

**Horseheads Central School District  
Business Meeting of the Board of Education  
Center Street Elementary School  
April 28, 2011**

**Present:** Apgar, Brinthaup, Buck, Holleran, Jacobus, Lively, Lynch, Miller, Snyder, Stollo

**Also Present:** Abrunzo, Bailey, Brock, Hillman, Learn, Moyer, Scaptura, Squires, Suggs, K. Williams, S. Williams, Woodworth

**Absent:**

**Call to Order:** President Lynch called the Workshop to order at 6:00 PM

**Minutes**

Moved by Apgar, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Regular Business Meeting of March 31 2011, and Community Budget Meeting of April 14, 2011, as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Stollo			

MOTION CARRIED

Vice-President Michael Buck and President Brian Lynch thanked Ms. Maine for producing very thorough minutes and being able to follow along and keep up with the public comments.

**Board President's Remarks:**

President Brian Lynch welcomed everyone to tonight's presentation. Brian stated that Center Street brings back a lot of memories for him as he attended this school as a child and that he looks forwards to tonight's presentation.

**Agenda Changes**

President Lynch stated under Agenda Item 14 Board Member Rose Apgar will present the Legislative Liaison Report. Also, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE recommendations, hear an update on collective negotiations and the employment history and job performance of a particular employee.

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### **Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- Five seniors were named Everyday Heroes through a program sponsored by First Heritage Federal Credit Union and WENY TV: Cory Sweet, Zach Hogan, Ken Lewis, Ariel Roosman and Ashley Sheesley. Nominated by teachers, the students are being honored for their hard work, dedication, perseverance and community service. Ralph is very proud of these five students.
- Seventy-three students from GSTBOCES were inducted into the National Technical Honor Society through the GST BOCES Career and Technical Education Program. Thirty-three of the students were from Horseheads. Ralph stated this is an amazing accomplishment and he is very proud of them.
- Ralph received some wonderful letters relating to the Middle School 2011 World War II Teach-In that was held. Veterans stated how much they look forwards to attending and participating in the event. Ralph stated it is absolutely amazing the amount of work that goes into the planning of it and the impact afterwards is unbelievable. It reaches many, many people of all ages and levels.
- Ridge Road has formed a support group of students(from Grades 1 to 4) who have lost a parent. Social Worker Assistant Lisa Earley worked in conjunction with Southern Tier Hospice to start the group due to the number of students who have lost a parent is so high for the school. . Currently there are nine students in the program who meet once a week to talk and do activities.
- Middle School students and staff raised \$952 for Nakagawa, Japan, with a candy-gram sale. Ralph is very proud of them for extending their community spirit world wide.
- Seven juniors have met the requirements to enter the 2012 National Merit Scholarship Program through their score on the PSAT/NMSQT: Shauinak Amin, Jonathan Bergman, Matthew Eisner, Kevin Hansen, Nors Hexum, Sol Immerman and Paarth Shah. They are among the 50,000 highest-scoring participants of the 1.5 millions students who took the qualifying tests. Ralph is very proud of them.
- Ralph thanked Judy Christiansen and members of the Health and Safety Committee for all the hard work they have done this past year. Ralph stated the District received an award for the second year in a row thanks to the work of this Committee.

Board Member Mary Anne Holleran thanked Dr. Marion for sharing the letters from the Veterans regarding Middle School 2011 World War II Teach-In that was held. They were wonderful.

### **Presentations**

#### **Center Street Elementary School Presentation and PTO Update**

Principal Patti Sotero and members of the Center Street School Staff and PTO Representative Becky Dolaway presented the Board with Center Street School's Presentation, "Champions for Children's Literacy." Center Street Student Bryce

Cont'd

Jefferson began the presentation by welcoming everyone to Center Street Elementary School where the students participate in many activities and programs throughout the day. Bryce spoke about being on the Student Council, being a member of WCSN News and participating in the School's Talent Show.

