

TO: Superintendents, GST BOCES

FROM: Margaret N. Munson, Assistant Superintendent  
Finance & Administrative Services

DATE: December 14, 2016

RE: 2017-2018 Cost Allocation Methodology

The cost methodology must be “approved annually by at least three-quarters of the participating component school districts after consultation by local school officials with their respective Boards” (Education Law §1951, sub 1). Please consult with your Board of Education regarding the attached cost methodology for Cosers to be offered by the GST BOCES for 2017-2018 prior to the regular Superintendents’ meeting scheduled for February 14, 2017.

Please return this certification to me before the Superintendents’ meeting on February 14, 2017. At that meeting, a resolution will be offered seeking component district approval of the 2017-2018 Cost Methodology.

ENC  
MNM:tl

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District Name: Horseheads Central School District

Approve the 2017-2018 Cost Methodology as depicted on the attached Cost Allocation Methodology:

YES                       NO

Upon consultation with my Board of Education on January 26, 2017, I certify that Horseheads Central School District approved the Cost Methodology for Cosers to be offered by the GST BOCES for 2017-2018.

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

## **CHANGES IN PROPOSED 2017-18 COST METHODOLOGY FROM 2016-17**

### **Updated Years**

#### **Change in Service in Existing Coser**

- |       |                                                                    |
|-------|--------------------------------------------------------------------|
| 605 B | Electronic E-mail Service<br>Added managed student e-mail accounts |
| 837   | Extended School Year<br>Added 1:1 Licensed Practical Nurse         |

#### **New Cosers**

- |     |                              |
|-----|------------------------------|
| 321 | Shared Attendance Supervisor |
| 445 | P-TECH (STEM Academy)        |

#### **Change in Aid Status**

- |     |                                                                                                                                                                          |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 308 | Itinerant Physical Education<br>Changed from “BOCES Aid” to “BOCES Aid for regular ed students and Excess Cost Aid for students with disabilities” per Coser requirement |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### **Change in Cost Methodology**

- |         |                                                                                                                                                                           |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 537 B   | Data Analysis<br>Added Eidex fee                                                                                                                                          |
| 605 J-2 | State Data Collection/Datawarehousing<br>Changed from “Flat Fee for Datawarehouse Hosting” to “Flat Fee per district and flat fee per building for Datawarehouse Hosting” |

## 2017-18 COST METHODOLOGY ATTACHMENT

### **403.000 - ALTERNATIVE EDUCATION-MIDDLE SCHOOL AND SECONDARY BILLING**

Districts will submit to BOCES by July 1 the names of students who plan to enroll in the Alternative Education program in September. Each district will be billed based on the number given on July 1.

1. Those districts that sent more FTE students to Alternative Education than the number reported on July 1 will be billed the per FTE student charge for each FTE student (daily rate).
2. If total actual enrollment equals or exceeds the July 1 total, the bills to those districts that sent fewer FTE students than reported on July 1 will be reduced to the actual enrollment.
3. If total enrollment is less than the July 1 total, but some districts sent more students than reported on July 1, the bills to those districts that sent fewer students than reported July 1 will be reduced on a prorated basis by taking the total number of fewer students than the July 1 commitment multiplied by the tuition per student to arrive at the total revenue shortfall. The revenue shortfall is then divided by the total negative student number to arrive at a prorated cost per student not sent.

### **537.000 – SCHOOL/CURR. IMPROVEMENT PLANNING WORKSHOP BILLING**

Districts will submit to BOCES by May 1 the numbers of teachers who plan to attend staff development the following school year. Each district will be billed based on the May 1 number.

1. Those districts that sent more participants to staff development workshops than reported on May 1 will be billed the per participant day for each additional participant day (daily rate).
2. If the total actual enrollment equals or exceeds the May 1 total, the bills to those districts that sent fewer participants than reported on May 1 will be reduced to actual enrollment.
3. If the total actual enrollment is less than the May 1 total, but some districts sent more participants than reported on May 1, the bills to those districts that sent fewer participants than reported May 1 will be reduced on a prorated basis by taking the total number of fewer participant days than the May 1 commitment multiplied by the daily rate to arrive at the total revenue shortfall. The revenue shortfall is then divided by the total negative participant days to arrive at a prorated cost participant day not sent.

