

**Horseheads Central School District  
Regular Meeting of the Board of Education  
Mult-Media Center, High School South Wing  
July 1, 2010**

- Present:** Apgar, Brinthaup, Holleran, Jacobus, Lively, Lynch, Miller, Strack, Stollo
- Also Present:** Abrunzo, Christiansen, Marino, Stuart
- Absent:** Buck
- Call to Order:** The Meeting was previously called to order at the start of the Organizational Meeting at 6:02 PM.

**Minutes**

Moved by Brinthaup, seconded by Jacobus.  
 RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the June 17, 2010 Work Session minutes as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Stollo			

MOTION CARRIED

**President's Remarks**

President Lynch welcomed everyone to tonight's meeting. He thanked the Board for moving him as President again. He stated the Board had a very productive year last year and he looks forwards to keeping the momentum going this coming school year.

**Agenda Changes**

President Lynch stated 12.1 – Appointment of an Impartial Hearing Officer will be added to the agenda along with an Executive Session to approve CSE Recommendations and to discuss the Employment History of a particular person will be held directly after this meeting.

**Questions and Comments from the Public**

There were no questions or comments from the public.

**Awards, Honors and Recognition**

Superintendent Ralph Marino recognized honors and achievements:

- Susan Shoemaker who is a Teacher Aide in the Cafeteria at the Intermediate School and also a Bus Monitor for the school district. She
- Cont'd

has written an autobiography of her life which has recently been printed. Ralph is very proud of her.

- The Sixth Grade Students of the Intermediate School who raised \$1,300 for Make-A-Wish and a little over \$1,200 for the SPCA. This was part of their community service project. He is very, very proud of these students.
- Girl Scouts Troop 636 at Ridge Road, Center Street and Gardner Road. Eight young ladies from this Troop planted flowers in the circle at Ridge Road Elementary School. He is very appreciative of these ladies giving to the school.
- Horseheads High School/Big Flats – The Prysebetrian Church donated \$1500 to the Southern Tier Back Pack Program which currently services 75 students. Ralph is very, very appreciative of them.
- High School Science Teacher Terrie Hunter who held an Escape Day at the High School. The students collected 19.7 tons of materials. Ralph is very proud of the students for taking time out of their personal lives to do this.
- Board Member Rose Apgar who is listed as an Area 4 person in the “On Board Journal” for reaching Level 3 Master of Board Marksmanship award. This is the highest award a person can receive. Ralph is very proud of Rose and her dedication to the community and the school district.
- The ECHO Club for participating in the Locker Clean Out at the High School. Twenty-two, fifty-five gallon drums were loaded with items from the lockers that will be recycled and donated to those who are in need of them.

Board President Brian Lynch stated there is a picture of the graduates from last year on the NYSBBA cover. He also thanked everyone involved in the Graduation ceremony. It was well done with outstanding organization and very well presented.

**Presentations**

There were no presentations.

**Superintendent’s Report**

**New York State Council of School Superintendent’s Summer Retreat in Saratoga Springs**

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves Superintendent Marino’s participation in the NYSCOSS Summer Retreat from July 6<sup>th</sup>-8<sup>th</sup> in Saratoga Springs, New York.

Ayes	Noes	Abstained	Absent
Apgar			
Brinhaupt			
Holleran			Buck
Jacobus			
Lively			Cont’d

Lynch  
Miller  
Strollo

**MOTION CARRIED**

Superintendent Ralph Marino brought the request for him to participate in the NYSCOSS Summer Retreat from July 6<sup>th</sup>-8<sup>th</sup> in Saratoga Springs, New York, to the Board for Board action. He stated he will pay for all costs related to this retreat(hotel, food and travel expenses).

**New York State Council of School Superintendents Fall Conference in Saratoga Springs**

Moved by Brinthead, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves Superintendent Marino’s participation in the NYSCOSS Fall Conference, September 25<sup>th</sup>-28<sup>th</sup>, in Saratoga Springs, New York.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Superintendent Ralph Marino brought the request for him to participate in the NYSCOSS Fall Conference, September 25<sup>th</sup> – 28<sup>th</sup>, in Saratoga Springs, New York, to the Board for Board action. He is asking the District to pay for the registration of this conference and he will pay for all costs related to this conference(hotel, food and travel expenses).

**President’s Report**

**Board of Education Sub-Committee/Liaison Interest**

President Brian Lynch stated he would like to have everyone review the list of Subcommittees and rank in order the top five that each member is interested in serving on and submit to either Ralph Marino, Cathy Knowles or himself by next Friday, July 9th.

