

**DRAFT**

**Horseheads Central School District  
Business Meeting of the Board of Education  
Multi-Media Center (High School South Wing)  
August 25, 2016**

**Present:** Boulas, Christmas, Conklin, Dale, Johnson, Lynch, Sadler, Strollo

**Absent:** Christiansen

**Guests:** Buzzetti, Christiansen, Coghlan, Douglas, Gill, Moyer

**Call to Order:** Board President Pam Strollo called the Business Meeting to order at 6:02 PM.

**Minutes**

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Annual Organizational Meeting of July 6, 2016 as amended and the Regular Business Meeting of July 6, 2016, Special Business Meetings of August 2, 2016 and August 15, 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

**Agenda Changes**

Board President Pam Strollo stated there will be the addition of Agenda Item 11.7 – Approval of an Overnight Field Trip to tonight’s Agenda and there will be an Executive Session directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations and a Particular Personnel Matter.

**Community Questions and Comments**

There were no questions or comments from the Community.

**Presentations**

There were no presentations.

**Superintendent Report**

**Superintendent Report**

Superintendent of Schools Dr. Thomas J. Douglas presented an “Overview of the Year In Review” to the Board.

**Board Report**

**President’s Report**

**Discussion Of What The Board Would Like The Schools’ Presentations To Consist Of On The Evenings When A School Hosts A 2016-2017 Board Meeting**

Board President Pam Strollo and the Board discussed School Presentations and what they would like them to consist of including: Thinking Outside of the Box, Meeting Standards,

Cont’d

Time Limit of the Presentations, Creative Ways to Present, Describing Successes, Site-Based Team Reports, etc.

**Committee Reports**

**Audit Committee**

There wasn't a report.

**Policy Committee**

There wasn't a report.

**FINANCE ITEMS:**

**Treasurer's Report(June and July 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Treasurer's Report for June and July 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

**MOTION CARRIED**

The approval of the Treasurer's Report for June and July 2016 was brought to the Board for Board action.

**Claims Auditor Report(July 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Claims Auditor Report for July 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

**MOTION CARRIED**

The approval of the Claims Auditor Report for July 2016 was brought to the Board for Board action. Board Member David Sadler stated he likes the new format of the report as it is longer and contains more detail.

**High School Extra-Classroom Treasurer's Report(June 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer's Report for June 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen Cont'd

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

The approval of the High School Extra-Classroom Treasurer’s Report for June 2016 was brought to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(June 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer’s Report for June 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

The approval of the Middle School Extra-Classroom Treasurer’s Report for June 2016 was brought to the Board for Board action.

**Athletics Extra-Classroom Treasurer’s Report(June 2016)**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletics Extra-Classroom Treasurer’s Report for June 2016 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

The approval of the Athletics Extra-Classroom Treasurer’s Report for June 2016 was brought to the Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$131,305.05 which exceeds the Superintendent’s \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

The approval of Budget Transfers in the amount of \$131,305.05 which exceeds the Superintendent's \$10,000 approval limit was brought to the Board for Board action. Board Member Warren Conklin inquired for clarification regarding what "IWAB" is. Director of Technology Gregg Moyer explained the purpose of Interactive White Boards. Board Member Karen Boulas inquired regarding Payroll Transfers, stating, "She thought there were not going to be any more." School Business Official Katy Buzzetti explained when we initially put together the budget we use best guesstimates and do not know where people are and therefore, we may have to move costs.

**Donations and Increase In Appropriations(from Red Robin Restaurant)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$40.69 on behalf of Red Robin Restaurant. Red Robin Royalty Members join the Burgers for Better Schools Program, Red Robin then donates one percent of the members' purchases at participating Red Robin Restaurants to local schools.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$40.69	High School Supplies
A980-2705	\$40.69	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen
Christmas			
Conklin			
Dale			
Johnson			
Lynch			
Sadler			
Strollo			

**MOTION CARRIED**

The approval of a donation and increase in Appropriations from Red Robin Restaurant to the High School was brought to the Board for Board action.

