

DRAFT

**Horseheads Central School District
Business Meeting of the Board of Education
Multi-Media Center(High School South Wing)
May 26, 2011**

Present: Apgar, Brinthaup, Buck, Holleran, Jacobus, Lively, Miller, Strack, Strollo

Also Present: Abrunzo, Christiansen, Donahue, Hillman, Learn, Marino, McDonough, Pollard, Squires, Suggs, K. Williams, Woodworth

Absent: Lynch

Call to Order: The Vice-President called the meeting to order at 6:00 PM.

Minutes

Moved by Apgar, seconded by Brinthaup.
RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Special Business Meetings of April 19, 2011, April 20, 2011, the Business Meeting of April 28, 2011 and the Public Hearing of May 5, 2011 as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
Miller			Lynch
Strollo			
MOTION CARRIED			

President's Remarks

Vice-President Michael Buck stated that he will be acting in President Lynch's absence tonight as President Lynch is attending a funeral out of town. Vice-President Buck explained the process for the Questions and Comments Section which will be next on the agenda.

Agenda Changes

Vice-President Buck stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE recommendations, the Superintendent's Evaluation and Contract and to report on the Collective Bargaining Negotiations.

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Ralph Marino recognized the following honors and achievements:

- Superintendent Marino stated it is his pleasure and an honor to recognize Susan Swartwood, Bus Driver and Registered Nurse, Corey McMann, Scott Rockwell and Ashley Bowes who went to the assistance of a student who suffered a medical emergency while on the school bus which was enroute to school on the morning of May 20th. Ralph is very impressed with each of them and thanked them for their courage, compassion and character.
- Middle School students and staff raised approximately \$900 for rebuilding efforts in Nakagawa, Japan, following the earthquake there. The fund drive was coordinated by the school's Raider World program. Ralph is very proud of them for extending their community service world wide.
- The High School Academic Challenge Team won the Tompkins-Cortland Community College High School Challenge, beating out 26 teams from 24 schools. Team members are Shaunak Amin, Tim Claypool, Zach Cowle, Ken Lewis and Michelle Pedicone. Zach and Shaunak also won all-star awards for having the most correct answers of all the participants. Ralph is very, very proud of these students.
- The Intermediate School collected spare change for the rebuilding efforts, donating \$200 to the American Red Cross.
- Junior Aaron Kelly is a Relay for Life All-Star raising well over \$3,000 for the American Cancer Society. He's one of the driving forces behind several schools' fundraising efforts for the Relay for Life, encouraging them to pick a day to wear purple and raise money. To date, Gardner Road has raised \$1,066.77, far exceeding their goal of \$500. Ridge Road raised \$518 and the Intermediate School raised nearly \$400. Ralph is very, very proud of the Aaron for spearheading this worthy event and very proud of the staff and students for making contributions to it.
- The Middle School raised \$1,784.27 for Juvenile Diabetes Research Foundation.
- High School Students in the Health Occupations Programs at GST BOCES attended the New York State Health Occupations Students of America Conference in Syracuse in April. Katherine Lynch and Emily Clark, along with two students from Edison, placed first in the Bio-Medical Debate category. Erika Strong placed first in Nursing Assisting Skills. Cory Sweet placed first in Medical Math and third in Prepared Speaking. Stephanie Shepard participated on the second-place winning team in the Bio-Medical Debate. Ryan Oksinski placed second in Extemporaneous Speaking. Additionally, Renee Condie was elected Region D Vice-President next year and Heather Kinner was elected Historian. Ralph is very proud of these students.

