

**Horseheads Central School District  
Board of Education Meeting  
Annual Organizational Meeting  
Multi-Media Center  
July 7, 2011**

**Present:** Brinthaup, Buck, Conklin, Holleran, Jacobus, Lively, Lynch, Miller, O'Malley, Stollo

**Absent:**

**Guests:** Christiansen, Learn, Marino, Williams

**Call to Order:** Senior Board Member Mark Brinthaup called the meeting to order at 6:03 P.M.

**Oaths of Office(Judy Christiansen)**

Director of Human Resources Judy Christiansen offered the Oaths of Office and read the School Board Member Code of Conduct to new Board Member, Warren Conklin, Incumbent Board Member Brian Lynch and Student Representative Kaitlyn O'Malley. Mrs. Christiansen offered Superintendent Marino the Oath of Office.

**Election of Board President(Mark Brinthaup, Senior Board Member)**

**Nominations for Board of Education President**

Moved by Buck, seconded by Holleran.

RESOLVED, that the nomination for the position for Board of Education President is as follows: Brian Lynch.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

As the Senior Board Member, Mark Brinthaup opened the floor to nominations for the position of President. Board Member Brian Lynch was the only nomination.

**Close Nominations for Board Of Education President**

Moved by Lively, seconded by Holleran.

RESOLVED, that nominations for the position for Board of Education President closes at 6:06 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo  
MOTION CARRIED

**Election of Board President**

Moved by Brinthaup, seconded by Strollo.  
RESOLVED, that Brian Lynch be elected to the position of President of the Board of Education of the Horseheads Central School District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

The Clerk cast one ballot and all were in favor of Brian Lynch becoming Board President for the 2011-2012 school year.

**Election of Board Vice-President**

**Nominations for Board of Education Vice-President**

Moved by Brinthaup, seconded by Miller.  
RESOLVED, that the nomination for the position of Vice-President of the Board of Education of the Horseheads Central School District is as follows: Michael Buck

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

As the Senior Board Member, Mark Brinthaup opened the floor to nominations for the position of Vice-President. Board Member Dr. Michael Buck was the only nomination.

**Close Nominations for Board of Education Vice-President**

Moved by Strollo, seconded by Miller.  
RESOLVED, that nominations for the position for Board of Education Vice-President close at 6:07 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			

Miller  
 Strollo  
 MOTION CARRIED

**Election of Board Vice-President**

Moved by Miller, seconded by Strollo.

RESOLVED, that Michael Buck be elected to the position of Vice-President of the Horseheads Central School District Board of Education.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

The Clerk cast one ballot and all were in favor of Michael Buck becoming Board Vice-President for the 2011-2012 school year.

**Appointments**

**Appointments and Oaths of Office**

**Appointment and Oath of Office for the Clerk of the Board of Education**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board of Education Clerk - Candy Maine.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Appointment and Oath of Office for the Deputy Clerk of the Board of Education**

Moved by Lively, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy Clerk of the Board of Education – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch  
Miller  
Strollo  
MOTION CARRIED

**Appointment and Oath of Office for the Treasurer**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Treasurer - Linda Klievoneit

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Appointment and Oath of Office for the Deputy Treasurer**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy Treasurer – Martha Clark.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Dr. Marino stated that Martha Clark is a CBO employee.

**Appointment and Oath of Office for the Tax Collector**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Tax Collector – Hilarie Dyer.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Appointment and Oath of Office for the Claims Auditor**

Moved by Jacobus seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Claims Auditor – Susan Benjamin and GST BOCES CBO as the Alternate.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Appointment and Oath of Office for the Chief Faculty Counselors**

Moved by Brinthaup, seconded by Buck.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointments, Chief Faculty Counselors – Karen Donahue, Bobbi Brock and Michael McCawley

