

DRAFT

**Horseheads Central School District
Special Business Meeting of the Board of Education
Multi-Media Center (HS South Wing)
August 15, 2016**

Present: Boulas, Christmas, Conklin, Dale, Johnson, Lynch, Sadler, Strollo

Also Present: Buzzetti, Christiansen, Douglas

Absent: Christiansen

Call to Order: Board President Pam Strollo called the Special Business Meeting of the Board of Education to order at 7:31 AM.

Agenda Changes

Board President Pam Strollo thanked everyone for coming this morning and stated there are no changes to the Agenda.

Community Questions And Comments

There were none.

Superintendent Report

Superintendent of Schools Dr. Thomas J. Douglas reminded the Board to watch the updates regarding the NYSSBA's Conference that Cathy Sutton sends out and if anyone plans to attend to please let Cathy know within the next couple of days due to scheduling. Dr. Douglas stated to date Pam Strollo, Daniel Christmas and David Sadler have expressed an interest and he will confirm with Lisa Christiansen if she plans on attending. Board Member Doug Johnson stated he is interested in attending, but due to District Policy does not want to commit to attend in case he is unable to due to a work conflict. Dr. Douglas stated that NYSSBA is very good when it comes to cancellations; however, he noted it is the hotel that needs to have a 72-hour advance notice. Dr. Douglas noted that if there was a cancellation NYSSBA would hold the money in an account and use it towards a future expense such as a Webinar. Dr. Douglas stated that he believes it is an administrative regulation with the intent to attend and stressed that he does not want to exclude anyone from attending.

Board Report

President's Report

Board President Pam Strollo stated the Board was given a preliminary membership list of the Audit Committee, Policy Committee and the Superintendent Committees to review and noted they will be finalized in the near future. Superintendent of Schools Dr. Thomas J. Douglas stated the Legislative Committee is basically made up of the entire Board, however, the Board specifies who will represent the Board at meetings/conferences and the Safety Committee is in place with David Sadler already working on it.

Finance Items

2016-2017 Tax Warrant

Moved by Lynch, seconded by Dale.

RESOLVED that the Horseheads Central School District Board of Education approves the 2016-2017 Tax Warrant as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The 2016-2017 Tax Warrant was brought to the Board for Board action. School Business Administrator Katy Buzzetti stated this is the final one for now and noted that it is going down, -1.45%. Superintendent of Schools Dr. Thomas J. Douglas stated that sometimes the county may make a change from time to time and if it were to happen it would be brought to the Board for Board action.

Donation and Increase In Appropriations(Center Street Elementary School)

Moved by Christmas, seconded by Sadler

WHEREAS, the appropriation expenditure for fiscal year 2015-2016 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$410.52 on behalf of the Center Street Elementary School PTO. This donation will be used toward helping fund the Music Technology Assembly that was held on June 14, 2016.

BE IT RESOLVED that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$410.52	Arts In Education
A980-2705	\$410.52	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 15, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of a donation and increase in Appropriations from Center Street Elementary School PTO to Center Street Elementary School was brought to the Board for Board action.

Donation and Increase In Appropriations(Center Street Elementary School)

Moved by Christmas, seconded by Sadler.

WHEREAS, the appropriation expenditure for fiscal year 2015-2016 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$299.56 on behalf of the Center Street Elementary School PTO. This donation will be used toward helping fund the June 7, 2016 Vitamin L performance held at Center Street Elementary School.

BE IT RESOLVED that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$299.56	Arts In Education
A980-2705	\$299.56	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 15, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of a donation and increase in Appropriations from Center Street Elementary School PTO to Center Street Elementary School was brought to the Board for Board action.

Donation and Increase In Appropriations(Big Flats Elementary School)

Moved by Christmas, seconded by Sadler.

WHEREAS, the appropriation expenditure for fiscal year 2015-2016 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$171.18 on behalf of Big Flats Elementary School PTO. This donation will be used toward funding a field trip to the Benjamin Patterson Inn.

BE IT RESOLVED that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$171.18	Arts In Education
A980-2705	\$171.18	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 15, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of a donation and increase in Appropriations from Big Flats Elementary School PTO to Big Flats Elementary School was brought to the Board for Board action.

Donation and Increase In Appropriations(Gardner Road Elementary School)

Moved by Christmas, seconded by Sadler.

WHEREAS, the appropriation expenditure for fiscal year 2015-2016 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$299.56 on behalf of the Gardner Road Elementary School PTO. This donation will be used toward helping fund the June 7, 2016 Vitamin L performance held at Gardner Road Elementary School.

