

**Horseheads Central School District  
Regular Meeting of the Board of Education  
Multi-Media Center  
High School South Wing  
January 7, 2010**

**Present:** Apgar, Brinthaupt, Buck, Gaylord, Holleran, Jacobus, Lively, Stollo

**Also Present:** Buseck, Christiansen, Donahue, Holloway, Learn, Marino, McCawley, K. Williams

**Absent:** Lynch

**Call to Order:** Vice-President Buck called the meeting to order at 7:00 PM

**Minutes**

Moved by Apgar, seconded by Frederick.

RESOLVED, that the minutes of the December 17, 2009 Work Session of the Board of Education be approved by the Horseheads Central School District Board of Education as submitted.

Ayes	Noes	Abstained	Absent
Apgar			
Brinthaupt			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			
Stollo			Lynch
MOTION CARRIED			

**Board President's Remarks**

Vice-President Buck stated because President Lynch is attending a conference tonight he will be in charge of the meeting. Vice-President Buck reminded the Board that the Board of Education Retreat will be held on January 14<sup>th</sup>, from 4:00 PM – 8:00 PM in the High School Multi-Media Center. He further stated all of the Board Agendas and most of the paperwork that the Board receives is now on-line. It is a direct link off from the District website.

**Agenda Changes**

Vice-President Buck stated there are no agenda changes, however; there will be an Executive Session to review CSE/CPSE and or/504 Recommendations.

### **Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- The District Office and High school staff members who have donated \$1500 since September to various charities. Interested staff members pay at least \$5.00 to wear denim on the first Friday of the month. The first four charities to receive the donations were the Horseheads Food Pantry, Susan G. Komen for the Cure, the Chemung County SPCA and Southern Tier Hospice. Superintendent Marino thanked Cathy Knowles for heading this fundraiser. He is very appreciative of her efforts and the staff who participate in this worthy fundraiser.
- The Intermediate School Staff who collected more than \$800 and a carload of holiday gifts for needy families at the school.
- The High School Community Resource Officer Abe Patterson and the Village of Horseheads Police Department for funding and running a program to register students' I-Pods and MP3 Players in the event they are lost or stolen.

### **Presentations**

#### **“High School Showcase: Inside and Outside of the Classroom”**

High School Administrators Karen Donahue, Dan Buseck, Mike McCawley and Ron Holloway gave a presentation on activities that occur at the High School. Assistant Principal McCawley spoke about the culture inside and outside of the classroom. He spoke about teaching strategies, performance-based learning, technology, cooperative learning, student engagement and academic excellence. Students are actively engaged in the use of white boards, promethium boards, mobile laptops(Earthwalk) and continue to use calculators in their studies. There is a lot of blending of interactive lessons with technology. The presentations showcased various activities and programs, such as a physics lesson on an Art History program that brought murals to the lower level of the link, another physics lesson that incorporated the expertise of using a violin. Learning in the 21<sup>st</sup> Century was expounded upon through the use of the Multi-Media Center(Library). The Multi-Media Center is able to hold two classrooms of teaching at the same time while other students use the mobile carts or PC's to complete assignments. Examples of Performance Based Learning such as girls' self-defense classes or scuba diving are courses offered in the Physical Education Program. Vice Principal McCawley stated the physical education staff needs to be commended for the different course offerings they offer to the students.

The Site Team Goals of creating professional learning communities, recognizing academic excellence and improving and personalizing the High School culture were presented. Creating Professional Learning Communities provides teachers

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the opportunity to come together during the school day to exchange professional dialogue. To date topics that have been covered include on-line learning, curriculum alignment and 21<sup>st</sup> Century Learning. Academic Excellence not only focuses on the core academics but also excellence through the integration of art and music. Personalizing the High School culture consists of recognizing the whole student body to ensure that every student feels as though he or she is part of the school community. The staff wants to ensure that every student feels that his or her accomplishments are important whether they are an athlete, art or music student or excel in another area.

