

**Horseheads Central School District  
Business Meeting of the Board of Education  
Mult-Media Center, High School South Wing  
September 30, 2010**

**Present:** Apgar, Brinthead, Buck, Holleran, Lively, Lynch, Miller, Stollo

**Also Present:** Bostwick, Learn, Marino, McDonough, Preston, Squires, Stuart, K. Williams, Woodworth

**Absent:** Christiansen, Jacobus, Strack

**Call to Order:** The President called the meeting to order at 6:02 PM.

**Minutes**

Moved by Apgar, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of August 26, 2010 as submitted.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthead  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Stollo

MOTION CARRIED

**President's Remarks**

President Lynch welcomed everyone to tonight's meeting. He stated that Board Member Jim Jacobus and Student Representative Daniel Strack are unable to attend tonight's meeting.

**Agenda Changes**

President Lynch stated there will be an Executive Session to approve CSE/CPSE recommendations and to discuss a personnel issue.

**Questions and Comments from the Public**

There were no questions or comments from the public.

**Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- The Staff at Gardner Road Elementary School and Student Services Staff members Kim Williams, Shawn McDonough, Theresa Woodworth and Kelly Squires for their hard work in helping students meet Adequate Yearly Progress last year(a year after being named to the Schools In Need of Improvement List by the State). Ralph stated we will need to accomplish this status again this year

so that Gardner Road Elementary School can be removed from the List. Ralph is very excited and proud of this accomplishment.

- Senior Philip Patterson on earning semi-finalist status in the National Merit Scholarship Program and Seniors Abigail Braiman and Danielle Burgess on receiving letters of commendation from the Program. Ralph is very proud of them.
- Becky Sell, a 1999 Graduate, whose photographs from the month she spent with Marine soldiers in Afghanistan were featured in the Washington Post, including on the front page. Ralph is very proud of this alumnus of our District.
- Twenty-three bus drivers who will travel to Ithaca to attend a hands-on safety training class this Saturday, October 2<sup>nd</sup>. Ralph stated these drivers are doing this on their own time. Ralph is impressed with their commitment to our students.
- The Ridge Road Grade 4 Car Wash that was held last Saturday and resulted in more than \$2500 for the Juvenile Diabetes Research Foundation. The students chose this Foundation because one of their classmates has juvenile diabetes. Ralph is very proud of these young students.
- Senior Kendall Harter who attended the National Student Leadership Conference in Indianapolis in July. Ralph is very proud of her.

## **Presentations**

### **External Audit Report(ending June 30, 2010)**

Gerald Archibald of the District's External Audit Firm, the Bonadio Group, reported on the 2009-2010 External Audit. He explained that the District received an "unqualified opinion," which is the highest rating in accepted accounting principles and means that the District is in sound financial condition. Gerald did identify concerns with year-end projections, noting that there was a project error in Fiscal Year 2010. He stressed that the District must do a better job identifying deficit and surplus amounts. He also said the District should show better documentation of the disposal of capital assets such as old equipment.

Gerald stated there was a surplus of \$564,000 based on audited financial statements for the June 30, 2010 fiscal year. He reviewed the Management Letter which includes an overview of the previous year's recommendations. The following three recommendations were recommended regarding the project error in the Fiscal 2010 General Fund Operating results and year-end audit adjustments: 1. Additional people resources with the necessary expertise and experience in school district finances and accounting should be identified to take primary responsibility for these very important areas, 2. During the annual budget process and development of projected financial results for the District.

General Fund the Board should consider whether a third party independent review of the projected financial results and budget assumptions would be appropriate to mitigate the risk of similar errors occurring in the future and 3. The District Board and Administration may want to consider contracting with GST BOCES for additional people resources in this area.

Gerald stated the full forty-nine pages of financial statements were reviewed in detail with the Audit Committee. An overview of the Financial Statements consists of: 1. At the year-end, the District had \$26.7 million in general obligation bonds outstanding, factors bearing on the future of the District consists of: 1. Health Insurance, Retirement and other post-retirement costs will continue to increase and could potentially affect the District Financial Health, 2. Expected deficits in both the Federal and New York State

government finances could reduce future funding availability to the Districts and affect its financial health.

President Brian Lynch thanked Gerald for a very thorough report and for working with the Audit Committee the last couple of months in the completion of the report in a timely fashion so that it can be submitted to the State.

### **Transportation System**

Supervisor of Transportation Ella Preston reported on the new transportation software, noting that it is going well. She said the software provides many options that allow the Department to maximize their routes and resources. Some of the options include different ways to redistrict the boundaries of the elementary schools, plotting the distance and travel time of each student from their home to school, etc. Ella stated she is currently working on the Special Education student's routes. She also noted that the new software will merge with the new student information program (from SASI to School Tool) as well. Ella stated she completed Kindergarten Orientation today. She is very impressed with their behavior and knowledge of bus safety and routines. President Brian Lynch thanked Ella for a very thorough report.

### **Student Services Report**

Director of Student Services Kim Williams, along with Assistant Director Shawn McDonough and CPSE/CSE Chairperson Theresa Woodworth and Kelly Squires presented the Student Services Annual Report. Kim stated that last year the District completed its first year of having two CSE Chairpersons conducting business in all seven buildings. She also stated that this year we were able to reduce the number of one-on-one aides which resulted in an increase of independence for five students. Part of the reason for this is that once students arrive at the higher level they want to be more independent and no longer want the services of a one-on-one aide following them throughout the day. Kim stated that the declassification of 15:1 is at the highest rate it has been in five years. Kim reviewed the future of where she sees the District going. She stated the Staff is using Curriculum Based Measurement (PROBE). Some teachers are using this tool weekly while others are using it every two weeks. Teachers are not waiting until the end of the marking period to see how the students are doing. Every special education teacher has been trained with AIMS which is now being used to meet the students' needs. She is starting to hold conversations monthly with an Open Forum with the staff to review successes and areas that need to be improved.