**Proposed 2010-2011 Board/District Goals**

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the proposed 2010-2011 Board/District Goals as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Holleran  
Jacobus

Cont’d

Lively  
Lynch  
Miller  
Stollo

**MOTION CARRIED**

Board President Brian Lynch stated at the last meeting the Board reviewed the Goals extensively and recommended to send them back to the Planning and Development Committee to make changes. The Committee did so and the Board came into agreement that the new set of goals align better than the previous ones that were submitted. Vice-President Michael Buck was present at the meeting and did review them and was in favor of the new goals. Brian stated Goal #2 was modified to exclude Foreign Language and Physics from this goal as these students have already reached a 98% passing rate. Goal #4 dates were extended until the end of the year so that the goal can be more attainable. A Staff Development Plan was added to Goal #6.

Board Member Mary Anne Holleran commended Pam for all the time, effort and the hard work she put into these goals to make sure that we were all in agreement. Superintendent Ralph Marino and Board President Brian Lynch also commended Pam for doing an excellent job with this task.

**Proposed 3-Year Board of Education Meeting Presentation Schedule**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the proposed 3-Year Board of Education Meeting Presentation Schedule as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Stollo			

**MOTION CARRIED**

Board President Brian Lynch stated with our change of schedule from having two Board Meetings a month to only one, we need to make sure the presentations are spread out so that each school can present their presentation as the school presentation is very valuable. The Planning and Development Committee gave input regarding the scheduling of these topics/presentations.

**Assistant Superintendent's Report**

**Pre-K and Kindergarten Study Group(Dr. Sean Walmsley)**

Assistant Superintendent Alice Learn welcomed Dr. Sean Walmsley to tonight's presentation. She stated it was about one year ago that Dr. Walmsley was

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making a presentation to the Board regarding a Pre-K – Kindergarten review that he had conducted in the District. Presently, he is also working with teachers in Grades 1 – 6.

Dr. Sean Walmsley acknowledged the success of this project goes to the hard work and dedication of the Pre-K, Kindergarten teachers and the administrators for making such an excellent program. The goal of the project was to align the Pre-K and Kindergarten Philosophy with student expectations, instruction, and assessment/report cards. The process was to meet once a month (September 2009-June 2010), read and discuss a wide range of professional literature and research and create a curriculum for Pre-K and Kindergarten. The outcomes include the Instructional Philosophy, Domains, Student Expectations, Non-Negotiables and Assessment/Report Cards. Non-Negotiables include what the teachers have to provide by way of instruction, tools for learning and experiences for the students. Assessment/Report Cards must align with student expectations. The whole idea is to close the circle and align everything. With the instructional philosophy, domains approaches to learning, physical development/health, social and emotional development, common language and literacy and cognition/knowledge of the world. Expectations were created within each one of the areas where the students are assessed on the report card. In the past few days Sean has been working with Grades 1-6. A comparison of writing expectations development for Pre-K – K with 1 – 6. He stated the difference with Pre-K is the beginning mechanics; as the student moves up it is the correct mechanics that is developed. It is not a different scale as they move up but it becomes more sophisticated.

Assistant Superintendent Alice Learn stated the work that Dr. Walmsley is doing with Grades 1-6 has brought about some very important, rich conversations among the staff.

Board President Brian Lynch thanked Dr. Walmsley for an excellent presentation and for all of his efforts and hard work in the District. He stated it is great to see what is occurring at this point in time.

Superintendent Ralph Marino thanked Dr. Walsmsley for a very thorough and excellent presentation.

#### **School Business Administrator's Report**

##### **Pending Tax Certioraris Claims Report**

Business Administrator Michael Stuart stated that this is a way for the larger corporations to challenge their assessments through their corporate office. This is a three to four year process. Each year they need to reapply, refile their Tax Certioraris Claim. A Corporation may file if they feel their assessment is too high, if there is a sale of property or due to the State of the Economy. The results may be a lower assessment; it could be dropped or piloted over a specific timeframe. Each one of the years represents a mini-reserve for the District which is held for four years. This is why there is a \$2.5 million dollar reserve because of what it may ultimately cost the District if there is a settlement. Mike stated there could

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be a reduction as low as 4% or as high as 50%. Superintendent Ralph Marino stated this is the reason we had to add \$600,000 to our reserve. We knew it was under funded with the potential of a \$2.5 million payout until it is resolved in the courts. Mike stated that if there is a reduction then this would result with it being picked up by the taxpayers.

