

DRAFT

**Horseheads Central School District
Business Meeting of the Board of Education
Multi-Media Center
March 23, 2017**

Present: Boulas, Christiansen, Christmas, Conklin, Dale, Johnson, Lynch, Minor, Sadler, Strollo

Absent:

Guests: Bailey, Buzzetti, Christiansen, Coghlan, Conklin, Douglas, Gill, Holloway, Patterson, Scaptura, Sotero, Williams

Call to Order: Board President Pam Strollo stated the Public Meeting was called to order at 5:30 PM.

Moved by Lynch, seconded by Boulas.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 5:30 PM.

Ayes Noes Abstained Absent

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 5:31 PM to discuss "An Individual Personnel Issue."

Ayes Noes Abstained Absent

- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Dale, seconded by Christiansen.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 6:10 PM and reconvene to the Public Session followed by the Pledge of Allegiance at 6:15 PM.

Ayes Noes Abstained Absent

- Boulas
- Christiansen
- Christmas

Conklin
Dale
Johnson
Lynch
Sadler
Strollo
MOTION CARRIED

Minutes

Moved by Lynch, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of February 23, 2017, Special Meeting of February 28, 2017, Community Budget Meeting of March 9, 2017 as submitted and the Special Meeting of March 16, 2017 as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Christiansen			
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Sadler			
Strollo			

MOTION CARRIED

Agenda Changes

Board President Pam Strollo welcomed everyone to tonight’s meeting stating there are no Agenda Changes, however; an Executive Session will be held directly after the Board Meeting to discuss CSE/CPSE/504 Recommendations. Pam also stated this is our first Board Meeting occurring electronically as we work towards going paperless.

Community Questions and Comments

Board President Pam Strollo explained the procedures for the Questions and Comments Section for those who are new at tonight’s meeting. There were no Questions or Comments from the community.

Student Representative Report

Board Student Representative Matthew Minor reported on various events and activities at the High School, including the Greenroom Players’ production of “The Addams Family” tonight through Saturday, High School Wind Ensemble/Concert Band/Corning Area Community Concert Band Concert on March 30th at 7:30 PM, Freshman Cookie Sale ends Monday, Special Education Transition Night on March 28th, Student Class Luau on March 31st, the Baseball Team is traveling to Myrtle Beach during Spring Recess, Band/Orchestra/Choir Trip to Cincinnati April 22nd-23rd and the NYSSMA Solo Festival April 28th-29th.

Presentations

Preliminary 2017-2018 School Budget Presentation

School Business Administrator Katy Buzzetti presented an overview of the 2017-2018 Budget Development and presented a Recap of the Transportation Budget which totals \$2,789,249, a change of 5.30%, Human Resources Budget which totals \$407,225, a change of 5.23%, Facilities Services Budget which totals \$3,615,888, a change of 1.62%, Technology Budget which totals \$2,522,972, a change of 2.24%, Special Education Budget which totals \$10,520,369, a change of 11.73%, Athletics Budget which totals \$648,989, a change of 0.79%

Cont’d

and the Benefits Budget which totals \$21,038,155, a change of -4.03%. Katy noted that the Adjusted Baseline as of March 9th for Expenditures is \$76,301,408, Revenue is \$71,063,018 leaving a Gap of -\$5,238,390. She noted there were minor changes to the PILOTS with the Tax Levy Limit before Exemptions at \$36,082,023, the Proposed Property Tax Levy Change from the Prior Year is \$774,419, a change of 2.19% with the Full Value Tax Rate Change unknown at this time.

Instructional

Assistant Superintendent Tony Gill provided the Board with an overview of the Instructional Proposed Budget for 2017-2018 stating the Project Budget Total is \$26,494,975, an increase of 4.09%. Tony presented the Instructional Salary Totals noting that it includes a Salary Savings of \$146,526 due to two positions being eliminated through attrition. Also, there were 13 Instructional Retirements and 15 Non-Instructional Retirements that resulted from the Retirement Incentive, positions which will be replaced at a lower entry salary. Tony noted the primary increase is due to enrollment, a slight increase in students attending FINN Academy and an increase in In-Services due to the Mentoring costs of new teachers being hired.

