

**Horseheads Central School District
Regular Meeting of the Board of Education
Mult-Media Center, High School South Wing
May 6, 2010**

Present: Apgar, Brinthead, Buck, Frederick, Gaylord, Holleran, Jacobus, Lively, Lynch, Stollo

Also Present: Abrunzo, Christiansen, Hillman, Marino, Stuart, K. Williams, S. Williams

Absent:

Call to Order: The Meeting was previously called to order at the start of the Public Hearing at 7:00 PM.

Minutes

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the April 8, 2010 Budget Workshop and the April 15, 2010 Work Session minutes as amended.

| Ayes | Noes | Abstained | Absent |
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| Apgar | | | |
| Brinthead | | | |
| Buck | | | |
| Frederick | | | |
| Holleran | | | |
| Jacobus | | | |
| Lively | | | |
| Lynch | | | |
| Stollo | | | |

MOTION CARRIED

President's Remarks

President Lynch thanked those who attended the Public Hearing and further stated that a Budget Edition of the newsletter will be sent to all residents of the District.

Agenda Changes

President Lynch stated an Executive Session will be held directly after this meeting.

Questions and Comments from the Public

There were no questions or comments from the public.

Awards, Honors and Recognition

Superintendent Ralph Marino recognized honors and achievements:

- Senior Justin Sun has earned a National Merit Corporate Sponsored Scholarship. Dr. Marino stated he is very proud of Justin of receiving this honor as it is a very competitive program.
- Senior Marcus Herndon who won first place in the Thursday Morning - Musicales scholarship program. He earned a \$1,500 scholarship. Superintendent Marino is very proud of him.
- There were approximately 200 music students(73 band students, 43 orchestra students and 67 choir students) who participated in the New York State School Music Association Solo and Small Ensemble Festival at Bradford Central School on April 9th and 10th. Superintendent Marino is very proud of them.
- The Middle School's Science Olympiad Team who earned 8th place out of 37 teams at the New York State Science Olympiad Championship at SUNY New Paltz from May 1st - 2nd. The team members finished in the top 10 in 11 of the events in which they competed. Superintendent Marino is very proud of the students and the staff.
- The Intermediate School where two student book talks are being held. One is on-line with the School Librarian Beth Hedrich and the other is being held as an after-school book talk with staff member Shavon Shrock who is a long-term substitute. He is very proud of these teachers for taking the initiative to introduce these two new programs to the students.
- High School students who participated in the Health Occupations Programs at BOCES who competed in the New York State Health Occupations (HOSA) Conference in Syracuse from April 28th - 30th. Tess Eustace and Abbey Fortier were part of the first-place team in the Bio-Medical Debate event and Ciara Sampsell won first place in Researched Persuasive Speaking. The three will now go on to compete at the National HOSA Competition in June. Also, Nicole French who will serve as state HOSA President next year and Jared Tocci who will serve as Region D Vice-President and Treasurer. Dr. Marino is very proud of these students and excited that Horseheads will have recognition across the State from Nicole and Jared.

Board Member Rose Apgar recognized Horseheads Students at the Bush Campus who competed in the Skill USA Competition. Two out of the six first place winners were Horseheads students. There were also three Horseheads students who took third place. Rose stated our students did very well and she is very proud of them.

Presentations

There were no presentations.

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Superintendent’s Report

Updated Strategic Plan Implementation Team Roster

Moved by Lively, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the updated Strategic Plan Implementation Team Roster.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthead
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Superintendent Ralph Marino presented the Board with an updated Strategic Plan Implementation Team Roster. He stated that the two members of Center Street Elementary School had resigned and he was able to recruit Wendy O’Connell, Attendance Clerk, to fill one of the vacancies. As soon as he has another name, he will submit it to the Board for Board action.

Update on New York State Budget

Superintendent Ralph Marino stated this was covered during the Public Hearing.

President’s Report

President Brian Lynch stated there isn’t a report.