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- 2010 Graduate Anne McAdoo is currently in Joplin, Missouri, assisting with the clean-up, search and rescue and operation of shelters in the area devastated by tornadoes last week3end. Anne is serving with the AmeriCorps.
- High School Student sin the GST BOCES Career and Technical Education programs participate din the New York Sate Skills USA competition in Syracuse in April: Kaitlyn Wilkinson, first place in the Pre-School Teaching Assistant event, Brianna Borden, Ariel Cook and Jo Faulkner, first place, Occupational Heath and Safety Team, McKinzie LaFever, second place, Chapter Display. Ralph is very proud of these students.
- Kaitlyn Wilkinson was the CTE Student of the Month for April at the GST BOCES Bush campus.
- The Grade 8 World War II Teach-In won the Program Excellence Award at the Chemung County Youth Bureau Donahoe Awards Ceremony May 16th. The Middle School's Raider World Program was nominated and honored as well. Ralph is very excited that these two programs were recognized.
- The Varsity Cheerleading Team was named Northeast Champions in the Varsity division at a national competition in Rhode Island on May 7th. Ralph is very proud of them for participating in competitions even during the off season.
- Corning Incorporated has contributed \$6,000 to the third-party evaluation of the pilot of the inquiry-based program of the STEM Pipeline Initiative. This is a very generous donation.

Board Member Mark Brinthaup recognized that three, possibly a fourth, of the students who received scholarships through the Southern Tier Masonic Charities were Horseheads students.

Board Member Mary Anne Holleran commended the teacher responsible for publishing "Visions and Voices." It is a phenomenal booklet. The writings are amazing.

Presentations

Energy Management Update

High School Science Teacher Dan Delorme, Manager of the District's Energy Management Program, updated the Board on the Program and the savings that have been realized through energy management. He stated there has been a saving of nearly \$45,000 since the heat has been lowered in the buildings from 72 degrees to 68 degrees. Dan also reported that by turning off the heat on weekends and beginning at 3:30 PM during the weekdays there has been a savings of more than \$14,500. The total cost avoidance for ht year-long period from February 1, 2010 to January 31, 2011 was \$1.46 million, a savings of 35%. Since the Program began in February 1997, the District has avoided nearly \$17.5 million in energy costs. Dan stated the goals of the program are to minimize energy waste, maintain comfort in occupied areas and save money, but not

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change the instructional environment. The District uses EnergyCap Pro software for energy accounting that begins with usage during the base period, adjusts for temperature changes, building size changes, billing period lengths, develop adjusted baseline and applies to current rates. Dan stated changes in the District that had an effect on utility consumption include new computers and other technology tools, heating changes, increased outside of facilities and other, new air conditioners, elevators, etc. Dan stated the cost avoidance for February 1, 2010 through January 31, 2011 was \$516,119.72, the annual operating cost of the Program is less than \$15,000 and the Program pays for itself in about ten days each year. Two weeks of cost avoidance equals an average of \$19,850.76. Future goals include continuing to promote, implement the energy management program and continue to purchase our natural gas and electric supplies from the New York School and Municipality Energy Consortium, will install control points for the High School Library and Guidance area, will look at the pros and cons of motion detectors and will remove the boiler from the High School North Doc Room and consolidate to the High School North Main boilers.

Board Member John Lively commented that he noticed the greatest savings were at the Sing Sing complex and inquired as to why the complex was so less efficient at the start of the program. Dan explained that at the start of the Program, the people in the building were doing such a good job of being energy conscious that the expense was very low. When it is so well run to begin with, we will never get from 15% to 30%. We had huge numbers in the Middle School, but then we installed new boilers, new windows, doors and a roof which continues to bring the expenses down.

Board Vice-President Michael Buck thanked Dan for a very thorough report, for all the work he does and the enthusiasm which he does it with. This is great that we have saved \$516,000 in one year. This is very important for the public to understand that we are also doing everything we can to save money in order to keep the taxes low.

Internal Audit Risk Assessment Report

Jessica Lawrence, the District's Internal Auditor, presented an overview of the Internal Audit Risk Assessment Report. She reported on the Audit Scope, Objective, Methodology and Operations of the District and assigned risk levels. Jessica reviewed the three categories of risks: Inherent Risk, Control Risk and Residual Risk. As a result, she recommended that next year, 2011-2012, she would like to focus on governance and control. The Board was in agreement of this recommendation. Board Vice-President Michael Buck thanked Jessica for a very thorough and informative report.

