

**Horseheads Central School District  
Work Session of the Board of Education  
Multi-Media Center  
High School South Wing  
October 22, 2009**

**Present:** Apgar, Brinthead, Buck, Frederick, Gaylord, Holleran, Jacobus, Lively, Lynch, Stollo

**Also Present:** Abrunzo, Learn, Marino, Pollard, Stager, Stuart, Suggs, K. Williams

**Absent:**

**Call to Order:** President Lynch called the meeting to order at 7:05 PM.

**Minutes**

Moved by Brinthead, seconded by Frederick.  
RESOLVED, that the minutes of the October 8, 2009 Regular Meeting of the Board of Education be approved by the Horseheads Central School District Board of Education as amended.

| Ayes | Noes | Abstained | Absent |
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| Apgar     |  |  |  |
| Brinthead |  |  |  |
| Buck      |  |  |  |
| Frederick |  |  |  |
| Holleran  |  |  |  |
| Jacobus   |  |  |  |
| Lively    |  |  |  |
| Lynch     |  |  |  |
| Stollo    |  |  |  |

MOTION CARRIED

**Board President's Remarks**

President Lynch welcomed everyone from the community and the presenters to tonight's meeting. He stated there are a lot of presentations which will be very informative. President Lynch stated members from the public may make comments or ask questions during the Questions and Comments Public Section of the agenda. He explained the time to speak is limited to three minutes per person as it is a thirty minute topic. If necessary a motion may be made by the Board to extend it another fifteen minutes.

**Agenda Changes**

President Lynch stated there will be an Executive Session to review Collective Negotiations under the Civil Service Law Article 14.

### **Questions and Comments from the Public**

Julie Spicer, 104 Bauman Hill Terrace, made comments regarding the soil samples that were taken from the Athletic Fields at the High School. She stated she is hoping the information the Board presents tonight is more than just words to placate the public and the fear that may surround their children. She implored the Board to take any action necessary to protect the children.

Theresa Pedicone, 63 Scotch Pine, Erin, commented regarding the paperwork that was sent home this week with the children regarding the HINI Vaccination. She was very surprised that there wasn't a cover letter from the District attached to the information sent home explaining how the District was going to handle the inoculation. The information was very vague as to the date, time and where the inoculation would take place. Why were the parents asked to fill out medical information regarding health insurance coverage if it was supposed to be provided for free? Mrs. Pedicone felt very uncomfortable filling this form out due to having many unanswered questions. Superintendent Marino stated an auto call will be made to all of the parents in the District this weekend answering these questions. When the paperwork was sent home, the District did not have all of the information yet. However, the Superintendent does not have the answers regarding the Health Insurance Issue.

### **Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- Senior Justin Sun has earned Semifinalist status in the 2010 National Merit Scholarship Program, placing him in the top one percent of students who entered the program. He'll find out later in the year if he has earned Finalist status. Superintendent Marino is very proud of Justin.
- More than 325 High School students participated in a patriotic concert on October 16<sup>th</sup>, honoring those serving our country.
- Eleven members of our Transportation Department attended an all day workshop in Ithaca on October 3<sup>rd</sup> enhancing their knowledge of special needs students in the area of evacuation and wheelchair hook-ups and lifts.
- Gardner Road Elementary School raised \$318 on October 16<sup>th</sup> for pediatric cancer patients. Students and staff donated \$1.00 to wear "Hats for the Day."
- Big Flats Teacher Kendra Durr recognized a special former student for helping her finish her first marathon. Third-grader Bryce Derick ran the last five miles of the race with her, encouraging her and talking about different things to keep her mind off the struggle she was experiencing as this was her first marathon. Kendra stated this was one of the most heartwarming experiences of her life.
- Student Board Member Nicole Gaylord acknowledged the High School Interact Club who collected 250 coats to donate.

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## **Presentations**

### **2008-2009 External Audit**

Gerald Archibald, of the Bonadio Group, presented the 2008-2009 External Audit to the Board. He said that the District's financial status is appropriate for the time frame we are in. He noted that the District is up for some challenging times, but with the current status, the District is in a place to meet those challenges. Mr. Archibald reviewed the financial highlights, the financial statements and the financial analysis of the District's Funds.