Principal Karen Donahue presented Community Service which involves community service to the school community(ourselves), the community in general and the global community. Principal Donahue presented the ECO Club, the Intermediate Foreign Language Club where fifth and sixth grade students are taught foreign language by High School students, the National Honor Society Plant Sale, local volunteerism in the community(to date 526 hours have been given to more than 28 organizations), the Health Education Community Service Requirements where all students are required to complete three to six hours total for the semester, the Interact Club, the Coat Drive(300 coats were donated to the Salvation Army), EScrap Drive – held June 13<sup>th</sup> and November 21<sup>st</sup>—7.32 tons of electronic scrap was collected and the Wetlands Clean Up which was held in May 2009. Global Community involves funding a well in Nigeria, Africa, which was spearheaded by Erin Schivone who started this in 2009. Principal Donahue summarized the High School as having a very caring, compassionate body of students whom she is very proud of.

Board Member Mark Brinthaup stated it is amazing to see the difference quality administrators make while working with some highly motivated students. He is very impressed.

**Superintendent’s Report**

**Strategic Plan Implementation Team Proposal**

Moved by Frederick, seconded by Strollo.

RESOLVED, that the membership of the Strategic Plan Implementation Team: 14 representatives from each school’s Site-Based Team(one District employee and one parent/community member from each of the seven teams), superintendent, two board members of education(from the Board’s Planning and Development Subcommittee), four students(two from the Middle School and two from the High School), four Central Office administrators, two community/business members, two building-level administrators(Pre-K-6), two building-level administrators(7-12), two support staff members and two parents from the District Parent Council be approved by the Horseheads Central School District Board of Education as submitted.

Moved by Frederick, seconded by Strollo.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			

Cont’d

Frederick  
Gaylord  
Holleran  
Jacobus  
Lively

Lynch

Strollo

**MOTION CARRIED**

Superintendent Marino brought the membership of the Strategic Plan Implementation Team to the Board for Board action. The goal is for the 37-member team to hold its first meeting by the end of February, at which time they will undergo training and decide upon terms of service, meeting schedule and leadership structure.

**Race to the Top Memorandum of Understanding**

Moved by Apgar, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education authorizes Board Vice President Michael Buck to sign the District's Race to the Top Memorandum of Understanding for submission to the New York State Education Department on behalf of the entire Horseheads Board of Education.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Frederick  
Gaylord  
Holleran  
Jacobus  
Lively

Lynch

Strollo

**MOTION CARRIED**

Superintendent Marino brought the Race to the Top Memorandum of Understanding to the Board for Board action. He explained that this is a memorandum of understanding to the New York State Education Department regarding the federal Race to the Top competitive grant program, which provides \$4.35 billion in grant funding for state education departments. New York State is eligible to receive up to \$700 million in funding. To qualify for Race to the Top funding, states must advance education reform in four areas: adopting standards and assessments that prepare students to succeed in college, the workplace and the global economy; building data systems that measure student growth and success and inform teachers and principals about how they can improve instruction, recruiting, developing, rewarding and retaining effective teachers and principles, especially where they are needed most, and turning around the lowest-achieving schools. The States must apply for Race to the Top funds by January 19<sup>th</sup>. By today, each District interested in applying for funds once they reach the State level must submit a memorandum of understanding to the State. This is a competitive process.

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**President’s Report**

**Scheduling Board’s Organizational Meeting for July 1, 2010**

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the scheduling of the Board’s Organizational Meeting for July 1, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			
			Lynch
Strollo			

MOTION CARRIED

Vice-President Michael Buck brought the scheduling of the Board’s Organizational Meeting for July 1, 2010 to the Board for Board action. It was noted that Vice-President Buck will be out of town, Board Member Apgar and Holleran may also have a conflict, however, there will still be enough members for a quorum so that the meeting may be held.

**Assistant Superintendent’s Report**

**RTI Steering Committee Update**

Assistant Superintendent Alice Learn updated the Board on work being done by the Response to Intervention Steering Committee. The following items were discussed at the December 14<sup>th</sup> meeting: Big Five Essential Components of Reading, Assessments needed for Response to Intervention, Professional Development, Communication and Parking Lot Items which consists of RTI for Math, RTI for Behavioral (Social/Emotional), Combining RIT/SPED(Need Conversation), The next meeting will be held on January 11, 2010.

