

**Horseheads Central School District  
Work Session of the Board of Education  
Multi-Media Center, High School South Wing  
May 20, 2010**

**Present:** Apgar, Brinthead, Buck, Frederick, Gaylord, Holleran, Jacobus, Lively, Lynch

**Also Present:** Christiansen, Learn, Marino, K. Williams, S. Williams, Woodworth

**Absent:** Stollo

**Call to Order:** President Lynch called the meeting to order at 7:07 PM.

**Minutes**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the combined minutes of the Special Meeting of April 28, 2010 and the Public and Regular Session of May 6, 2010 Board of Education Meeting of the Board of Education be approved by the Horseheads Central School District Board of Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Frederick			
Holleran			
Jacobus			
Lively			
Lynch			
			Stollo
MOTION CARRIED			

**Board President's Remarks**

President Lynch welcomed everyone to tonight's Board Meeting. He stated that Board Member Stollo will miss the first half of the meeting due to a conflict. Board President Lynch congratulated those who won the election and stated his appreciation of them wanting to serve as a member of the Board of Education.

**Agenda Changes**

President Lynch stated there are no Agenda Changes, however, there will be an Executive Session to review the Superintendent's Contract and a personnel matter.

**Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- On Monday, Ralph attended the 27<sup>th</sup> Donahoe Award Ceremony where the Middle School was honored by the Chemung County Youth Bureau for the Raider World Program.
- The Middle School for participating in the American Cancer Society Relay for Life through their sidewalk chalk event that was held. Over 100 students participated in it. They did a really great job.
- Junior Scott Frederick on earning Eagle Scout, the highest rank in scouting. This is a very elite distinction and Ralph is very proud of him.
- Center Street Student Council, on raising \$150 for the Worldwide Polio Campaign, in conjunction with the local Rotary Club.
- The High School Student Council for raising \$470 at the Rita's Celebrity Scoop Event last week. The money will go to the family of an elementary student who is fighting cancer.
- Our new Student Representative, Daniel Strack, who will start on the Board at the July 1<sup>st</sup> Board of Education Meeting.

Board Member Mary Anne Holleran recognized a former High School 2006 Graduate, Amy Buchanan, who received a Teacher's Award from Delta Kappa Society for being an excellent teacher while performing her Student Teaching experience. Mary Anne is very proud of her.

President Brian Lynch recognized and thanked Dr. Marino, Mike Stuart, Board Members and the administrators for their hard work on this year's budget. They did an excellent job.

### **Presentations**

#### **Student Wellness and Fitness**

Athletic Director Scott Williams presented the Student Wellness and Fitness Education for the Horseheads Central School District. Scott stated the Physical Education Instructors in the schools are in charge of providing Student Wellness and Fitness to the students. Class activities are conducted in accordance with curriculum maps and SED regulations by grade level. Activities vary base on grade, age and ability level. The number of minutes per day and week are based on SED requirements by grade level. A Fitness Test is administered only in Grades 5 and 6. The Presidential Fitness Tests are conducted in May on an annual basis in Grades 5 and 6. The Goal is to have an incentive for the students at the High School level. Scott stated that 300 students took the CPR classes at the High School level. Open Gym, the Swimming Program, Off Campus Activities at the High School level and the May 3<sup>rd</sup> Visitation Day were reviewed. Scott stated that Open Gym(for grades 7-12) are held two to three times a week for up to two hours a day with the athletic coaches supervising these activities without compensation. President Brian Lynch thanked Scott for a very thorough presentation.

**Superintendent’s Report**

**Update on District Initiatives**

Superintendent Ralph Marino gave an update on the District Initiatives. He stated the Long-Term Strategic Planning Process is now in its’ Implementation Stage. To date two meetings have been held and Alice Learn and Kim Malone have been identified as co-leaders of the thirty-seven member team. There will be one more meeting in June and then they will take the summer off and regroup in May. The Curriculum Maps(Pre-K -12) are still being worked on. Director of Student Services Kim Williams will present a report on the Special Education Program at the June meeting. Assistant Superintendent Alice Learn gave an update on the Pre-Kindergarten and Kindergarten Program at the last meeting. To date the focus is to ensure that there are seats for Early Headstart. We still are unsure as to what Federal monies will be available. Technology is on-going. We will maintain three full-day Pre-Kindergarten classrooms next year.