Assistant Director of Student Services Shawn McDonough gave an overview of the BOCES programs, management focus and work with our staff and BOCES staff to try and help the students graduate in a four year program like their peers. He stated the numbers are getting less and less which is one of the major goals. Last year one of the students graduated with a Regents diploma, a few others graduated with a Locals diploma. The goal of all the CSE Chairs is to have the students in the least restrictive environment. We want the students back in their home school. Shawn has been visiting other districts that have been very successful in doing this to see what has made them successful. He is doing this by looking at the best practices they use and bringing the knowledge back to our staff.

CSE Chair 6-12 Kelly Squires stated that supports are in place to give the students what they need, even if they no longer need an IEP but do need the extra support. Some students do not need to have the traditional goals. There is going to be a pilot of five

students in the spring to see if they will be successful using the General Education model. The goals will look more like the General Education students' curriculum which is what we are striving for. We are trying to find opportunities for the kids we have brought back to the District. We are working to place the students into local businesses so that they will have vocational business opportunities.

CSE Chair P-5 Theresa Woodworth stated one of her goals is in reading—an Intensive Reading Instruction using formative assessments. She stated she is looking at setting up Literacy Centers in all the Special Education classrooms. Theresa presented the Board with a copy of an Occupational Therapy, Physical Therapy and Speech brochure that has been developed. She reviewed the transition from Pre-School to Kindergarten and how she works with the county on this transition to ensure that it is a smooth transition.

Board Member Mary Anne Holleran expressed her thanks and appreciation of moving the students into the least restrictive environment. Board President Brian Lynch thanked Kim and her staff for presenting a very thorough report. He also thanked Shawn for taking the initiative to check out other schools and sharing their best practices with our staff. Brian inquired as to the state average which Kim will provide the Board with at future meeting. Shawn stated the numbers will be compiled on the BEDS form and will be available after October 7<sup>th</sup>. The numbers fluctuate. Superintendent Ralph Marino thanked Kim and her staff for presenting an excellent report.

### Superintendent's Report

#### **Resolution Eliminating Pre-K Through Grade 6 "Perfect Attendance" Procedure**

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the elimination of the Pre-K through Grade 6 "Perfect Attendance" procedure beginning July 1, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

**MOTION CARRIED**

Superintendent Ralph Marino stated it was recommended by the Board's Outcomes and Assessment Committee and supported by the District's Physician, Dr. Ken Sobel, and the New York State Health Department to eliminate the PreK-6 Perfect Attendance Procedure. The District urges parents to keep their children at home when they are ill in order to avoid the spread of illnesses in school. So to also have a Perfect Attendance Policy gives mixed messages to parents and students. Additionally, the number of students qualifying for special education each year is just three to five students.

#### **Revised Strategic Plan Implementation Team Roster**

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the revised Strategic Plan Implementation Team Roster.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Superintendent Ralph Marino presented the revised Strategic Plan Implementation Team Roster to the Board for Board action. Ralph stated that there was a typo; "Lisa Barnstead" should be listed instead of "Lisa Comer."

**Update on District Initiatives**

Superintendent Ralph Marino updated the Board on the various initiatives across the District including: The Chemung County School Readiness Project and the strong connection it has between the family and the school. The District has been a partner with it since 2005. The Full-Day Pre-Kindergarten Pilot(3 classrooms) started September 1, 2007. This year one classroom moved from Center Street to Ridge Road School. Ralph is hoping that in the future if funds become available a class will be at Gardner Road School. Ralph stated that the Conversion process for the Student Management Software System from SASI to School Tool Program began on July 1, 2010 and will be fully implemented July 1, 2011.

**President's Report**

**Revised 2010-2011 List of Board of Education Sub-Committee/Liaison**

Moved by Apgar, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the revised 2010-2011 list of Board of Education Sub-Committee/ Liaison as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Board President Brian Lynch brought the revised 2010-2011 list of Board of Education Sub-Committee/Liaison to the Board for Board action.

**Donation to Ridge Road Elementary School by the Horseheads Moose Lodge and the Women of the Moose Organization**

Moved by Brinthaup, seconded by Apgar

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of backpacks and school supplies to Ridge Road Elementary School by the Horseheads Moose Lodge and the Women of the Moose Organization.

Ayes	Noes	Abstained	Absent
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Board President Brian Lynch brought the donation of backpacks and school supplies to Ridge Road Elementary School by the Horseheads Moose Lodge and the Women of the Moose Organization to the Board for Board action. President Brian Lynch stated this was a very generous donation to our students and their families at Ridge Road Elementary School.

**Election of Voting Delegate for 2010 NYSSBA Annual Meeting**

Moved by Strollo, seconded by Brinthaup

RESOLVED, that the Horseheads Central School District Board of Education elect Rose Apgar as the Voting Delegate for the 2010 NYSSBA Annual Meeting on October 23, 2010.

Ayes	Noes	Abstained	Absent
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Board President Brian Lynch brought the election of Rose Apgar as the Voting Delegate for the 2010 NYSSBA Annual Meeting on October 23, 2010 to the Board for Board action. President Brian Lynch stated that Rose will be going as a representative as the BOCES Delegate so there will be no expense to the District.

**Assistant Superintendent's Report**

**Summer Learning Academy Update**

Intermediate School Teacher and Summer Learning Academy Coordinator Michael Bostwick reported on the Program. Funded by federal grant monies, the Program served some 100 K-6 students at Gardner Road Elementary School, Monday to Thursday mornings, 8:00 AM – 11:00 AM. Eleven teachers and a nurse made up the staff. Students qualified for the Program based on teacher recommendation and Academic Intervention Services. The goals were to work on skill deficiencies in reading, writing and mathematics and to decrease summer learning loss. Results from this first

year showed 75% of the students remained at the same level, with 65% showing improvement in at least one of the assessed areas. Parents surveyed at the end of the summer gave the program high marks, with 96% who strongly agreed or agreed that the extra help was beneficial to their children and offered a good balance of academic skills and fun. Some 98% said that their children liked the learning activities and enjoyed their experience. Superintendent Alice Learn stated that these students will be tracked for three years to see if their participation in this program will show positive results. Alice stated that Michael Bostwick deserves a lot of credit for the success of this program as he took charge and created it in a very short amount of time.