Assistant Superintendent’s Report

Response to Intervention Plan

Motion made by Strollo, seconded by Apgar

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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- Apgar
- Brinthead
- Buck
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- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Assistant Superintendent Alice Learn brought the Response to Intervention Plan to the Board for Board action. Alice stated this Plan has been two years in the making involving over thirty district staff members and many, many hours of

research and looking at other schools. This is an excellent first start for us. Alice reviewed the memorandum from the State Education Department regarding the Implementation of Response to Intervention Programs, the District's Vision for RTI and the following five recommendations from the Response to Intervention Task Force including: Professional Development, Assessments, Time, Tiered Model and Leadership. Alice stated that she and Kim Williams are already speaking with the Federal Grants Writer regarding a grant that would be available to fund the professional development piece of this Plan. We want to move forward with this Plan and at the same time not put stress on our classroom teachers. We are trying to spread it out for ourselves, how it will look and then move forwards with it. Board Member Jim Jacobus inquired as to the total cost of the Plan including the expense of the Professional Development Program and the increase to the salaries of those teachers(in-service credits) who participate in it. Where will the monies come from that is added to the base salary of the teachers who receive these in-service credits? Alice stated the Professional Program will be covered through the Title Grants. Director of Student Services Kim Williams stated there is a portion of the 6.11 Grant that will cover the Staff Development; however, it won't cover the teacher's salaries. Alice stated this is a mandate from the State that the District has to do. It is required by law.

Vice-President Michael Buck commended Assistant Superintendent Alice Learn and all the members of the Committee who created this Plan. It is an excellent piece of work. It is a program that will help those students who are not able to perform at grade level. However, he inquired if there is a program that will be offered to those who excel above grade level or expected benchmarks? Alice stated this is a living document and as it is used we will grow with it. Currently there isn't a Plan for those who are above benchmark, but it is something that the Committee can work on.

Board Member Jim Jacobus agrees with Vice-President Buck. He stated the teachers are continually being given more and more to do with demands from the State not to mention constantly attending to everyone in the classroom including parental responsibilities that should be taught at home by the parents.

Board Member Mary Anne Holleran also agrees with Vice-President Buck. She stated this is an amazing document that is composed of a lot of work. She is very impressed with the detailed document for Professional Development for the staff. This is going to address what teachers have been asking for.

President Brian Lynch thanked Assistant Superintendent Alice Learn and the full committee for developing such a thorough, comprehensive Plan.

School Business Administrator's Report
Internal Audit Report and Corrective Action Plan

Moved by Brinthead, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education

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accepts the 2009-2010 District Internal Audit Assessment Update Report Corrective Action Plan as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Internal Auditor Jessica Lawrence presented the Internal Audit Report and Corrective Action Plan to the Board for Board action. Jessica reviewed the Low Residual Risk, Moderate Residual Risk, Moderate Residual Risk, the Audit Scope, Objective and Methodology and Results and Recommendations.

Increase in Appropriations

Moved by Lively, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$535.75 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

| | | |
|----------------|----------|----------------------|
| A-2020-12-0450 | \$535.75 | High School Supplies |
| A980-2705 | \$535.75 | Revenue – Mini-Grant |

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,462,912.57.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective May 6, 2010.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a \$535.75 donation from its Sophomore and Freshmen classes. This donation will be used to purchase two(2) new podiums and two(2) new flags for the High School Auditorium.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Brinthaupt, seconded by Strollo.

CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> | <u>SALARY</u> |
|----------------------|---------------------------------------|------------------|-----------------|
| Adam, Michael | Substitute Bus Driver (Call-in) | 04/12/10 | \$9.56/hr. |
| Bergman, Jonathan | Student Lifeguard | 04/08/10 | \$7.25/hr. |
| Cowl, Nancy | Substitute Bus Driver (Call-in) | 04/12/10 | \$9.56/hr. |
| Dickinson, Pamela | LTS Social Work Assistant/GR | 04/05/10-6/30/10 | \$17.00/hr. |
| Frisbie-Smith, Karen | Substitute Clerk Typist, Teacher Aide | 05/01/10 | \$7.25-7.35/hr. |
| Martin, Anne | Substitute Bus Driver (Call-in) | 04/12/10 | \$9.56/hr. |
| Reese, Julie | Bus Driver (Training) | 03/22/10 | \$9.56/hr. |
| White, Alexis | Student Lifeguard | 03/26/10 | \$7.25/hr. |

CIVIL SERVICE INTERNAL TRANSFERS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|--------------|-----------------------------------|------------------|
| Share, Janet | Sr. Clerk Typist/Student Services | 04/26/10 |

CIVIL SERVICE LEAVE OF ABSENCE:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|----------------|--------------------------|------------------------------------|
| Bennett, Kelly | Social Work Assistant/CS | 04/05/10-06/30/10 (extended leave) |

