

**Horseheads Central School District
Work Session of the Board of Education
Multi-Media Center
High School South Wing
November 19, 2009**

Present: Apgar, Buck, Frederick, Gaylord, Holleran, Lively, Lynch, Strollo

Also Present: Christiansen, Marino, Pollard, Stager, Stuart, K. Williams

Absent: Brinthead and Jacobus

Call to Order: President Lynch called the meeting to order at 7:01 PM.

Minutes

Moved by Apgar, seconded by Lively.

RESOLVED, that the minutes of the November 5, 2009 Regular Meeting of the Board of Education be approved by the Horseheads Central School District Board of Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthead
Buck			
Frederick			
Holleran			Jacobus
Lively			
Lynch			
Strollo			
MOTION CARRIED			

Board President's Remarks

President Lynch welcomed everyone from the community and the presentors to tonight's meeting. He stated Board Member Brinthead and Jacobus were unable to attend tonight's meeting due to a conflict. However, they will be at the next meeting.

Agenda Changes

President Lynch stated there are no agenda changes.

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Ralph Marino recognized the following honors and achievements:

- The District had a very successful H1N1 Vaccination Clinic last night. The nurses, Facilities Staff, and the fifty plus volunteers who helped make it such a success. Approximately, 1200 young children were vaccinated. He recognized Judy Christiansen, Anne Gee, Susan Pirozzolo and Tony Stager for the excellent job they did spearheading this huge undertaking. He is very impressed with their planning and organization of the clinic.
- The Food Service Program, for their efforts in providing healthy meals. In the State's recent Audit of Meals, the District is credited for meeting the needs of students for cholesterol, sodium, iron, calcium, Vitamin A, Vitamin C, protein and total fat.
- Seniors Loren Van Amburg, Joshua Payne and Cody Saxbury, who participated in the National FFA Convention in Indianapolis in October.
- The nine athletic teams who earned the State Scholar Team Athlete Award for having the required number of students earn combined averages of 90 or higher. Boys Cross Country(95.3), Girls Cross Country(96.6), Football(92.1), Boys Golf(95.8), Boys Soccer (95.0), Girls Soccer(93.9), Girls Swimming(97.7), Girls Tennis(97.1), and Girls Volleyball(92.1). The Girls Cheerleading Squad also earned a combined GPA of 94.0, but as yet Cheerleading is not recognized by the State School Athletic Association. This is very impressive and it speaks volumes of our student athletes; that they take academics very seriously.
- Center Street Teachers Elaine Benton and Amy Karastury, who received a \$1,355 grant from the SCT/C Teacher Center for writing activities. Superintendent Marino appreciates their efforts in inquiring these monies.
- Center Street Elementary School Principal Patty Sotero who raised more than \$500 for their butterfly garden. This will allow them to finish Phase 1 and 2 by 2010.
- Director of Human Resources Judy Christiansen thanked the Superintendent for his kind words. She stated two more clinics are going to be held, one for students 5-12 and the other will be the booster shot for those under twelve. Judy stated that Al Brown and his Facilities Staff were amazing. She also thanked Rance Sechrist who did a wonderful job. This really was a team effort and she thanked all who were a part of it. Board Member Strollo stated she was amazed how extremely organized it was. The people were able to go through quickly. Board Member Lively and President Lynch agreed. President Lynch thanked everyone who participated for doing such an excellent job.
- Board Member Apgar stated the Elmira Superintendent thanked Horseheads for their guidance in setting up their clinic in Elmira.

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Presentations

Summer School Review

GST BOCES Career and Technical Education Director Chris Weinman, along with Summer School Administrators Stacey Saglibene and Maxine Parker, presented a review of the 2009 Regional Summer School for Grades 7-12. More than 2,000 students from the BOCES region attended summer school in various sites, including Horseheads High School. A total of 1,121 Regents exams were given, with 44% earning a score of 65% or higher. A total of 180 Horseheads students attended summer school. Horseheads students took 120 Regents exams, with 57.7% earning a score of 65% or higher. Driver Education continues to grow with a 95% completion rate. As in the past, Global continues to be the hardest area of study for students across the District. Chris complimented the District for acting as a Host site. It says a lot about Horseheads putting their students and other students first. He commended the custodial staff for doing such an excellent job for the services they provided them this past summer. President Lynch thanked Chris for the nice comments about the District and for presenting such an excellent report. He stated it is great that to see that fifty percent of the students from Horseheads passed the tests and are able to take other classes in the fall.