Board Member Mary Holleran stated that having been involved in summer school programs as a teacher these statistics and community feedback from the parents are amazing. The feedback speaks realms of what this program has accomplished. This program not only has a positive affect on the student's academic learning but also on their self-esteem. She stated it should continue to be offered yearly if possible.

Vice-President Michael Buck stated it is great how this program helped identify a problem with our students and offer a solution, a way to continue their learning over the summer. Michael liked the fact that these students will be tracked and how the strategy that was used in this program had an impact on the students and their learning. Assistant Superintendent Alice Learn stated this is a work in progress and the Learning Tool will be administered three times this year to chart the students' progress.

Board President Brian Lynch thanked Alice and Michael for presenting a very thorough, informative report and for providing our students with a wonderful opportunity to continue their learning over the summer in a very enjoyable way.

**Strategic Plan Implementation Team Update**

Assistant Superintendent Alice Learn stated all three study groups have been initiated and invitations have gone out to fill them. She is hoping to have them up and working soon. An overview of our Summer Team summer work will be presented to the Board. Schools are currently building their aligned Site Plans and determining Site Specific Indicators for certain Strategic Intents. Penny Ciaburri gave an overview of the work that was done over the summer and Heather Gillette shared with the Implementation Team the Middle School's Site Team Action Plan. Kim Malone share with the Implementation Team Gardner Road's Site Team Action Plan. Center Street, the Intermediate School and High School will share their Site Team Action Plans at the October meeting and Ridge Road and Big Flats will share their Site Team Action Plans at the November meeting

**School Business Administrator's Report**

**Claims Auditor Report(June, July, August)**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report(June, July, August) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Claims Auditor Report(June, July, August) to the Board for Board Action. He explained that the District is still receiving Confirming Purchase Orders due to bills that are dated before the Purchase Order was written. This is a strong area of concern that is being worked on throughout the buildings.

**Treasurer’s Report(July and August)**

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for July and August as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Treasurer’s Report for July and August to the Board for Board action.

**High School and Middle School Extra-Curricular Treasurer’s Reports (August)**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School and Middle School Extra-Curricular Treasurer’s Report for August as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the High School and Middle School Extra-Curricular Treasurer’s Report for August to the Board for Board action.

**Athletic Accounts Report(August)**

Moved by Lively, seconded by Holleran.



RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for August as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Athletic Accounts Report for August to the Board for Board action.

**Increase in Appropriations(Ohiopyle to the High School)**

Moved by Lively, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$61.89 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-12-0450	\$61.89	High School Supplies
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A980-2705	\$61.89	Revenue – Donation
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BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,673,870.89....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 30, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart stated that the Horseheads High School received a donation of \$61.89 on behalf of Ohiopyle Prints, Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used towards purchasing High School supplies.

**Increase in Appropriations(Target to the High School)**

Moved by Brinthaupt, seconded by Holleran.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$430.24 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A2110-12-0450	\$430.24	High School Supplies
A980-2705	\$430.24	Revenue – Gifts & Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,674,301.13....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 30, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaupt  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Stollo

**MOTION CARRIED**

Business Administrator Michael Stuart stated that the Horseheads High School received \$430.24 from Target and the Take Charge of Education Program. When parents, teachers and other school supporters use their REDcards, Target donates up to 1% of their purchase to their designated K-12 school.

**Watchdog Contract**

Moved by Apgar, seconded by Holleran.

BE IT RESOLVED, that the Horseheads Board of Education approves the partial invoice of September 20, 2010 in the amount of \$18,965. Watchdog’s total fees as of June 30, 2011 will not exceed \$25,000(including this payment).

BE IT FURTHER RESOLVED, that Watchdog’s fees for the fiscal year ending June 30, 2012 will not exceed \$25,000.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Watchdog Contract to the Board for Board action. He stated this Contract stipulates a lump sum retainer fee and hourly rates for the on-site personnel. It foregoes the retainer fee, but still hourly for the Project Executive time as well as the on-site Superintendent. The Contract will also not exceed \$25,000 for this year’s project.

**McDonald Architect Contract**

Moved by Apgar, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the McDonald Architect Contract as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the McDonald Architect Contract to the Board for Board action. He stated this Contract is for district-wide Capital Improvements at Sing Sing Middle School/Intermediate School, Senior High School North Wing and Senior High School South Wing. The total will not exceed more than \$660,000.00 for all projects throughout the year.

**Higher Hope Church Use of Facilities Agreement**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Higher Hope Church Use of Facilities Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively

Lynch  
Miller  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Higher Hope Church Use of Facilities Agreement to the Board for Board action. He stated this Contract is for the use of the Higher Hope Church to have use of the facility at Broad Street on Sundays from 8:00 AM to noon.

**Transportation Contract with Elmira Heights District**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Transportation Contract with the Elmira Heights School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthead  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart brought the Transportation Contract with the Elmira Heights School District to the Board for Board action. Board President Brian Lynch stated this is a Contract the District renews on an annual basis with the Elmira Heights School District as they share our facilities at the Bus Garage.

**Donation to Ridge Road Elementary School From Target**

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of \$382.42 to Ridge Road Elementary School from Target, "Take Charge of Education."

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthead  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Business Administrator Michael Stuart stated that Ridge Road Elementary received \$382.42 from Target and the Take Charge of Education Program. The money will go into Ridge Road's Trust and Agency Account.

**Donation to Ridge Road Elementary School From Terracycle, Inc.**

Moved by Brinthead, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of \$143.88 to Ridge Road Elementary School from TerraCycle, Inc.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart stated that Ridge Road Elementary School received \$143.88 from TerraCycle, Inc to cover their share of the recycling campaign at Ridge Road Elementary School. This money will go into Ridge Road's Trust and Agency Account.

**External Audit Report(Ending June 30, 2010)**

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the External Audit Report ending June 30, 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Business Administrator Michael Stuart brought the External Audit Report, ending June 30, 2010, to the Board for Board action.

