY
- 11.14 PROPOSED DELETION OF POLICY 8250: BUILDINGS AND GROUNDS RECORDS AND REPORTS
- 11.15 PROPOSED CHANGES TO POLICY 8330: AUTHORIZED USE OF SCHOOL-OWNED EQUIPMENT BY DISTRICT STAFF
- 11.16 PROPOSED CHANGES TO POLICY 8330.1: AUTHORIZED USE OF SCHOOL-OWNED EQUIPMENT BY DISTRICT RESIDENTS
- 11.17 PROPOSED CHANGES TO POLICY 8332: USE OF CELL PHONES
- 11.18 PROPOSED CHANGES TO POLICY 8410: STUDENT TRANSPORTATION
- 11.19 PROPOSED CHANGES TO POLICY 8414: SCHOOL BUS SAFETY
- 11.20 REVISED POLICY 2250: BOARD COMMITTEES
- 11.21 REVISED POLICY 5330: SEARCHES AND INTERROGATIONS (First Reading)
- 11.22 REVISED POLICY 8132: FIRE AND EMERGENCY DRILLS (First Reading)
- 11.23 NEWLY PROPOSED POLICY 6420: ONLINE BANKING SERVICES (First Reading)
- 11.24 REVISED POLICY 8414.4: VIDEO CAMERAS ON SCHOOL BUSES (First Reading)
- 11.25 REVISED POLICY 8417: STUDENT TRANSPORTATION IN PRIVATE VEHICLES (First Reading)
- 11.26 REVISED POLICY 8420: BUSINESS AND PERSONNEL TRANSPORTATION SERVICES (First Reading)
- 11.27 REVISED POLICY 8334: USE OF CREDIT CARDS (First Reading)

**12. BOARD MEMBER COMMENTS**

**13. MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

13.1 CSE/CPSE/504 RECOMMENDATIONS

**14. RECONVENE TO PUBLIC SESSION**

**15. ADJOURNMENT**