Transportation Software Update

Transportation Supervisor Ella Preston updated the Board on how the new transportation software is working. She noted that the software's capability of communication among the Transportation Department, school offices and teachers has greatly improved, and that the special needs component is operational. She also noted that if the Office has any ideas, updates or changes to the program, they are easily implemented because the software was developed and is maintained by GST BOCES. President Lynch thanked Ella for the update and stated he is glad the new program is going so well.

Superintendent's Report

Update on the DEC Report of Contaminated Soil

Scott Nostrand of Barton and Loguidice, the Environmental Firm investigating reports of a landfill at the District Fueling Station gave an update of his findings since the last Board meeting. The Firm is recommending that the District submit a request to the Department of Environmental Conservation (DEC) to remove the property from the 1995 Hazardous Substance Waste Disposal Site Study. The firm's investigation includes the installation of 13 soil borings and our test pits on the fueling station parcel land, nine soil borings on the football field, baseball field, soccer fields and practice field. A summary of the latest findings includes: Field instrument screening and visual observation of the soils showed no presence of solid or hazardous waste materials at the fueling station. The screening identified a small area with buried "hard fill" – brick, concrete, metal guard rail and soda cans. Soil samples collected from the athletic fields were absent of such debris. In the eight separate soil samples collected from the fueling station borings and test pits, only one location exhibited compounds about DEC

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residential site thresholds. This same was in the vicinity of the samples collected by the Environmental Protection Agency(EPA) in 1986. The 1986 report showed two samples of concern: one sample that was six to nine times higher than the DEC threshold and one slightly above the threshold. These results from the current study are similar to the lower results from the 1986 report. The EPA has concluded that these levels were not indicative of waste dispels at the site. All other compounds listed in the original report were either not detected or below the DEC's residential site clearance levels. In addition, the firm collected six separate samples from the athletic fields. No compounds were detected above the DEC's resident site clearance levels. The firm collected three groundwater samples from the fueling station parcel finding compounds that were significantly below CEC's groundwater quality standards. In addition three groundwater monitoring points were installed at the fueling station.

New York State Budget Update

Superintendent Marino stated he did not received a daily update today regarding the New York State Budget. The State is still trying to work on a deficit reduction package for next year. A report will be given at the next meeting.

Review of District Initiatives

Superintendent Marino reviewed the District Initiatives. He stated the Long-Term Strategic Plan will be presented to the Board at the December 3rd Board Meeting. Curriculum Mapping(Pre-K – K – 12th) is on-going. Director of Student Services Kim Williams will give period reports on the Special Education Program Review which is on-going. Assistant Superintendent Alice Learn provides the Board with periodic updates on the Pre-Kindergarten and Kindergarten Program Review.

President's Report

Board Development/Education Opportunities

President Lynch stated one of the Board's goals this year is to have 100% participation in at least one workshop or training. He stated there are a lot of opportunities for the members to attend various trainings. There should be at least one or two Webinars before the end of the year that members can participate in.

The Board's Role in the Upcoming 10-Year Strategic Plan Presentation

The Board discussed the upcoming Strategic Plan presentation and their role in the process. The presentation at the December 3rd Board Meeting will include presentations from each Task Force facilitator. The Plan, which is more than 100 pages, will include an outline of the broad, measurable goals developed by each Task Force, along with objectives to meet those goals and the specific action plans to meet the objectives. The Board discussed what aspects of the Plan the Board should approve, and if they should vote on the Plan December 3rd or listen to the presentation and then vote on it at the December 17th Board Meeting. The Board will receive the Plan ahead of time so that they can prepare for the presentation.

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Director of Human Resources Judy Christiansen stated it is the Board’s job to approve the Broad Plan on December 3rd and the Strategic Intents at the next meeting if the Board feels comfortable with it. Judy stated the whole Plan will be reviewed on the 3rd in a 90-minute presentation to the Board. Each Task Force will go through their goals. It will be similar to what was done by each CORE Team. There will only be one meeting in which this Plan will be reviewed in such full detail. Vice-President Buck stated it is important the Board is aware of what it is supposed to do. Board Member Lively inquired if as a Board we are being asked to approve those actions or are they more as an illustration to the Board? Board Member Strollo stated there is verbiage showing these in theory; these are the right things to do. Still we have to increase the budget to make it happen. President Lynch stated these plans are supposed to be a living, breathing document which are supposed to be flexible enough so we can adopt it to our environment. Judy stated the implementation team will regularly be reviewing the process. Board Member Frederick stated that we need to be at the highest level possible to give Dr. Marino and the team flexibility to implement the Plan and to make changes to the Action Items if necessary for implementation. President Lynch stated he will contact Penny to firm up what it is that the Board is supposed to do on the 3rd.