**Human Resources Director's Report**

**Human Resources Sub-Committee Recommendations**

Moved by Brinthaup, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE (NYS CLEARANCE FOR EMPLOYMENT RECEIVED)**

	<u>STATUS/POSITION</u>
Canfield, Lindsey	Non-Instructional Substitute
Donahue, Kelly	Non-Instructional Substitute
Mucci, Emily	Non-Instructional Substitute
Park, Lawrence	Head Plumber/Facilities
Shope, Ashley	Clerk Typist/HS Library

**CIVIL SERVICE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
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Canfield, Lindsey	Sub Clerk, Teaching Assistant 0	9/10/10	\$7.30-7.35
Donahue, Kelly	Sub Teacher Aide, Teaching Assistant	09/01/10	\$7.25-7.30
Mucci, Emily	Sub Teacher Aide, Teaching Assistant	09/08/10	\$7.25-7.30
Walton, Tiffany	Sub Food Service Helper	09/14/10	\$7.25/hr.

**CIVIL SERVICE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Close, Brenda	Provisional Sr. Clerk Typist/Athletics	08/23/10	\$21,451
Nemier, William	Cleaner/MS – 2nd Shift	08/25/10	\$22,171
Park, Lawrence	Head Plumber/Facilities	09/13/10	\$48,000
Shope, Ashley	Clerk Typist/HS Library	09/07/10	\$10.40/hr.

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Coats, Lisa	Cook/MS	08/31/10
Swank, Pamela	Clerk Typist/HS Library	08/23/10
Wade, Melissa	Food Service Helper/MS	09/24/10

**CIVIL SERVICE TRANSFER:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Bennitt, Marcia	1:1 Registered Nurse/M	09/01/10

**INSTRUCTIONAL CONTRACT SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Spallone, Liza	IS/Contract Substitute	09/07/10-12/3/10	\$75/day
Taylor, Melody	HS/Contract Substitute	09/01/10 – 06/30/11	\$75/day

**INSTRUCTIONAL CONTRACT SUBSTITUTE TEACHERS RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
McUmbur, Tracey	IS/Contract Substitute	12/1/10 – 6/30/10

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Buchanan, Lisa	Montessori/LTS Teaching Assistant	09/08/10	\$10.11/hr.
* Kramer, Barb	CS/Grade 2	09/08/10 – 10/29/10	\$39,141 Prorated
Raymond, Abbe	HS/Art	10/1/10 – 11/15/10	\$250/day

\*Dates revised.

**INSTRUCTIONAL EXTRA HOURS**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Fierro-Difasi, (extra ½ hr. – student supv.)	Susan Teaching Assistant/MS	09/01/10

**INSTRUCTIONAL LEAVE OF ABSENCE**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Diane Berman	MS/Guidance Counselor	09/01/10 – 01/31/11 medical paid
Close, Brenda	Teaching Assistant/Montessori	09/01/10
Hart, Brian	HS/Art	10/01/10 – 11/15/10 medical paid
Tremaine, Jennifer	BF/Speech	11/2/10 – 1/21/11 maternity paid

**INSTRUCTIONAL MINI-SABBATICAL LEAVE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
* Aquilio, Julie	CS/Grade 2	09/07/10 – 10/29/10 paid
* Date revised		

**INSTRUCTIONAL RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hrynkiw, Greg	Teaching Assistant 1:1/MS	09/09/10

**INSTRUCTIONAL TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Keagle, Kelly	Teaching Assistant/Pre-K	09/01/10
Netherton, Wendy	Teaching Assistant 1:1/MS	09/01/10
Swimley, Kelly	Teaching Assistant/GR	09/01/10

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Larry Caldwell** will retire as a Technology teacher, effective September 9, 2010; WHEREAS, Larry is in his 15th year with the District; WHEREAS, Larry will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Larry's retirement and hopes his future years are fulfilling.

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Canfield, Lindsey	Certified	Elementary/Secondary
Carpenter, Gerald	Certified	Secondary
Clark, Samuel James	Certified	Secondary/Elementary
Dickinson, Pamela	Degreed	Elementary
Felsburg, Christine	Degreed	Elementary/Secondary
Ferguson, Samantha	Certified	Elementary
Gallagher, Timothy	Certified	Elementary/Secondary
Moag, Amie	Non-Degreed	Elementary
Montgomery, Paul	Non-Degreed	Elementary
Robinson, Melinda	Certified	Elementary
Smith, Christy	Degreed	Elementary/Secondary
Vischansky, Peter	Degreed	Elementary/Secondary

**COACHING & ATHLETIC SUPPORT STAFF APPOINTMENTS 2010-2011:**

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
<u>Winter</u>			
Mathers, Jack	Asst. Coach Varsity Boys Swimming	09/08/10	\$4,280
Miles, Mark	Head Coach Modified Boys Swimming	09/08/10	\$1,938

Spring

Cook, Peter	Head Coach Varsity Boys Lacrosse	09/08/10	\$5,014
Neubauer, Jason	Asst. Varsity Boys Lacrosse	09/08/10	\$3,910