Board Member Mary Beth Frederick stated in the light of transparency it is very important for the Board members to understand the finances that have been reviewed. She also thanked Mr. Archibald for attending the meeting and presenting such a thorough report.

President Brian Lynch also thanked Mr. Archibald for a very thorough report and appreciates his willingness to meet with the Audit Committee in order to review this report.

### **Update on the Strategic Planning Process**

Penny Ciaburri, of the Consultant Group PLC Associates, updated the Board on the Ten-Year Strategic Planning Project. She noted that the work of the six task forces is on time, and the Core Team will meet one more time to talk about the implementation process which will plot the sequence of initiating the 21 "strategic intents," or measurable goals, based on the available recourse of time, staff and budget. Included in those 21 strategic interests are 97 "key initiatives," or multi-year strategies to meet the goals. These were developed by the task forces and approved by the Core Team. The Board will act on formal adoption of the strategic plan at the December 3<sup>rd</sup> and December 17<sup>th</sup> meetings. President Lynch thanked Penny for a very thorough update on the Strategic Plan.

### **5-Year Budget Discussion**

Business Administrator Michael Stuart gave a presentation on the Five-Year Budget Projection for the District, outlining some of the challenges. Using estimates based on the best available information and several assumptions (slows economic recovery, no changes in the state aid formulas, Foundation Aid increases of 3% starting in 2012, and the tax levy increase held at 2% each year), he created three five-year projections. The first expenditure projection was a "turnover" budget, which is taking 2009-2010 actual costs and factoring in program cost increase and historical trends. The second used those figures and a 2.95% budget increase in each year, which is equivalent to the 2009-2010 budget expenditure increase. The third was a revenue projection based on the actual 2009-2010 budget and projecting revenues into the future with factors such as the stimulus monies ending in June 2011. These projections indicate that the District faces a budget gap of \$1.6 million in 2010-2011 and a \$12.6 million gap in 2014-2015. Board Member Jim Jacobus thanked Superintendent Marino and Business Administrator Stuart for putting this five-year budget together. It is something that he has wanted the School District to do for a very long time. It gives us some ideas where we have to do some work.

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## **Superintendent's Report**

### **New York State School Board Recognition Week**

Superintendent Ralph Marino acknowledged the Board Members for their dedication and commitment to the students, staff, parents and residents of the Horseheads Central School District. In honor of New York State School Board Recognition Week, Ralph read the State Proclamation and recognized each member with a certificate of recognition. He recognized them for the tremendous number of hours they contribute on committees and attending meetings that enable the District to be the best it is able to be.

### **Update on DEC Report of Contaminated Soil**

Scott Nostrand, from the Environmental Engineering Firm of Barton and Loguidice, updated the Board on the soil samples taken from the perimeter of the reported landfill site designated by the Environmental Protection Agency in a 1986 report. The sampling results indicate no environmental contaminants, indicating that any potential contaminants have not spread beyond the designated area, which is located at the District's fueling station. Scott noted that the District's athletic fields which are adjacent to this perimeter, are not affected and were never disturbed for industrial waste or waste disposal.

The next step is to deal with the designated area, determining if contaminants identified in the 1986 report remain, and whether any source for potential contaminants exist on the site, beyond the runoff from the parking lot, which was the EPA's conclusion in 1994.

President Lynch thanked Scott for the presentation. He appreciates the efforts of everyone involved, particularly in obtaining such a great deal of information in a relatively short period of time. The safety of everyone is a top priority of the Board. President Lynch stated that he would also like to conduct soil samples on all the fields in question behind the High School. He said that we need to verify if there is any cause of concern in those fields. Superintendent Marino stated that additional samples were being taken next week, and the sampling equipment would be on site for that sampling. The Board agreed to have the fields sampled at the same time in order to expedite the return of the samples, as well as to save the cost of paying for the sampling equipment to be returned to the District in the future.

## **President's Report**

### **Acceptance of Donation to the Middle School**

Moved by Frederick, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education accepts the donation of a digital projector to the Middle School by Project Lead the Way. 3M donated the projector to the Society of Manufacturing Engineers Education Foundation for Project Lead the Way schools. Middle School teacher John Gagliardo applied to Project Lead the Way some time ago for this projector.

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
 Brinthaupt  
 Buck  
 Frederick  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Strollo

**MOTION CARRIED**

Board President Lynch brought the donation of a digital projector to the Middle School by Project Lead the Way to the Board for Board action.