BE IT RESOLVED that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$299.56	Arts In Education
A980-2705	\$299.56	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 15, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale			
		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of a donation and increase in Appropriations from Gardner Road Elementary School PTO to Gardner Road Elementary School was brought to the Board for Board action.

Donation and Increase In Appropriations(Center Street Elementary School)

Moved by Christmas, seconded by Sadler.

WHEREAS, the appropriation expenditure for fiscal year 2015-2016 was approved and set on May 19, 2015...AND...

WHEREAS, the District has received a donation of \$95.10 on behalf of the Center Street Elementary School PTO. This donation will be used toward funding the Center Street Elementary 4th Grade trip to Tanglewood Nature Center on June 10, 2016.

BE IT RESOLVED that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$95.10	Arts In Education
A980-2705	\$95.10	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 15, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The approval of a donation and increase in Appropriations from Center Street Elementary School PTO to Center Street Elementary School was brought to the Board for Board action.

Agreement With Arnot Realty Regarding Chemung County IDA

Moved by Christmas, seconded by Sadler.

RESOLVED that the Horseheads Central School District Board of Education approves the Agreement with Arnot Realty regarding Chemung County IDA as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
	Conklin		
Dale		Johnson	
Lynch			
Sadler			
Strollo			

MOTION CARRIED

The Agreement with Arnot Realty regarding Chemung County IDA was brought to the Board for Board action. Board Member Warren Conklin stated that he struggles with

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approving this item, due to the fact that if a homeowner asked to be granted the same consideration, it would not be honored and feels it is their responsibility to keep track of their accounting processes and pay their taxes on time. Board Member Karen Boulas stated that she feels if she votes, "Yes," to honor this request it would set precedent for other residents to be able to do the same thing in the future and therefore will vote, "No."

School Business Administrator Kay Buzzetti stated there were no errors from the District regarding this matter; it was simply an accounting and organizational error with the company keeping track of their financial records. Katy explained the background that led to this and noted that Arnot Realty is asking for "a good faith gesture from the District and if we would be willing to waive it just this one time". Katy noted that we have the payment now which has a hold on it until Board action is taking this morning. Superintendent of Schools Dr. Thomas J. Douglas also noted that he has a difficult time with this also, noting they have an obligation that needs to be paid and also noted that if they are late on anything in the future they have to pay this back in full as well.

Personnel Items

HR Committee Recommendations

Moved by Boulas, seconded by Lynch.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>	<u>EFFECTIVE</u>
Rice, Matthew	Facilities/Substitute Cleaner	08/08/16

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Beach, Brittany	CS/Contract Substitute	09/01/16 – 06/30/17	\$95/day
Olin, Katelynn	IS/Contract Substitute	09/01/16 – 06/30/17	\$95/day

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>		<u>EFFECTIVE</u>
Kamas, Shannah	From: BF/Grade 3	To: BF/Grade 1	09/01/16

INSTRUCTIONAL APPOINTMENTS:

	<u>LOC. / TENURE AREA</u>	<u>PROBATIONARY BEGINS / END DATE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Hunt, Alyssa	BF/Elementary Gr. 4	*09/01/15 – 08/31/19	Initial	\$45,376
Lerche, Melissa	CS/Teaching Assistant	09/01/16 – 08/31/20	Pending	\$12,288

ADMINISTRATIVE TENURE APPOINTMENTS:

* To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212, and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, *classroom teacher* and *building principal* mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of the Commissioner's Regulations Part.

** (3 yr. prob. period – previously tenured)

FALL SPORTS COACHING APPOINTMENTS:

	<u>SPORT</u>	<u>LEVEL</u>	<u>STIPEND</u>
*Jansen, Tom	Cross Country	Varsity/Jr. Varsity	\$2,400

*Salary modification.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

Christmas
 Conklin
 Dale
 Johnson
 Lynch
 Sadler
 Stollo

MOTION CARRIED

The Human Resources Recommendations were brought to the Board for Board action. Superintendent of Schools Dr. Thomas J. Douglas stated there were no emergency appointments.

Board Member Comments

Superintendent of Schools Dr. Thomas J. Douglas stated there will be an Executive Session at 5:30 PM directly before the August 25th Board meeting to discuss a legal issue with the attorneys(Sayles and Evans) and then another Executive Session will be held directly at the conclusion of the Board meeting.

Motion to Adjourn

Moved by Lynch, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education adjourn from it Special Business Meeting of the Board of Education at 7:53 AM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

Christmas
 Conklin
 Dale
 Johnson
 Lynch
 Sadler
 Stollo

MOTION CARRIED

Respectfully Submitted By:

Candy L. Maine,

Candy L. Maine, District Deputy Clerk