**Extracurricular Stipends 2010-2011**

<b>School</b>	<b>Name</b>	<b>Position</b>	<b>Stipend</b>	
<b>Big Flats</b>	Williams Amy	Tech Support Coordinator	\$ 1,830.00	
	Cavanaugh-Wheeler Jennifer	Building Facilitator-LRE	\$ 1,500.00	
<b>Center St.</b>	Howe Patty	Tech Support Coordinator	\$ 1,561.50	
	Benton Elaine	WCSN Faculty Advisor	\$ 1,730.00	
<b>Gardner Rd.</b>	Aquilio Julie	Building Facilitator-LRE	\$ 1,500.00	
	Munson Lynne	Tech Support Coordinator	\$ 1,647.00	
<b>Ridge Rd.</b>	Griffith-Schirmer Virginia	T V Station Coordinator	\$ 1,830.00	
	Houck Gennie	Tech Support Coordinator	\$ 1,647.00	
<b>Intermediate</b>	Conklin Kim	Building Facilitator-LRE	\$ 1,500.00	
	Imbt John	Tech Support Coordinator	\$ 794.25	
	Lewis Stephanie	Tech Support Coordinator	\$ 794.25	
	Marcellus Cindy	WISH TV Advisor (split)	\$ 865.00	
	Lewis Stephanie	WISH TV Advisor (split)	\$ 865.00	
	Stewart Kay	6th Gr. Show Choir Director	\$ 348.00	
	O'Connell Lisa	Building Facilitator-LRE	\$ 1,000.00	
	Fluman Abby	Building Facilitator-LRE	\$ 1,000.00	
	Blitz Megan	Building Facilitator-LRE	\$ 1,000.00	
	Stoltzfus Jay	Band Director	\$ 520.50	
<b>High School</b>	<b>Department Chairs</b>			
	Hynes William	English	\$ 5,490.00	
	Saks Damian	Science	\$ 5,856.00	
	Browning Amy	Math	\$ 4,589.00	
	Ryan Cindy	Business	\$ 1,098.00	
	Malloy Christine	Applied Arts	\$ 1,464.00	
	Lese Shane	Physical Education (split)	\$ 1,372.50	
	Gilbert George	Physical Education (split)	\$ 1,372.50	
	Collier Danielle	Central Treasurer	\$ 3,480.00	
	Malloy Terry	Computer Coordinator	\$ 4,026.00	
	Milliken Joseph	AV Coordinator (split)	\$ 1,392.00	
	Weidemann Margaret	AV Coordinator (split)	\$ 1,464.00	
	Russen Georgeanna	Bookstore Advisor	\$ 2,082.00	
	Lane Deborah	Student Council Advisor	\$ 1,830.00	
	Doren Pamela	Student Council Advisor	\$ 1,730.00	
	Carichner Art	Wind Ensemble Director	\$ 2,928.00	
	<b>HS Cont.</b>	Matejka Tina	Marching Band Dir.	\$ 4,392.00
		Shelton Anne	Asst Marching Band Dir.	\$ 3,480.00
		Carichner Art	Symphonic Band Dir.	\$ 457.50
		Matejka Tina	Symphonic Band Dir.	\$ 1,372.50
		Matejka Tina	Concert Band Dir.	\$ 2,196.00
		Miller Audrey	Orchestra Director	\$ 2,082.00
		Milliken Joseph	Vocal Music Director	\$ 2,928.00
Milliken Joseph		Choral Advisor (9th Grade)	\$ 1,041.00	
Kisloski Deborah		Yearbook Gen. Adv.	\$ 3,114.00	
Kisloski Deborah		Yearbook Literary Adv	\$ 1,038.00	
Kisloski Deborah		Yearbook Photo Adv.	\$ 1,730.00	
Kisloski Deborah		Yearbook Subscription Adv.	\$ 1,557.00	
Deiseroth Sandra		Yearbook Advertising Adv.	\$ 1,038.00	
Hurd Danielle		9th Grade Advisor	\$ 1,412.00	
Nichols Susan		10th Grade Advisor	\$ 1,464.00	
Hugg Justin	11th Grade Advisor	\$ 1,388.00		



Lenhardt	Britt	12th Grade Advisor	\$	4,152.00
Hamula	Michael	12th Grade Advisor	\$	4,164.00
Carichner	Art	Nat. Honor Society Advisor	\$	1,038.00
Doren	Pamela	Academic Challenge Advisor	\$	1,412.00
Hynes	William	Drama Advisor	\$	3,460.00
Thompson	Darby	Asst. Drama Advisor	\$	2,076.00
Milliken	Joseph	Asst. Drama Advisor	\$	2,076.00
Steigerwald	Mona	Science Club (split)	\$	229.68
Hunter	Terrie	Science Club (split)	\$	229.68
Anastasio	Melanie	Science Club (split)	\$	228.36
Brice-Hyde	Jamy	Mock Trial Club Advisor	\$	915.00
Hillman	Kevin	Varsity H Advisor	\$	6,209.00
Carpenter	Brian	Varsity H Advisor Asst.	\$	1,096.00
Fesetch	Kelly	Varsity H Adv (summer camps)	\$	4,350.00
Affeldt	Patricia	Athletic Receipts Manager	\$	2,076.00
Hartman	Jason	Athletic Manager	\$	6,920.00
Zembek	Jared	Aquatics Director	\$	7,320.00
Malloy	Christine	Northlight Art Club Adv (split)	\$	520.50
Hart	Brian	Northlight Art Club Adv (split)	\$	520.50
Hunter	Terrie	Interact Club Advisor	\$	574.36
Steigerwald	Mona	Interact Club Advisor	\$	574.36
Anastasio	Melanie	Interact Club Advisor	\$	574.36
Malloy	Terry	Multimedia Advisor	\$	2,562.00
Brice-Hyde	Jamy	Debate Club Advisor	\$	1,098.00

**Middle School Department Chairs**

Scott	Andrew	English	\$	2,196.00
Leland	Dora	Social Studies	\$	2,196.00
Ross	Rebecca	Science	\$	2,196.00
Gillette	Hether	Math	\$	2,824.00

**Team Leaders**

Hartman	Jason	7W	\$	1,921.50
Carpenter	Brian	7R	\$	1,921.50
Porter	Michael	7B	\$	1,921.50
Schrage	Jason	8R	\$	2,196.00
Simons	Nancy	8W	\$	2,196.00
Laney	Jerome	8B	\$	2,088.00
Hartman	Jason	AV Coordinator	\$	2,928.00
Simons	Nancy	Central Treasurer	\$	1,740.00
Clark	Martha	Data Process Liaison	\$	2,088.00
Ross	Rebecca	SC Bookstore Manager	\$	1,730.00
Johnson	Brandon	Computer Coordinator	\$	2,196.00
Leland	Dora	Student Council Advisor	\$	1,561.50
Stratton	Julie	Student Council Advisor	\$	1,561.50
Allen	Yvonne	Band Director	\$	3,111.00
Miller	Audrey	Orchestra Director	\$	1,041.00
Yvonne	Allen	Solo & Ensemble	\$	549.00
Palmer	Dan	Vocal Music Director	\$	3,111.00
Palmer	Dan	Variety Show Advisor (split)	\$	457.50
Stratton	Julie	Variety Show Advisor (split)	\$	457.50
O'Brian	Kevin	Yearbook Advisor	\$	1,730.00
Palmer	Dan	HMS Live (split)	\$	1,830.00
Donovan	Charles	HMS Live (split)	\$	1,830.00
Palmer	Dan	Musical (split)	\$	1,464.00
Stratton	Julie	Musical (split)	\$	1,464.00
Schultz	Melissa	Photography Club	\$	692.00