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Appointments****Director of School Health Services**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Director of School Health Services – Dr. Sobel of Southern Tier Pediatrics.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Records Retention and Disposition Officer**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Records Retention and Disposition Officer – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Title IX Coordinator**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Title IX Coordinator – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Section 504 Coordinator**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Section 504 Coordinator – Kim Williams.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Legal Counsel**

Moved by Brinthaup, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Legal Counsel – Sayles, Evans, ETAL. And Hogan, Sarzynski, ETAL.(Retainer).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Bond Counsel**

Moved by Brinthaup, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Bond Counsel – Hiscock and Barclay.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Census Enumerator**

Moved by Miller, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Census Enumerator – Kim Williams.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Board of Registration**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board of Registration – Chemung County Board of Elections(Hilarie Dyer and Candy Maine, Alternate).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Buck			
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Conklin			
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Holleran			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED

**Internal Auditor**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Internal Auditor – Jessica Lawrence, GST BOCES(Alternate Julie Kephart).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED

**External Auditors**

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, External Auditors – Bonadio Group.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
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Conklin			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED



**Extracurricular Fund Treasurers**

Moved by Miller, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointments, Extracurricular Fund Treasurers – High School – Danielle Collier, Middle School – Nancy Simons and Athletics – Tim Seiffert.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinhaupt

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Cash Account Authorized Signatures**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Cash Account Authorized Signatures – Ralph Marino, Jr., Linda Klievoneit and Mary Anne Bly.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinhaupt

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Purchasing Agent**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Purchasing Agent – Mark Prutsman and GST BOCES CBO as the Alternate.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinhaupt

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Dr. Marino stated that Mark Prutsman is an employee of the CBO in the Purchasing Department.

**District Hearing Officer**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, District Hearing Officer – Judy Christiansen (and Assistant Alice Learn as the Alternate)

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Board Member Pam Strollo inquired as to who would take over this position upon Alice Learn’s retirement. Dr. Marino stated that in December the Board will have to approve an Alternate.

**District’s Homeless Liaison**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – District’s Homeless Liaison – Shawn McDonough.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

**Board Delegate for Residency Determination**

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board Delegate for Residency Determination – Judy Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

**Financial Consultation Services**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Financial Consultation Services – Fiscal Advisors and Marketing, Inc.

Ayes	Noes	Abstained	Absent
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Brinthaup			
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Buck			
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Conklin			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED

**Designated Asbestos Representative**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Designated Asbestos Representative – Tom Pollard and Jay Hillman.

Ayes	Noes	Abstained	Absent
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Brinthaup			
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Buck			
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Conklin			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED

Dr. Marino stated this is per OSHA's requirements that we have to have a person on staff who is trained in Asbestos removal. Jay Hillman will be trained as he will replace Tom Pollard upon his retirement.

**Designations****Official Newspapers**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Newspapers—Star-Gazette and The Leader

Ayes	Noes	Abstained	Absent
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Brinthaup			
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Buck			
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Conklin			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED

**Official Depositories for District Funds**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Depositories for District Funds – Chemung Canal Trust Company and JP Morgan Chase Bank

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Calendars: Purchasing Calendar for 2011-2012, Purchasing Bid Calendar for 2011-2012, Calendar for 2012-2013 Budget Development and Calendar for 2012-2013 Budget Vote**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Calendars: Purchasing Calendar for 2011-2012, Purchasing Bid Calendar for 2011-2012, Calendar for 2012-2013 Budget Development and Calendar for 2012-2013 Budget Vote.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Dr. Marino stated there was a revision to the 2012-2013 Budget Development Calendar. The April 4, 2012 Community Budget Meeting will be held at Broad Street School instead of the Veteran Town Hall.