Budget Review

School Business Administrator Katy Buzzetti updated the Board on the development of the 2017-2018 Budget, noting that the Retirement Incentive resulted in a savings of \$932,423. Katy stated this brings the current Budget Gap to \$4.1 million and does not include any potential Tax Levy increase, any additional State Aid the District may receive, use of the Fund Balance or Reserve Funds or Budget Reductions. Katy noted under the Tax Cap Calculation, the maximum Tax Levy increase would be 2.19%. Katy stated the next Budget Workshop will be held on Thursday, April 6th, at the Multi-Media Center at 6:00 PM and the Budget Vote/Board Education Election will be held on Tuesday, May 16th, 7:00 AM – 9:00 PM at Big Flats, Ridge Road and the High School. The Ballot will include the Proposed 2017-2018 School Budget, Three Board of Education Seats for three-year terms, the Bus Purchase Proposition and Capital Reserve Limit Proposition.

Superintendent Report

Superintendent Report

Superintendent of Schools Dr. Thomas J. Douglas congratulated Human Resources Director Judy Christiansen, Director of Facilities Mike Coghlan, and the entire District on another top award from Utica National Insurance. The District was once again awarded the School Safety Excellence Award at the Titanium with Honors level, the highest level a District can earn.

Dr. Douglas also recognized the following:

- Thanked the Building Principals for their assistance in helping to obtain participation from their schools in the St. Patrick's Day Parade. He also thanked the many students, staff and families who participated in the very chilly St. Patrick's Day Parade on March 11th, noting that the District is a vital part of the community, and it's important to celebrate our community.

- Seniors Hunter Perez and Sydney Gaul who won Silver Medals in the National Scholastic Art Awards Competition. Hunter won for his photograph 'Process,' and Sydney won for her painting 'Allure.' Both won multiple Gold Key and other awards in the Regional Competition this year and will go on to the National Competition.

- The Center Street Student Council was awarded the Youth Good Samaritan award by the Finger Lakes Chapter of the American Red Cross on March 10th for their work sponsoring blood drives and assisting donors during the drives. The group is the youngest Pint Sized Heroes group in the Red Cross region.
- The High School Greenroom Players open their production of the musical “The Addams Family” tonight and will also be held on Friday and Saturday at 7:00 PM.
- High School English Teacher Michael Hamula who was honored by Elmira College on March 11th for his support of and contribution to the college's teacher preparation programs and to the teaching profession.
- Congratulated Gardner Road Grade 4 Teacher Elisabeth Bostwick who has been named a 2017 Digital Innovator by PBS. Dr. Douglas stated just 52 teachers nationally earn this distinction and during the next year, Mrs. Bostwick will work with top educators from across the country, with PBS, and with our local Public Broadcasting Station to share ideas for creating change in America’s classrooms.

2017-2018 School Calendar

Moved by Boulas, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education accepts the 2017-2018 School Calendar as submitted.

Ayes	Noes	Abstained	Absent
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Boulas			
Christiansen			
Christmas			
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Lynch			
Sadler			
Strollo			

MOTION CARRIED

After a very thorough discussion regarding the Conference Days, Winter Recess, President’s Day, Spring Recess, School Closures and the Use of Give Back Days, the Board voted to approve the 2017-2018 School Calendar.

Board Report

President’s Report

Board President Pam Strollo congratulated music students, music teachers, and everyone involved in the “spectacular” Multi-School Concert held on March 1st, celebrating Music in Our Schools Month. She also thanked Mike Coghlan and the Facilities staff for their hard work to make the concert happen including all the extras such as providing traffic control, escorting people to their seats and making sure everyone could leave safely, stating it went flawlessly. Pam also thanked them for their hard work following the late winter storm last week.

Committee Reports

Audit Committee

There wasn’t a Report.

Policy Committee

Chair Doug Johnson reported on the March 2, 2017, meeting of the Policy Committee and stated later this evening Policies will be presented to the Board for Board action and also a

first reading. Doug also noted that the proposed deletion of Policy 9520.5—Leave of Absence is another example of the Board’s removal of redundant policies covered by law or contract, not the deletion of leaves of absence.