Center Street PTO Co-President Becky Dolaway reported on the activities, fundraisers and donations of the parent group. Becky stated that the PTO encourages reading in many ways throughout the school. They give out bookmarkers for prizes at the Annual School Carnival and give out books at our Annual Book Exchange. Every student in the school receives at least one free book from the PTO. The PTO also sponsors a Family Reading Night.

Principal Patti Sotero and members of the school staff gave a report entitled, "Champions for Children's Literacy." They spoke of the challenges the school faces, including budget reductions, changing the core curriculum and additional federal mandates. They spoke of the work they're doing to meet the challenges and maintain a sound educational program, including reading and writing, technology and family activities. Some of the budget reductions that have occurred include the loss of a Full-Time Librarian, the Fourth Grade Swimming Program, Intramurals and Field Trips.

Members of the Third Grade Team spoke of ways they overcome some of these challenges which include by being proactive with our students. From the English Language Arts Assessments the students are given, the teachers perform a very careful analysis of the results in order to pinpoint the specific area where every student needs more growth. Specific students are chosen to target and follow. Strands were identified where improvement is needed. Small groups of AIS were developed and then the final piece which is the most important is reflection. This is where great minds are put together where you can be exceptional through self-analysis and collectively identify the area where the student needs additional instruction.

Members of the Second Grade Team reported on the different reading groups the children are a part of. They reported on how the teachers work together with the AIS Teacher to develop skill groups so that all student needs are met. They also reported on the Reader Theater.

Art Teacher Amy Klossner presented an overview of a fourth grade art lesson and how art, reading and writing all tie in together. The lesson consisted of the students listening to an excerpt. Students are then asked questions about it and then asked to share some of their own personal memories as a child. The student then writes about them and then they incorporate those writings into a collage. She stated she inspires the students to create artistic work on their own.

Fourth Grade Teacher Amy Karastury reported on how the fourth graders have the unique opportunity of connecting with two world cultures. The students are communicating with students from Russia and Japan through the use of email where they learn about each other's daily lives and cultures.

Kindergarten Teacher Terri Standish presented an overview of various activities that are used at the Kindergarten Level to create the child's foundation of reading. High School students from Morgan Mawhir's class go to her classroom once a week to read to her students. Later in the week the students go to the Library and ask to sign out the same books that were read to them by the High School students. The students participated in "Read the Record Day" with the Middle School Students through the Web Cam when they read "Snowy Day" together.

Physical Education Jennifer Bryant reported on how she held a special reading day on April 8<sup>th</sup>. The students were able to follow along in the book as they viewed the book on the big screen. The following week a book study was done that involved compare and contrast of the book vs. the movie. Every student was given the opportunity to see the movie on the big screen and also read the book. This was another way to enhance the reading curriculum.

Second Grade Teacher Kerry Ike reported on how sixty-five students participated in the Pajama Story night where they were read, "The Monster Who Ate My Peas." At the end of the story the students made bookmarkers and had a healthy snack. It was enjoyed by all.

Librarian Patty Howe reported on the Dr. Seuss Celebration which was held on March 2<sup>nd</sup>. Sixty-five students and their families participated in this celebration of Dr. Seuss' birthday. This event was sponsored by the PTO and students from the Horseheads Interact Club.

Pre-K Teacher Anna Fuksman reported on how the language barrier presents many challenges for her students. She stated she has seen her students gain confidence and make great gains in supporting and understanding the English language. She reported on the benefits of having the Community Book Mobile Visit the school and how she partners with parents to read to our students and for the students to read to them. She welcomes additional volunteers into her classroom. She has had Senior Citizens, Veterans and volunteers from Jr. Achievement in her classroom.

Principal Patti Sotero thanked the staff of Center Street Elementary School and the PTO for all they do for the Center Street students and families. Patti also wanted the Board to please remember when making financial decisions the foundation of leaning begins at the Elementary level. We are committed to instill in every student here the love of learning that will make them successful at school and in life in general. Patti stated that she is committed to team with the wonderful staff she has, the PTO and volunteers to make sure the best possible education happens at Center Street Elementary School each and every day which is why the students at Center Street Elementary School are "Champions of Learning."

