

**HCSD Board of Education:**

Pamela Strollo, President  
Brian Lynch, Vice-President  
Karen Boulas, Lisa Christiansen, Dan Christmas,  
Warren Conklin, Kristine Dale, Doug Johnson,  
David Sadler, and Student Rep. Matt Minor

**Superintendent of Schools:**

Dr. Thomas Douglas, Superintendent

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION POLICY COMMITTEE  
Dec. 1, 2016, at 4:30 P.M., SUPT'S CONFERENCE ROOM**

**MINUTES**

**Pledge of Allegiance**

**1. CALL TO ORDER**

Doug Johnson called the meeting to order at 4:32 p.m.

**2. ROLL CALL OF THOSE IN ATTENDANCE**

The following members were in attendance: Doug Johnson, Lisa Christiansen, Dan Christmas, Warren Conklin, Judy Christiansen, and Tom Douglas.

**3. DISCUSSION ITEMS**

**3.1 Review of Policy 9110: Equal Employment Opportunity**

Following a review of the draft policy and upon the advice of legal counsel, the Committee determined to delete this policy in its entirety. Policy 0100 covers all of the issues contained in 9110. As such, 9110 is duplicative and unnecessary.

**3.2 Review of Policy 9120.1: Conflict of Interest**

The Committee reviewed the draft language. Several changes were recommended. The revised policy shall go to the full Board for a first reading at the December meeting.

**3.3 Update on Policy 2120.1: Candidates and Campaigning**

The Committee reviewed the draft language. Several changes were recommended. The revised policy shall go to the full Board for a first reading at the December meeting.

**3.4 Update on Policy 8635: Information Security Breach and Notification**

The policy will be tabled pending further information regarding the District's liability for security breaches.

**3.5 Review of the Policy Series 9000:**

**3.5.1 9140.1—Staff Complaints and Grievances**

The Committee reviewed the draft language. Several changes were recommended. The revised policy shall go to the full Board for a first reading at the December meeting.

**3.5.2 9160—Personnel Records**

The Committee reviewed the draft language. Several changes were recommended. The revised policy shall go to the full Board for a first reading at the December meeting.

**3.5.3 9170—Staff Participation in Volunteer Fire Companies/Emergency Squadrons**

The Committee reviewed the draft language. Several changes were recommended. The revised policy shall go to the full Board for a first reading at the December meeting.

**4. GOOD OF THE ORDER**

Policy 7810 (Closing of School Facilities) shall be reviewed by the Committee at the January meeting.  
Policy 6215 shall be reviewed by the Committee at the January meeting.

**5. ADJOURNMENT**

The meeting was adjourned at 5:41 PM.