Steele	Brian	Technology Club Advisor	\$	2,030.00
Schrage	Jason	Scholastic Challenge	\$	457.50
Johnson	Brandon	Scholastic Challenge	\$	457.50
Schrage	Jason	Quiz Bowl	\$	457.50
Johnson	Brandon	Quiz Bowl	\$	457.50
Simons	Nancy	Math Olympiad (Split)	\$	348.00
Gillette	Hether	Math Olympiad (Split)	\$	348.00
Ross	Rebecca	Science Olympiad (split)	\$	1,098.00
Steele	Brian	Science Olympiad (split)	\$	1,098.00
Schrage	Jason	Science Fair Coach	\$	345.00
Menechella	Lynne	Science Fair Coach	\$	345.00
Seifert	Timothy	National Junior Honor Society	\$	867.50
Donovan	Charles	Newspaper Advisor (split)	\$	1,281.00
Nicolae	Kimberly	Newspaper Advisor (split)	\$	1,218.00

<b>District-Wide</b>	Carney	Susan	Home Economics Dept. Chair	\$	1,730.00
	Malloy	Terry	Technology Dept. Chair (split)	\$	915.00
	Steele	Brian	Technology Dept. Chair (split)	\$	882.50
	Carichner	Art	Director of Music K-12 (1)	\$	6,222.00
	Malloy	Christine	Art Coordinator	\$	4,392.00
	Vieselmeier	Barbara	Special Ed Dept. Coordinator K-4	\$	4,392.00
	Schoonover	Rebecca	Special Ed Dept. Coordinator 5-8	\$	5,490.00
	Lane	Deborah	Special Ed Dept. Coordinator 9-12	\$	4,026.00
	Lenhardt	Britt	Health Coordinator	\$	2,013.00
	Gush	Jeffrey	Physical Education Coordinator	\$	6,039.00
	Hynes	William	Mentor Facilitator	\$	2,471.00
	Seifert	Timothy	Central Treasurer Athletics	\$	2,824.00
	Cratsley-Harrington	Cynthia	Visions and Voices	\$	1,059.00
	Robinson	Jennifer	Pre-K Chairperson	\$	2,776.00
	Scanlon	Elizabeth	Kindergarten Chairperson (split)	\$	2,562.00
	Stoltzfus	Kimberly	Kindergarten Chairperson (split)	\$	2,562.00
	Potter	Sarah	Grade 1 Chairperson	\$	5,490.00
	Harris	Christel	Grade 2 Chairperson	\$	5,490.00
	Stevenson	Patricia	Grade 4 Chairperson	\$	5,124.00
	O'Connell	Lisa	Grade 6 Chairperson	\$	4,844.00
	Kelly	Amy	Inst. Strategy Co-Impl Fac Split	\$	3,000.00
	Mryglot	Kimberly	Inst. Strategy Co-Impl Fac Split	\$	3,000.00
	May	Stephanie	Instructional Strategy Coach	\$	1,500.00
	McCarthy	Brendan	Transition Coordinator	\$	4,872.00

**ADMINISTRATIVE MENTORS**

Bailey	Anne Marie	Mentor Administrator	\$	1,000.00
Brock	Bobbi	Mentor Administrator	\$	1,000.00
Schmidt	Robert	Mentor Administrator	\$	1,000.00
Schmidt	Robert	Mentor Administrator	\$	1,000.00

**NEW MENTOR PAIRS BEGINNING 2010-2011:**

<u>Mentee</u>		<u>Mentor</u>		<u>Rate</u>
Whitney Fland	CS/Music	Betsy Hennessy	RR/Music	\$1,500
Shavon Schrock	IS/6	Cindy Marcellus	IS/6	\$1,500
Madeline Hartman	IS/6	Lisa O'Connell	IS/6	\$1,500
Paige Smith	IS/6	Stephanie May	IS/5	\$1,500
	(LTS 9/1/10-6/30/11)			
Dawn Johnson	MS/Sp. Ed.	Gretchen Blowers	MS/Sp. Ed.	\$750
	(LTS 9/1/10-1/31/11)			
Melissa Giblin	HS/Sp. Ed.	Brendan McCarthy	HS/Sp. Ed.	\$1,500

Beth Bell	HS/English	Darby Thompson	HS/English	\$1,500
Kelly Chilson	HS/French	Kelli Fesetch	HS/Spanish	\$1,500
Maureen Frei	HS/Librarian	Peg Weidemann	HS/Librarian	\$1,500
Jason Neubauer	HS/Soc. Studies	Jamy Brice-Hyde	HS/Soc. Studies	\$1,500
Heather Kogut	HS/Sp. Ed.	Brendan McCarthy	HS/Soc. Studies	\$1,500

**CONTINUING MENTOR PAIRS BEGUN 2009-2010:**

<u>Mentee</u>		<u>Mentor</u>		
Lindsay Hyer	CS/Sp Therapist	Kim Mryglot	IS&MS/Sp Therapist	\$750
Patty Howe	CS/Librarian	Lynne Munson	GR/Librarian	\$750
Tracy McUmbert	RR/4	Patty Stevenson	RR/4	\$750
Kirsten Mucci	RR/3	Kathy Gorman	RR/3	\$750
Audrey Miller	IS/Inst. Music	Yvonne Allen	MS/Inst. Music	\$750
Kim White	MS/FACS	Susan Carney	MS/FACS	\$750
Sandra Deiseroth	HS/Business	Terry Malloy	HS/Tech	\$750
Skip Strobel	HS/Soc Studies	Jeff Van Zile	HS/Soc. Studies	\$750
Jason Thompson	HS/English	William Hynes	HS/English	\$750