### **735.000 – MAINSTREAMING**

1. Mainstreaming is not covered as part of the tuition rate and will be charged separately just as related services are. Any mainstreaming event that can be considered a one-credit course will be billed at \$500. The cost for other mainstreaming courses will be prorated.

**GST BOCES PROPOSED COST METHODOLOGY 2017-2018**

| <b>GST<br/>COSER<br/>NUMBER</b> | <b>PROGRAM DESCRIPTION</b>                                                                               | <b>PROPOSED COST METHODOLOGY</b>                                  | <b>AID STATUS</b>                                                                                      |
|---------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| 001                             | Central Administration                                                                                   | 2 Years Prior RWADA (2015-2016)                                   | BOCES Aid                                                                                              |
| 002                             | Capital/Rental                                                                                           | 2 Years Prior RWADA (2015-2016)                                   | BOCES Aid-Current Year                                                                                 |
| 101                             | Career & Technical Education                                                                             | Percentage of Total Averaged Enrollment from 2015-16 Fiscal Year  | BOCES Aid                                                                                              |
| 203                             | Special Class: S/P Ratio 1:12:1 (Academic Delay & ACCESS/EOP Transition Program)                         | Actual FTE of Enrollment                                          | Excess Cost Aid                                                                                        |
| 205                             | Special Class: S/P Ratio 1:15 (Elsmere)                                                                  | Actual FTE of Enrollment                                          | Excess Cost Aid                                                                                        |
| 209                             | Special Class: S/P Ratio 1:8:1 (Emotionally Disabled, Broad Horizons Academy)                            | Actual FTE of Enrollment                                          | Excess Cost Aid                                                                                        |
| 216                             | Special Class: S/P Ratio 1:6:1 (Autism, Broad Horizons Academy, Emotionally Disabled, Multiply Disabled) | Actual FTE of Enrollment                                          | Excess Cost Aid                                                                                        |
| 301                             | Itinerant - Music                                                                                        | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid                                                                                              |
| 303                             | Itinerant - Art                                                                                          | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid                                                                                              |
| 304                             | Itinerant - Visually Impaired                                                                            |                                                                   |                                                                                                        |
|                                 | A) Visually Impaired - Instructional                                                                     | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
|                                 | B) Visually Impaired - Instructional Support                                                             | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 305                             | Itinerant - Physical Therapy                                                                             | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 307                             | Itinerant - English as a Second Language                                                                 | Pooled Percentage of a Full-Time Equivalent Requested by District | ESL Aid                                                                                                |
| 308                             | Itinerant - Physical Education                                                                           | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid for regular ed students and Excess Cost Aid for students with disabilities                   |
| 309                             | Itinerant - Speech Improvement                                                                           | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid                                                                                              |
| 310                             | Itinerant - Speech Impaired                                                                              | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 312                             | Itinerant - School Psychologist                                                                          | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid for regular ed students and Excess Cost Aid for students with disabilities                   |
| 313                             | Itinerant - Interpreter for the Deaf                                                                     | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 316                             | Itinerant - Home & Careers                                                                               | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid                                                                                              |
| 318                             | Shared Supervision                                                                                       | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid                                                                                              |
| 320                             | Itinerant - Supervisor of Special Education Programs                                                     | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 321                             | Shared Attendance Supervisor                                                                             | District K-12 Enrollment (BEDS Fall 2015)                         | BOCES Aid                                                                                              |
| 323                             | Itinerant - Comprehensive Diagnostic Services                                                            | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess cost aid for students with disabilities. BOCES aid on coordination only for regular ed students |
| 324                             | Itinerant - Occupational Therapy                                                                         | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 326                             | Itinerant - Hard of Hearing                                                                              | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 327                             | Itinerant - Teacher of the Deaf                                                                          | Pooled Percentage of a Full-Time Equivalent Requested by District | Excess Cost Aid                                                                                        |
| 330                             | Itinerant - Nurse/Nurse Teacher                                                                          | Pooled Percentage of a Full-Time Equivalent Requested by District | BOCES Aid                                                                                              |

