

STUDENT TRANSPORTATION IN PRIVATE VEHICLES

The Board of Education recognizes that, in special circumstances, district employees may need to use private vehicles for school purposes. A coach or teacher transporting school children in his/her own car does not need any additional training or certification other than a regular drivers license, but must have prior approval of the building administrator. In particular, the building or District administrator may authorize the transportation of students in private vehicles for the following reasons:

1. to transport a student or students to a hospital or other medical facility, in the event of a medical emergency; and/or
2. to transport a student or students to district-sponsored events when regular district transportation is unavailable.

Administrators will exercise caution in authorizing transportation of students in private vehicles, since the district potentially assumes liability for any accident claim which exceeds the drivers automotive liability coverage.

The district will reimburse them for mileage at the prevailing rate.

Prior authorization may not be necessary in the event of an emergency. Primary liability rests with the owner of the vehicle being used.

Ref: Education Law §3023; 3635

Approved: July 1, 2001