Superintendent's Report

Proposed 2011-2012 Board of Education Meeting Dates

Superintendent Ralph Marino presented the Board with the proposed 2011-2012 Board of Education Meeting dates. Ralph pointed out that the meetings will

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continue to be held at 6:00 PM on the fourth Thursday of the month. Ralph wanted the Board to note there will be a Special Meeting of the Board of Education on August 11th from 8:00 AM to 8:30 AM to act on the Tax Warrant. He also noted the NYSSBA Convention will be held in Buffalo from October 27th – 30th. Ralph noted the Board’s Business Meeting will be held on Thursday, October 27th, which would give the Board the opportunity to drive to Buffalo on Friday to attend the convention. Board Vice-President Michael Buck stated it would be very beneficial to have Board representation at the Convention. With most of the activities beginning on Friday, we wouldn’t miss much on Thursday and we could still bring good information back to share with other Board members as we have done in the past.

New York State Council on School Superintendent’s House of Delegates Summer Retreat(June 28 and 29, 2011)

Moved by Jacobus, seconded by Strollo

RESOLVED, that the Horseheads Central School District Board of Education approves Superintendent’s Marino’s attendance at the June 28 and 29, 2011, New York State Council of School Superintendents House of Delegates Summer Retreat. Superintendent Marino is a member of the House of Delegates representing the GST BOCES. There will be no cost to the District for his attendance.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Superintendent Ralph Marino brought his attendance at the New York State Council on School Superintendent’s House of Delegates Summer Retreat on June 28 and 29, 2011, to the Board for Board action. Ralph emphasized there will be no cost to the District for his attendance at this summer retreat.

President’s Report

Donation to the Middle School

Moved by Brinthaup, seconded by Apgar

RESOLVED, that the Horseheads Central School District Board of Education approves the donation of a trumpet valued at \$50.00 and two music stands, one metronome, and an assortment of music valued at \$100.00 to the Middle School.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			

Buck
Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Board Vice-President Michael Buck brought the donation of a trumpet valued at \$50.00 and two music stands, one metronome, and an assortment of music valued at \$100.00 to the Middle School to the Board for Board action. Michael stated that Mr. Tom Laszaski, of Horseheads, graciously made the donation to the school.

Assistant Superintendent's Report

Data Center Update

Assistant Superintendent Alice Learn reported that the on-line Data Center has been updated to reflect the current state data on district-wide assessment and now provides the last two years of data for comparison. We now have the 2009-2010 along with the 2008-2009 data. We also added a disclaimer to it. She encouraged everyone to take look at it when they have a chance. Alice stated this would not have been possible if it wasn't for the collaboration of the Outcomes and Assessment committee along with the expertise of Dave Bates, GST BOCES. He took our vision, designed it and put it into action. Board Member John Lively stated this is a great tool to have available and believes that it sets a standard for the State. Alice stated we have received a lot of compliments on it and that there isn't another like it in this area. Board Vice-President Michael Buck commended Alice on the completion of this huge undertaking.

Demographic Software Update

Director of Secondary Education, Jay Hillman, and Director of Elementary Education, Virginia Abrunzo, reported on the demographic software that is now being used in the Educational Support Center. The software, which was purchased as a part of the Ten-Year Strategic Planning Project, shows the distribution of students' residences, student achievement data and enrollment projections.

Acting School Business Administrator's Report

Internal Audit Risk Assessment Report

Moved by Lively, seconded by Holleran

RESOLVED, that the Horseheads Central School District Board of Education approves the Internal Audit Risk Assessment Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Holleran			

Apgar
Brinthaupt
Buck
Holleran

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Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Superintendent Ralph Marino brought the approval of the Internal Audit Risk Assessment Report that was presented to the Board earlier this evening to the Board for Board action.

Budget Transfer Report(April 2011)

Acting School Business Administrator Ralph Marino presented an overview of the Budget Transfer Report for April for information only.