**Continuing Pairs Begun in 2008-09:**

<u>Mentee</u>		<u>Mentor</u>		
Kelly Murray	RR/1	Molly Romanski	RR/1	\$500
Anna Fuksman	CS/Pre-K	Jennifer Krebs	BF/Pre-K	\$500
Bell, Christopher	GR/Art	Betsy Scanlon	GR/K	\$500
Kim Malone	GR/1	Laurie Pica	GR/1	\$500
Adam Vasquez	GR/Sp. Ed.	Verena Rattray	GR/Sp. Ed.	\$500
Lael Van De Water	IS/Vocal Music	Betsy Hennessy	RR/Music	\$750
Patricia Affeldt	HS/Sp. Ed.	Deb Lane	HS/Sp. Ed.	\$500
Melanie Anastasio	HS/Science	Terrie Hunter	HS/Science	\$500

**Continuing Pairs Begun in 2007-08:**

<u>Mentee</u>		<u>Mentor</u>		
Kristen Miller	CS/Sp. Ed.	Deb Lane	HS/Sp. Ed.	\$250

(Tenure anticipated 1/31/11)

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaupt

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Board Member Mark Brinthaupt brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Mark stated it should be noted that Larry Caldwell, who is in his 15<sup>th</sup> year with the District, will retire as a Technology teacher, effective September 9, 2010. Larry will be sorely missed by staff and students. Vice-President Michael Buck asked if the Board could be provided with an Annual Report from the Mentoring Program. Assistant Superintendent Alice Learn stated that the Mentee/Mentors are given a survey to complete each year which she will share with the Board. Board Member John Lively inquired as to the status of the Stipends. He thought that they were going to be eliminated and yet the Board was presented with a list to approve.

Superintendent Ralph Marino stated that the stipends of those who retired were the stipend positions that were eliminated. Ralph will provide the Board with this list.

### **Contract Ratifications**

Moved by Strollo, seconded by Holleran.

RESOLVED that the Horseheads Central School District Board of Education ratify and affirm the Tentative Agreement between the Horseheads Central School District and the Exempt Confidential Secretaries. This will be a two year agreement effective July 1, 2010 and running through June 30, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Board Member Mark Brinthaup brought the Tentative Agreement between the Horseheads Central School District and the Exempt Confidential Secretaries to the Board for Board ratification. He stated this is a two-year contract that will become effective July 1, 2010 and will run through June 30, 2012. Board Vice-President Michael Buck stated this is great to see another Contract resolved and that the Board is moving towards the completion of one of its goals.

### **Director of Student Services Report**

#### **District Plan for Special Education**

Moved by Strollo, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the District Plan for Special Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Director of Student Services Kim Williams presented the District Plan for Special Education to the Board for Board action. Kim stated that this Plan is Part 200 of the Commissioner's Regulations that requires districts to submit District Plans every two years. She stated that it is the philosophy of the Horseheads Central School District to provide appropriate educational programs and services in regular school settings with non-disabled peers near the student's home

whenever possible. Kim reviewed the descriptions and nature of programs for disabled students, the nature and scope of current preschool programs and services for ages 3 to 4 years, the methods of program evaluations, Board of Education Policies and Practices and BOCES Operated Special Education Programs/Spaces.

### **Student Representative's Report**

#### **Update on High School Activities**

Superintendent Ralph Marino presented Student Representative Daniel Stack's High School report due to Daniel's absence due to an athletic event. He reported on Freshman First Day which went very well, Spirit Week which had many, many students participate in the different themes, Homecoming went well with a variety of music played by the DJ, Senior Magazine Sales(goal of \$122,000), Junior Candle Sales and Upcoming Events, including the ECOS Club's E-scrap Drive on October 23<sup>rd</sup>, from 11:00 AM – 2:00 PM. Board Member John Lively inquired as to the target of the monetary goal of the Sr. Class and how it is significantly less than last year and the fact that the students do not have to raise as much money as in the past. Superintendent Ralph Marino will find out what last year's goal was.

### **Legislative Liaison Report**

#### **Discussion of NYSSBA's Proposed 2010 ByLaw Amendments and Resolutions**

Board Member Rose Apgar presented the Proposed 2010 ByLaw Amendments and Resolutions to the Board for information only. Rose stated she hasn't heard from the other twenty-one school districts about what they were going to do other than accept the amendments as recommended. She stated occasionally there may be a debate on an item that was not recommended that will be brought to the floor. There does not seem to be any real discussions other than to accept the amendments as received by the Committee.

### **Report from the Visitation Committee**

#### **District Tour of September 1, 2010**

Chair Rose Apgar reported on the District Tour that occurred on September 1, 2010. She stated a furnace was installed at the Field House and that there were no Capital Projects completed this summer. Regular maintenance work was performed throughout the District. The buildings look really great for the students, and staffs' return.

### **Report from the Audit Committee**

#### **Meetings of September 2 and 14, 2010**

Chair Pam Strollo reported on the Audit Committee Meetings of September 2nd and 14<sup>th</sup>. Pam stated at the September 2<sup>nd</sup> meeting the Bonadio Group walked through the preliminary Schedule of Adjustments for the fiscal year ending June 30, 2010. At the September 14<sup>th</sup> meeting the Committee reviewed the District's External Audit.

### **Report from the Finance Committee**

#### **Meeting of September 9, 2010**

Board President Brian Lynch reported on the September 9, 2010 Finance Committee Meeting. He stated that the reports that were presented by Business

Administrator Michael Stuart under Agenda Item 10 were discussed along with the June 17<sup>th</sup> Finance Committee Meeting Recap, Board of Education Financial Reports as of September 20, 2010, Chemung Canal Charge for Tax Collection, Transportation Study, Current Tax Certioraris, Project Fund Balance, Revenue History and Estimate 2011-2012 and 2010-2011 Finance Committee Goals. Board Vice-President Michael Buck stated that there are many members who are concerned with the Current Tax Certioraris and the list of ten pending Tax Certioraris which have been filed over the summer of 2010. A Committee member expressed concern over the requested assessment reduction with some as high as 75%. The possible tax loss to the District is \$668k. The Committee members will request that our school attorney express our concerns through briefs and hearings. Business Administrator Michael Stuart said he will look into this. Superintendent Ralph Marino will ask Jim Young to report on this.