**On-Line Board Meeting Documentation Software System**

After a lengthy discussion, the Board referred the On-Line Board Meeting documentation program to the Board’s Planning Committee for further review. President Lynch explained that Technology Director Gregg Moyer is at a point where his crew is ready to move forward to develop the software for this system and he wanted reassurance from the Board that this is what the Board wants. In the beginning the Board was looking at mini-lap tops. However, many Board members wanted to use their personal lap tops from home which may not be possible. President Lynch stated the Board needs to make a decision which direction it wants to go: 1. Keep the agenda software on-line along with the presentations or 2. Give up all the documents that require us to have a Board Package(no paper copies).

Board Member Jim Jacobus stated he has difficulty reading things on the computer. He always goes through the process of printing out the materials. He would prefer not to go with a paperless agenda.

Board Member Pam Strollo stated since it is one of the Board’s goals; it would make sense to take this to the Board’s Planning Committee for further discussion and bring it back to the Board with its recommendations as to the direction the Board should go.

Board Member Mary Beth Frederick agrees that this needs to go to the Planning Committee for further direction and recommendations. The Board needs to have alternatives and discussions relating to a paperless agenda prior to making any final decisions.

Board Member Rose Apgar inquired as to what happens if the network goes down during a Board Meeting?

Board Member Mark Brinthaupt shares Jim’s concern and agrees with Pam, it needs to go to the Board Planning Committee for further discussion. Board

Member Brinthaup also isn't sure if having the agenda computerized is giving the public easy access to retrieving the documents. Not everyone owns a computer or has readily transportation to access one.

**Assistant Superintendent's Report**

**Pre-Kindergarten Study Group**

Assistant Superintendent Alice Learn stated all pre-kindergarten and kindergarten teachers, as well as elementary principals, will be participating in this study group which will be led by Dr. Sean Walmsley of the University of Albany. Dr. Walmsley will work with the group twice per month until June. The group's outcomes are to update the District's Pre-K and Kindergarten instructional philosophy and to revise curriculum maps, assessments and report cards as necessary to align philosophy, expectations, and core instructional practices to create a seamless thread between them.

**RTI Steering Committee**

Assistant Superintendent Alice Learn stated she and the Director of Elementary Education Virginia Abrunzo are working with BOCES to form a steering committee. RTI is a state mandate that is required for July of 2012.

**Centralizing Registration Process Update**

Assistant Superintendent Alice Learn updated the Board on this process which will bring a common district-wide registration process and materials for new students in all the schools. To date, a work group has collected registration materials from each school to see the materials each building uses. Karen Peters has found that there are many different pieces of information in each packet she has received from the schools. There are only two documents that are a like in each packet. She is looking at all the other documents to see which ones should be common and appropriate for all the schools. They've also looked at registration packets from other districts, many of which have their forms on-line. The group is also reviewing what is required by law.

**School Business Administrator's Report**

**Claims Auditor Report(August/September)**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for August and September.

| <u>Ayes</u>    | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|----------------|-------------|------------------|---------------|
| Apgar          |             |                  |               |
| Brinthaup      |             |                  |               |
| Buck           |             |                  |               |
| Frederick      |             |                  |               |
| Holleran       |             |                  |               |
| Jacobus        |             |                  |               |
| Lively         |             |                  |               |
| Lynch          |             |                  |               |
| Strollo        |             |                  |               |
| MOTION CARRIED |             |                  |               |

Business Administrator Michael Stuart brought the Claims Auditor Report for August and September to the Board for action. He stated most of the issues were food related which were accounted for.

**Treasurer’s Report (August)**

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the August Treasurer Report as submitted.

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthead
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the August Treasurer’s Report to the Board for Board action.

**Athletic Accounts Report(August/September)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report(August/September) as submitted.

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|-------------|-------------|------------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthead
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Athletic Accounts for August and September to the Board for Board action.

**Extra-Curricular Treasurer’s Reports(August/September)**

Moved by Frederick, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Extra-Curricular Treasurer’s Reports(August/September) as submitted.

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthead
- Buck

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Frederick  
Holleran  
Jacobus  
Lively  
Lynch  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Extra-Curricular Treasurer's Reports for August and September to the Board for Board action.