Revenue/Expense Report(April 2011)

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District approves the Revenue/Expense Report(April) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			
MOTION CARRIED			
Acting School Business Administrator Ralph Marino brought the Revenue/Expense Report (April 2011) to the Board for Board action.			
Internal Claims Auditor Report(April 2011)			
Moved by Brinthead, seconded by Jacobus.			
RESOLVED, that the Horseheads Central School District Board of Education approves the Internal Claims Auditor Report for April as presented.			
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			
MOTION CARRIED			

Acting School Business Administrator Ralph Marino brought the Internal Claims Auditor Report for April 2011 to the Board for Board action.

High School and Middle School Extra-Curricular Treasurer’s Reports(Apri)

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School and Middle School Extra-Curricular Treasurer’s Report for April as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the High School and Middle School Extra-Curricular Treasurer’s Report for April 2011 to the Board for Board action. Board Member John Lively inquired as to the \$25,000 balance that is in the Class of 2011’s account. Principal Karen Donahue stated there are still some outstanding bills and some future graduation events that will need to be funded.

Treasurer’s Report(April 2011)

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for April as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Treasurer’s Report for April 2011 to the Board for Board action.

Athletic Accounts Report(April 2011)

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for April 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinhaupt

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Athletic Accounts Report for April to the Board for Board action.

Increase in Appropriations(Donation from Ohiopyle to the High School)

Moved by Lively, seconded by Strollo

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$7.74 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-0450	\$7.74	High School Supplies
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A-980-2770	\$7.74	Revenue – Donation
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BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,744,055.51....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 26, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinhaupt

Buck

Holleran

Jacobus

Lively

Cont'd

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino stated the Horseheads High School received a donation of \$7.74 on behalf of Ohiopyle Prints, Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used towards purchasing High School supplies.

Increase in Appropriations(Corning, Inc. to BOCES Co-Ser 525 STEM)

Moved by Jacobus, seconded by Holleran.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$6,000.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$6,000.00	BOCES CoSer 525 – STEM Evaluation
A-980-2705	\$6,000.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,750,055.51....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 26, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaupt

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino stated that the Horseheads Central School District received a donation of \$6,000 from Corning Incorporated. This donation will increase CoSer 525 for 3rd party STEM(Science, Technology and Math) Evaluation. Board Member Pam Strollo wanted it to be known that she is an employee of Corning Inc.

Increase in Appropriations(Wings of Eagles BOCES Co-Ser 506--STEM)

Moved by Apgar, seconded by Holleran.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$13,708.65 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2010-14-490 \$33,333.32 BOCES CoSer 506-STEM Curriculum Coordinator

A-980-2705 \$33,333.32 Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,783,388.83....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 26, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinhaupt

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino stated the Wings of Eagles Discovery Center and Corning Incorporated each made a donation of \$16,666.66 to fund the Science, Technology, Engineering and Math(STEM) Curriculum Coordinator services through BOCES CoSer 506. Ralph stated we are very grateful to both of these organizations for donating such a significant donation to this program. Board Member Pam Strollo wanted it to be known that she is an employee of Corning Inc.

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Increase in Appropriations(E-Rate from Sprint Nextel)

Moved by Jacobus, seconded by Holleran.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$2,117.03 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A-1680-99-30-39-219	\$2,117.03	Computer Hardware
A-980-2770	\$2,117.03	Revenue – Prior Year

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,785,505.86....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 26, 2011.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education authorizes the transfer of funds from code A1680-99-30-219 to various equipment and contractual codes such as A1680-14-490, A2110-99-490 or other codes that are eligible for E-Rate reimbursement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			

Lynch

Miller
Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino stated the Horseheads Central School District received \$2,117.03 from Time Warner E-Rate for prior years. This money is to be used towards purchasing district-wide computer equipment through BOCES.