**Adoption of Rotational List of Impartial Hearing Officers as Provided by SED**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Adoption of Rotational List of Impartial Hearing Officers as Provided by SED.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Cont'd

Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

**Approval of Petty Cash Accounts**

Moved by Jacobus, seconded by Miller

BE IT RESOLVED by the Board of Education of the Horseheads Central School District, that the following departments/personnel be authorized to manage District Petty Cash Accounts in order to facilitate minor purchases and payments and to make change when needed, the Board of Education authorizes petty cash accounts as follows:

Business Office	\$100	Linda Klievoneit
Superintendent's Office	\$100	Dr. Ralph Marino, Jr.
High School Office	\$100	Karen Donahue
Middle School Office	\$100	Bobbi Brock
Intermediate School Office	\$100	Bobbi Brock
Food Service Manager's Office	\$75	Freda Patterson
High School Cafeteria	\$100	Yvonne Palmer
High School Breakfast	\$40	Yvonne Palmer
Middle/Intermediate School Cafeterias	\$80	Shelia Hoyt
Educational Support Center	\$100	Alice Learn
Transportation Department Office	\$100	Ella Preston
Big Flats Elementary School	\$100	Elizabeth Scaptura
Center Street Elementary School	\$100	Patricia Sotero
Gardner Road Elementary School	\$100	Ron Holloway
Ridge Road Elementary School	\$100	Anne Marie Bailey
Big Flats Cafeteria	\$15	Karen Buchanan
Center Street Cafeteria	\$15	Diane German
Gardner Road Cafeteria	\$15	Charlotte Cavaluzzi
Ridge Road Cafeteria	\$15	Lois Bird
Philo Road Cafeteria	\$50	Brenda Davies

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

**Bonding of Personnel**

**School Tax Collector(\$1 Million)**

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – School Tax Collector for \$1million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin

Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

**District Treasurer(\$1 Million)**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – District Treasurer for \$1million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Extra-Curricular Central Treasurers(\$1 Million)**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel Extra-Curricular Central Treasurers for \$1million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**School Business Administrator and Superintendent of Schools(\$1 Million Each)**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel - School Business Administrator and Superintendent of Schools for \$1million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Cont'd

Miller  
Stollo  
MOTION CARRIED

### Authorization

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: Person to Certify Payrolls – Ralph Marino, Jr.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Dr. Marino stated, per Board Member John Lively's inquiry, there has always been only one person to certify payroll. There has never been an alternate.

### Authorization of School Purchasing Agent

Moved by Jacobus, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Purchasing Agent – Mark Prutsman(GST BOCES CBO as the Alternate)

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

### Authorization of School Attendance at Conferences

Moved by Brinthaup, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Attendance at Conferences—Board of Education for the Superintendent and Ralph Marino, Jr.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Cont'd

Strollo  
MOTION CARRIED

**Authorization to Establish Petty Cash Funds**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to establish Petty Cash Funds – Ralph Marino, Jr. and Linda Klievoneit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Authorization to Designate Authorized Signatures on Checks**

Moved by Brinthaup, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to Designate Authorized Signatures on Checks – Linda Klievoneit and Ralph Marino, Jr.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

**Authorization of Ralph Marino to Approve Budget Transfers(\$10,000 or Less)**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to Designate the Authorization of Ralph Marino to approve budget transfers of \$10,000 or less.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Cont'd



**Authorization of Positions Entitled to use District-Owned Cell Phones and Credit Cards**

Moved by Miller, seconded by Holleran.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District approves the following employees be authorized to use district credit cards in order to meet their job responsibilities:

Ralph Marino, Jr.	Superintendent
Alice Learn	Assistant Superintendent
Cathy Knowles	Two(2) Cards for Board of Education Use
Judith Christiansen	Human Resources Director
Kimberly Williams	Student Services Coordinator
Business Office	Three(3) Cards for District Use

BE IT RESOLVED by the Board of Education of the Horseheads Central School District approves the following employees be authorized to use district-owned cell phones in order to meet their job responsibilities:

Tom Pollard	Facilities Director
Facilities Staff	Assigned by Tom Pollard/Jay Hillman

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo  
 MOTION CARRIED

**Declaration of Any Board Member – Conflicts of Interest**

Board President Brian Lynch asked the Board Members if there were any conflicts of interest. None were stated.