**Donations and Increase In Appropriations(from Target)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$23.52 on behalf of Target and the Take Charge of Education program. When parents, teachers and other school supporters shop with their REDcard, Target donates up to 1% of their purchase to their designated eligible K-12 school.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-10-00-00-450	\$23.52	Middle School Supplies
A980-2705	\$23.52	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

**MOTION CARRIED**

The approval of a donation and increase in Appropriations from Target to the Middle School was brought to the Board for Board action.

**Donations and Increase In Appropriations(from Target)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$50.00 on behalf of Target and the Take Charge of Education program. When parents, teachers and other school supporters shop with their REDcard, Target donates up to 1% of their purchase to their designated eligible K-12 school.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-10-00-00-450	\$50.00	Middle School Supplies
A980-2705	\$50.00	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from Target to the Middle School was brought to the Board for Board action.

**Donations and Increase In Appropriations(from Ohiopyle)**

Moved by Boulas, seconded by Lynch.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$35.82 on behalf of Ohiopyle Prints, Inc. The donation is quarterly royalties based on the sale of spirit wear bearing our school name sold at local retailers. This money will be used towards purchasing High School instructional supplies.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-12-00-00-450	\$35.82	High School Supplies
A980-2705	\$35.82	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2016.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of a donation and increase in Appropriations from Target to the High School was brought to the Board for Board action.

**Resolution To Set 2016-2017 School Lunch and Breakfast Prices**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education accept the school breakfast rate increase of \$0.15 and lunch increase of \$.25 for the 2016-2017 school year.

2016-2017 New Prices	Breakfast
Elementary/Intermediate	\$1.25
Middle/High School	\$1.25

2016-2017 New Prices	Lunch
Elementary/Intermediate	\$2.10
Middle/High School	\$2.35

Ayes                      Noes                      Abstained                      Absent

Boulas

Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo

MOTION CARRIED

The approval of the Resolution to set 2016-2017 School Lunch and Breakfast Prices was brought to the Board for Board action.

**RFP Award For Construction Manager For Technology Infrastructure And Softball Field Project**

Moved by Boulas, seconded by Lynch.

It is recommended that Watchdog Building Partners, LLC provide Construction Manager for Technology Infrastructure and Softball Field Project Services for the Horseheads Central School District.

Ayes                      Noes                      Abstained                      Absent

Boulas

Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo

MOTION CARRIED

The approval of the recommendation that Watchdog Building Partners, LLC provide Construction Manager for Technology Infrastructure and Softball Field Project Services for the Horseheads Central School District was brought to the Board for Board action.

**SRO Contract With The Village Of Horseheads**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the SRO Contract with the Village of Horseheads as presented.

Ayes                      Noes                      Abstained                      Absent

Boulas

Christiansen

Christmas

Cont'd

Conklin  
 Dale  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

The approval of the SRO Contract with the Village of Horseheads was brought to the Board for Board action.

**Tax Certiorari Settlement—Chemung Canal Trust Company, S. Main Street**

Moved by Boulas, seconded by Lynch.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Tax Certiorari Settlement—Chemung Canal Trust Company, S. Main Street as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

Christmas  
 Conklin  
 Dale  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

The approval of the Tax Certiorari Settlement—Chemung Canal Trust Company, S. Main Street was brought to the Board for Board action.

**Personnel Items**

**Human Resources Committee Recommendations**

Moved by Boulas, seconded by Lynch.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Committee Recommendations as presented.

**CIVIL SERVICE RETIREMENTS:**

WHEREAS, **Anne Martin** will retire as a Bus Driver, effective September 1, 2016; WHEREAS, Anne has served six (6) years with the District; WHEREAS, Anne will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Anne’s retirement and hopes her future years are fulfilling.

**CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Saxton, Lu Ann	CS/Registered Nurse (1-1)	09/01/16	\$20,625

**CIVIL SERVICE RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Marketti, Michael	Transp./Bus Driver	08/17/16

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Dauphinet, Jamie	GR/Grade 4	09/16/16 – 11/30/16	\$50,054 (Maternity Paid)

**INSTRUCTIONAL LONG-TERM SUBSTITUTE APPOINTMENT:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Donovan Colleen	GR/Grade 4 LTS	09/14/16 – 11/30/16	\$42,918 (prorated)





**2016-2017 List Of APPR Evaluators For Teachers and Principals**

Moved by Boulas, seconded by Lynch.