Increase in Appropriations(GR PTO to BOCES Co-Ser 401)

Moved by Lively, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$183.00 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A-2110-99-490	\$183.00	BOCES CoSer 401-Arts In Education
A-980-2705	\$183.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,785,688.86....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 26, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Ralph Marino stated the Horseheads Central School District received a donation of \$183.00 from the Gardner Road Elementary School PTO. This donation will go towards funding student field trips to the Benjamin Patterson Inn through BOCES CoSer 401.

**Disposal of District Property Requests
(Middle School, Transportation Department, High School)**

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the disposal District Property Requests of the Middle School, Transportation Department and the High School as submitted.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			

Holleran			
Jacobus			
Lively			

			Lynch
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Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Disposal of District Property Requests from the Middle School, Transportation Department and the High School to the Board for Board action.

GST BOCES Food Service Management Program Bid Approval 2011-2012 (Middle School, Transportation Department, High School)

Moved by Apgar, seconded by Holleran.

WHEREAS,

It is a plan of a number of public school districts in the Greater Southern Tier(GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

Meat and Grocery – July 13, 2011, September 7, 2011, November 30, 2011, February 1, 2012, April 4, 2012 and May 30, 2012

Equipment – February 22, 2012

Produce – weekly throughout the school year

Paper – July 13, 2011, November 2, 2011, February 29, 2012

Ice Cream – May 2, 2012

Milk – May 2, 2012

Bread – June 6, 2012

WHEREAS,

The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS,

The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Brinthaup
Buck

Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the GST BOCES Food Service Management Program Bid Approval 2011-2012 (Middle School, Transportation Department, High School) to the Board for Board action.

Notification of Asbestos Bi-Annual Surveillance

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Notification of Asbestos Bi-Annual Surveillance as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Brinthaup
Buck

Holleran
Jacobus
Lively

Lynch

Miller

Cont'd

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Notification of Asbestos Bi-Annual Surveillance to the Board for Board action. Ralph stated this was completed in March 2011 and that the six-month surveillance and tri-annual inspections are an on-going process and that the asbestos management plan records are being updated.

Bid Results for the 2010 Capital Project Baseball Field Netting at the High School

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education awards the bid for the 2010 Capital Projects baseball field netting at the High School to Elmira Structures, Inc. Total net contract amount is \$26,500.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
			Lynch

Holleran

Jacobus

Lively

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the award of the bid for the 2010 Capital Projects baseball field netting at the High School to Elmira Structures, Inc., total net contract amount is \$26,500, to the Board for Board action. Ralph stated in the past there have been issues with students getting hit with fowl balls, so the netting is a necessity to protect the students.

Resolution to Increase School Lunch Prices by \$.05 for Elementary and Secondary Schools

Moved by Apgar, seconded by Jacobus.

RESOLVED, that in accordance with Section 205 of the Healthy, Hunger Free Kids Act of 2010, the Horseheads Central School District Board of Education approves an increase of \$.05 for elementary school, middle school and high school lunch prices. Therefore, for the 2011-2012 school year, the elementary school lunch price will be \$1.70 and the Middle School and High School lunch price will be \$1.95.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			

Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the resolution to increase school lunches to the Board for Board action.

Revised Contract Between the District and Learner First

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves a revised contract between the District and Learner First as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Brinthaup
Buck
Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the approval of a revised contract between the District and Learner First to the Board for Board action. Assistant Superintendent Alice Learn the original contract was approved by the Board of Education on December 16, 2010. It stated \$1278 per pupil. That amount is now \$2500. Alice stated the contract is for this year. Board Member Jim Jacobus inquired as to the anticipated cost of this program. Alice will look into it and report back to the Board at a future meeting.

Contract for Professional Medical Services Between the District and Guthrie Clinic

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves a Contract For Professional Medical Services Between the District and Guthrie Clinic as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Brinthaup
Buck
Holleran
Jacobus
Lively

Lynch

Miller
Strollo

Cont'd

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the approval of a Contract For Professional Medical Services Between the District and Guthrie Clinic to the Board for Board action. Board Member Mark Brinthaupt inquired if this was put out in an RFP and if it wasn't it is something that should be looked into. Superintendent Marino stated it wasn't but we could consider it in the future.