FINANCE ITEMS:

Treasurer’s Report(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Treasurer’s Report for February 2017 as submitted.

Ayes	Noes	Abstained	Absent
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Treasurer’s Report for February 2017 was brought to the Board for Board action.

Claims Auditor Report(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Claims Auditor Report for February 2017 as submitted.

Ayes	Noes	Abstained	Absent
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Claims Auditor Report for February 2017 was brought to the Board for Board action.

High School Extra-Classroom Treasurer’s Report(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the High School Extra-Classroom Treasurer’s Report for February 2017 as submitted.

Ayes	Noes	Abstained	Absent
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch

Sadler
Strollo

MOTION CARRIED

The approval of the High School Extra-Classroom Treasurer's Report for February 2017 was brought to the Board for Board action.

Middle School Extra-Classroom Treasurer's Report(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Middle School Extra-Classroom Treasurer's Report for February 2017 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

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MOTION CARRIED

The approval of the Middle School Extra-Classroom Treasurer's Report for February 2017 was brought to the Board for Board action.

Athletics Extra-Classroom Treasurer's Report(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Athletics Extra-Classroom Treasurer's Report for February 2017 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

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MOTION CARRIED

The approval of the Athletics Extra-Classroom Treasurer's Report for February 2017 was brought to the Board for Board action.

Budget Transfers Report(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Budget Transfers Report for February 2017 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

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MOTION CARRIED

The approval of the Budget Transfers Report for February 2017 was brought to the Board for Board action. Board Member Doug Johnson abstained due to being a BOCES employee.

Revenue and Expense Reports(February 2017)

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Revenue and Expense Reports for February 2017 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of the Revenue and Expense Reports for February 2017 were brought to the Board for Board action.

Budget Transfers Over \$10,000

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Budget Transfers, totaling \$177,592.99, which exceeds the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of Budget Transfers in the amount of \$177,592.99 which exceeds the Superintendent's \$10,000 approval limit was brought to the Board for Board action.

Donations and Increase In Appropriations(from Gardner Road PTO)

Moved by Lynch, seconded by Dale.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$3,567.45 on behalf of Gardner Road Elementary School PTO. The donation will be used to purchase five iPad Pros, including covers, for the Gardner Road Elementary School Library.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A1680-99-30-00-219	\$3,395.00	Computer Hardware
A1680-99-30-00-450	\$ 172.45	Computer Software
A980-2705	\$3,567.45	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 23, 2017.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of a donation and increase in Appropriations from Gardner Road Elementary School PTO to Gardner Road Elementary School was brought to the Board for Board action.

Donations and Increase In Appropriations(from Center Street PTO)

Moved by Lynch, seconded by Dale.

WHEREAS, the appropriation expenditure for fiscal year 2016-2017 was approved and set on May 17, 2016...AND....

WHEREAS, the District has received a donation of \$286.38 on behalf of the Center Street Elementary School PTO. This donation will be used to help fund the Center Street Elementary School first and third grade students’ field trip to the Clemens Center to see “The Year With Frog and Toad Performance” on February 28, 2017.

BE IT RESOLVED, that the Board of Education accepts the above gift and directs the budget be amended accordingly.

The appropriation for the following codes should be increased:

A2110-99-00-00-490	\$286.38	Arts In Education
A980-2705	\$286.38	Revenue – Donation

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 23, 2017.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas
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MOTION CARRIED

The approval of a donation and increase in Appropriations from Center Street Elementary School PTO to Center Street Elementary School was brought to the Board for Board action. Board Member Doug Johnson abstained due to being a BOCES employee.

Renovus PILOT Agreement

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Renovus PILOT Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Renovus PILOT Agreement was brought to the Board for Board action. Attorney James Gregory answered Board questions regarding the Payment in Lieu of Taxes (PILOT) Agreement with Renovus Solar noting Real Property Law Section 487 exempts certain solar/wind/alternate energy companies from paying property taxes. However, he stated Districts can enter into agreements with these companies to make payments in lieu of taxes for the improvements made to the land. Renovus Solar is constructing a Community Solar Energy Farm on two parcels of land in the Town of Erin. The law says the PILOT amount cannot be more than the company would have paid in real property taxes, and the term of the PILOT cannot exceed 15 years. After 15 years, the improvements go back on the regular tax roll.