**Pre-K and K Study Group Update**

Assistant Superintendent Alice Learn updated the Board on work being done by the Pre-K and K Study Group Update. Presentations were made on Centers. Small Group discussions were held on instructional philosophies from professional readings. Whole Group discussions focused on Drafting the Horseheads Instructional Philosophy.

**School Business Administrator’s Report**

**Contract for Health and Welfare Services with the Corning-Painted Post School District**

Moved by Jacobus, seconded by Brinthead.

RESOLVED, that the Horseheads Central School District Board of Education approves the Contract for Health and Welfare Services with the Corning-Painted Post School District.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaupt  
 Buck  
 Frederick  
 Gaylord  
 Holleran  
 Jacobus  
 Lively

Lynch

Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Contract for Health and Welfare Services with the Corning-Painted Post School District to the Board for Board action.

**Increase in Appropriations(from E-Rate from Verizon)**

Moved by Frederick, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$50.37 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A-1680-99-30-39-0219	\$50.37	Computer Hardware
A980-2770	\$50.37	Revenue – Prior Year

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,4673,550.89.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 7, 2010.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education authorizes the transfer of funds from code A1680-99-30-0219 to various equipment and contractual codes such as A1680-14-0490, A2110-99-0490 or other codes that are eligible for E-Rate reimbursement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaupt

Cont'd

Buck  
Frederick  
Gaylord  
Holleran  
Jacobus  
Lively

Lynch

Strollo

Business Administrator Michael Stuart stated the Horseheads Central School District received \$50.37 from Verizon E-Rate discounts on phone services from prior years. This money is to be used towards purchasing district-wide computer equipment through BOCES.

**Increase in Appropriations(E-Rate from Verizon)**

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$14,015.64 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A1680-99-30-39-0219	\$14,015.64	Computer Hardware
A980-2770	\$14,015.64	Revenue – Prior Year

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,481,566.538.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 7, 2010.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education authorizes the transfer of funds from code A1680-99-30-0219 to various equipment and contractual codes such as A1680-14-0490, A2110-99-0490 or other codes that are eligible for E-Rate reimbursement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinhaupt  
Buck  
Frederick  
Gaylord  
Holleran

Jacobus  
Lively

Lynch

Strollo  
MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received \$14,015.64 from Verizon E-Rate discounts on phone services from prior years. This money is to be used towards purchasing district-wide computer equipment through BOCES.

**Increase in Appropriations(from the Intermediate School PTO)**

Moved by Apgar, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$50.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-07-0450	\$50.00	Intermediate School Supplies
A980-2705	\$50.00	Revenue – Donations

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,481,616.53.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 7, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Frederick  
Gaylord  
Holleran  
Jacobus  
Lively

Lynch

Strollo  
MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a donation of \$50.00 from the Intermediate School PTO to be used for Intermediate School supplies.



**Increase in Appropriations(from the Gardner Road Elementary School PTO)**

Moved by Jacobus, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$105.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-99-0490	\$105.00	Arts In Education BOCES CoSer 401
A980-2705	\$105.00	Revenue – Donations

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,481,721.53.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 7, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinhaupt

Buck

Frederick

Gaylord

Holleran

Jacobus

Lively

Lynch

Stollo

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a donation of \$105.00 on behalf of the Gardner Road Elementary School PTO. These funds will be added to the Arts in Education BOCES CoSer 401.

**Resolution for Extra-Curricular Fund Approval—Class of 2009 Funds**

Moved by Jacobus, seconded by Frederick.

BE IT RESOLVED, that the Board of Education approves the creation of the General Student Organization Account in its Extra Curricular Fund. The purpose of this account is for leftover funds of inactive or discontinued extra classroom activities of graduating classes to be automatically transferred to said account under the Board of Education’s discretion.

The Board of Education directs the Central Treasurer to transfer the former graduating classes' funds(Class of 2009) as of June 30, 2009 into this account. It should be divided equally a month among the 2013 Freshmen, 2012 Sophomore and 2011 Junior Classes by September 1, 2009 after any outstanding debts have been paid.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			

Lynch

Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the approval of the creation of the General Student Organization Account in its Extra Curricular Fund to the Board for Board action.