Budget Transfers Over \$10,000(Printer Supplies)

Moved by Brinthaupt, seconded by Jacobus

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the budget transfers, which exceed the Superintendent's \$10,000 approval limit. These transfers are required for payment of 2010-2011 retirement incentives from the General Fund.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the budget transfers, which exceed the Superintendent's \$10,000 approval limit. These transfers are required for purchasing some components of *Treasurer's* Pre-K – 6th and 9th grade English.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the budget transfers, which exceed the Superintendent's \$10,000 approval limit. This transfer is to cover a negative textbook balance.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaupt

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the approval of three different tranfers to the Board for Board action as each amount exceeds the Superintendent's \$10,000 approval limit.

2011-2012 Budget Vote Results

Moved by Jacobus, seconded by Holleran

RESOLVED, that the Horseheads Central School District Board of Education ratifies the 2011-2012 Budget Vote results.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaupt

Buck

Holleran

Jacobus

Cont'd

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the ratification of the 2011-2012 Budget Vote results to the Board for Board action.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Brinthaup, seconded by Strollo

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE (NYS CLEARANCE FOR EMPLOYMENT RECEIVED)

	<u>STATUS/POSITION</u>
Parker, Michele	Substitute

CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Burlew, Stephanie	Sr. Clerk Typist/BF	5/05/11
Williams, Jonathan	Bus Driver/Transportation	5/13/11

CIVIL SERVICE SUBSTITUTES/TEMPORARY HIRES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Layton, Deborah	LTS Clerical/BF	5/04/11-6/30/11	\$7.35/hr.
Parker, Michele	Sub Food Service Helper	5/03/11	\$7.25/hr.
	Teacher Aide, School Monitor		
Trank, Mary Jane	LTS Clerical/IS	4/11/11	\$7.35/hr.
Walrath, Joshua	Student Lifeguard	5/11/11	\$7.25/hr.

CIVIL SERVICE TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Geinitz, Jenifer	Bus Driver – 4 hrs. (from 2 hrs.)	5/09/11	\$10.56/hr.
Smith, Glenn	Bus Driver – 4 hrs. (from call-in)	5/16/11	\$10.56/hr.

INSTRUCTIONAL RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hart, Nicholas	Teaching Assistant/MS	05/26/11

INSTRUCTIONAL RETIREMENTS:

WHEREAS, Neva Kelly will retire as an Instructional Technology Support Teacher, effective June 30, 2011; WHEREAS, Neva is in her 23rd year with the District; WHEREAS, Neva will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Neva's retirement and hopes her future years are fulfilling.

INSTRUCTIONAL LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Finnerty, Stacy	CS/3 rd Grade	5/14/11 – 6/24/11 (Maternity Paid)

Cont'd

Keagle, Kelly	Teaching Assistant/RR	6/8/11-6/23/11 (Medical Paid)
Stevenson, Patricia	RR/4 th Grade	5/2/11 – 5/27/11 (Medical Paid)
Winderl, Jordan	BF/Music	Extended to 6/2/11 (Maternity Paid)

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Roberts, Collette	Certified	Elementary/Secondary
Smith, Collin	Non-Degreed	Elementary/Secondary
Yenger, Joseph	Degreed	Secondary

INSTRUCTIONAL CONTACT SUBSTITUTES:

<u>SALARY</u>	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	
	Huftalen-Fesetch, Stacey	CS/Contract Sub	5/14/11 – 6/24/11 \$75/day

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Augustine, Terri	Teaching Assistant/RR	6/8/11 - 6/23/11	\$7.30/hr.
Hamilton, Holly	BF/Music	Extended to 6/3/11	\$44,333 (Prorated)
Kramer, Barbara	CS/3 rd Grade	5/14/11 – 6/24/11	\$39,141 (Prorated)
Neumann, Nancy	RR/4 th Grade	5/2/11 – 5/27/11	\$45,277 (Prorated)

INSTRUCTIONAL TRANSFER:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clemons, Pamela	Floating Teaching Assistant/IS-MS (temporary)	4/11/11-6/24/11	no change

HOMEBOUND TUTORS:

	<u>RATE</u>
Schrock, Shavon	\$18/Hr.