Board President Brian Lynch thanked Principal Patti Sotero, her staff and the PTO for a wonderful presentation. He also thanked Center Street students, Bryce, Emily and Elizabeth for doing such a spectacular job with their presentations and stated he is proud

of them for serving as a member of the Student Council. Brian stated he is very impressed with the amount of preparation the staff is doing with ELA and stated incorporating reading and writing into the Art Department is a great idea. It is wonderful to see the students branch out and communicate with students in two different world cultures through the use of modern technology. It is also wonderful to see the High School students and the Middle School students working with the students to promote the love of reading. Brian thanked the PTO for doing such a spectacular job with all of the events and activities that they provide to the staff and students.

Board Member Mary Anne Holleran stated that she is extremely impressed with the variety of reading activities that are provided to the students. Reader Theatre is a wonderful technique to use to encourage reading and to bring a flare of the theatre to the students at such an early age is truly wonderful.

### **Recap on District's Athletic Programs**

Director of Athletics Scott Williams presented the Board with a recap from the Winter Season of Athletic Programs. Scott stated that as you look at the Wins/Losses throughout the season you will see that some are better than others, however, it is not winning that is not the most important piece but it is about the coaches who care about the kids and their endeavors. We have 48 coaches that took care of our kids through thick and thin. Scott stated he is very proud of the coaching staff that works hard with the kids considering the amount of money they receive to do so. Scott reviewed the final standings for Boy/Girls Basketball, Wrestling, Bowling/Boys Swimming and the Team Scholar Athlete Awards and National Interscholastic Athletic Administrators Association Scholar Athlete Award. Scott stated the end of the year Sports Tribute Banquet will be held on June 3<sup>rd</sup>. There will be no refreshments served as the focus is on the student athletes and their accomplishments.

Board Vice-President Michael Buck thanked Scott for a great report. He also stated if you look at 2008-2009 winter results there is clearly a trend of growth, however, twenty percent of the athletes are Varsity. It seems to be that the Junior Varsity athletes are where the scores are falling behind. Is there anything that can be done to figure out why? Is it possible to offer athletic study hall or a study buddy for the students who need to improve? Mike requested for some concrete data in the areas where the students need to improve as assumptions are all we have right now. Scott will compile the requested information for the Board.

Board President Brian Lynch thanked Scott for presenting a very thorough recap of the winter season and stated it is nice to see the individual achievements.

### **Superintendent's Report**

#### **2011-2012 School Calendar**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2011-2012 School Calendar as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Superintendent Ralph Marino brought the 2011-2012 School Calendar to the Board for Board action. Ralph stated this calendar was put together along with the component school districts and that five Emergency Days were built into the Horseheads calendar.

Board Member John Lively inquired as to what the reason is that we cannot make April 6<sup>th</sup> as the first day to restore to the calendar if a snow day has to be made up.

Superintendent Ralph Marino stated it is Good Friday which is a religious holiday and also is a paid holiday for members in our Collective Bargaining Units.

**President’s Report**

**Board of Education Summer Retreat—July 26, 2011**

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Board of Education Summer Retreat to be held on July 26, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Stollo

MOTION CARRIED

Board President Brian Lynch brought the request for the Board of Education Summer Retreat to be held on July 26, 2011, to the Board for Board action. Brian stated this was discussed at the March 31<sup>st</sup> Board of Education Meeting.

**Kennedy Valve Donation to the High School Swimming and Diving Team**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of \$7,000 to the Horseheads High School Swimming and Diving Team.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck

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Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the donation of \$7,000 to the Horseheads High School Swimming and Diving Team to the Board for Board action. Brian stated on March 30, 2011, the Kennedy Valve Corporation generously donated \$7,000 to the Horseheads High School Swimming and Diving Team which will be used towards the purchase of a new Colorado Timing System that will replace the sixteen year old existing one.