**Donation to the High School English Department**

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Board of Education accepts the donation of 1,300 American Education Publishing Dictionaries from Verizon Pioneers to be used for High School students.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			

Lynch

Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the donation of 1,300 American Education Publishing Dictionaries from Verizon Pioneers to be used for High School students to the Board for Board action.

**Extra-Curricular Audit Report**

Moved by Brinthead, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Board of Education approves the Extra-Curricular Audit Report.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			

Lynch

Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Extra-Curricular Audit Report to the Board for Board action.

**Human Resources Director’s Report**

**Human Resources Sub-Committee Recommendations**

Moved by Frederick, seconded by Jacobus.

**NYS CLEARANCE FOR EMPLOYMENT RECEIVED**

	<u>STATUS/POSITION</u>
Guidotti, Carl	Principal/MS
Hrynkiw, Gregory	Teaching Assistant/MS
Rice, Jesse	Teaching Assistant/HS
Southard, Randall	Substitute
Swan, Sandra	Substitute
Urbatch, Ellen	Substitute

**CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Fish, Paula	LTS Teaching Asst./GR (assignment extended)	12/23/09-6/30/10	\$9.91/hr.
Hough, Robyn	Call-in Bus Driver	12/15/09	\$10.56/hr.
McCarthy, Mitchell	Substitute Cleaner	10/19/09	\$7.25/hr.
Southard, Randall	Substitute Cleaner	11/30/09	\$7.25/hr.
Swan, Sandra	Substitute School Monitor, Teacher Aide	12/09/09	\$7.25/hr.
Wilkins, Kira	Temp. Teaching Asst./CS (class-size)	12/03/09	\$9.91/hr.

**CIVIL SERVICE REINSTATEMENT:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Frycek, Paulette	Bus Driver/Transportation	12/21/09 (reinstatement retro to 9/4/09)

**CIVIL SERVICE RETIREMENT:**

WHEREAS, Jackie “Fannie” Ettenberger will retire as a cleaner, effective June 1, 2010; WHEREAS, Fannie is in her 23rd year with the District; WHEREAS, Fannie will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Fannie’s retirement and hopes her future years are fulfilling.

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WHEREAS, **Thomas Dembey** will retire as a bus driver, effective December 2, 2009; WHEREAS, Tom is in his 14th year with the District; WHEREAS, Tom will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Tom’s retirement and hopes his future years are fulfilling.

**INSTRUCTIONAL HIRES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hrynkiw, Greg	1:1 Teaching Assistant/MS	12/07/09	\$9.91/hr.
Rice, Jesse	1:1 Teaching Assistant/HS	12/22/09	\$9.91/hr.

**INSTRUCTION TEMPORARY ADDITIONAL TIME ADDED:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	
Krol-Levanowitz, Maria	ESL Part-time /BF (.8 to 1.0 FTE)	1/4/10 – 1/18/10	\$26.71/hr.

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Knapp, Jennifer	Teaching Assistant/RR	12/04/09 (Maternity Leave)
McCarthy, Killeen	Teacher/HS	2/22 – 6/30/10 (Maternity Leave)
Rial, Amy	Teacher/IS	4/27 – 6/30/10 (Maternity Leave)

**INSTRUCTIONAL NEW HIRES:**

	<u>STATUS/POSITION</u>	<u>SALARY</u>
Hyer, Lyndsy	Speech/CS	\$43,157

**INSTRUCTIONAL SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Bavaria, Melissa	Certified	Secondary
Brenzo, Melissa	Non-Degreed	Elementary
Gee, Jason	Degreed	Elementary/Secondary
Holleran, Meghan	Non-Degreed	Elementary/Secondary
Hurd, Ashley	Non-Degreed	Elementary/Secondary
Ketchum, Rachel	Non-Degreed	Elementary/Secondary
Lowmaster, Lauren	Non-Degreed	Elementary/Secondary
Mathers, Meghan	Non-Degreed	Secondary
Schimizzi, Kyle	Non-Degreed	Secondary
Stewart, Jonathan	Non-Degreed	Elementary/Secondary Music
Tolbert, Christopher	Non-Degreed	Elementary/Secondary Music
Truxon, James	Degreed	Secondary
Vinish, Elizabeth	Non-Degreed	Elementary/Secondary
Walsh, Frederick “Rick”	Certified	Secondary
Webb-Fife, Amber	Non-Degreed	Elementary