Assistant Superintendent’s Report

RTI Steering Committee Update

Assistant Superintendent Alice Learn updated the Board on the Response to Intervention(RTI) Steering Committee. The group met for the first time recently at which time they discussed the regulations and the process, and began to design a tiered model. They also identified professional development needs that will arise. RTI is a state mandate that is required for July of 2012.

Pre-K and Kindergarten Study Group Update

Assistant Superintendent Alice Learn updated the Board on the Pre-K and Kindergarten Study Group. She stated their latest session was held with Dr. Sean Walmsely at which time a presentation was made on centers. Instructional philosophies from professional readings were discussed in small groups and as a whole group they drafted Horseheads Instruction Philosophy. Alice stated the next steps will be for December Study Group/Classroom Visits.

School Business Administrator’s Report

Treasurer’s Report for September 2009

Moved by Lively, seconded by Frederick.

RESOLVED, that the Horsheads Central School District Board of Education approves the September Treasurer Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup
Buck			
Frederick			
Holleran			Jacobus
Lively			Cont’d

Lynch

Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the September Treasurer's Report to the Board for Board action.

Increase in Appropriations(For Intermediate School Arts in Education)

Moved by Apgar, seconded by Frederick.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$285.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-99-0490	\$285.00	Arts in Education BOCES CoSer 401
A980-2705	\$285.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,460,887.55.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective November 19, 2009.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup
Buck			
Frederick			
Holleran			Jacobus
Lively			
Lynch			
Strollo			

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a donation of \$285.00 on behalf of the Intermediate School PTO. These funds will be added to the Arts in Education BOCES CoSer 401.

Increase in Appropriations(For High School Vocal Music Supplies)

Moved by Apgar, seconded by Frederick.

Cont'd

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$66.04 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-12-17-35-0450	\$66.04	High School Vocal Music Supplies
A980-2705	\$66.04	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,460,953.59.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective November 19, 2009.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt
Buck			
Frederick			
Holleran			Jacobus
Lively			
Lynch			
Strollo			

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a donation of \$66.04 on behalf of Ohiopyle Prints, Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used towards purchasing High School Vocal Music supplies.

Athletic Accounts Report for September 2009

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Extra-Curricular Treasurer’s Reports(August/September) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt Cont'd

Buck
Frederick
Holleran

Jacobus

Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Athletic Accounts for September 2009 to the Board for Board action.

Tax Collection Final Report

Moved by Lively, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Tax Collection Final Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck
Frederick
Holleran

Jacobus

Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Tax Collection Final Report to the Board for Board action.

2010-2011 GST BOCES Cost Allocation Methodology

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2010-2011 GST BOCES Cost Allocation Methodology as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Holleran

Jacobus

Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the 2010-2011 GST BOCES Cost Allocation Methodology to the Board for Board action. He stated this is a standard procedure that needs to be approved by the Board on an annual basis.

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ARC Lease Agreement

Moved Frederick, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the ARC Lease Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup
Buck			
Frederick			
Holleran			Jacobus

Lively
Lynch
Strollo

MOTION CARRIED Business Administrator Michael Stuart brought the ARC Lease Agreement to the Board for Board action.

June 2009 Corrective Action Plan

Moved Apgar, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the June 2009 Corrective Action Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup
Buck			
Frederick			
Holleran			Jacobus

Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the June 2009 Corrective Action Plan to the Board for Board action. President Lynch thanked the Audit Committee for their hard work in completion of this Plan.

Red Cross Shelter Agreement

Moved by Apgar, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the Red Cross Shelter Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup
Buck			
Frederick			
Holleran			Jacobus

Cont'd

Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Red Cross Shelter Agreement to the Board for Board action. He stated this agreement is valid for three years and can be terminated by the District at any time upon written notice.

Director of Human Resources Report

Moved by Frederick, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the Human Resources Committee Recommendations as submitted.