**Assistant Superintendent's Report**

**Strategic Plan Implementation Team Update**

Assistant Superintendent Alice Learn updated the Board on the Strategic Plan Implementation Team. Alice stated that the Plan continues to be monitored. Objectives have been written for the 3 Study Groups to continue to work on. A calendar was established for next year's meeting dates. Meetings will be held every other month. The Student Voice Survey Results were reviewed which is very exciting.

**Student Voice Survey Results**

Assistant Superintendent Alice Learn presented the Student Voice Survey Results. Alice stated 1,860 students in Grades 4-12 participated in the survey. Alice stated that we were looking for 75% or higher of students who agreed or strongly agreed. The results were very positive with only a few in the red which were related to the food in the Cafeteria which is an area we will look at. The Implementation Team is beginning to work on drawing conclusions from the survey. Alice stated there is a lot of good information for the Site Based Teams to look at and put the questions together to see where there might be some parallels. Board President Brian Lynch thanked Alice in advance for forwarding the results of the survey to the Board and stated there is a lot of information to digest and that the results are very interesting.

**School Tool Conversion**

Assistant Superintendent Alice Learn stated that the full District will convert to School Tool in September 2011. This conversion will involve all of the staff, Instructional and Non-Instructional. A team is in place that is doing a lot of planning in preparation of training all of the staff before the conversion takes place. The training will begin in June. Alice stated that the Instructional Staff will have to know how to enter Attendance, Discipline and Grades. She stated during the eleventh week of school the parent portal will be operational.

**Acting School Business Administrator's Report  
Budget Transfer Report(March 2011)**

Acting School Business Administrator Ralph Marino presented an overview of the Budget Transfer Report for March for information only.

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**Revenue and Expense Reports(March 2011)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for March 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Revenue and Expense Reports for March 2011 to the Board for Board action.

**Internal Claims Auditor Report(March 2011)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Internal Claims Auditor Report for March 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Internal Claims Auditor Report for March 2011 to the Board for Board action.

**High School and Middle School Extra-Curricular Treasurer’s Reports(March)**

Moved by Brinhaupt, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School and Middle School Extra-Curricular Treasurer’s Report for March as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck
- Holleran
- Jacobus
- Lively



Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the High School and Middle School Extra-Curricular Treasurer's Report for March to the Board for Board action. Board Member John Lively inquired as to the High Balance that is in the Class of 2011's Fund. It is running at around \$25,425 and asked if there is a plan to lower it. Ralph stated that it is probably because the bills from the Prom, Caps and Gowns have not been processed yet. He stated we will look at it at the end of April to see what the balance is.

**Treasurer's Report(March)**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for March as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the Treasurer's Report for March to the Board for Board action.

**Athletic Accounts Report(March)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for March as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the Athletic Accounts Report for March to the Board for Board action.

**Increase in Appropriations(Big Flats Arts In Education)**

Moved by Jacobus, seconded by Holleran.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$300.00 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A-2110-99-490	\$300.00	BOCES CoSer 401 – Arts In Education
A-980-2705	\$300.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,744,047.77....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective April 28, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Stollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino stated that the Horseheads Central School District received a donation of \$300.00 from the Big Flats Elementary School PTO. This donation will go towards funding theTedd Arnold assemblies to be held at Big Flats Elementary School on April 21, 2011.

**Management Advisory Group of New York – Request for State Aid Review**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Management Advisory Group of New York to perform a request for State Aid Review.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck

Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the approval of the Management Advisory Group of New York to perform a request for State Aid Review to the Board for Board action. Ralph stated that that this group has the expertise o come in and look at our State Aid Claim and to see if there is an opportunity for our District to recoup state aid that is due to us from prior years. Ralph stated there is absolutely no charge to our District if additional revenues are not found. Ralph stated that if state aid is recovered, the firm’s fee for the review and the re-filing, including follow-up services with SED, is 15 percent with 85 percent of the recovered aid remaining with your district. Board Member John Lively asked for clarification regarding the payment of this fee, how we would pay for it next year without the voter’s approval if the budget has already passed and it was not in the 2011-2012 budget. Ralph stated that this would be considered additional revenue and as long as we stay under the budget amount that was approved by the voters.