**Increase in Appropriations 2009-2010(Target to the High School)**

Moved by Jacobus, seconded by Frederick.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$264.53 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

|               |          |                             |
|---------------|----------|-----------------------------|
| A2110-12-0450 | \$264.53 | High School Supplies        |
| A980-2705     | \$264.53 | Revenue – Gifts & Donations |

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,457,220.55.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective October 22, 2009.

|             |             |                  |               |
|-------------|-------------|------------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
Brinthaup  
Buck  
Frederick  
Holleran  
Jacobus  
Lively  
Lynch  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart stated the Horseheads Central School District received \$264.53 from Target and the Take Charge of Education

Cont'd



program. When parents, teachers and other school supporters use their REDcards, Target donates up to 1% of their purchase to their designated eligible K-12 school.

**Increase in Appropriations 2009-2010(Gardner Road PTO to BOCES Arts in Education)**

Moved by Brinthaupt, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$282.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

|               |          |                                   |
|---------------|----------|-----------------------------------|
| A2110-99-0490 | \$282.00 | Arts in Education BOCES CoSer 401 |
| A980-2705     | \$282.00 | Revenue –Donation                 |

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,457,502.55.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective October 22, 2009.

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthaupt
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District has received a donation of \$282.00 on behalf of the Gardner Road Elementary School PTO. These funds will be added to the Arts in Education BOCES CoSer 401.

**Increase in Appropriations 2009-2010(IS PTO To is for 5<sup>th</sup> Grade Supplies)**

Moved by Frederick, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$100.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

|               |          |                             |
|---------------|----------|-----------------------------|
| A2110-15-0450 | \$100.00 | High School Supplies        |
| A980-2705     | \$100.00 | Revenue – Gifts & Donations |

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,457,602.55.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective October 22, 2009.

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|-------------|-------------|------------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthaup
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received \$100.00 from the Intermediate School PTO for 5<sup>th</sup> grade supplies.

**Increase in Appropriations 2009-2010(IS PTO to BOCES Ropes Adventure Course)**

Moved by Brinthaup, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$3,000.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-99-0490 \$3,000.00 Adventure-Based Learning BOCES CoSer 403

A980-2705 \$3,000.00 Revenue –Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,460,602.55.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective October 22, 2009.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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| Apgar     |  |  |  |
| Brinhaupt |  |  |  |
| Buck      |  |  |  |
| Frederick |  |  |  |
| Holleran  |  |  |  |
| Jacobus   |  |  |  |
| Lively    |  |  |  |
| Lynch     |  |  |  |
| Strollo   |  |  |  |

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received \$3,000.00 on behalf of the Intermediate School PTO. These funds will be added to the Adventure-Based Learning BOCES CoSer 403.

**Budget Transfers over \$10,000**

Moved by Apgar, seconded by Frederick.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the following budget transfer, which exceeds the Superintendent’s \$10,000 approval limit.

From: A1680-99-30-0219 To: A2110-99-0490 \$46,094.09

The transfer will cover an increase in CoSer 512.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the following budget transfer, which exceeds the Superintendent's \$10,000 approval limit.

From: A1680-99-30-0219 To: A1680-14-0490 \$11,736.87

The transfer will cover an increase in CoSer 605.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
 Brinthead  
 Buck  
 Frederick  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought two budget transfers that exceed the Superintendent's \$10,000 approval limit to the Board for Board action. He further stated the monies is being moved into BOCES funds so that the District is able to receive BOCES aid.

**Adjustment to Tax Warrant**

Moved by Lively, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the adjustments to the Horseheads Central School District warrant and tax roll for 2009-2010 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
 Brinthead  
 Buck  
 Frederick  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart stated the District received notice from Chemung County Real Property Tax Services concerning approved applications for correction to the 2009/2010 tax roll for the properties as submitted. The District will adjust the 2009/2010 warrant and tax roll accordingly and appropriate reports filed with New York State reflecting these changes.

**Employee Assistance Program Contract**

Moved by Brinthaup, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the renewal of the Employee Assistance Program Contract as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
 Brinthaup  
 Buck  
 Frederick  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the renewal of the Employee Assistance Program Contract to the Board for Board action.