RESOLVED, the Horseheads Central School District Board of Education approves the 2016-2017 List of APPR Evaluators for Teachers and Principals as presented.

Ayes	Noes	Abstained	Absent
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Boulas			Christiansen
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Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the 2016-2017 List of APPR Evaluators for Teachers and Principals was brought to the Board for Board action.

**Correspondence For Action**

**Private School Tutor Agreements(St. Mary Our Mother and Horseheads Christian School)**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Private School Tutor Agreements with St. Mary Our Mother and Horseheads Christian School as presented.

Ayes	Noes	Abstained	Absent
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Boulas			Christiansen
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Christmas

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Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Private School Tutor Agreements with St. Mary Our Mother and Horseheads Christian School was brought to the Board for Board action.

**Professional Development Plan**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Professional Development Plan as submitted.

Ayes	Noes	Abstained	Absent
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Boulas			Christiansen
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Christmas

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Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

The approval of the Professional Development Plan was brought to the Board for Board action.

**APPR Certification**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education authorizes the Board President to sign the 2015-2016 APPR Certification.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval authorizing the Board President to sign the 2015-2016 APPR Certification was brought to the Board for Board action.

**Adoption Of Textbook For A High School Creative Writing Course**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education approves the Adoption of the Textbook, "Pantheon Fairy Tale and Folklore Library—The Norse Myths," for a High School Creative Writing Course as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Adoption of the Textbook, "Pantheon Fairy Tale and Folklore Library—The Norse Myths," for a High School Creative Writing Course, was brought to the Board for Board action.

**District Plan For Special Education**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education approves the District Plan for Special Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler

Strollo  
MOTION CARRIED

The approval of the District Plan for Special Education was brought to the Board for Board action.

**Book Donation From A Community Member To Our Five Pre-K Through Grade 6 Schools**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education accepts the donation of five children’s books entitled Music of the Butterfly: A Story of Hope from a community member. One book will be placed in each of our Pre-K through Grade 6 schools.

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Christmas  
Conklin  
Dale  
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Lynch  
Sadler  
Strollo

MOTION CARRIED

The approval of the donation of five children’s books entitled Music of the Butterfly: A Story of Hope from a community member; one book will be placed in each of our Pre-K through Grade 6 schools was brought to the Board for Board action.

**Overnight Field Trip**

Moved by Lynch, seconded by Christmas.

RESOLVED, that the Horseheads Central School District Board of Education approves an Overnight Field Trip Request for the Horseheads Varsity Girls’ Swimming and Diving Team for October 7-8, 2016 as presented.

Ayes	Noes	Abstained	Absent
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Boulas

Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

The approval of an Overnight Field Trip Request for the Horseheads Varsity Girls’ Swimming and Diving Team for October 7-8, 2016 was brought to the Board for Board action.

**Questions and Comments from Board Members**

Board Member Daniel Christmas thanked Superintendent Dr. Thomas J. Douglas for inviting the Board to attend the New Staff Orientation and acknowledged the tremendous amount of work that was involved in the hiring process and the planning of the Orientation. Daniel gave kudos to Judy Christiansen and her team.

Board Member Warren Conklin acknowledged Transportation Safety Examiner Richard Micelotta and HTA for their participation in Strong Kids/Safe Kids.

The Board discussed the Solar and Wind Exception.

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**Adjournment to Executive Session**

Moved by Johnson, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:30 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen

Christmas

Conklin

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Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Boulas, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:35 PM to approve CSE/CPSE/504 Recommendations and discuss a Particular Personnel Matter.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen

Christmas

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Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Lynch, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen

Christmas

Conklin

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Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Moved by Christmas, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 9:16 PM and reconvene to the Public Session.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas  
Christiansen

Christmas

Cont'd

Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo  
MOTION CARRIED

Moved by Lynch, seconded by Sadler.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:17 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Boulas			Christiansen

Christmas  
Conklin  
Dale  
Johnson  
Lynch  
Sadler  
Stollo  
MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine,*

Candy Maine, District Deputy Clerk