Kate Millar from Renovus explained that the Solar Farm is projected to produce 4.5 megawatts of power, and the energy will be available to residents. She stated the Farm can serve 400-800 households, the company hopes to begin construction this summer and the solar panels are insured and guaranteed for 25 years.

Resolution Awarding Bond Counsel Services RFP

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that Barclay Damon LLP provide Bond Counsel Services to the Horseheads Central School District for the years of 2017-2018, 2018-2019 and 2019-2020.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

The approval of the Resolution Awarding Bond Counsel Services RFP to Barclay Damon LLP to provide Bond Counsel services for the years of 2017-2018, 2018-2019 and 2019-2020 was brought to the Board for Board action.

Resolution Awarding Financial Consultation Services RFP

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that Fiscal Advisors & Marketing, Inc. provide Financial Consulting services to the District for the years of 2017-2018, 2018-2019 and 2019-2020.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of the Resolution Awarding Financial Consultation Services RFP to Fiscal Advisors & Marketing, Inc. to provide Financial Consulting services to the District for the years of 2017-2018, 2018-2019 and 2019-2020 was brought to the Board for Board action

Resolution To Approve The Proposition For 2017-2018 Bus Purchase

Moved by Lynch seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Resolution to approve the Proposition for 2017-2018 Bus Purchase as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of the Resolution to approve the Proposition for 2017-2018 Bus Purchase was brought to the Board for Board action.

Resolution To Approve The Proposition To Increase Capital Reserve Fund

Moved by Lynch, seconded by Dale.

Upon the recommendation of the Superintendent of Schools, and having had an opportunity to discuss the matter,

RESOLVED, that the following proposition shall be put before the voters at the next annual school district meeting and election:

Shall the Board of Education amend its current capital reserve fund established in 2015 under the provisions of Education Law § 3651 (1) by increasing the ultimate amount of the fund from \$10,000,000 to \$15,000,000 and resetting its 10 year probable term from 2015 to approval of this proposition? The purpose of the fund is for construction, repair and reconstruction of capital improvements and the acquisition of equipment. The source from which funds will be obtained can include any or all of the following: unappropriated fund balances from the

general fund as determined by the Board of Education; State Aid related to expenditures from the Capital Reserve Fund; interest income related to investment of monies in the fund; and any other additional monies thereafter authorized by the voters of the District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of the Resolution to approve the Proposition to increase the Capital Reserve Fund was brought to the Board for Board action

Legal Notice For The May 16, 2017, Budget Vote

Moved by Lynch, seconded by Dale.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Legal Notice for the May 16, 2017 Budget Vote as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of the recommendation of the Legal Notice for the May 16, 2017 Budget Vote was brought to the Board for Board action

Resolution To Award Network Installation Services For The Horseheads District-Wide Technology Project

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education awards the Contract identified on the attachment; award the bid to Finger Lakes Technology Group (FLTG) for the base bid for the Horseheads Central School District Wide Technology Project, Hunt Project #1923-022.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

The approval of the Resolution to Award Network Installation Services for the Horseheads District-Wide Technology Project was brought to the Board for Board action Cont'd

Personnel Items**Human Resources Committee Recommendations**

Moved by Lynch, seconded by Christiansen.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Committee Recommendations as presented.

CIVIL SERVICE SUBSTITUTES/TEMPORARY EMPLOYEES:

	<u>POSITION</u>
Brantner, Cynthia	Substitute
Crowley, Josh	Substitute
Lane, Ashley	Substitute
Munson, Tracie	Substitute
Shutts, Victoria	Substitute
Struble, Janice	Substitute

CIVIL SERVICE NEW HIRES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Morrell, Samantha	IS/Teacher Aide (part-time)	03/13/17	\$9.75/hr.
Ruland, Jennifer	IS/Teacher Aide (part-time)	03/13/17	\$9.75/hr.
Ostrander, Susan	Transportation/Bus Driver	03/02/17	\$11.90/hr.
Wendling, Tammy	Transportation/Bus Driver	03/16/17	\$11.90/hr.