**ARC Lease Agreement(Broad Street Facility)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the ARC Lease Agreement(Broad Street Facility) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinhaupt			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

Apgar  
Brinhaupt  
Buck  
Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the approval of the ARC Lease Agreement(Broad Street Facility) to the Board for Board action. Ralph stated that this is a one-year lease from July 1, 2011 and expiring on June 30, 2012 which gives us the flexibility that we can move forward and renew it the following year if we want to depending on what our needs are for use of the facility. Ralph thanked Jay Hillman for all of his assistance in obtaining this lease agreement. Ralph wanted it to be known that he is on the Board of Directors for ARC.

**GST BOCES Final Request for Services**

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves GST BOCES Final Request for Services as presented.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the approval for GST BOCES Final Request for Services to the Board for Board action.

**Tax Collection Change in Banking Services**

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education authorizes Chemung Canal Trust Company as the sole financial institution for the collection of the District's school taxes for the 2011-2012 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the authorization of Chemung Canal Trust Company as the sole financial institution for the collection of the District's school taxes for the 2011-2012 school year to the Board for Board action. Ralph stated that after interviewing three different banks, it was decided that Chemung Canal Trust Company should be the District's sole financial institution.

**GST BOCES Central Business Office Lease Agreement(Broad Street Facility)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the GST BOCES Central Business Office Lease Agreement(Broad Street Facility) as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus

Lively  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the authorization to approve the GST BOCES Central Business Office Lease Agreement(Broad Street Facility) to the Board for Board action. Ralph stated this is a one year lease that shall commence on July 1, 2011 and expires on June 30, 2012.

**Appointment of Election Inspectors, Interim Clerk, Auditors and Chairperson for the Budget Vote on May 17, 2011**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Board of Education of the Horseheads Central School District appoint the Chief Inspectors of Election and Inspectors of Election for the May 17, 2011 school district voting as herein set forth and be it further,

RESOLVED, that Brian Lynch be appointed as the Permanent Chairman and that Judith Christiansen by appointed as the Interim Acting District Clerk for May 17, 2011, to coordinate the 2010-2011 Annual Budget Vote, and be it further,

RESOLVED, that the Interim Acting District Clerk be authorized to appoint additional Inspectors of Election and Assistant Clerks as she shall deem necessary to fill vacancies that may occur or to provide for additional assistance that may be needed.

RESOLVED, that three(3) Certified Public Accountants be authorized to verify and confirm total votes for the May 17, 2011 Annual Budget Vote.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			
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Lynch			
Miller			
Strollo			

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the authorization to approve the Appointment of Election Inspectors, Interim Clerk, Auditors and Chairperson for the Budget Vote on May 17, 2011 to the Board for Board action.

**Human Resources Director's Report**

**Human Resources Sub-Committee Recommendations**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

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**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Cooper, Stacie	Cleaner/Middle School	03/21/11
Gillette, Karen	Clerk Typist (Library)/Intermediate	04/10/11
Marsh, Jill	Bus Driver/Transportation -4 hr.	03/23/11

**CIVIL SERVICE RETIREMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Lynch, Thomas	Bus Driver/Transportation	03/31/11 (revised date)

**CIVIL SERVICE SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Trank, Mary Jane	LTS Clerk Typist (Library)/IS	04/11/11-06/24/11	\$7.35/hr.

**CIVIL SERVICE TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Clark, Cynthia	Bus Driver/Transportation (from 2 hr. to 4 hr. position-replacing resignation)	03/28/11
Geintz, Jenifer	Bus Driver/Transportation - p-t 2 hr.	03/28/11

**INSTRUCTIONAL LEAVES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hennessy, Elizabeth	RR/Vocal Music	5/30/11 – 6/30/11 (Maternity)
Howard, Melinda	HS/Math	4/25/11 – 6/30/11 (Maternity Partial Paid)
Palumbo, Andrea	IS/8:1:1 Special Education	9/16/11 – 11/28/11 (Maternity Paid)
Potter, Sarah	CS/Grade 1	4/1/11 – 6/30/11 (Unpaid Extended)
Romanski, Mark	HS/Physical Education	4/5/11 – 5/23/11 (Medical Paid)
Tinney, Brian	IS/Grade 5	3/15/11 – 4/6/11 (Medical Paid) Revised