**Second Race to the Top Application**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Superintendent and Board President are hereby authorized to execute a Memorandum of Understanding with the New York State Education Department regarding New York State’s application for Race to the Top funds in a show of support for the State’s application; provided; however, that no provision of the Memorandum of Understanding shall bind the District nor require any expenditure of funds by the District unless further authorized by action of the Board of Education.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Frederick			
Holleran			
	Jacobus		
Lively			
Lynch			
			Strollo

Ralph presented the Board with the Second Race to the Top Application for Board action. The District does not have a Memorandum of Understanding yet but this application is due on May 26th, therefore, an authorization has to be made at this time as it has to be in Washington, D.C., by June 1<sup>st</sup> and the Board won’t meet again until June 3<sup>rd</sup> which is after the deadline.

Board Member Jim Jacobus sated that he will not support this because of his concern with the money being received from the Federal Government and if the State may issue mandates that are beyond the amount of money that we receive.

**President’s Report**

President Brian Lynch stated there isn’t a report.

**Assistant Superintendent’s Report**

**Update on Recent Strategic Plan Implementation Team Meeting**

Assistant Superintendent Alice Learn presented the Board with an update on the recent Strategic Plan Implementation Team Meeting. Alice stated there are 21 Strategic Intentions, 93 Key Initiatives with it and even more Action Steps. Central Office has begun to check the first year targets. The Committee made a decision to administer a student survey which will be implemented in March. Penny provided the Team with a template of what to use. Some of the questions will be rewritten so that they are appropriate for fourth graders. The Team will meet again on June 7<sup>th</sup>.

**May 3<sup>rd</sup> Conference Day Scoring Update**

Assistant Superintendent Alice Learn provided the Board with a report from the May 3<sup>rd</sup> Conference Day Scoring. She stated this is the first time in the School District’s history that we scored all of the New York State Assessments in one day. Alice cannot say enough about the monumental task that Virginia Abrunzo did in the organization and setting up this day. This was a very relaxing day for the teachers as they did not have to worry about obtaining substitutes and for those who did not participate in scoring were invited to participate in curriculum work. President Brian Lynch thanked Alice and Virginia for setting up a very successful day.

**School Business Administrator’s Report**

**Claims Auditor Reports for March and April 2010**

Moved by Lively, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Reports for March and April 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
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Frederick			
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			Stollo

**MOTION CARRIED**

In Business Administrator Michael Stuart’s absence, Board Member Jim Jacobus brought the March and April 2010 Claims Auditor Reports to the Board for Board action.

**Treasurer’s Reports for March and April 2010**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the March and April 2010 Treasurer Reports as submitted.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
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**MOTION CARRIED**

In Business Administrator Michael Stuart's absence, Board Member Jim Jacobus brought the March and April 2010 Treasurer's Reports to the Board for Board action.

**Expense/Revenue Reports for March and April 2010**

Moved by Brinthaup and seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Expense/Revenue Reports for March and April 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
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Frederick			
Holleran			
Jacobus			
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**MOTION CARRIED**

In Business Administrator Michael Stuart's absence, Board Member Jim Jacobus brought the Expense/Revenue Reports for March and April 2010 to the Board for Board action.

**Athletic Accounts Report for March and April 2010**

Moved by Lively and seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Reportsfor March and April 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Frederick			
Holleran			
Jacobus			
Lively			

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**MOTION CARRIED**

In Business Administrator Michael Stuart’s absence, Board Member Jim Jacobus brought the Athletic Accounts Reports for March and April 2010 to the Board for Board action.