**GST BOCES PROPOSED COST METHODOLOGY 2017-2018**

| <b>GST COSER NUMBER</b> | <b>PROGRAM DESCRIPTION</b>                                      | <b>PROPOSED COST METHODOLOGY</b>                                                                                                                                                   | <b>AID STATUS</b>                                                                    |
|-------------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 331                     | Itinerant - Consultant Teacher                                  | Pooled Percentage of a Full-Time Equivalent Requested by District                                                                                                                  | Excess Cost Aid                                                                      |
| 332                     | Itinerant - School Social Worker                                | Pooled Percentage of a Full-Time Equivalent Requested by District                                                                                                                  | BOCES Aid for regular ed students and Excess Cost Aid for students with disabilities |
| 401                     | Arts In Education                                               | Base Cost: 2 Years Prior RWADA (2015-2016). Flat Fees Based on Artist/Performance Requested.                                                                                       | BOCES Aid                                                                            |
| 403                     | Alternative Education Program                                   |                                                                                                                                                                                    |                                                                                      |
|                         | A) Alternative Education Secondary (Coopers & Wildwood)         | July 1st Numbers with June Adjusted Per Agreement (see attached)                                                                                                                   | BOCES Aid                                                                            |
|                         | B) Alternative Education Middle School (Hornell & Coopers)      | July 1st Numbers with June Adjusted Per Agreement (see attached)                                                                                                                   | BOCES Aid                                                                            |
|                         | C) Adventure Based Learning                                     | Daily rate based on the number of participants & facilitators                                                                                                                      | BOCES Aid                                                                            |
| 409                     | Academic Programs-Special Facilities (Detention Center)         | Daily rate based on actual pupil days of service                                                                                                                                   | BOCES Aid for regular ed students & Excess Cost Aid for students with disabilities   |
| 412                     | Advanced Placement Courses-Accelerated College Education (ACE ) | Based on Number of Course Enrollments for CCC credit. Advanced Placement (AP) Test Fee Paid by Students; Corning Community College Course Credit Fee Paid by Students.             | BOCES Aid                                                                            |
| 415                     | Summer School                                                   | Tuition Rate Per Course Registration                                                                                                                                               | BOCES Aid                                                                            |
| 426                     | Exploratory Enrichment                                          | Base Cost: Percentage of funds committed by the district.<br>District Specific: Flat fees based on event requested                                                                 | BOCES Aid                                                                            |
| 430                     | Distance Learning                                               |                                                                                                                                                                                    |                                                                                      |
|                         | A) Distance Learning/Video Conferencing                         | Coordination: 2 Years Prior RWADA (2015-2016)<br>District Specific Requests: Based on Actual Usage.                                                                                | BOCES Aid                                                                            |
|                         | B) Virtual Worlds/Distance Learning                             | Coordination: Base Cost-Flat Rate Per School<br>District Specific Requests: Based on Actual Usage                                                                                  | BOCES Aid                                                                            |
|                         | C) Virtual Learning                                             | Coordination: Two Years Prior RWADA (2015-2016)<br>District Specific Requests: Based on Actual Enrollment in Virtual Learning Courses and Online Teacher of Record, if needed      | BOCES Aid                                                                            |
| 445                     | P-TECH (STEM Academy)                                           | Tuition Rate Per Student                                                                                                                                                           | BOCES Aid                                                                            |
| 506                     | Shared Curriculum Development Coordinator                       | Pooled percentage of a Full-Time Equivalent Requested by District. Substitute reimbursement, specific district requests available on per diem basis, stipends an additional charge | BOCES Aid                                                                            |
| 507                     | Interscholastic Sports Coordination                             | Flat Rate Per District                                                                                                                                                             | BOCES Aid                                                                            |