CIVIL SERVICE RETIREMENTS:

WHEREAS, **Joyce Arms** will retire as a Teaching Assistant, effective June 30, 2017; WHEREAS, Joyce is in her 39th year with the District; WHEREAS, Joyce will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Joyce's retirement and hopes her future years are fulfilling.

WHEREAS, **Cathleen Carrier** will retire as the Student Behavior Monitor, effective June 30, 2017; WHEREAS, Cathy is in her 37th year with the District; WHEREAS, Cathy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Cathy's retirement and hopes her future years are fulfilling.

WHEREAS, **James Connor** will retire as a Cleaner and a Bus Driver, effective June 30, 2017; WHEREAS, Jim is in his 29th year with the District; WHEREAS, Jim will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Jim's retirement and hopes his future years are fulfilling.

WHEREAS, **Michele Ervay** will retire as a Teaching Assistant, effective June 30, 2017; WHEREAS, Michele is in her 11th year with the District; WHEREAS, Michele will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Michele's retirement and hopes her future years are fulfilling.

WHEREAS, **Dianne German** will retire as a Senior Food Service Helper, effective June 30, 2017; WHEREAS, Dianne is in her 29th year with the District; WHEREAS, Dianne will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Dianne's retirement and hopes her future years are fulfilling.

WHEREAS, **Deborah Green** will retire as an Automotive Mechanic, effective June 30, 2017; WHEREAS, Deborah is in her 33rd year with the District; WHEREAS, Deborah will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Deborah's retirement and hopes her future years are fulfilling.

WHEREAS, **Donald "Scott" Hager** will retire as a Bus Driver, effective June 30, 2017; WHEREAS, Scott is in his 13th year with the District; WHEREAS, Scott will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Scott's retirement and hopes his future years are fulfilling.

WHEREAS, **Tricia Kelly** will retire as a Bus Driver, effective June 30, 2017; WHEREAS, Tricia is in her 22nd year with the District; WHEREAS, Tricia will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tricia's retirement and hopes her future years are fulfilling.

WHEREAS, **Connie Mathews** will retire as a Bus Driver, effective June 30, 2017; WHEREAS, Connie is in her 27th year with the District; WHEREAS, Connie will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Connie's retirement and hopes her future years are fulfilling.

WHEREAS, **Michelle Norton** will retire as a Social Work Assistant, effective June 30, 2017; WHEREAS, Mikki is in her 17th year with the District; WHEREAS, Mikki will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Mikki’s retirement and hopes her future years are fulfilling.

WHEREAS, **Deidre Patrick** will retire as a Senior Clerk Typist, effective June 30, 2017; WHEREAS, Dee is in her 35th year with the District; WHEREAS, Dee will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Dee’s retirement and hopes her future years are fulfilling.

WHEREAS, **Candace Quattrini** will retire as a Senior Clerk Typist, effective June 30, 2017; WHEREAS, Candy is in her 13th year with the District; WHEREAS, Candy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Candy’s retirement and hopes her future years are fulfilling.

WHEREAS, **Deborah Quick** will retire as a Bus Driver and School Monitor, effective June 30, 2017; WHEREAS, Deborah is in her 15th year with the District; WHEREAS, Deborah will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Deborah’s retirement and hopes her future years are fulfilling.

WHEREAS, **Donna Randall** will retire as an Attendance Clerk, effective June 30, 2017; WHEREAS, Donna is in her 28th year with the District; WHEREAS, Donna will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Donna’s retirement and hopes her future years are fulfilling.

WHEREAS, **Frank Rugiero** will retire a Bus Driver, effective June 30, 2017; WHEREAS, Frank is in his 13th year with the District; WHEREAS, Frank will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Frank’s retirement and hopes his future years are fulfilling.

WHEREAS, **David Sharp** will retire a Bus Driver, effective June 30, 2017; WHEREAS, David is in his 17th year with the District; WHEREAS, David will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts David’s retirement and hopes his future years are fulfilling.

