

HCSD Board of Education:

Pamela Strollo, President
Brian Lynch, Vice-President
Karen Boulas, Lisa Christiansen, Dan Christmas,
Warren Conklin, Kristine Dale, Doug Johnson,
David Sadler, and Student Rep. Matt Minor

Superintendent of Schools:

Dr. Thomas Douglas, Superintendent

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION POLICY COMMITTEE
February 2, 2017, at 4:30 P.M., SUPT'S CONFERENCE ROOM**

MINUTES

Pledge of Allegiance

1. CALL TO ORDER

DOUG JOHNSON, CHAIR

2. ROLL CALL OF THOSE IN ATTENDANCE (Doug Johnson, Lisa Christiansen,
Dan Christmas, Warren Conklin, and Tom Douglas)

DOUG JOHNSON

3. DISCUSSION ITEMS

3.1

Review of the Policy Series 9000:

All

3.1.1 9270—Part-Time Employment – AMENDED policy to be brought as first reading to next board meeting

- In the 2nd paragraph, change the term “personnel” to “teachers”
- In reference section, delete Education Law sections 2509, 3012

3.1.2 9270.1—Substitutes –TABLE: Questions for Dir. of HR review

- Rename policy “Substitute Teachers”
- In first paragraph, 1st sentence: delete “competent and effective”
- Concerns about minimum years out of high school
- Why extra requirements for substitute qualifications in 1st paragraph?
- Does the district have difficulty in getting substitute teachers?
- Remove 40-day limit due to higher limits in Commissioner’s regulations (see 8 NYCRR section 80-5.4(c)(3))
- In 3rd paragraph, change “Director of Human Resources” to “Superintendent or designee”
- In 5th paragraph, add “or designee” after “Superintendent;” change “schedule” to “scale”
- In Ref section, delete Education Law sections 2509, 2510
 - specify Education Law section 3013(3)(b)
 - delete Education Law section 3101
 - delete Civil Service Law section 201
 - delete Labor Law section 590
 - delete all other case references

3.1.3 9320—Drug-Free Workplace –TABLE for legal review

- Questions about whether federal laws & regulations are still valid; what aspects of the policy are required? Which provisions aren't required?
- In 2nd paragraph, remove the last sentence
- In the last paragraph, add the term "or designee" after the word "Superintendent"
- In the reference section, we would recommend:
 - delete Drug-Free Workplace Act – it doesn't appear at that cite
 - delete Controlled Substances Act & 21 CFR
 - delete Civil Service Law 75 & Education Law 3020-a
 - delete 34 CFR Part 85 - repealed

3.1.4 9330—Smoking on School Premises by Staff -AMENDED policy to be brought as first reading to next board meeting

- Delete the last paragraph
- in the reference section:
 - delete Goals 2000
 - delete Public Health Law 340 & 347
 - delete Education Law 3020-a
 - delete Newark Valley & Oneonta cases

3.1.5 9340—Employee Assistance Program

- No changes are recommended

4. GOOD OF THE ORDER

- Dr. Douglas is still working on chain of command policy/graphic

5. ADJOURNMENT