**Extra-Curricular Reports—High School and Middle School(High School corrected February report), as well as the March and April reports and the Middle School March and April 2010 Reports**

Moved by Apgar and seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Extra-Curricular Reports—High School and Middle School(High School corrected February report), as well as the March and April reports and the Middle School March and April 2010 Reports as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch

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**MOTION CARRIED**

In Business Administrator Michael Stuart’s absence, Board Member Jim Jacobus brought the Extra-Curricular Reports—High School and Middle School(High School corrected February report) as well as the March and April Reports and the Middle School March and April 2010 Reports to the Board for Board action.

**Bus Purchase Award**

Moved By Brinthaup and seconded by Apgar

BE IT RESOLVED, that the Horseheads Board of Education award Tioga State Bank the Bus Purchase Award.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
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- Holleran
- Jacobus
- Lively
- Lynch

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**MOTION CARRIED**

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In Business Administrator Michael Stuart's absence, Board Member Jim Jacobus brought the resolution to award Tioga State Bank the Bus Purchase Award. Jim stated the District had two bids for the Bus Bond issue and Tioga State Bank's bid was the lowest of the two submitted.

**Director of Human Resources Report**

Director of Human Resources Judy Christiansen stated there isn't a report.

**Director of Student Services Report**

**Overview of "Fast Forward" Program**

Director of Student Services Kim Williams gave an overview of the "Fast Forward" Program. Kim stated this is a scientific research program that is currently implemented at Gardner Road Elementary School with 74 special education students participating in it. The object of the program is to get our brains in shape. It is a program that is based on thirty years of brain research that retrains your brain. Kim stated the students attended for thirty minutes a day/five days a week. The program was fully implemented in March with a mini-lab at Gardner Road School. The staff is doing a great job with this program. It is helping the students to become better learners and providing them with the best opportunities available. Kim will check with Cathy Knowles as to what the start-up cost of this program was and will report back to the Board. She stated it costs \$5,000 a year to run the program which is covered under a grant. Superintendent Ralph Marino stated he was very, very impressed when he watched the students' cycle in and out of this program. He stated that Kim is at Gardner Road on a daily basis to ensure the program runs smoothly and that it is fully utilized.

**Student Representative's Report**

**Update on High School Activities**

Senior Nicole Gaylord, this year's student representative on the Board, gave a report on events that are occurring at the High School. Nicole noted that the seniors picked up their cap and gowns, the Jr. Prom was held last weekend with the theme being New York City. The Induction into the National Honor Society was held last week and today after school the Academic Challenge was being held with the teachers vs. the students. Report cards go home on May 26<sup>th</sup> and the POPS Concert will be held on June 12<sup>th</sup>. Nicole went over the list of end of the year senior events that will be held.

**Legislative Liaison Report**

Chair Rose Apgar stated there isn't a report.

**Report from the Visitation Committee**

Chair Rose Apgar stated there isn't a report.

**Report from the Athletic and Extra-Curricular Committee**

**Proposed Revisions to the Current Scholastic Sports Eligibility Rules and Consequences and Athletic Code of Conduct**

Cont'd

Moved By Brinthaup, and seconded by Apgar  
 BE IT RESOLVED, that the Horseheads Board of Education approves the proposed revisions to the Current Scholastic Sports Eligibility Rules and Consequences and Athletic Code of Conduct to the Board as proposed.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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**MOTION CARRIED**

Chair Mark Brinthaup presented the proposed revisions to the Current Scholastic Sports Eligibility Rules and Consequences and Athletic Code of Conduct to the Board for Board action. Mark stated this was presented as a first reading to the Board at the last Board Meeting.

**Report from the Audit Committee**

Chair Mary Beth Frederick stated there isn't a report.

**Report from the Finance Committee**

**Update on the Meeting of April 15, 2010**

Chair Jim Jacobus stated the Committee met April 15, 2010 and discussed all the items under Agenda Item 11 – School Business Administrator’s Report. Jim stated the Committee heard an update on the on-going Transportation Efficiency Study. The Committee will work with the Auditors to see where they can take money from to cover the costs of the \$1 million shortfall in Health Care. A great deal of time was focused on the “0 Based Budget”. The Committee will come up with a needs assessment for the process which will be brought to the Board. The Veterans’ Exemption, a rent increase of 5% per square feet at Broad Street School, a new procedure for collecting taxes and the Preliminary Budget were discussed.