WHEREAS, **Catherine Sutton** will retire as the Secretary to the School Superintendent, effective June 30, 2017; WHEREAS, Cathy is in her 30th year with the District; WHEREAS, Cathy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Cathy’s retirement and hopes her future years are fulfilling.

WHEREAS, **James Ungvarsky** will retire a Bus Driver, effective June 30, 2017; WHEREAS, James is in his 12th year with the District; WHEREAS, James will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts James’ retirement and hopes his future years are fulfilling.

CIVIL SERVICE RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Brantner, Cynthia	IS/Teacher Aide (part-time)	03/01/17
Struble, Janice	IS/Teacher Aide (part-time)	03/02/17

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Christopher Honness** will retire as a Physical Education Teacher, effective June 30, 2017; WHEREAS, Christopher is in his 34th year with the District; WHEREAS, Christopher will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Christopher’s retirement and hopes his future years are fulfilling.

WHEREAS, **Stephen Monks** will retire as a Physical Education Teacher, effective June 30, 2017; WHEREAS, Stephen is in his 35th year with the District; WHEREAS, Stephen will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Stephen’s retirement and hopes his future years are fulfilling.

WHEREAS, **Terri Standish** will retire as a Kindergarten Teacher, effective June 30, 2017; WHEREAS, Terri is in her 21st year with the District; WHEREAS, Terri will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Terri’s retirement and hopes her future years are fulfilling.

INSTRUCTIONAL INTERNSHIP APPROVAL:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Grottenthaler, Curtis	HS/Science	05/04/17 – 06/26/17	\$68,358 (Paid)
Miller, Kristen	CS/.4 DI Coach/.6 Spec. Ed.	05/01/17 – 06/23/17	\$54,033 (Paid)

HOMEBOUND INSTRUCTION APPOINTMENTS:

	<u>RATE</u>
Scherer, Philip	\$200/day (temp. assignment)
Coon, Hannah	\$18/hour
Cumbo, Danielle	\$18/hour

INSTRUCTIONAL SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Creeley, April	Certified	Elementary/Secondary
Lane, Ashley	Non-Degreed	Elementary/Secondary
Lewis, Kenneth	Degreed	Secondary
Switala, Kelly	Certified	Elementary

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Barnhart, Justine	HS/Biology	03/22/17 – 05/31/17	\$44,016 (Prorated)

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
DeRichie, Cynthia	CS/ENL	06/30/17	\$55,596

ADMINISTRATIVE APPOINTMENT:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Collins, Esq., Megan	Central Office/ Dir. of Human Resources & Employee Relations	05/01/2017	\$107,500

SPRING SPORTS COACHING APPOINTMENTS:

	<u>SPORT</u>		<u>STIPEND</u>
Black, Chris	Baseball	Asst. Varsity Coach	Unpaid
Morello, Robert	Track & Field	Asst. Coach	Unpaid
Zoerb, Megan	Softball	Head Varsity Coach	\$4,505.38 *
Blauvelt, Sara	Softball	Asst. Varsity Coach	\$2,050.11 *
Monks, Steve	Lacrosse	Modified Boys Head Coach	\$3,196.90 **
Guzylak, Jennifer	Lacrosse	Modified Girls Head Coach	\$3,021.92 **
McMillen, Joseph	Baseball	Modified Head Coach	\$3,039.35 **
Jordan, Carly	Track	Modified Head Coach	\$3,030.59 **
Malnoske, John	Track	Modified Head Coach	\$3,030.59 **
Browning, Ed	Golf	Varsity Girls Head Coach	\$5,152.16 **
Brenzo, Gina	Softball	Modified Head Coach	\$3,039.35 **

* Head Coach to subtract \$2,050 from her stipend and award to Asst. Varsity Coach.