**INSTRUCTIONAL SUBSTITUTES (PENDING NYS CLEARANCE):**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Pribulick, Julie	Non-Degreed	Elementary

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
*Bankaitis, Ellen	Technology/MS	1/4/10 – 2/1/10	Math	\$39,511 (Prorated)

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Johnson, Marjorie	Speech/CS	10/21/09 – 1/29/10	Speech	\$42,289 (Prorated)
Sternquist, Kara	Grade 6/IS	1/25 – 5/19/10	Elementary	\$39,881 (Prorated)

\* Additional time added.

**INSTRUCTIONAL CONTRACT SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Cuyle, Blair	Contract Substitute/IS	1/25 – 5/19/10	Elementary	\$75/Day

**INSTRUCTIONAL RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
D'Angelo, Kelly	Teaching Assistant/MS (8:1:1 classroom)	01/08/10

**HOMEBOUND TUTOR:**

	<u>RATE</u>
Wheeler, Jeremy	\$18/Hr.

**EXTRA-CURRICULAR STIPENDS:**

Russo, Crissie	Rowdy Raiders Advisor	\$867.50
Wade, Tim	Rowdy Raiders Advisor	\$865.00

**TENURE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hale, Megan	Special Education/MS	1/17/10
Hubbard, Lisa	Special Education/HS	5/8/10
Pratt, Christy	Science/HS	5/7/10

**EXTRA-CURRICULAR STIPENDS REVISIONS:**

The following stipends have either been added or revised from the original report approved by the Board of Education on 12/3/09.

<u>School</u>	<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Reason for Correction</u>
<b>BF</b>	No Revisions			
<b>CS</b>	No Revisions			
<b>GR</b>	No Revisions			
<b>RR</b>	No Revisions			
<b>IS</b>	No Revisions			
<b>MS</b>				
	Hether Gillette	Math Department Chair	\$ 2,784.00	Name and \$ updated
	Nancy Simons	Central Treasurer	\$ 1,735.00	Stipend % updated
	Martha Clark	Data Process Liaison	\$ 2,082.00	Name and \$ updated
	Nancy Simons	Math Olympiad (Split)	\$ 347.00	Needs approval
	Hether Gillette	Math Olympiad (Split)	\$ 347.00	Needs approval

Rebecca Ross	Science Olympiad (split)	\$	1,098.00	Stipend % updated
Brian Steele	Science Olympiad (split)	\$	1,098.00	Stipend % updated
Kimberly Nicolae	Newspaper Advisor (split)	\$	1,214.50	Name updated

**HS**

Amy Browning	Math Department Chair	\$	4,524.00	Stipend is no longer split
Warren Conklin	Central Treasurer	\$	3,480.00	Wrong salary base used
Anne Shelton	Asst Marching Band Dir.	\$	3,470.00	Name and \$ updated
Art Carichner	Symphonic Band Dir.	\$	457.50	Stipend % updated
Tina Matejka	Symphonic Band Dir.	\$	1,372.50	Stipend % updated
Joe Milliken	Choral Advisor (9th Grade)	\$	1,038.00	Substitute for Advisor on leave

**District-Wide**

Collette Roberts	Reading Coordinator	\$	2,562.00	# in Dept. updated
William Hynes	Mentor Facilitator	\$	2,436.00	Needs approval
Christel Harris	Grade 2 Chairperson	\$	5,490.00	# in Dept. updated
Patricia Stevenson	Grade 4 Chairperson	\$	5,124.00	Step revised
Brendan McCarthy	Transition Coordinator	\$	3,990.50	Step revised

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Frederick  
Gaylord  
Holleran

Jacobus  
Lively

Lynch

Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Sub-Committee recommendations, Extra-Curricular Stipend Revisions and three appointments for tenure to the Board for Board action. She acknowledged Jackie Ettenberger who will retire as a cleaner, effective June 1, 2010 and Thomas Dembey who retired as a bus driver effective December 2, 2009. She wished them both a happy, healthy retirement.