**GST BOCES PROPOSED COST METHODOLOGY 2017-2018**

| <b>GST COSER NUMBER</b> | <b>PROGRAM DESCRIPTION</b>                                                  | <b>PROPOSED COST METHODOLOGY</b>                                                                                                                                                                                         | <b>AID STATUS</b>                        |
|-------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 508                     | Library Services/Media                                                      | Base Cost: Flat Rate per District<br>Collection Development: Based on \$100 Blocks<br>Databases: Based on the Rate Charged by Vendor for Specific District Requests (as used)                                            | BOCES Aid                                |
| 511                     | A) Printing                                                                 | Labor: 3 Year Average (2013-2014 through 2015-2016)<br>Supplies: Based on Actual Usage Note: District Supplies are not eligible for BOCES Aid                                                                            | BOCES Aid<br>(District Supplies w/o Aid) |
|                         | B) Courier Service                                                          | Percent of Usage Comprised of Number of Delivery Days Multiplied by Number of Locations                                                                                                                                  | BOCES Aid                                |
| 512                     | Computer Service, Instructional                                             | Pooled Percentage of a Full-Time Equivalent Requested plus district specific requests for software and hardware                                                                                                          | BOCES Aid                                |
| 513                     | Library Automation                                                          | Base Service: Flat Rate Per Library. Additional Services Based on District Specific Requests                                                                                                                             | BOCES Aid                                |
| 514                     | Academic All Stars Coordinator                                              | Flat Fee Per Team                                                                                                                                                                                                        | BOCES Aid                                |
| 516                     | Planning, Instructional (Grant Writing)                                     | Based On FTE Requested                                                                                                                                                                                                   | BOCES Aid                                |
| 517                     | Coordination, Other (Central) Superintendents Development Program           | Flat Rate Per Participant                                                                                                                                                                                                | BOCES Aid                                |
| 518                     | Coordinator of Home Instruction                                             | Per Student Fee                                                                                                                                                                                                          | BOCES Aid                                |
| 520                     | Comprehensive Support Services                                              | Pooled Percentage of a Full-Time Equivalent Requested by District                                                                                                                                                        | Excess Cost Aid                          |
| 522                     | Equipment Repair (AV/Micro Computer/Electronic)                             | Based on Actual Number of Units Repaired from July 2015 to June 2016 plus cost of parts                                                                                                                                  | BOCES Aid<br>(District Supplies w/o Aid) |
| 525                     | Staff Development: Certified & Administrative                               | Curriculum Mentor/STEM Mentor- Pooled Percentage of a Full-Time Equivalent Requested by District<br>Substitute Reimbursement<br>District Specific Requests -available on a per diem basis, stipends an additional charge | BOCES Aid                                |
| 527                     | Instructional Materials                                                     |                                                                                                                                                                                                                          |                                          |
|                         | A) Science Resource Center                                                  | Base cost: Two years prior RWADA (2015-2016)<br>District Specific: Cost Per Kit                                                                                                                                          | BOCES Aid                                |
|                         | B) Science and Discovery Center                                             | Base cost: Percentage of funds committed by districts<br>District Specific: Cost Per Program                                                                                                                             | BOCES Aid                                |
| 528                     | Industry/Education Activities Coordination (Career Development Council-CDC) |                                                                                                                                                                                                                          |                                          |
|                         | A) Basic Career Education Services                                          | Based on District K-12 Enrollment (BEDS Fall 2015)                                                                                                                                                                       | BOCES Aid                                |
|                         | B) Mentoring Programs                                                       | Specific Requests/Staff Time/Direct Program Expenses                                                                                                                                                                     | BOCES Aid                                |
|                         | C) High School Internships                                                  | Specific Requests/Staff Time/Direct Program Expenses                                                                                                                                                                     | BOCES Aid                                |
|                         | D) Service Learning                                                         | Specific Requests/Staff Time/Direct Program Expenses                                                                                                                                                                     | BOCES Aid                                |