** Revision due to incorrect number of weeks used in formula.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
	Boulas		

Christiansen
 Christmas
 Conklin
 Dale
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

The approval of the Human Resources Recommendations was brought to the Board for Board action. Board Member Karen Boulas voted “No,” not against the Human Resources Position

or Megan Collins, but the salary. Board Member Doug Johnson stated the salary we are giving is a very comparative rate to other districts. Board President Pam Strollo welcomed Megan Collins to the Horseheads Central School District. Board Member Warren Conklin stated that under Instructional Retirements, Chris Honness' last name is spelled incorrectly and under "Spring Sports Coaching Appointments, Jennifer Guzylak should be "Modified Girls' Head Coach, not Mens' Head Coach." Judy Christiansen stated the corrections have been made.

Miscellaneous Items For Action

Proposed Changes To Board Of Education Policy 9270: Part-Time Employment

Moved by Dale, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves Proposed Changes to Board of Education Policy 9270: Part-Time Employment as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

A second reading and approval of Proposed Changes to Board of Education Policy 9270: Part-Time Employment was brought to the Board for Board action.

Proposed Deletion of Board Of Education Policy 9330: Smoking On School Premises By Staff

Moved by Dale, seconded by Lynch.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Deletion of Board of Education Policy 9330: Smoking On School Premises By Staff as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

A second reading and approval of the Proposed Changes to Board of Education Policy 9330: Smoking On School Premises By Staff was brought to the Board for Board action.

Board Policies(First Reading)—No ACTION:

Proposed Changes To Board Of Education Policy 8414.5: Alcohol And Drug Testing of Bus Drivers

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 8414.5: Alcohol And Drug Testing of Bus Drivers. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Changes To Board Of Education Policy 9240: Recruiting and Hiring

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 9240: Recruiting and Hiring. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Changes To Board Of Education Policy 9270.1: Substitutes

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 9270.1: Substitutes. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Changes To Board Of Education Policy 9460: Incidental Teaching

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 9460: Incidental Teaching. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Changes To Board Of Education Policy 9500: Compensation And Benefits

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 9500: Compensation And Benefits. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Changes To Board Of Education Policy 9520.2: Family And Medical Leave

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 9520.2: Family And Medical Leave. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Changes To Board Of Education Policy 9520.3: Military Leave

Chair Doug Johnson presented to the Board a first reading of Proposed Changes to Board of Education Policy 9520.3 Military Leave. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Proposed Deletion Of Board Of Education Policy 9520.5: Leaves Of Absence

Chair Doug Johnson presented to the Board a first reading of the Proposed Deletion of Board of Education Policy 9520.5: Leave Of Absence. It will be brought to the Board for a second reading and Board action at the Board's April meeting.

Questions and Comments from Board Members

Assistant Superintendent Tony Gill updated the Board on the Horseheads 2030 Education Committee. The group of 35 residents, staff, and students met for the first time Wednesday evening and discussed the process, their role, and began developing the District's Vision Statement. A Subcommittee has been formed to hone the overall Committee's work on the Vision and at the next meeting on April 5th the entire Committee will review and reflect on the draft of the Vision Statement.

Dr. Douglas noted that notices went out this week to those who were not selected for the Committee, encouraging them to continue to be involved in the process by attending Infrastructure Discussions and also stated that these applicants will be the first considered for future Subcommittees or other opportunities for input. He noted there were 70-80 people who applied to be on the Education Committee. Dr. Douglas stated there are no preconceived decisions, the group is chartering the build from the Committee, not from the top to the bottom. Board Member Karen Boulas stated we have a very dynamic Facilitator and she was very pleased with how she led the group. She was very passionate and enthusiastic. Board Member Doug Johnson stated the process is good, however; he expressed concern over the lengthy vision statement.

Board Member Karen Boulas also stated as a Board we don't like to see so many people retire at one time; however, she wished them well and also expressed special wishes to Cathy Sutton who will truly be missed.

Adjournment to Executive Session

Moved by Christmas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:17 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Boulas, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:25 PM to review CSE/CPSE/504 Recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Boulas, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Boulas
- Christiansen
- Christmas
- Conklin
- Dale
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Lynch, seconded by Dale.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 9:25 PM and reconvene to the Public Session.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Lynch, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:26 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Boulas

Christiansen

Christmas

Conklin

Dale

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine,

Candy Maine, District Deputy Clerk