ATHLETICS - SPRING SEASON VOLUNTEER COACHES:

	<u>SPORT</u>
Falkowski, Stacey	Varsity Softball
Drake, Ami	Jr. Varsity Softball

ATHLETICS - SPRING SEASON COACHES:

	<u>SPORT</u>	<u>STIPEND</u>
Rijo, Audrey	Varsity Softball	\$4,768 (Revised)

AMINISTRATIVE CHANGE IN POSITIONS:

	<u>POSITION</u>	<u>EFFECTIVE</u>
Abrunzo, Virginia	Director of Elementary Education/ Director of Physical Education	7/1/11
Brock, Bobbi	Intermediate/Middle School Principal	9/1/11
Doubrava, Robin	Assistant Principal Grades 5 – 8	9/1/11
Hillman, Jay	Director of Secondary Education/Director of Facilities	7/1/11
McCawley, Mike	High School Assistant Principal/Director of Athletics	7/1/11
Sechrist, Rance	Assistant Principal Grades 5 – 8	9/1/11

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ADMINISTRATIVE TENURE RECOMMENDATIONS:

<u>EFFECTIVE</u>	<u>STATUS/POSITION</u>	<u>CERTIFICATION AREA</u>	
Donahue, Karen	HS/Principal	Administrator	7/1/11
Kelly Squires	CSE Chair 6-12	Administrator	7/1/11
Sotero, Patricia	CS/Principal	Administrator	7/1/11
Woodworth, Theresa	CSE Chairperson K-5	Administrator	7/1/11
Jay Hillman	Director of Secondary Education	Administrator	7/1/11
Virginia Abrunzo	Director of Elementary Education	Administrator	7/1/11

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. She stated this report was reviewed by the Human Resources Sub-Committee. Judy stated that we will miss Neva's expertise in the area of virtual field trips and wish her well in her retirement. Judy also wanted the Board to note that there were many Administrative Tenure Recommendations. Board Member Mary Anne Holleran inquired as to the method used to obtain substitute teachers and stated that degreed and certified should be called first. Mary Anne stated she is concerned the impression the community is given when a non-degreed or non-certified substitute is called over a degreed or certified teacher to sub in a classroom. Judy stated that non-degreed and non-certified substitutes are called last.

Director of Student Services Report

Letter of Agreement Between the District and the Advocacy Center to Implement the TIES(Together Including Every Student) Program

Student Services Director Kim Williams and Director of Secondary Education Jay Hillman brought the Letter of Agreement Between the District and the Advocacy Center to Implement the TIES(Together Including Every Student) Program to the Board for Board action. Jay stated this is a comprehensive program for students with developmental disabilities. There is no cost to the District for the program.

Student Representative's Report

Update on High School Activities

Student Representative Daniel Strack reported on activities occurring in the High School including the upcoming Senior Honor Assembly on June 1st, the Senior Banquet on June 10th, the last day of the Marking Period is June 14th, Regents

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examinations are from June 15th-23rd, Graduation Rehearsal is June 23rd at 10:00 AM and Graduation is on June 25th at 1:00 PM at the First Arena. Vice-President Michael Buck thanked Daniel for a very informative report.

Legislative Liaison Report

There wasn't a report.

Report from the Visitation Committee

There wasn't a report.

Report from the Athletic and Extra-Curricular Committee

Meeting of May 10, 2011

Chair John Lively reported on the May 10th meeting of the Athletic and Extra-Curricular Committee. John stated that the purpose of the meeting was to review the Extra-Curricular Code of Conduct. There were no changes recommended. The Committee has completed our tasks for the year. There will be no future meetings scheduled for this year.