CIVIL SERVICE (NYS CLEARANCE FOR EMPLOYMENT RECEIVED)

	<u>STATUS/POSITION</u>
Schoonover, Tamara	Substitute
Wood, Tammy	Substitute

CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Benjamin, Bryan	Sub Cleaner	11/02/09	\$7.25/hr.
Berardi, Josette	Sub School Monitor	11/16/09	\$7.25/hr.
Clark, Terri	Temp. p-t Clerk Typist (Emp. Benefits Office)	11/12/09	\$10.40/hr.
Decker, Tom	Sub Cleaner	11/02/09	\$7.25/hr.
Forsyth, Kelly	LTS Cleaner/Broad St.	10/29/09-3/1/10	\$10.45/hr.
Hough, Robyn	Sub Bus Driver	11/02/09	\$9.56/hr.
Jeziorski, Alexis	Sub Cleaner	11/10/09	\$7.25/hr.
Mallare, Tami	Sub Clerk Typist, Monitor, Aide, Asst.	11/09/09	\$7.25-7.35/hr.
Schoonover, Tamara	Sub Teacher Aide, Asst.	11/04/09	\$7.25-7.30/hr.
Wood, Tammy	Sub Clerical, Monitor,	10/29/09	\$7.25-7.35/hr.

CIVIL SERVICE CORRECTED SALARIES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hall, Barbara	Cleaner/HS	10/19/09	\$22,171 (pro-rated)
Marsh, Victor	Cleaner/HS	10/19/09	\$22,171 (pro-rated)

CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Berardi, Josette	School Monitor/HS	11/13/09

INSTRUCTIONAL SUBSTITUTES (NYS CLEARANCE FOR EMPLOYMENT RECEIVED):

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Hartnett, Kenneth	Certified	Physical Education
Hughes, Patricia	Degreed	Elementary/Secondary
Johnson, Marjorie	Certified	Elementary/Secondary
Noe, Michelle	Degreed	Elementary
Ogilvie, Tyler	Certified	Elementary/Secondary
Wood, Tammy	Non-Degreed	Elementary

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INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bankaitis, Ellen	MS/Technology	11/10/09	\$39,511 (prorated)

INSTRUCTIONAL LEAVE OF ABSENCE:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Caldwell, Larry (Medical)	MS/Technology	11/11/09 – 1/4/10
Vondracek, Sara (Maternity)	MS/Psychologist	10/27/09 – 1/20/10 (paid through 12/10/09)

INSTRUCTIONAL RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Regan, Paul	Teaching Assistant/HS	12/31/09

TENURE RECOMMENDATIONS:

	<u>STATUS/POSITION</u>	<u>TENURE DATE</u>
Eck, Mary Lizabeth	Teaching Assistant/BF	11/10/09

HOMEBOUND INSTRUCTION

	<u>RATE</u>
Strong, Meghan	\$18/Hr.
Fesetch, Kelli	\$18/Hr.
Nichols, Sue	\$18/Hr.

WINTER COACHING STIPEND APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>STIPEND</u>
<u>Wrestling</u>		
Honness, Christopher	Head Coach/7 th & 8 th Gr. Wrestling	\$3,880
Wilson, Eric	Head Coach/Jr. Varsity Wrestling	\$5,046
Lese, Shane	Head Coach/Varsity Wrestling	\$6,405
<u>Basketball - Boys</u>		
Spencer, Lee	Head Coach/7 th Gr. Boys Basketball	\$2,401
McLain, Mike	Head Coach/8 th Gr. Boys Basketball	\$2,525
Finnerty, William	Head Coach/Freshman Boys Basketball	\$4,394
Limoncelli, Jeff	Head Coach/Jr. Varsity Boys Basketball	\$5,819
Monks, Steve	Head Coach/Varsity Boys Basketball	\$6,991
<u>Basketball - Girls</u>		
Blauvelt, Sara	Head Coach/7 th Gr. Girls Basketball	\$1,943
D'Angelo, Kelly	Head Coach/8 th Gr. Girls Basketball	\$1,943
Affeldt, Patty	Head Coach/Freshman Girls Basketball	\$4,407
Laney, Jerry	Head Coach/Jr. Varsity Girls Basketball	\$5,819
Scott, Andy	Head Coach/Varsity Girls Basketball	\$6,991
<u>Indoor Track</u>		
Jansen, Tom	Head Coach/Indoor Track	\$6,405

Daly, Jack	Asst. Coach/Indoor Track	\$5,307
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Gilbert, George	Asst. Coach/Indoor Track	\$5,307
<u>Swimming - Boys</u>		
Warren, Pete	Head Coach/7 th & 8 th Gr. Boys Swimming	\$2,050
Zembeck, Jared	Head Coach/Varsity Boys Swimming	\$6,405
Langendorfer, Steve	Asst. Coach/Varsity Boys Swimming	\$5,046
<u>Cheerleading</u>		
Baker, Mary Frances	Head Coach/Jr. Varsity Cheerleading	\$5,819
Guyette, Heather	Head Coach/Varsity Cheerleading	\$6,991
<u>Bowling</u>		
Micknich, Steve	Head Coach/Varsity Bowling	\$6,405

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Human Resources Committee Recommendations to the Board for Board action.