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| <b>GST<br/>COSER<br/>NUMBER</b> | <b>PROGRAM DESCRIPTION</b>                | <b>PROPOSED COST METHODOLOGY</b>                                                                                                            | <b>AID STATUS</b> |
|---------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|                                 | E) Additional Career Services             | Specific Requests/Staff Time/Direct Program Expenses                                                                                        | BOCES Aid         |
|                                 | F) Youth Leadership Institute             | Cost Per Participant                                                                                                                        | BOCES Aid         |
| 536                             | Model Schools                             | Base Service: 2 Years Prior RWADA (2015-2016)<br>Stipends: Based on Actual Participation                                                    | BOCES Aid         |
| 537                             | School /Curriculum Improvement Planning   | Base Service: 2 Years Prior RWADA (2015-2016)                                                                                               | BOCES Aid         |
|                                 | A) Workshop Costs                         | Based on Number of Workshop Days Districts Request on May 1 of<br>Prior Year With Billing Adjusted Per Agreement (See Attached)             | BOCES Aid         |
|                                 | B) Data Analysis                          | Flat Rate Per Building Plus Eidex Fee                                                                                                       | BOCES Aid         |
|                                 | C) Leadership                             | Flat Rate Per District                                                                                                                      | BOCES Aid         |
|                                 | D) Sub Reimbursement                      | Based on District Sub Rate                                                                                                                  | BOCES Aid         |
|                                 | E) Stipends                               | Based on Regional Stipend Rate                                                                                                              | BOCES Aid         |
|                                 | F) Superintendents' Retreat               | Flat Rate Per District                                                                                                                      | BOCES Aid         |
|                                 | G) NYSCOSS                                | Flat Rate Per District                                                                                                                      | BOCES Aid         |
|                                 | H) Principal's Coalition                  | Flat Rate Per Participant                                                                                                                   | BOCES Aid         |
|                                 | I) Network Team                           | Flat Rate Per School Building                                                                                                               | BOCES Aid         |
|                                 | J) Additional Services                    | Based on District Specific Requests                                                                                                         | BOCES Aid         |
| 602                             | Employee Benefit Coordination             | Steuben Plan: Fee Per Enrollee in Health Care Plan December 2016<br>Worker's Comp: Flat Rate Per Participating District                     | BOCES Aid         |
| 605                             | Computer Service: Management              |                                                                                                                                             |                   |
|                                 | A) Desktop Technicians                    | Pooled Percentage of a Full-Time Equivalent Requested by District                                                                           | BOCES Aid         |
|                                 | B) Electronic E-Mail Service              | Number of District Staff E-mail Accounts as of September 1, 2016<br>Managed Student Accounts: 3 Times Number of Staff E-mail Accounts       | BOCES Aid         |
|                                 | C) Network Core Services                  |                                                                                                                                             |                   |
|                                 | C-1) Help Desk (Core Service)             | Effective July 1, 2013 Help Desk was incorporated into the following<br>services: Telecom, Backup, Desktop, Email, Instructional and Server |                   |
|                                 | C-2) Server Team                          | Number of District Computers With an Installed Network Card as of<br>September 1, 2016                                                      | BOCES Aid         |
|                                 | C-3) Telecommunications                   | Number of District Computers With an Installed Network Card as of<br>September 1, 2016                                                      | BOCES Aid         |
|                                 | C-3a) VOIP Communications Systems Service | Per License Plus Equipment, Maintenance and Support Costs                                                                                   | BOCES Aid         |
|                                 | C-3b) Backup & Data Restoration Services  | Number of District Computers With an Installed Network Card as of<br>September 1, 2016                                                      | BOCES Aid         |

