

SERVICE AGREEMENT BETWEEN THE HORSEHEADS SCHOOL DISTRICT (DISTRICT) AND SCHOOL AID SPECIALISTS, LLC (SAS)

Service Provisions: During the 2012/2013 school year SAS will review the District's current and prior years financial and student records for all applicable funding years as part of its revenue recovery service. SAS will use its best efforts to increase District revenues pursuant to this agreement. SAS will prepare or assist District staff with any correspondence, STAC forms, Form A/FT/FB and related schedules and/or ST-3 revisions needed to effectuate such findings. SAS will also provide staff training and recommendations in areas related to SAS findings. Upon completion, SAS will provide a report detailing any such findings and recommendations.

Areas to be reviewed under this agreement include:

- All placements and programs including public and private special education placements, summer section 4408, preschool section 4410, Chapter placements (chapters' 47,66, 721), Incarcerated Youth, dual enrolled, homeless, resident and nonresident foster billings, charter school placements and Medicaid claims.
- Transportation Aid claims
- Instructional materials and equipment claims for Textbooks, Library Materials, Computer Software and Equipment
- State funding for Building and Construction projects
- Foundation Aid
- Excel aid
- All other state aided programs

Service Fees and Payments: The fee for this service is thirteen percent (13%) of the increased revenue resulting from SAS findings and actions for each applicable aid year. Building aid increases, if any, will be paid on increased aid received during the assumed amortization period.

Payments to SAS pursuant to this agreement are due when SAS generated revenues are received by the District.

Any incidental expenses incurred by SAS related to this agreement (travel, expenses etc.) shall be the responsibility of SAS and not the District.

Respectfully submitted,

School Aid Specialists
P.O. Box 762
Guilderland, NY 12084-0762

Authorization to Proceed

(Name)

(Title)

(Date)