**403(b) Plan**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the 403(b) Plan with the Omni Group, formalizing the existing process to meet federal and state guidelines as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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|-------------|-------------|------------------|---------------|

Apgar  
 Brinthaup  
 Buck  
 Frederick  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the 403(b) Plan with the Omni Group, formalizing the existing process to meet federal and state guidelines

**Environmental Study Contract**

Moved by Brinthaup, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves Environmental Study Contract with Barton and Loguidice as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
 Brinthaup  
 Buck

Frederick  
Holleran  
Jacobus  
Lively  
Lynch  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Environmental Study Contract with Barton and Loguidice to the Board for Board action.

**2008-2009 External Audit**

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2008-2009 External Audit as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
Brinthaup  
Buck  
Frederick  
Holleran  
Jacobus  
Lively  
Lynch  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the 2008-2009 External Audit to Board for Board action

**Pre-K, Kindergarten Implementation Contract**

Moved by Strollo, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposal for Pre-K, Kindergarten Implementation Contract with Dr. Sean Walmsley. The expense outlined in this contract will be covered by federal stimulus money.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar  
Brinthaup  
Buck  
Frederick  
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Jacobus  
Lively  
Lynch  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Pre-K, Kindergarten

Implementation Contract with Dr. Sean Walmsley to the Board for Board action. He stated the \$27,000 for this proposal will be funded through the federal stimulus money.

**Director of Human Resources Report**

Board President Brian Lynch stated there isn't a report.

**Director of Student Services Report**

**Gardner Road Comprehensive Education Plan**

Moved by Strollo, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves Gardner Road's Comprehensive Educational Plan.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Apgar

Brinthaup

Buck

Frederick

Holleran

Jacobus

Lively

Lynch

Strollo

MOTION CARRIED

Director of Student Services Kim Williams presented Gardner Road's Comprehensive Educational Plan for Board Action. She stated this Plan is required by New York State because the School has been placed on the State's Schools in Need of Improvement(SINI) list. Director of Student Services Kim Williams gave an overview of their Plan. The School was placed on the list based on the performance of one subgroup at the school: students with special needs, but the Plan will help all students. Most of the work in the Plan is also in the District's Strategic Plan, so Gardner Road will be at the forefront of work to be undertaken by the District. The District is applying for a \$65,000 grant from the Sate to implement the Plan. The Board was very complimentary of the Plan and its developers. Assistant Superintendent Alice Learn acknowledged that Jackie Spencer from BOCES was a huge asset to development of this Plan. Superintendent Marino stated a lot of people were involved in the development of this Plan who took this task very seriously. They were a lot of positives and he is very proud of the work they have done.

Board Vice-President Michael Buck stated he attended the two day workshop which resulted in a very ambitious plan for the school. This plan is 100% consistent with what is coming through in the Strategic Plan which Vice-President Buck fully recommends.

Board Member Mary Ann Holleran commended Mary Ann Suggs and the rest of the Team for this amazing Plan that they have written.

### **Student Representative's Report**

#### **Update on High School Activities**

Senior Nicole Gaylord, this year's student representative on the Board, gave a report on events that are occurring at the High School. Nicole noted that two-third of the Senior Class participated in the magazine fundraiser, junior sales have concluded and sophomore sales will end on October 30<sup>th</sup>. She also reported on Spirit Week, noting that the Pep Rally was canceled due to weather and was rescheduled for October 23<sup>rd</sup>. She also noted that the Varsity Football Team won the Homecoming Game.

### **Legislative Liaison Report**

Chair Rose Apgar reported on the proposed 2009 Resolutions that were discussed and voted on at the New York State School Boards Association annual conference.

Board Member Mary Ann Holleran reported on some of the workshops/seminars she attended while at the Conference. One workshop regarding the hiring and retaining of teachers was very enlightening to her and how to keep teachers very enthusiastic and from not burning out. Professional Development for both teachers and administrators was discussed.

Vice-President Michael Buck attended six workshops while at the conference. A few he attended were Building A Budget from the Bottom Up and Engaging the Community to validate their Effectiveness regarding budget support. He suggested Branding should be a topic for the Board Retreat in January. He also attended a workshop on Facebook which is used to drive traffic back to the District's Webpage. He suggested the Board might want to consider having a District Face Page on Facebook. It is a very interesting topic and is a great way to expand our knowledge and for the public to gain more insight as to what is occurring in the District. Hel stated all Board members should participate in this conference.