### Human Resources Director's Report

#### Human Resources Sub-Committee Recommendations

Moved by Brinthaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

#### CIVIL SERVICE (NYS CLEARANCE FOR EMPLOYMENT RECEIVED)\*

	<u>STATUS/POSITION</u>
Capek, Sarah	Summer Laborer/Facilities

#### CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Benkelman, Corey	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Capek, Sarah	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Carlyle, Judy	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Christiansen, Sam	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Coats, Lisa	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Cooper, Shelby	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Cuer, Katie	LTS Teaching Assistant/HS	04/26-6/14/10	\$9.91/hr.
Cuer, Katie	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Goldthwait, Cassie	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Jago, Christle	Summer Laborer/Sub Cleaner/Facilities	07/06/10	\$7.25/hr.
Kelly, Tricia	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Kirkwood, Tricia	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Kramer, Barbara	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Kramer, Tim	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Horton, Linda	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Mattison, Jackie	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
McCawley, Joette	LTS Physical Therapist/CS	09/08/10-9/24/10	\$30.00/hr.
Munson, Brian	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Schuld, Michelle	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Shepard, Abigail	Summer Laborer/Facilities	7/06/10	\$7.25/hr.
Snowman, Teresa	Summer Laborer/Facilities	07/06/10	\$7.25/hr.
Wade, Alexandria	Summer Laborer/Facilities	07/06/10	\$7.25/hr.

#### CIVIL SERVICE APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Cowl, Nancy	Bus Driver/Transportation	06/01/10	\$10.56/hr.
Reese, Julie	Bus Driver/Transportation	06/01/10	\$10.56/hr.
Welch, Michael	Cleaner/HS (filling vacancy)	06/11/10	\$22,171 (pro-rated)

#### CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Overacker, Nicole	Sr. Clerk Typist/Athletic Office	06/25/10

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CIVIL SERVICE RETIREMENTS:

WHEREAS, **Alice Seymour** will retire as a cleaner, effective July 1, 2010; WHEREAS, Alice will be in her 8th year with the District; WHEREAS, Alice will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Alice's retirement and hopes her future years are fulfilling.

CIVIL SERVICE LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Lathrop, Andrea	School Monitor/MS	06/16/10-6/24/10 (unpaid)
Tenbus, Alisha (maternity leave)	Physical Therapist/CS	09/07/10-9/24/10

INSTRUCTIONAL APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>RATE</u>	<u>EFFECTIVE</u>
O'Connor, Lael	GR/Music	\$40,806	09/01/10

INSTRUCTIONAL RESIGNATION

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Gryska, Michelle	GR/Special Education	06/10/10
Imbt, Nicole	IS/Grade 6	06/30/10

INSTRUCTIONAL LEAVE OF ABSENCE

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Close, Abigail (Medical Paid – Revised Date)	GR/Speech	4/30/10 – 6/30/10
Johnson, Deborah (Maternity Unpaid)	MS/Resource Room	9/1/10 – 1/31/11

INSTRUCTIONAL RETIREMENTS:

WHEREAS, **Karen Vogler** will retire as a teaching assistant, effective January 1, 2011; WHEREAS, Karen will be in her 25th year with the District; WHEREAS, Karen will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Karen's retirement and hopes her future years are fulfilling.

INSTRUCTIONAL TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Affeldt, Patricia	MS/Special Education 12:1:1	09/01/10
Fazzary, Susan	RR/Pre-K	09/01/10
Frei, Maureen	HS/Library Media Specialist	09/01/10
French, Kelli	CS/Grade 3	09/01/10
Hartman, Madeline	IS/Grade 6	09/01/10
Hurd, Danielle	HS/Resource Room	09/01/10

INSTRUCTIONAL MINI-SABBATICAL LEAVE:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hamula, Michael (attached)	HS/English	10/25/10 – 11/12/10 (see attached)

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Clack, Carolyn	Certified	High School Library Only

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Hanlon, Neil Non-Degreed Elementary/Secondary

**ELEMENTARY SUMMER LEARNING ACADEMY APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Aquilio, Julie	Grades 2 & 3	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Bostwick, Michael	Teacher Coordinator	7/6/10 – 7/29/10	1-1/4 Reg. Base Rate/Hr.
Cavanaugh-Wheeler, Jennifer	Grades 1 & 2	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Conklin, Kim	Grades 3 & 4	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Davis, Kathleen	Grade 1	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Gee, Ann	Nurse	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Henry, Heather	Grades 1 & 2	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Moritz, Teena	Grades 3 & 4	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Pica, Laurie	Grades 1 & 2	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Scanlon, Betsy	Kindergarten	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Sekella, Jillian	Kindergarten	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Snyder, Pam	Grades 5 & 6	7/6/10 – 7/29/10	Reg. Base Rate/Hr.
Tremblay, Carly	Grades 4 & 5	7/6/10 – 7/29/10	Reg. Base Rate/Hr.

