

HUMAN RESOURCES COMMITTEE RECOMMENDATIONS  
Regular Business Meeting  
Board of Education  
Multi-Media Center  
March 23, 2017

**CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:**

	<u>POSITION</u>
Brantner, Cynthia	Substitute
Crowley, Josh	Substitute
Lane, Ashley	Substitute
Munson, Tracie	Substitute
Shutts, Victoria	Substitute
Struble, Janice	Substitute

**CIVIL SERVICE NEW HIRES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Morrell, Samantha	IS/Teacher Aide (part-time)	03/13/17	\$9.75/hr.
Ruland, Jennifer	IS/Teacher Aide (part-time)	03/13/17	\$9.75/hr.
Ostrander, Susan	Transportation/Bus Driver	03/02/17	\$11.90/hr.
Wendling, Tammy	Transportation/Bus Driver	03/16/17	\$11.90/hr.

**CIVIL SERVICE RETIREMENTS:**

WHEREAS, **Joyce Arms** will retire as a Teaching Assistant, effective June 30, 2017; WHEREAS, Joyce is in her 39<sup>th</sup> year with the District; WHEREAS, Joyce will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Joyce's retirement and hopes her future years are fulfilling.

WHEREAS, **Cathleen Carrier** will retire as the Student Behavior Monitor, effective June 30, 2017; WHEREAS, Cathy is in her 37<sup>th</sup> year with the District; WHEREAS, Cathy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Cathy's retirement and hopes her future years are fulfilling.

WHEREAS, **James Connor** will retire as a Cleaner and a Bus Driver, effective June 30, 2017; WHEREAS, Jim is in his 29<sup>th</sup> year with the District; WHEREAS, Jim will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Jim's retirement and hopes his future years are fulfilling.

WHEREAS, **Michele Ervay** will retire as a Teaching Assistant, effective June 30, 2017; WHEREAS, Michele is in her 11<sup>th</sup> year with the District; WHEREAS, Michele will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Michele's retirement and hopes her future years are fulfilling.

WHEREAS, **Dianne German** will retire as a Senior Food Service Helper, effective June 30, 2017; WHEREAS, Dianne is in her 29<sup>th</sup> year with the District; WHEREAS, Dianne will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Dianne's retirement and hopes her future years are fulfilling.

WHEREAS, **Deborah Green** will retire as an Automotive Mechanic, effective June 30, 2017; WHEREAS, Deborah is in her 33<sup>rd</sup> year with the District; WHEREAS, Deborah will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Deborah's retirement and hopes her future years are fulfilling.

WHEREAS, **Donald "Scott" Hager** will retire as a Bus Driver, effective June 30, 2017; WHEREAS, Scott is in his 13<sup>th</sup> year with the District; WHEREAS, Scott will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Scott's retirement and hopes his future years are fulfilling.

WHEREAS, **Tricia Kelly** will retire as a Bus Driver, effective June 30, 2017; WHEREAS, Tricia is in her 22<sup>nd</sup> year with the District; WHEREAS, Tricia will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tricia's retirement and hopes her future years are fulfilling.

WHEREAS, **Connie Mathews** will retire as a Bus Driver, effective June 30, 2017; WHEREAS, Connie is in her 27<sup>th</sup> year with the District; WHEREAS, Connie will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Connie's retirement and hopes her future years are fulfilling.

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WHEREAS, **Michelle Norton** will retire as a Social Work Assistant, effective June 30, 2017; WHEREAS, Mikki is in her 17<sup>th</sup> year with the District; WHEREAS, Mikki will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Mikki's retirement and hopes her future years are fulfilling.

WHEREAS, **Deidre Patrick** will retire as a Senior Clerk Typist, effective June 30, 2017; WHEREAS, Dee is in her 35<sup>th</sup> year with the District; WHEREAS, Dee will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Dee's retirement and hopes her future years are fulfilling.

WHEREAS, **Candace Quattrini** will retire as a Senior Clerk Typist, effective June 30, 2017; WHEREAS, Candy is in her 13<sup>th</sup> year with the District; WHEREAS, Candy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Candy's retirement and hopes her future years are fulfilling.

WHEREAS, **Deborah Quick** will retire as a Bus Driver and School Monitor, effective June 30, 2017; WHEREAS, Deborah is in her 15<sup>th</sup> year with the District; WHEREAS, Deborah will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Deborah's retirement and hopes her future years are fulfilling.

WHEREAS, **Donna Randall** will retire as an Attendance Clerk, effective June 30, 2017; WHEREAS, Donna is in her 28<sup>th</sup> year with the District; WHEREAS, Donna will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Donna's retirement and hopes her future years are fulfilling.

WHEREAS, **Frank Rugiero** will retire a Bus Driver, effective June 30, 2017; WHEREAS, Frank is in his 13<sup>th</sup> year with the District; WHEREAS, Frank will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Frank's retirement and hopes his future years are fulfilling.

WHEREAS, **David Sharp** will retire a Bus Driver, effective June 30, 2017; WHEREAS, David is in his 17<sup>th</sup> year with the District; WHEREAS, David will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts David's retirement and hopes his future years are fulfilling.