**Report from the Outcomes and Assessment Committee**

**Update on the May 11, 2010 Meeting**

Chair Michael Buck reported on the May 11, 2010 Meeting. The Committee discussed the Data Center, an on-line data information site that is in progress, Gardner Road’s School Improvement Plan and Pre-Kindergarten.

**Report from the Planning and Development Committee**

**Update on the Meeting of May 3, 2010**

President Brian Lynch reported on the May 3, 2010 Planning and Development Committee meeting that was held. He stated the Committee discussed the Board of Education’s Performance against their current Board goals. The

Cont'd



Strategic Plan was also discussed. The Committee has started working on the 2010-2011 Board Goals.

**Report from the Policy Referral/Review Committee**

**Proposed Changes to Current Board Policy 5210- Student Organizations**

Moved By Jacobus and seconded by Holleran.

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed changes to current Board Policy 5210 – Student Organizations as proposed.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of proposed changes to current Board Policy 5210 – Student Organizations for Board action.

**Proposed Replacement of Current Board Policy 5252 – Student Activities Funds Management**

Moved By Jacobus and seconded by Apgar.

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed replacement of Current Board Policy 5252 – Student Activities Funds Management.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of proposed replacement of Current Board Policy 5252 – Student Activities Funds Management for Board action.

**Proposed Changes to Current Student Code of Conduct.**

Moved By Jacobus and seconded by Apgar.

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed changes to the Current Student Code of Conduct. Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Frederick			
Holleran			
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**MOTION CARRIED**

Chair Mary Beth Frederick presented the Board with the second reading of Proposed Changes to the Current Student Code of Conduct for Board action.

**Questions/Comments from Board Members**

Vice-President Michael Buck commented regarding the campaign process for running on a seat for the Board. He stated there were questions regarding approachability, how well the Board communicates with the Community and how come only three people were running for the Board. Someone also inquired for an explanation of how less than a 1% in spending can lead to an increase of 2% in taxes. Clearly there are people who do not understand what we are doing which leads to the question, "Are we really communicating well with the public?". Is the public truly aware that anyone over the age of 18 and is a resident of the Horseheads Central School District is eligible to run for a seat on the Board of Education? Unfortunately it seems that the people we really need to communicate with are not receiving the communication that we are extending to the residents of the Horseheads Central School District. Just as those who are in support of the budget are voting as they believe there is no need to as it will automatically pass even without their vote. Maybe the Board needs to evaluate its services from other people's perspective not our own.

Board Member John Lively stated he is in agreement with what Vice-President Buck stated. It is a valid question from the public and one that he has also thought about himself. People don't want to have to leave their home to attend a meeting when they can obtain information through the media such as the TV, Internet or the radio. He suggested that maybe the Public Access through cable would be a tool the Board should investigate.

Board Member Rose Apgar stated a person in the Elmira City School District commented that the Star-Gazette did not publish any articles relating to those who were running for the Board of Education. This may have been because it was uncontested. However, the District did an excellent job by presenting the budget and also information on those who were running for the Board in its District Newsletter.

Board President Brian Lynch stated he is very impressed with the status of the Strategic Plan. He also stated the Board has made communication a priority and we continue to do the best we can to offer as much information to the Public as possible through budget workshops, forums and the District Newsletter.

**Adjournment**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:11 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
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MOTION CARRIED

Moved by Frederick, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting go into Executive Session at 8:15 PM to review the Superintendent's Contract and a Personnel Matter.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Frederick			
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MOTION CARRIED

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 9:26 PM and reconvene to the Public Session of the Board of Education at 9:27 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Frederick			

Cont'd

Holleran  
Jacobus  
Lively  
Lynch  
Strollo  
MOTION CARRIED

Moved by Jacobus, seconded by Holleran.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:28 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Respectfully Submitted By

*Candy L. Maine,*

Candy L. Maine, District Clerk