**COACHING APPOINTMENTS 2010-2011:**

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Reed, Katelyn	JV Girls Volleyball Head Coach	Fall 2010	\$3,633
Strong, Meghan	JV Girls Soccer Head Coach	Fall 2010	\$3,633

**2010 ESY STAFF RECOMMENDATIONS:**

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Mathers, Meghan	Elem. ASD 6:1:1 Lead Teacher	7/6/10 – 8/19/10	\$39,141 (Prorated)
Rice, Jesse	MS/12:1:1 Lead Teacher	7/6/10 – 8/19/10	\$39,141 (Prorated)

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup

Buck

Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Human Resources Sub-Committee Recommendations to the Board for Board Action. Judy stated we are still getting some retirements. She stated Alice Seymour, a Cleaner at Ridge Road Elementary School, who will be in her 8<sup>th</sup> year in the District retired today. She also stated Karen Vogler who will be in her 25<sup>th</sup> year in the District as a Teaching Assistant will retire January 1, 2011. She wished them the best and stated they will be missed. Judy stated that the resignation and Alice's retirement will be replaced. However, the Teaching Assistant Position will be based on need.



**Resolution to Approve Contract Between the District and the Exempt Administrators**

Moved by Strollo, seconded by Brinthead.

BE IT RESOLVED, that the Board of Education approve contracts for the Exempt Administrators:

Abrunzo, Virginia	Director of Elementary Education
Hillman, Jay	Director of Secondary Education
McDonough, Shawn	Assistant Director of Student Services
Squires, Kelly	CSE Chairperson
Williams, Scott	Director of Physical Education and Athletics
Woodworth, Theresa	CSE Chairperson

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen presented the Contracts for the Exempt Administrators to the Board for Board action. Per Board Member Jim Jacobus' request, Judy will provide the Board with their individual annual salary. Board Member John Lively inquired as to the \$600 that will be eliminated from the MRA. Judy stated it will be added to their base salary.

**Director of Student Services Report**

**Appointment of Impartial Hearing Officer**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the appointment of James Walsh as Impartial Hearing Officer.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of James Walsh as an Impartial Hearing Officer to the Board for Board action. Superintendent Ralph Marino stated he is being appointed regarding a student issue. He was chosen from rotational list. It isn't our choice to chose who is appointed. As a Board we have to act on it though.

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**Questions/Comments from Board Members**

Board Member Rose Apgar stated she attended the High School Graduation and noted this was the first class of students who attended all day Kindergarten and were also the first students to attend the Intermediate School. These students did very well.

Board Member John Lively inquired as to when the Board would be given an update regarding contract negotiations. Ralph stated after August.

**Adjournment**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:03 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Moved by Brinthead, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:06 PM to review and act on recommendations of the Committee of Special Education, the Committee of Pre-School Special Education and Section 504 Committee and employment history of a particular person.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Frederick

Holleran

Jacobus

Lively

Lynch

Stollo

MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the recommendations of the Committee of Special Education, the Committee of Pre-School Special Education and Section 504 Committee as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Apgar		
Brinthaupt		
		Buck
Frederick		
Holleran		
Jacobus		
Lively		
Lynch		
Strollo		
MOTION CARRIED		

Moved by Brinthaupt, seconded by Holleran.  
 RESOLVED, that the Horseheads Central School District Board of Education adjourns from Executive Session at 7:15 PM and reconvene to the Public Session of the Board of Education at 7:16 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Apgar		
Brinthaupt		
		Buck
Frederick		
Holleran		
Jacobus		
Lively		
Lynch		
Strollo		
MOTION CARRIED		

Moved by Miller, seconded by Apgar.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:17 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>
Apgar		
Brinthaupt		
		Buck
Frederick		
Holleran		
Jacobus		
Lively		
Lynch		
Strollo		
MOTION CARRIED		

Respectfully Submitted By:  
***Candy L. Maine***  
 Candy L. Maine, District Clerk