**Report from the Outcomes and Assessment Committee  
Meeting of September 9, 2010**

Vice-President Michael Buck reported on the Outcomes and Assessment Meeting of September 9, 2010 at which time the following topics were discussed: the Elimination of the Pre-K through Grade 6 Perfect Attendance procedure, the Title I Corrective Action Plan, June/August 2010 Regents Results, 2010 Spring AP Results, Grade 3-8 Assessment Schedule/Scoring for 2010-2011, Grade 3-8 ELA/Math Results, Gardner Road School Improvement Planning Update, Language Arts Program Update, Summer 2010 Curriculum Work Summary, Strategic Plan Implementation Team Update, Summer Learning Academy Update and Outcomes and Assessment Meeting Schedule for 2010-2011.

**Report from the Planning and Development Committee  
Meeting of September 14, 2010**

Chair Mary Anne Holleran reported on the September 14, 2010 meeting of the Planning and Development Committee. Mary Anne gave an update on the Strategic Plan, reviewed the 2010-2011 Board of Education District Goals and set Committee Goals for 2010-2011.

**Report from the Human Resources Committee  
Meetings of August 23 and September 15, 2010**

Chair Mark Brinthaupt reported on the August 23<sup>rd</sup> and September 15<sup>th</sup> meetings of the Human Resources Committee. He stated that the goals for 2010-2011 were established, Human Resources Recommendations for August 26<sup>th</sup> Board of Education Meeting were reviewed, Mrs. Christiansen updated the Committee on negotiations and reminded the Committee that she would update the full Board on August 26, 2010, different options for the Health Insurance, including fully-funded plans were reviewed.

**Report from the Policy Referral/Review Committee  
Meeting of September 8, 2010**

Chair Rose Apgar stated there weren't any presentations at this meeting, however, the policies below were discussed.

**Newly Required Board Policy 4321.9: Availability of Alternative Format Instructional Materials for Students with Disabilities**

Moved by Brinthaupt, seconded by Holleran.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the newly required Board Policy 4321.9: Availability of Alternative Format Instructional Materials for Students with Disabilities for Board action.

**Newly Required Board Policy 4321.12: Public Report on Revisions to District Policies, Practices and Procedures upon a Finding of Significant Disproportionality**

Moved by Holleran, seconded by Miller.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the newly required Board Policy 4321.12: Public Report on Revisions to District Policies, Practices and Procedures upon a Finding of Significant Disproportionality for Board action.

**Proposed Changes to Current Board Policy 5312.3: Use of Tobacco Products by Students**

Moved by Brinthead, seconded by Buck.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck  
 Holleran

Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the Proposed Changes to Current Board Policy 5312.3: Use of Tobacco Products by Students

for Board action.

**Proposed Replacement Policy 5313.4: Discipline of Students with Disabilities**

Moved by Holleran, seconded by Brinthaup.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of Policy 5313.4: Discipline of Students with Disabilities for Board action.

**Proposed Replacement Policy 6650: Internal Audit**

Moved by Holleran, seconded by Brinthaup.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the proposed Replacement Policy 6650: Internal Audit for Board action.

**Newly Proposed Board Policy 6655: Claims Auditor**

Moved by Strollo, seconded by Holleran.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Holleran

Jacobus

Lively  
Lynch  
Miller  
Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the proposed Newly Proposed Board Policy 6655: Claims Auditor for Board action.



**Proposed Replacement Policy 6660: Independent Auditor**

Moved by Strollo, seconded by Miller.

Ayes                                      Noes                                      Abstained                                      Absent

Apgar

Brinthaup

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the proposed Replacement Board Policy 6660: Independent Auditor for Board action.

**Proposed Changes to Current Board Policy 9330: Smoking on School Premises by Staff**

Moved by Brinthaup, seconded by Strollo.

Ayes                                      Noes                                      Abstained                                      Absent

Apgar

Brinthaup

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the proposed changes to Current Board Policy 9330: Smoking on School Premises by Staff for Board action.

**Proposed Replacement Policy 1900: Parental Involvement**

Moved by Brinthaup, seconded by Holleran.

Ayes                                      Noes                                      Abstained                                      Absent

Apgar

Brinthaup

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Chair Rose Apgar presented the Board with a second reading of the proposed Replacement Policy 1900: Parental Involvement for Board action.

**Proposed Change to Current Board Policy 6700: Purchasing**

Chair Rose Apgar presented the Board with the first reading of the proposed change to Current Board Policy 6700: Purchasing for information only. This policy will be brought to the October meeting for Board action.

**Proposed Change to Current Board Policy 6721: Construction Contracts, Bidding and Awards**

Chair Rose Apgar presented the Board with the first reading of the proposed change to Current Board Policy 6721: Construction, Contracts, Bidding and Awards for information only. This policy will be brought to the October meeting for Board action.

**Questions/Comments from Board Members**

Board Member John Lively stated it is nice to see minutes from the various Board Sub-Committees included in the Board packets.

**Adjournment**

Moved by Miller, seconded by Brinthaupt.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:00 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Holleran			
			Jacobus
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Moved by Buck, seconded by Brinthaupt.

RESOLVED, that the Horseheads Central School District go into Executive at 8:06 PM to review and act upon CSE/CPSE recommendations and to discuss a personnel issue.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Holleran			
			Jacobus
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Moved by Brinthaupt, seconded by Apgar

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE recommendations as presented.

Ayes	Noes	Abstained	Absent
Apgar			
Brinthaup			
Buck			
Holleran			Jacobus

Lively  
 Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

Moved by Brinthaup, seconded by Buck.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from Executive Session at 9:04 PM and reconvene to its Regular Meeting of the Board of Education at 9:05 PM.

Ayes	Noes	Abstained	Absent
Apgar			
Brinthaup			
Buck			
Holleran			Jacobus

Lively  
 Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

Moved by Strollo, seconded by Miller.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 9:06 PM.

Ayes	Noes	Abstained	Absent
Apgar			
Brinthaup			
Buck			
Holleran			Jacobus

Lively  
 Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

Respectfully Submitted By:

***Candy L. Maine***

Candy L. Maine  
 District Clerk