**INSTRUCTIONAL RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Struble, Diane	Teaching Assistant/Intermediate	06/25/11

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Bezio, Anne	Certified	Elementary/Secondary
Jordan, Katie	Non-Degreed	Secondary
Pollack, Jessica	Certified	Elementary/Secondary
Preston, Laura	Non-Degreed	Elementary/Secondary
Rennie, Carolyn	Degreed	Secondary

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Cobb, Justine	RR/Phys. Ed.	4/14/11 – May 23, 2011	\$39,141 Prorated
Pollack, Jessica	HS/Math – LTS	4/20/11 – June 30, 2011	\$40,251 Prorated
Spirawk, Tara	CS/Grade 1 - LTS	4/1/11 – 6/30/11 (Extended)	\$40,251 Prorated

**INSTRUCTIONAL TENURE RECOMMENDATIONS:**

	<u>STATUS/POSITION</u>	<u>CERTIFICATION AREA</u>	<u>EFFECTIVE</u>
Bush, Meg	HS/Teaching Assistant	Teaching Assistant	09/01/11
Clark, Amy	MS/Teaching Assistant	Teaching Assistant	09/01/11
DeGraw, Barbara	RR/Teaching Assistant	Teaching Assistant	09/01/11

Cont'd

Miller, Mary	HS/Teaching Assistant	Teaching Assistant	09/01/11
Wahl, LouAnn	MS/Teaching Assistant	Teaching Assistant	09/01/11
Wallisky, Julie	IS/Teaching Assistant	Teaching Assistant	09/01/11
Weber, Donna	MS/Teaching Assistant	Teaching Assistant	09/08/11
Whitson, Sarah	GR/Teaching Assistant	Teaching Assistant	09/01/11

**ATHLETICS - SPRING SEASON VOLUNTEER COACHES:**

Bell, Chris	Boys Lacrosse
Black, Chris	Baseball
Cook, John	Baseball
Drake, Amy	Girls Softball
Harter, Kerry	Girls Golf

**EXTRACURRICULAR STIPEND RECOMMENDATIONS:**

	<u>LOCATION</u>	<u>POSITION</u>	<u>STIPEND</u>
Krol-Levanowitz, Maria	District	*Parent Liaison	\$1,500
DeRichie, Cindi	District	*Parent Liaison	\$1,500

\*This is a one-time grant.

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. She stated this report was reviewed by the Human Resources Sub-Committee.

**Director of Student Services Report**

**ELA After-School Program at Gardner Road**

Director of Student Services Kim Williams reported on the program which began in February and was completed Thursday. Forty-two of the sixty-two eligible students participated in the program. Students stayed after school to work with special education teachers and teaching assistants on ELA/Reading. Kim thanked the teachers and teaching assistants for going above and beyond to help make the program a success. The program was funded by the Federal School Improvement Grant, so there was no cost to the District or taxpayers.

**Student Representative's Report**

**Update on High School Activities**

Student Representative to the Board James Snyder reported on High School dates and events, including report cards going home on April 27th, caps and gowns, AP exams, a Student Council Blood Drive on May 3rd and the National Honor Society Induction which is on May 20<sup>th</sup>. President Brian Lynch thanked James for a very informative report.

**Legislative Liaison Report**

Chair Rose Apgar stated that the Superintendent at BOCES was very pleased as this is the first time since the merger that all twenty-one school districts approved the BOCES Budget. She stated the three incumbents were reelected to the BOCES Board.