Board Member Mary Anne Holleran stated that Meghan Holleran who has been approved as an Instructional Substitute is her daughter.

Board Member Rose Apgar stated that Randall Southard who is listed as receiving NYS Clearance as a substitute is her cousin.

**Director of Student Services Report**

Director of Student Services Kim Williams reported to the Board that special education teachers and school psychologists attended several webinars about

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resources for students. A Book Share was offered on December 14<sup>th</sup>. She is looking forwards to getting it totally implemented with those who qualify. An AIM webinar was recently completed.

**Legislative Liaison Report**

Board Member Rose Apgar stated the MOU and Tony Micha's retirement were discussed at Tuesday's meeting. Another Superintendent Search will be held. A copy of the tentative school calendar was discussed. There will no longer be a break in February.

**Report from the Visitation Committee**

**December 18<sup>th</sup> Tour of the High School**

Chair Rose Apgar stated the Committee toured the High School on December 18<sup>th</sup>. A lot of time was spent in the new Auditorium. The way the Auditorium is set up is state of the art. The lighting system and the stage is amazing. The High School is in excellent shape, the halls and the rooms "go green;" there is no wax or toxic supplies used throughout the building. Discussions are being held in regards to bringing back the Sr. Cafeteria. There is a need to add on to the Weight Room and purchase more equipment. There are White Boards in the major areas of the school. Board Member Mary Ann Holleran acknowledged the Maintenance Staff for maintaining the excellent cleanliness of the building. It always shines. She further stated the art work in the link is truly amazing and breathtaking. When a person walks throughout the halls of the High School there is a welcoming warmth that provides a nurturing atmosphere for learning.

**Report from the Athletic and Extra-Curricular Committee**

Chair Mark Brinthaup stated there isn't a report. However, those who are responsible for overseeing the extra curricular responsibilities are doing an excellent job.

**Report from the Audit Committee**

**Report on the January 7<sup>th</sup> Audit Committee Meeting**

Chair Mary Beth Frederick stated the Committee met prior to tonight's Board Meeting. She said they met with the External Auditor regarding the Extra-Curricular Audit and discussed the timeline for the 2010 audit.

**Report from the Finance Committee**

Board Member Jim Jacobus stated there is no report. The Committee will meet before the January 21<sup>st</sup> Board Meeting and a report will be given then.

**Report from the Outcomes and Assessment Committee**

Chair Michael Buck stated the Committee will meet next Tuesday and a report will be given at the January 21<sup>st</sup> Board Meeting.

**Report from the Planning and Development Committee**

Chair Pam Strollo stated the Committee will meet on January 28<sup>th</sup>.

**Report from the Policy Referral/Review Committee**

Chair Mary Beth Frederick stated the Committee will meet on January 13<sup>th</sup> at 3:00 PM.

**Questions/Comments from Board Members**

Board Member Rose Apgar stated there was an article in today's newspaper regarding the BOCES audit. She stated there isn't any money missing. Everything is accounted for. It was just a matter of sloppy bookkeeping. All the corrective action is in place and there will be follow through.

Board Member Pam Strollo recognized the Girls' Basketball Program who has been working very hard this year. Both teams are undefeated. She stated great work has been done by all.

Board Member Mary Beth Frederick reiterated that Board Information is now available on-line. She is hoping that the public will take advantage of this and find it very useful.

**Adjournment**

Moved by Jacobus, seconded by Frederick.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:10 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinhaupt			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			
			Lynch
Strollo			
MOTION CARRIED			

Moved by Jacobus, seconded by Apgar.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting go into Executive Session at 8:14 PM to review and act on CSE recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinhaupt			
Buck			
Frederick			
Holleran			
Jacobus			



Lively

Lynch

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approve the CSE recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Frederick

Holleran

Jacobus

Lively

Lynch

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:16 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Frederick

Gaylord

Holleran

Jacobus

Lively

Lynch

Strollo

MOTION CARRIED

Respectfully Submitted By:

*Candy L. Maine*

Candy L. Maine  
District Clerk