Director of Student Services Report

Update on Special Education Review by Dr. Black

Director of Student Services Kim Williams updated the Board on the Special Education Review by Dr. Black. Kim stated there were nine recommendations and recommendations #1, #2, #4, #6, #7, #8 and #9 are completed. Recommendation #3—adopt a reading program in the elementary schools is in progress. Recommendation #4—provide 15:1 level of special education services in all elementary buildings is in full implementation this year. Recommendation #5 – Expand support for 15:1 co-teaching opportunities at the High School level. Create more co-taught program options in the High School for students requiring a 15:1 level of service is being worked on now. A meeting was held in October to start this process. Recommendation #6—review the range of currently available options for students requiring 12:1+1 services at the High School level. This is the second year of this. It has been in full implementation since September 2008. Recommendations #7 and #8 go hand in hand and will always have on-going training. Recommendation #9—review the age-appropriateness of BOCES programs housed at Center Street Elementary is in the second year process. Vice-President Buck commended Kim and her staff for having Dr. Black come in and complete such a study and for the excellent follow-through with his recommendations. It is great to see Dr. Black’s recommendations take effect. President Lynch thanked Kim for such an excellent report and follow-through.

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Student Representative’s Report

Update on High School Activities

Senior Nicole Gaylord, this year's student representative on the Board, gave a report on events that are occurring at the High School. Nicole noted last week the Greenroom Players presented "The Fantasticks" which was a very good production and enjoyed by all who attended. The Student Council ran a blood drive and the National Honor Society concluded their poinsettia sale. The Freshman Class elected officers and finished their fundraiser. Additionally, seniors will leave for their Senior Trip to Washington D.C. this Friday and will return next Tuesday.

Legislative Liaison Report

Chair Rose Apgar stated there is no report.

Report from the Visitation Committee

Chair Rose Apgar stated the report will be given at the next Board meeting.

Report from the Athletic and Extra-Curricular Committee

There is no report as Board Member Brinthaup is not present.

Report from the Audit Committee

Chair Mary Beth Frederick stated the Committee met and will continue to follow up with the Action Items.

Report from the Finance Committee

Vice-President Michael Buck stated the Finance Committee met prior to tonight's Board Meeting and reviewed all the items under Agenda Item 11 the School Administrator's Report. The Committee spent the remainder of the meeting discussing the up-coming budget numbers and projections which will be a continual discussion as we go into the budget cycle for this year. A discussion was held how to move the District to an 0 base budget, look at the efficiency and effectiveness of programs and resources as appropriate.

Report from the Outcomes and Assessment Committee

Chair Michael Buck stated the Committee reported on the Committee's November 10th meeting at which time the Committee looked at a first draft of Data Dashboard, an on-line data source for District information such as demographics and achievement data. The program will go on the District's web site as soon as it is finished.

Report from the Planning and Development Committee

Chair Pam Strollo stated the Committee met on November 9th. The majority of the meeting focused on the Strategic Plan. Next week the Board members will receive notebooks of the Plan to review before the December 3rd meeting. It was discussed what the role of the Board members will be in the decision-making process of the Strategic Plan. Topics were discussed for the up-coming Board Retreat. NYSBBA has been asked to give ideas and the suggestions to the Committee. The paperless Board meeting system was discussed. Vice-

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
			Brinthaupt
Buck Frederick Holleran			
			Jacobus
Lively Lynch Strollo			

MOTION CARRIED
 Chair Mary Beth Frederick stated this is the second reading of the newly revised Board Policy 4741: Class Ranking and is being brought to the Board for Board action.

Questions/Comments from Board Members

There were no questions or comments.

Adjournment

Moved by Apgar, seconded by Frederick.
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 9:35 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
			Brinthaupt
Buck Frederick Holleran			
			Jacobus
Lively			
Lynch Strollo			

MOTION CARRIED

Respectfully Submitted By

Candy L. Maine,

Candy L. Maine, District Clerk