**Report from the Visitation Committee**

**District Tour of Center Street Elementary School on April 15, 2011.**

Chair Rose Apgar reported on the District Tour of Center Street Elementary School on  
 Cont'd

April 15, 2011. Rose stated the building was very busy with student activities throughout the building. Rose stated this is the oldest building in our District. There are some problems with the parking area that includes minor surface cracking that needs some repair. The backflow was installed as a preventive measure to prevent water from coming back into the downstairs area of the building. The building is in good shape considering its age, however, there is some interior work and fixtures from 1953 that needs to be replaced. Board Member Mary Anne Holleran stated she met the little girl from Brazil. She is just adorable. Once again, Rose commended Tom Pollard and his staff for the excellent work they do throughout our District in all of our buildings.

### **Report from the Athletic and Extra-Curricular Committee**

There wasn't a report.

### **Report from the Audit Committee**

#### **Meeting of April 12, 2011**

Chair Pam Strollo reported on the April 12<sup>th</sup> meeting of the Audit Committee. Pam stated the Committee reviewed the Risk Assessment Report as presented by Jessica Lawrence and identified future areas of internal audit interest. The Committee chose the areas of Governance and Control Environment for the next internal audit. Jessica will provide specific areas to consider for the audit. Board President Brian Lynch thanked Pam and members of the Audit Committee for choosing this area to work in as it is a very, very important area of the budget.

### **Report of the Finance Committee**

#### **Meeting of April 18, 2011**

Chair Jim Jacobus reported on the April 18<sup>th</sup> meeting of the Finance Committee. He stated all of the items that were presented earlier tonight under the Acting School Business Administrator's Report were discussed. The Committee also presented the Board with the revised Proposed 2011-2012 Budget for the Board's authorization and approval at a Special Meeting on April 19<sup>th</sup> as a result of the April 18<sup>th</sup> meeting.

### **Report from the Outcomes and Assessment Committee**

#### **Meeting of April 13, 2011**

Chair Michael Buck reported on the April 13<sup>th</sup> meeting of the Outcomes and Assessment Committee. He stated that Dora Leland, Middle School Social Studies Department Chairperson presented that department's recommendation for a new textbook and that Dan Buseck presented the High School Global Studies, an update on the Data Center was presented by David Bates and Dan Buseck presented a grant proposal to create an outdoor classroom on the Horseheads High School campus. The Gardner Road School Improvement Planning Update, FOSS Update, Geodemographic Information System and Response to Intervention Update were tabled. Mike stated that the approval of the textbooks are on hold until we know what is going on with the ELA Program.

### **TEXTBOOK SELECTIONS**

#### **9<sup>th</sup> Grade English**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District approves the adoption of the Mirrors and Windows: Connecting with Literature as submitted.

Cont'd



Ayes	Noes	Abstained	Absent
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Chair Michael Buck brought the adoption of the Mirrors and Windows: Connecting with Literature to the Board for Board action. Michael stated this book will replace the present book that is currently 42 years old and is no longer in print.

**Pre-K through Grade 6 Language Arts**

Moved by Lively, seconded by Strollo.

WHEREAS, pursuant to the New York State Department of Education mandate to implement Response to Intervention(RTI) in 2012; and

WHEREAS, to fulfill that mandate, a Comprehensive CORE reading program is a requirement; and

WHEREAS, the current reading programs within the District are 11 years old; and

WHEREAS, in 2011, a committee of 45(made up of PreK-6 teachers and administrators) recommended McMillan McGraw Hill's Treasurer's Comprehensive CORE Reading Program for grade levels Pre-K-6.

**NOW THEREFORE, BE IT RESOLVED:**

The Board of Education approves McMillan McGraw Hill Treasures Comprehensive CORE reading program for grades Pre-K through Grade 6 for full implementation beginning in September 2012, following extensive professional development in the 2011-2012 school year.

The Board of Education approves the use of current year 2010-2011 textbook funds to purchase Treasures for all classrooms in Grades Pre-K, Kindergarten, One(1) and Five(5). Textbook funds for 2011-2012 will be used to purchase Treasures for all classrooms in grades Two(2), Three(3), Four(4) and Six(6).

Ayes	Noes	Abstained	Absent
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch

Miller

Strollo

**MOTION CARRIED**

Chair Michael Buck brought the adoption of the Resolution for the Purchase of the Treasurers Comprehensive CORE Reading Program to the Board for Board action.