**GST BOCES PROPOSED COST METHODOLOGY 2017-2018**

| <b>GST<br/>COSER<br/>NUMBER</b> | <b>PROGRAM DESCRIPTION</b>                                              | <b>PROPOSED COST METHODOLOGY</b>                                                                                               | <b>AID STATUS</b>  |
|---------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------|
|                                 | C-3c) IP Security Service                                               | Number of District Security Cameras as of September 1, 2016 plus System Maintenance                                            | BOCES Aid          |
|                                 | C-3d) Fax Service                                                       | Number of District Fax Lines/ATA's as of September 1, 2016                                                                     | BOCES Aid          |
|                                 | D) Instructional Network Service                                        | Per Student Fee Based on K-12 Enrollment (BEDS Fall 2015)                                                                      | BOCES Aid          |
|                                 | E) Regional Infrastructure Service                                      | Per DEMARC as of September 1, 2016                                                                                             | BOCES Aid          |
|                                 | F) Distributed Systems Resource Service [DSRS]                          | District K-12 Enrollment (BEDS Fall 2015) and FTE Requested (Level of Service)                                                 | BOCES Aid          |
|                                 | G) Financial Services                                                   | Per Paycheck July 2015 to June 2016 Plus District Specific Software License Fee                                                | BOCES Aid          |
|                                 | G-1) Tax Bill Printing & Collection System                              | Per Tax Bill July 2015 to June 2016                                                                                            | BOCES Aid          |
|                                 | G-2) Inventory & Asset Management Services                              | Flat Rate per District Plus Per Asset Charge Plus Software Maintenance Fee Per Module                                          | BOCES Aid          |
|                                 | H) Student Management Service [SchoolTool]                              | 2 Years Prior RWADA (2015-2016)                                                                                                | BOCES Aid          |
|                                 | I) Clear Track 200 & Centris                                            | Number of Special Education Students as of September 1, 2016                                                                   | BOCES Aid          |
|                                 | I-1) Academic Intervention Service                                      | Per Student Fee Based on K-12 Enrollment (BEDS Fall 2015)                                                                      | BOCES Aid          |
|                                 | J) Student Assessment & Accounting System Services                      |                                                                                                                                | BOCES Aid          |
|                                 | J-1) Test Scoring                                                       | Number of Tests Scored and Test Booklets from September 1, 2015 through August 31, 2016                                        | BOCES Aid          |
|                                 | J-2) State Data Collection Service                                      | Flat Fee Per District and Flat Fee Per Building for Datawarehouse Hosting                                                      | BOCES Aid          |
|                                 | J-3) Data Administrator Consultation Service                            | Equal Share Per District                                                                                                       | BOCES Aid          |
|                                 | K) Instructional Development of Educational Application Service [IDEAS] | Per Student Fee Based on K-12 Enrollment (BEDS Fall 2015)                                                                      | BOCES Aid          |
|                                 | L) Internet Service                                                     | Percentage of Utilization from July 2015 to June 2016                                                                          | BOCES Aid          |
|                                 | M) Cafeteria Point of Sales                                             | Per Student Fee Based on K-12 Enrollment (BEDS Fall 2015) in Each School Building                                              | BOCES Aid          |
|                                 | N) Student/Staff ID Card                                                | Initial Card-\$2, Additional Card-\$1, Clip-\$.25, Badge Holder-\$.55, Lanyard-\$1.50, ProxCard-\$5.00 July 2015 to June 2016  | BOCES Aid          |
|                                 | O) Medicaid Reimbursement Service                                       | Per Student Fee Based on K-12 Enrollment (BEDS Fall 2015)                                                                      | BOCES Aid          |
|                                 | P) Document Imaging Service                                             | 2 Years Prior RWADA (2015-2016)                                                                                                | BOCES Aid          |
|                                 | Q) Shared Chief Information Officer (CIO) Service                       | District Requested FTE                                                                                                         | BOCES Aid          |
|                                 | R) Energy Utilization Metering and Management Service                   | Per Installed Building                                                                                                         | BOCES Aid          |
| 606                             | Substitute Coordination (Sub-Teacher Registry)                          | Number of District Employees Requiring a Sub as of October 1, 2016                                                             | BOCES Aid          |
| 607                             | Staff Development: Bus Drivers                                          | Flat Rate Per Participant Based on Number Participating                                                                        | Transportation Aid |
| 608                             | Negotiations (Labor Relations)                                          | Flat Rate Per District for Coordination Plus a Rate Based on Number of District Employees Reported by District October 1, 2016 | BOCES Aid          |