WHEREAS, **Catherine Sutton** will retire as the Secretary to the School Superintendent, effective June 30, 2017; WHEREAS, Cathy is in her 30<sup>th</sup> year with the District; WHEREAS, Cathy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Cathy's retirement and hopes her future years are fulfilling.

WHEREAS, **James Ungvarsky** will retire a Bus Driver, effective June 30, 2017; WHEREAS, James is in his 12<sup>th</sup> year with the District; WHEREAS, James will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts James' retirement and hopes his future years are fulfilling.

**CIVIL SERVICE RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Brantner, Cynthia	IS/Teacher Aide (part-time)	03/01/17
Struble, Janice	IS/Teacher Aide (part-time)	03/02/17

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Christopher Honnes** will retire as a Physical Education Teacher, effective June 30, 2017; WHEREAS, Christopher is in his 34<sup>th</sup> year with the District; WHEREAS, Christopher will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Christopher's retirement and hopes his future years are fulfilling.

WHEREAS, **Stephen Monks** will retire as a Physical Education Teacher, effective June 30, 2017; WHEREAS, Stephen is in his 35<sup>th</sup> year with the District; WHEREAS, Stephen will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Stephen's retirement and hopes his future years are fulfilling.

WHEREAS, **Terri Standish** will retire as a Kindergarten Teacher, effective June 30, 2017; WHEREAS, Terri is in her 21<sup>st</sup> year with the District; WHEREAS, Terri will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Terri's retirement and hopes her future years are fulfilling.

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**INSTRUCTIONAL INTERNSHIP APPROVAL:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Grottenthaler, Curtis	HS/Science	05/04/17 – 06/26/17	\$68,358 (Paid)
Miller, Kristen	CS/.4 DI Coach/.6 Spec. Ed.	05/01/17 – 06/23/17	\$54,033 (Paid)

**HOMEBOUND INSTRUCTION APPOINTMENTS:**

	<u>RATE</u>
Scherer, Philip	\$200/day (temp. assignment)
Coon, Hannah	\$18/hour
Cumbo, Danielle	\$18/hour

**INSTRUCTIONAL SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Creeley, April	Certified	Elementary/Secondary
Lane, Ashley	Non-Degreed	Elementary/Secondary
Lewis, Kenneth	Degreed	Secondary
Switala, Kelly	Certified	Elementary

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Barnhart, Justine	HS/Biology	03/22/17 – 05/31/17	\$44,016 (Prorated)

**INSTRUCTIONAL RESIGNATIONS:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
DeRichie, Cynthia	CS/ENL	06/30/17	\$55,596

**ADMINISTRATIVE APPOINTMENT:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Collins, Esq., Megan	Central Office/ Dir. of Human Resources & Employee Relations	05/01/2017	\$107,500

**SPRING SPORTS COACHING APPOINTMENTS:**

	<u>SPORT</u>		<u>STIPEND</u>
Black, Chris	Baseball	Asst. Varsity Coach	Unpaid
Morello, Robert	Track & Field	Asst. Coach	Unpaid
Zoerb, Megan	Softball	Head Varsity Coach	\$4,505.38 *
Blauvelt, Sara	Softball	Asst. Varsity Coach	\$2,050.11 *
Monks, Steve	Lacrosse	Modified Boys Head Coach	\$3,196.90 **
Guzylak, Jennifer	Lacrosse	Modified Girls Head Coach	\$3,021.92 **
McMillen, Joseph	Baseball	Modified Head Coach	\$3,039.35 **
Jordan, Carly	Track	Modified Head Coach	\$3,030.59 **
Malnoske, John	Track	Modified Head Coach	\$3,030.59 **
Browning, Ed	Golf	Varsity Girls Head Coach	\$5,152.16 **
Brenzo, Gina	Softball	Modified Head Coach	\$3,039.35 **

\* Head Coach to subtract \$2,050 from her stipend and award to Asst. Varsity Coach.

\*\* Revision due to incorrect number of weeks used in formula.

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*Presenting.....*

*Megan Collins, Esq.  
Director of Human Resources and  
Employee Relations*

**Effective:**

*May 1, 2017*

**Salary:**

*\$107,500  
1.0 FTE*

**Prior Experience:**

*Sayles & Evans  
Partner, Associate Attorney  
Elmira, NY  
Jan. 2016 – Present*

*Shamberg Marwell & Hollis PC  
Associate Attorney  
Mount Kisco, NY  
Sept. 2006 – Dec. 2013*

*Pace University School of Law  
Adjunct Professor of Law  
Aug. 2007 – Dec. 2013*

**Education:**

*Bachelor of Arts  
History & Political Science  
University of Vermont  
2003*

*Juris Doctor  
Pace University  
School of Law  
2006*

**References:**

*Darcy W. Dill, Esq.  
Labor Relations Specialist  
Greater Southern Tier BOCES*

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*P. Daniel Hollis, III, Esq.  
Partner  
Shamberg Marwell Hollis et al.  
Law Firm*

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*Karen Epstein  
Executive Director  
Watson Homestead  
Conference & Retreat Center*