

## FIRE AND EMERGENCY DRILLS

The Board of Education and The Superintendent of Schools Building Principals shall be responsible for conducting fire and emergency drills in order to instruct students and staff in behaviors and expectations during emergency situations.

Fire drills shall include instruction on fire drill exits and fire alarm boxes, as well as fire drill procedures. Such fire drills or rapid dismissals shall be held at least twelve eight times in each year, eight of which required drills shall be held before December first, One such drill shall be conducted during lunch where practicable. If an actual drill is not practicable, then students shall be instructed on proper procedures in the event of an emergency during the lunch period. In addition, one drill shall be conducted with a blocked exit in order to aid in preparation of such an actual situation. At least one third of all such required drills shall be through use of fire escapes on buildings where fire escapes are provided.

At least two additional fire drills shall be held during summer school in buildings where summer school is conducted, and one such drill shall be held during the first week of summer school.

In addition, four lockdown drills shall be conducted during the course of the school year.

A total of eight drills shall be conducted each year between September 1 and December 31.

The Superintendent of Schools shall establish regulations for fire and other emergency drills in accordance with State laws and Regulations.

Each school of the district shall maintain a detailed floorplan for exiting the building during fire drills and real fires. Such floorplan and a detailed description of exits and routes to follow shall be included in each school's faculty handbook.

Cross-ref: 5450, Student Safety  
8130, Emergency Plans

Ref: Education Law Section 807

Approved: July 1, 2001