Report from the Audit Committee

There wasn't a report.

Review of the Finance Committee

Meeting of May 16, 2011

Chair Jim Jacobus reported on the May 16th meeting of the Finance Committee. He stated all of the items that were presented earlier tonight under the Acting School Business Administrator's Report were discussed. The Committee discussed the Tax Certiorari Reserve Fund, the Employee Benefit Accrued Liability Reserve(EBALR) Fund, the Retirement Incentive Designation and the Utilization of Busses.

Report from the Outcomes and Assessment Committee

Meeting of May 4, 2011

Chair Michael Buck reported on the May 4, 2011 meeting of the Outcomes and Assessment Committee. He stated he was unable to attend, however, a very thorough report was provided to the Board in their Board packet. The following items were discussed: the Data Center, Gardner Road School Improvement Planning Update, FOSS Update, Geodemographic Information System(GIS), Response to Intervention Update, Summer Curriculum Work, K-6 Summer Learning Academy and the 7-12 BOCES Regional Summer School.

Report from the Planning and Development Committee

Meeting of May 3, 2011

Chair Mary Anne Holleran reported on the May 3rd meeting of the Planning and Development Committee. Mary Anne stated the Committee reviewed the 201-2011 Board of Education Goals, a Draft of the 2011-2012 Board of Education Goals, the Finalization of the July 26, 2011 Board of Education Retreat Agenda and an Update of the Strategic Plan.

Report from the Human Resources Committee

Meeting of November 10, 2010

Chair Mark Brinthaup reported on the November 10th meeting of the Human Resources Committee. The following items were discussed: the Evaluation of Professional Staff, the Human Resources Recommendations that were presented to the Board for approval tonight and the Health Insurance Plan. Mrs. Christiansen updated the committee on information relative to settlements across the State and District negotiations.

Report from the Policy Referral/Review Committee

Meeting of November 3, 2010

Board President Brian Lynch reported on the November 3rd meeting of the Policy Referral/Review Committee. The Committee discussed the first reading of the Student Wellness Policy(Proposed Policy No. 5405), board Policy 6900 – Disposal of District Property Policy, Board Policy 8500 – Food Service Management Policy, Board Policy 6840 – Meals and Refreshments Policy and the 2000 Series.

Board Member Mary Anne Holleran stated that when she was in New York people approached her and commented on Horseheads Strategic Plan and how it exceeds State expectation. Then tonight we hear Scott Williams state that people approached him regarding how great our District’s Athletic Plan is and Kim Williams stated how praise that Brendan McCarthy has received. Mary Anne further stated that this shows how well Horseheads is known throughout the State and how respected our programs are by others and that we should all be proud of the role we have played to make this possible.

Adjournment

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:23 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Stollo

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District go into Executive Session at 8:26 PM to review and act upon CSE/CPSE recommendations and to discuss a personnel issue.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup
Buck
Holleran
Jacobus
Lively
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Jacobs, seconded by Brinthaup
RESOLVED, that the Horseheads Central School District Board of Education
approve the CPSE/CSE recommendations as presented.

Business Meeting of the Board of Education November 18, 2010

Cont'd
Page 25

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup
Buck
Holleran
Jacobus
Lively
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Holleran, seconded by Jacobus.
RESOLVED, that the Horseheads Central School District Board of Education
Meeting adjourn from Executive Session at 8:45 PM and reconvene to its
Regular Meeting of the Board of Education at 8:46 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup
Buck
Holleran
Jacobus
Lively
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Buck, seconded by Brinthaup.
RESOLVED, that the Horseheads Central School District Board of Education
Meeting adjourn from its Regular Meeting of the Board of Education at
8:47 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinhaupt
Buck
Holleran
Jacobus
Lively
Lynch
Miller
Stollo
MOTION CARRIED

Respectfully Submitted By:

Candy L. Maine

Candy L. Maine
District Clerk