**Report from the Planning and Development Committee**

There wasn't a report.

**Report from the Human Resources Committee**

**Meeting of April 13, 2011**

Chair Mark Brinthaupt reported on the April 13<sup>th</sup> meeting of the Human Resources Committee. The following items were discussed: the Human Resources Recommendations that were presented to the Board for approval tonight, Review of Health Insurance Information and Tenures Reviews.

**Report from the Policy Referral/Review Committee**

**Meeting of March 30, 2011**

Chair Rose Apgar reported on the March 30<sup>th</sup> meeting of the Policy Referral/Review Committee. The Committee discussed the first reading of Policy 5500, 5150, 8332, Athletic Code of Conduct and the 2000 Series.

**Current and Proposed(Replacement) Policy 0115: Harassment, Hazing and Bullying**

Chair Rose Apgar presented the Board with the first reading of Current and Proposed(Replacement) Policy 0115: Harassment, Hazing and Bullying to the Board for information only. The replacement policy was submitted by NYSSBA. Karen Donahue has reviewed it and has given her approval of the replacement policy.

**Proposed Change to Board Policy 2310: Regular Meetings**

Chair Rose Apgar presented the Board with the first reading of Proposed Changes to Board Policy 2310: Regular Meetings to the Board for information only. Rose stated the change in this policy is the starting time of the meeting changing it from 7:00 PM to 6:00 PM.

**Proposed Change to Board Policy 2330: Executive Sessions**

Chair Rose Apgar presented the Board with the first reading of a Proposed Change to Board Policy 2330: Executive Sessions to the Board for information only. Rose stated the change in this policy is under Item No. 9—staff member was formerly said as “teacher.”

**Proposed Change to Board Policy 5150: School Admissions**

Chair Rose Apgar presented the Board with the first reading of a Proposed Change to Board Policy 5150: School Admissions to the Board for information only. Rose stated the following is a proposed addition to the policy, “Student Health Services Regulation 5420-R provides additional guidance regarding immunization records.

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**Current and Proposed(Replacement) Board Policy 5500: Student Records**

Chair Rose Apgar presented the Board with the first reading of a Proposed Change to Board Policy 5500: Student Records to the Board for information only. Rose stated this Replacement Policy is being recommended by NYSBBA and will be a copy of their policy.

**Proposed Change to Board Policy 8332: Use of Cell Phones**

Chair Rose Apgar presented the Board with the first reading of Proposed Change to Board Policy 8332: Use of Cell Phones to the Board for information only. Rose stated the following is a proposed addition to this policy: "In addition, since employees are issued District owned cell phones in connection with their work responsibilities, employees should not have an expectation of privacy with respect to information contained on the device(e.g. text messages, records of phone calls). Reference to this is from the Fourth Amendment, U.S. Constitution, Fourteenth Amendment, U.S. Constitution and City of Ontario, California v. Quon 560 US (2010).

**Proposed Changes to Page 4 and 7 of the Current Athletic Code of Conduct**

Chair Rose Apgar presented the Board with the first reading of Proposed Changes to Page 4 and 7 of the Current Athletic Code of Conduct to the Board for information only. Rose stated there were changes under 1<sup>st</sup> Offense, 2<sup>nd</sup> Offense, 3<sup>rd</sup> Offense, Reinstatement, Investigative Procedure and Appeal of Decisions. The changes are highlighted in bold and underlined.

**Questions/Comments from Board Members**

There were no Questions or Comments from the Board Members.

**Adjournment**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:33 PM.

Ayes	Noes	Abstained	Absent
Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District go into Executive Session at 7:37 PM to approve CSE/CPSE recommendations, hear an update on collective negotiations and the employment history and job performance of a particular employee.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Moved by Brinthead, seconded by Apgar.  
 RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Moved by Brinthead, seconded by Buck.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:21 PM and reconvene to its Regular Meeting of the Board of Education at 822 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:23 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinhaupt

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Respectfully Submitted By:

***Candy L. Maine***

Candy L. Maine

District Clerk