CIVIL SERVICE RESIGNATIONS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|----------------------|------------------------|------------------|
| Frisbie-Smith, Karen | School Monitor/BF | 05/01/10 |
| Perry, Sheldon | Cleaner/HS | 04/16/10 |

CIVIL SERVICE RETIREMENT (REVISED EFFECTIVE DATE):

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|------------------|------------------------|-------------------------|
| Tompkins, Sharon | Clerk Typist/HS | 06/29/10 (revised date) |

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

| | <u>STATUS/POSITION</u> | <u>CERTIFICATION</u> | <u>EFFECTIVE</u> | <u>SALARY</u> |
|-------------------------|------------------------|----------------------|-------------------|------------------------|
| Devine, Francis (Frank) | MS/Technology | Certified | 03/15/10 – 5/3/10 | \$40,809 (Prorated) |
| Sullivan, Leandra | MS/Math - LTS | Certified | 5/17/10 – 6/30/10 | \$39,974 (Prorated) |

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INSTRUCTIONAL CONTRACT SUBSTITUTES RESIGNATIONS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|--------------|------------------------|------------------|
| Cuyle, Blair | Contract Sub/IS | March 26, 2010 |

INSTRUCTIONAL CONTRACT SUBSTITUTES:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> | <u>SALARY</u> |
|-------------------|------------------------|------------------|-----------------------------------|
| Kincaid, Jennifer | Contract Sub/IS | March 29, 2010 | \$75/day (revised effective date) |

INSTRUCTIONAL SUBSTITUTES (NYS CLEARANCE FOR EMPLOYMENT RECEIVED):

| | <u>STATUS/POSITION</u> | <u>PREFERENCE</u> |
|-----------------|------------------------|----------------------|
| Habelt, Heather | Certified | Elementary |
| Reed, Katelyn | Non-Degreed | Elementary/Secondary |

INSTRUCTIONAL LEAVE OF ABSENCE:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|------------------|------------------------|------------------------------------|
| *Caldwell, Larry | MS/Technology | 11/11/09 – 5/3/10 (medical-paid) |
| Moritz, Tina | RR/Gr. 3 | 08/1/10 – 08/1/12 (unpaid) |
| Stratton, Julie | MS/Math | 5/17/10 – 6/30/10 (maternity-paid) |

INSTRUCTIONAL TENURE RECOMMENDATIONS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|------------------|------------------------|------------------|
| Dauchy, Nicole | Teaching Assistant/MS | 09/04/10 |
| Finefrock, Diane | Teaching Assistant/BF | 09/04/10 |
| Keagle, Kelly | Teaching Assistant/CS | 09/04/10 |
| Nugent, Meggan | Teaching Assistant/IS | 09/04/10 |

HOMEBOUND TUTORS:

| | <u>POSITION</u> | <u>RATE</u> | <u>EFFECTIVE</u> |
|------------------|---|-------------|------------------|
| Kelly, Michelle | Homebound Tutor for Medically Fragile Child | \$40/Hour | April 27, 2010 |
| McCawley, JoEtte | Physical Therapist Asst. for Medically Fragile Child | \$25/Hour | April 27, 2010 |

EXTRA-CURRICULAR STIPENED APPOINTMENTS:

| | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> | <u>STIPEND</u> |
|-----------------|-----------------------------|--------------------------|----------------|
| Watson, Richard | Technology Club Advisor /MS | 2 nd Semester | \$432.50 |

COACHES 2009-2010 SPRING SPORTS STIPENDS:

| <u>Coach</u> | | <u>Stipend</u> |
|--------------------|------------------------|----------------|
| Russo, Crissie Ann | Spring Boys Volleyball | \$1,526.80 |

VOLUNTEER COACHES:

| | |
|---------------|-----------------|
| Beeman, Susan | Boys Volleyball |
|---------------|-----------------|

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
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Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Human Resources Sub-Committee Recommendations to the Board for Board Action.

Director of Student Services Report

Director of Student Services Kim Williams stated there isn't a report.

Legislative Liaison Report

Board Member Rose Apgar stated there isn't a report.

Report from the Visitation Committee

Chair Rose Apgar reported there isn't a report.

Report from the Athletic and Extra-Curricular Committee

Chair Mark Brinthaupt presented revisions to the current Interscholastic Sports Eligibility Rules and Consequences and Athletic Code of Conduct for information only. He stated the proposed changes are primarily the wording. Mark stated he is very pleased to say that we have not had any problems with this Code thanks to the Director of Athletics Scott Williams and his coaches. This Code is working extremely well. The proposed changes were noted and discussed. Mark stated most of the revisions are a result of legal interpretations or cleaning up the language. Mark stated the revisions went through legal consult and Director of Human Resources Judy Christiansen who checked it very thoroughly.