President Brian Lynch stated some of the workshops he attended included: Unfounded Post Employment Benefits. He found the workshop with Twitter to be incredible with the possibilities it has and he also attended the Strategic Planning Workshop with Penny Ciaburri in which Horseheads was featured. He further stated he was approached by Barry for Horseheads to put on future presentations.

Board Member John Lively stated there is merit for the District to consider having a page on Face Book. Superintendent Marino stated he will look into this and will report back to the Board.

### **Report from the Visitation Committee**

Chair Rose Apgar stated there is no report.



**Report from the Athletic and Extra-Curricular Committee**

Chair Mark Brinthaupt stated there is no report.

**Report from the Audit Committee**

Chair Mary Beth Frederick stated the Committee has not met yet. However, they did work on the External Audit

**Report from the Finance Committee**

Chair Jim Jacobus stated the Finance Committee met prior to tonight's Board Meeting and reviewed all the items under Agenda Item 11 the School Administrator's Report. The Committee along with High School Principal Karen Donahue brainstormed some ideas as to what to do with the excess funds(a little over \$45,000) from the Senior Class. He also stated the auditors want us to reduce this to zero. The Five-Year Plan was discussed which will be brought to the Board at the next meeting for Board Action.

**Report from the Outcomes and Assessment Committee**

Chair Michael Buck stated the Committee reviewed a revision to the class rank policy, Pre-K, RTI and new course. These will come to the full Board at the next meeting for Board approval.

**Report from the Planning and Development Committee**

Chair Pam Strollo stated the there is no report.

**Report from the Policy Referral/Review Committee**

RESOLVED, that the Horseheads Central School District Board of Education approves the proposed changes to Current Board Policy 1925: Interpreters for Hearing-Impaired Parents.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  |               |
| Brinthaupt  |             |                  |               |
| Buck        |             |                  |               |
| Frederick   |             |                  |               |
| Holleran    |             |                  |               |
| Jacobus     |             |                  |               |
| Lively      |             |                  |               |
| Lynch       |             |                  |               |
| Strollo     |             |                  |               |

**MOTION CARRIED**

Chair Mary Beth Frederick stated this is the second reading of the proposed changes to Current Board Policy 1925: Interpreters for Hearing-Impaired Parents and is bringing it to the Board for Board Action.

**Questions/Comments from Board Members**

Board Member Mary Beth Frederick congratulated Sue Pirozzolo for the past recent press releases she has released regarding the Raider World and the Wild Thing. The illustrations were very nice along with well-written articles.

Board Member Pam Strollo stated that one of her colleagues benchmarked what Horseheads did regarding the HINI communications with the public.

Board Member Pam Strollo participated in the Family Consumer Science Class at the Middle School held Mock Interviews which were very educational for the students in preparation of resume writing and interviewing skills.

**Adjournment**

Moved by Brinthaupt, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 9:27 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  |               |
| Brinthaupt  |             |                  |               |
| Buck        |             |                  |               |
| Frederick   |             |                  |               |
| Holleran    |             |                  |               |
| Jacobus     |             |                  |               |
| Lively      |             |                  |               |
| Lynch       |             |                  |               |
| Strollo     |             |                  |               |

MOTION CARRIED

Moved by Buck, seconded by Frederick

RESOLVED, that the Horseheads Central School District Board of Education Meeting go into Executive Session at 9:32 PM to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  |               |
| Brinthaupt  |             |                  |               |
| Buck        |             |                  |               |
| Frederick   |             |                  |               |
| Holleran    |             |                  |               |
| Jacobus     |             |                  |               |
| Lynch       |             |                  |               |
| Strollo     |             |                  |               |

MOTION CARRIED

Moved by Buck, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourns from Executive Session at 10:19 PM and reconvene to the Public Meeting of the

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinhaupt

Buck

Frederick

Holleran

Jacobus

Lynch

Strollo

MOTION CARRIED

Moved by Brinhaupt, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education adjourns from the Public Meeting of the Board of Education at 10:21PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
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|-------------|-------------|---------------|

Apgar

Brinhaupt

Buck

Frederick

Holleran

Jacobus

Lynch

Strollo

MOTION CARRIED

Respectfully Submitted By:

*Candy L. Maine,*

Candy L. Maine, District Clerk