**GST BOCES PROPOSED COST METHODOLOGY 2017-2018**

| <b>GST<br/>COSER<br/>NUMBER</b> | <b>PROGRAM DESCRIPTION</b>                                | <b>PROPOSED COST METHODOLOGY</b>                                                                                          | <b>AID STATUS</b>                                    |
|---------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| 609                             | Safety/Risk Management                                    |                                                                                                                           |                                                      |
|                                 | A) Coordination                                           | Flat Fee (Required for Participation in Additional Services in This CO-SER)                                               | BOCES Aid                                            |
|                                 | B) Training                                               | Based on Number of District Employees Reported by District October 1, 2016                                                | BOCES Aid                                            |
|                                 | C) Option A Testing                                       | Flat Fee (Lab Fees Not Included)                                                                                          | BOCES Aid                                            |
|                                 | D) Asbestos Service                                       | Total Square Footage of District                                                                                          | BOCES Aid                                            |
|                                 | E) Fire/Structural Inspections                            | Total Square Footage of District                                                                                          | BOCES Aid                                            |
| 610                             | Employee Assistance Program                               | Based on Number of District Employees Reported by District October 1, 2016                                                | BOCES Aid                                            |
| 611                             | Transportation: Other Programs (Drug and Alcohol Testing) | Based on Number of Drivers with CDL Licenses as of October 1, 2016                                                        | Transportation Aid                                   |
| 612                             | Business Office Support (CBO)                             | CBO Administration charge based on 2 year prior RWADA (2015-2016)<br>Requested Services - Based on FTE of Staff Requested | BOCES Aid<br>Claims auditing is not eligible for aid |
| 614                             | Public Information Service: Central                       | Pooled Rate Based on FTE of Service Requested                                                                             | BOCES Aid                                            |
| 617                             | School Food Management: Central                           | Based on FTE Requested by District                                                                                        | BOCES Aid                                            |
| 618                             | GASB-45 Planning and Valuation Service                    | Coordination: Flat Fee<br>Actuarial Consultant: Based on BOCES Contract w/Consultant                                      | BOCES Aid                                            |
| 623                             | Recruiting Service (Cooperative Advertising)              | Coordination: Percentage of FTE Based on District Participation<br>Advertising: Based on Fee Per District Request         | BOCES Aid                                            |
| 624                             | Staff Development: Board of Education                     | Charge Per District/BOCES Board                                                                                           | BOCES Aid                                            |
| 725                             | Related Service - Occupational Therapy                    | Rate Per Individual or Group Session Per Student IEP                                                                      | Excess Cost Aid                                      |
| 726                             | Related Service - Physical Therapy                        | Rate Per Individual or Group Session Per Student IEP                                                                      | Excess Cost Aid                                      |
| 728                             | Related Service - Vision                                  | Rate Per Individual or Group Session Per Student IEP                                                                      | Excess Cost Aid                                      |
| 729                             | Related Service - Speech                                  | Rate Per Individual or Group Session Per Student IEP                                                                      | Excess Cost Aid                                      |
| 731                             | Related Service - Adapted Physical Education              | Rate Per Individual or Group Session Per Student IEP                                                                      | Excess Cost Aid                                      |
| 732                             | Related Service - 1:1 Aides Multiple Options              | Flat Pooled Rate Based on Actual FTE of Aide                                                                              | Excess Cost Aid                                      |
| 733                             | Related Service - 1:1 Interpreters Multiple Options       | Flat Pooled Rate Based on Actual FTE of Interpreter                                                                       | Excess Cost Aid                                      |
| 734                             | Related Service - Counseling                              | Rate Per Individual or Group Session Per Student IEP                                                                      | Excess Cost Aid                                      |
| 735                             | Related Service - Mainstreaming                           | Rate Per 1-Credit Course of Mainstreaming (see attached)                                                                  | Excess Cost Aid                                      |
| 737                             | Related Service - 1:1 Nurse                               | Flat Pooled Rate Based on Actual FTE of Nurse                                                                             | Excess Cost Aid                                      |
| 837                             | Summer Portion of 12 Month Program (Extended School Year) |                                                                                                                           |                                                      |
|                                 | A) 1:6:1, 1:8:1, 1:12:1, 15:1                             | Actual FTE of Enrollment                                                                                                  | Regional Rates set by NYS Program Reimbursement Unit |
|                                 | B) 1:1 Aides                                              | Flat Pooled Rate Based on Actual FTE of Aide                                                                              | Regional Rates set by NYS Program Reimbursement Unit |

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|---------------------------------|---------------------------------|-----------------------------------------------|------------------------------------------------------|
|                                 | C) 1:1 Licensed Practical Nurse | Flat Pooled Rate Based on Actual FTE of Nurse | Regional Rates set by NYS Program Reimbursement Unit |
|                                 | D) Related Service Only         | Actual FTE of Staff Time                      | Regional Rates set by NYS Program Reimbursement Unit |