Report from the Audit Committee

Chair Mary Beth Frederick stated there isn't a report.

Report from the Finance Committee

Chair Jim Jacobus stated there isn't a report.

Report from the Outcomes and Assessment Committee

Chair Michael Buck stated there isn't a report.

Report from the Planning and Development Committee

Chair Pam Strollo stated there isn't a report.

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Report from the Policy Referral/Review Committee

Current Board 5210 – Student Organizations and Proposed Change

Chair Mary Beth Frederick presented the Board with the first reading of Current Board Policy 5210 – Student Organizations and proposed changes.

Current Board 5252 Student Activities Funds Management and Proposed Replacement Policy

Chair Mary Beth Frederick presented the Board with the first reading of Current Board Policy 5252 Student Activities Funds Management and Proposed Replacement Policy.

Proposed Changes to Current Student Code of Conduct(Pages 15, 16, 20 and 24 Only)

Chair Mary Beth Frederick presented the Board with the first reading of the proposed changes to current Student Code of Conduct(Pages 15, 16, 20 and 24 only) for Board discussion. Vice-President Michael Buck inquired to the bottom of Page 15 and if the word “reoccurring” is the change. Director of Human Resources Judy Christiansen stated it wasn’t part of the policy before. On Page 20, Mike had the same legal concern with this code as he did with the sports code. How does this conform to legal search and seizure? Director of Human Resources Judy Christiansen stated that the students understand that when they park their car or bring personal belongings onto school property that there is the chance that their items could be searched. Superintendent Marino stated these changes are to bring clarity and a better understanding to the Student Code of Conduct.

Report from the Human Resources Committee

Chair Mark Brinthaupt stated at the first Board Meeting in June eight tenure recommendations will be presented to the Board for Board action.

Questions/Comments from Board Members

Board Member Mark Brinthaupt commended Dr. Marino for the presentation of the budget and stated the Budget presentation that Dr. Marino presented was the most thoroughly and easily understood one he has ever seen.

Board Member Mary Beth Frederick stated that she and Board Member Mary Anne Holleran participated in an ACE Event that was held by the Business Program. She was very impressed with the event. It was very well organized. Local businesses were involved. She was very pleased to see that the students took the program seriously. The students did a very good job conferring with their roommates and spouses regarding how to work with the finances they had.

Board Member Mary Anne Holleran stated it was an amazing experience for her. She was in charge of the child care. She really enjoyed listening to the conversations that were held between the two partners. They were very serious when considering who would take care of their child and the expense and

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savings involved if it was a family member versus public day care. Overall, they were extremely polite and very articulate. It was very well organized. She received a Thank You note from Mrs. Lynch for participating in this project.

Adjournment

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:20 PM.

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| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
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- Apgar
- Brinthaup
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:24 PM to review and act on recommendations of the Committee of Special Education, the Committee of Pre-School Special Education and Section 504 Committee.

| | | |
|-------------|-------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
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- Apgar
- Brinthaup
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the recommendations of the Committee of Special Education, the Committee of Pre-School Special Education and Section 504 Committee as presented.

| | | |
|-------------|-------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Absent</u> |
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- Apgar
- Brinthaup
- Buck

Frederick
Holleran
Jacobus
Lively
Lynch
Strollo
MOTION CARRIED

Moved by Brinthead, seconded by Jacobus.
RESOLVED, that the Horseheads Central School District Board of Education
adjourns from Executive Session at 8:26 PM and reconvene to the Public
Session of the Board of Education at 8:26 PM.

Ayes _____ Noes _____ Absent _____

Apgar
Brinthead
Buck
Frederick
Holleran
Jacobus
Lively
Lynch
Strollo
MOTION CARRIED

Moved by Frederick, seconded by Apgar.
RESOLVED, that the Horseheads Central School District Board of Education
Meeting adjourns from its Regular Meeting of the Board of Education at
8:27 PM.

Ayes _____ Noes _____ Absent _____

Apgar
Brinthead
Buck
Frederick
Holleran
Jacobus
Lively
Lynch
Strollo
MOTION CARRIED

Respectfully Submitted By:

Candy L. Maine
Candy L. Maine
District Clerk