**Distribution and Signature of School Board Member Code of Conduct**

Board President Brian Lynch distributed a copy of the School Board Member Code of Conduct for the Board members to read, sign and return to Dr. Marino before the end of the meeting.

**Resolution Delegating Power to the President of the Board of Education to Authorize the Issuance of and to Sell Revenue Anticipation Notes to the Horseheads Central School District**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the resolution delegating power to the President of the Board of Education to authorize the issuance of and to sell revenue anticipation notes of the Horseheads Central School District, Chemung and Schuyler Counties, New York, in anticipation of the collection of revenues to be received as state aid in the current fiscal year or in the next succeeding year by said school district from the State of New York.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin

Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

President Brian Lynch stated this is a standard resolution that happens at the Annual Organizational Meeting. This will need to be signed by the Board Members and submitted to Dr. Marino.

**Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the resolution appointing alternate officers to sign bonds or notes for adoption at 2011-2012 Annual Meeting.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
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Buck			
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Conklin			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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**MOTION CARRIED**

President Brian Lynch stated this is a standard resolution that occurs at the Annual Organizational Meeting. This will need to be signed by the Board Members and submitted to Dr. Marino.

**Superintendent's Membership in Not-For-Profit Agencies**

Moved by Miller, seconded by Strollo.

RESOLVED, that because the School District may from time to time enter into contracts with not-for-profit agencies, the Superintendent hereby discloses, and wishes to include such disclosure in the official minutes of the Board meeting, that he serves on the following not-for-profit agencies in the capacity noted:

Greater Southern Tier BOCES Committees:

CTE and Alt Ed. – 12/06 to Present

Lease Agreements – 12/06 – Present

P-16 Representative-10/07 to Present

Four-Year Technical High School – 7/08 to Present

Chemung County Community Services Board – 12/06 to Present

(Plus Substance Abuse Subcommittee)

Chemung County Leadership Group – 12/06 to Present

Chemung County School Readiness Project Board of Directors – 12/06 to Present

Chemung County Chamber of Commerce Business Education Roundtable – 12/06 to Present

Southern Tier Career Development Council Board of Directors – 12/06 to Present

Horseheads Family Resource Center Board of Directors – 1/08 to Present

Wings of Eagles Discovery Center Board of Directors – 4/08 to Present

(Plus Education and Technology Subcommittee)

Cont'd

(Plus Challenger Learning Center Subcommittee)

- United Way of the Southern Tier Board of Directors – 4/08 to Present
- NYS Council of School Superintendents House of Delegates – 7/10 to Present
- Sullivan Trail Chapter of the American Red Cross Board of Directors – 6/08 to Present
- Twin Tiers Principals Coalition Advisory Board – 7/08 to Present
- Southern Tier Economic Growth Board of Directors – 12/08 to Present
- Chemung County ARC Board of Directors – 9/09 to Present

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Board President Brian Lynch stated the Board is greatly appreciative of Dr. Marino putting this list together and is very supportive of his membership/participation in these agencies.

**Annual Review of Student Conduct, Discipline, Purchasing, Investment Policies and Board Member Conflict of Interest**

Moved by Miller, seconded by Strollo

RESOLVED, that the Horseheads Central School District Board of Education approves the annual review of student conduct, discipline, purchasing, investment policies and Board Member Conflict of Interest as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Board President Brian Lynch stated this is to reaffirm that the Board is supportive of them.

**Reaffirm Approval of Board Policies**

Moved by Strollo, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the reaffirmation of Board Policies.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch

Miller

Strollo

MOTION CARRIED

Board President Brian Lynch stated this is also to reaffirm that the Board is supportive of them.

**Adjournment to Regular Business Meeting of the Board**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education adjourns to the Regular Business Meeting of the Board of Education at 6:26 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Respectfully Submitted,

*Candy L. Maine*

Candy L. Maine, Clerk