

**Horseheads Central School District  
Business Meeting of the Board of Education  
Multi-Media Center(High School South Wing)  
July 7, 2011**

**Present:** Brinthaupt, Buck, Conklin, Holleran, Jacobus, Lively, Lynch, Miller, O'Malley, Stollo

**Also Present:** Christiansen, Learn, Marino, Williams

**Absent:**

**Call to Order:** The President stated the meeting was called to order at the beginning of the Annual Organizational Meeting which was called to order at 6:03 PM.

**Minutes**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the June 23, 2011 meeting as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

**President's Remarks**

President Brian Lynch welcomed everyone to tonight's meeting. Brian thanked the Board for voting him back into the Office of President. Brian stated he is very pleased with the group that comprised of the Board last year. Brian stated the Board had a good year last year, a lot was accomplished and he looks forwards to this year. Brian welcomed Warren Conklin to the Board and thanked him for volunteering his time and for attending the past few meetings. Brian also stated it is good to have Warren on the Board with the experience that he has in education. Brian welcomed Kaitlyn O'Malley as the Student Representative and also thanked her for volunteering her time to the Board.

**Agenda Changes**

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE recommendations and to discuss the employee history of a particular individual.

Cont'd

**Questions and Comments from the Public**

There were no Questions or Comments from the Public.

**Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- Aaron Kelly who organized a Relay for Life in six of the seven schools. All of the schools that participated in the event wore purple for their participation in "Paint the School Purple Day". Aaron raised \$2,520.19. Aaron stated that the Horseheads Central School District was the only school district that was mentioned by name during the event. Ralph stated that Aaron did this completely on his own and he is very proud of him for his hard work.

Board Member Pam Stollo acknowledged everyone who was involved in Project Graduation for making it so successful for the students. She stated it was a program that was organized with a large number of people who volunteered their time in preparation for events and fundraisers throughout the year or may have actually participated in the event itself. Pam stated that people outside of the District were very impressed that Horseheads put on such a wonderful program for the students.

**Presentations**

There weren't any presentations.

**Superintendent's Report**

**Attendance at the New York State Council of School Superintendents Fall Leadership Summit in Saratoga Springs(September 25-27, 2011) and Winter Institute in Albany(March 4-6, 2012)**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education authorizes the registration of the Superintendent of Schools to attend the following two events: (1) The NYSCOSS Fall Leadership Summit, September 25-27, 2011, in Saratoga Springs, New York and (2) The NYSCOSS Winter Institute, March 4-6, 2012, in Albany, New York. The cost of the registration for both events(\$950) will be paid for by the District and the cost of the hotel and meals for both events will be paid for by the Superintendent of Schools. The Superintendent of Schools is a member of the NYSCOSS House of Delegates.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Dr. Ralph Marino brought the request for him to attend the following two events: (1) The NYSCOSS Fall Leadership Summit, September 25-27, 2011, in Saratoga Springs, New York and (2) The NYSCOSS Winter Institute, March 4-6, 2012, in Albany, New York, to the Board for Board action. Ralph emphasized there will be no cost to the District for the hotel or meals as he will pay all expenses.

**Attendance at the AP College Board’s 2011 Chinese Bridge Delegation**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent of Schools to attend The AP College Board’s 2011 Chinese Bridge Delegation Education Program in China, November 3-11, 2011. The Superintendent will pay all costs involved.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Dr. Ralph Marino brought the request for him to attend the following event: The AP College Board’s 2011 Chinese Bridge Delegation Education Program in China, November 3-11, 2011 to the Board for Board action. Dr. Marino stated there will be no cost to the District. Dr. Marino stated this will cost \$900 and most of it will be paid for by the Chinese government. Dr. Marino stated that approximately 75 to 100 Superintendents across the United States will attend and he will explore partnerships with China while he is there. Board President Brian Lynch and Board Member Mary Anne Holleran congratulated Dr. Marino on having this opportunity to attend this Delegation.

**Revised 2011-2012 School Calendar**

Moved by Lively, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the revised 2011-2012 School Calendar as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Cont'd

Dr. Marino brought the revised 2011-2012 School Calendar to the Board for Board action. Dr. Marino stated the Board of Regents has discontinued the January Regents Exams, therefore, we need to move forward and have regular session of school on January 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> so that we will receive State Aid.

### **President's Report**

#### **Board of Education Sub-Committee/Liaison Interest**

Board President Brian Lynch reminded the Board to email either Cathy Knowles or Dr. Marino with their preference of which Sub-Committee they are interested in being on so that he can start to work on them next week.

#### **Proposed 2011-2012 Board District Goals**

Board President Brian Lynch presented the Proposed 011-2012 Board of Education Goals which the Planning and Development Committee put together last month. He stated a majority of the Goals are tied into the Strategic Plan. Board Vice-President Dr. Michael Buck stated that when we talk about these goals he always struggles if they are District Goals or Board of Education Goals. What role does the Board play in achieving these goals and if they are not achieved what do we do as a Board to better achieve them next year? Board Member John Lively stated we resolved these issues last year by saying they are a combination of the District and Board of Education Goals. Dr. Marino also stated that the District is not receiving necessary information back from the State in a timely fashion which impacts our Goals. He stated the Outcomes and Assessment Committee will look at data in September to see what the results are. Dr. Marino stated that based on the data that we receive from the assessments, we have targeted Professional Development, we have focused on Student Improvement and also Race to the Top. We are also now involved in the new Teacher Evaluation Process. Board Member Pam Stollo stated as a Board we are approving capable, qualified teachers to teach our children in a safe environment which affects student achievement. Board President Brian Lynch stated that the Board has been aware of the schools that have been having difficulties and what they are doing to improve and reach the standards. Board Vice-President Dr. Buck inquired as to how will the Board know if Goal #3 is accomplished? Board Member Pam Stollo stated the conversation will start at the Board Retreat and then we will decide what Committee will report back to the Board. Assistant Superintendent Alice Learn keeps the Board informed on a monthly basis as to what is occurring in relationship to the Strategic Plan and where we stand. Board President Brian Lynch stated that we had discussed not renewing our NYSSBA membership, however, decided against it as we use it for a reference when we update our policies. Board Member John Lively stated he would like to see the word, "develop," added to the goals as they are being developed. Board President Brian Lynch stated that these goals will be revised as discussed and brought to the next Board meeting for Board action.

#### **Suggestions for Board of Education Meeting Presentations for 2011-2012, including School Presentations**

Board President Brian Lynch presented the Board with a list of Board of Education Meeting Presentations for 2011-2012, including School Presentations for discussion

only. Board Member Ruth Miller stated she would like to hear a presentation on the Summer Learning Academy. Dr. Marino stated that this is included in the Assistant Superintendent's Report in September so it won't need to be a separate presentation. Board Member Mark Brinthaup would like to hear an update from the Technology Committee. It was decided that Student Services will be taken off because Kim Williams presents a report to the Board on a monthly basis. The Board agreed that they would like to see the school presentations be made up of the uniqueness of their individual school(including reading, character education, etc.), how they are addressing the challenges that are being presented to them and best practices they use, showcase the technology they are using and how they tie things in with the Exit Outcomes or 21<sup>st</sup> Century Learning. Board President Brian Lynch will finalize the 2011-2012 Board of Education Meeting Topics/Presentations to bring to the Board at a future Board Meeting for Board action.

**Assistant Superintendent's Report  
Professional Development Team Members**

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Professional Development Team Members as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Stollo

MOTION CARRIED

Assistant Superintendent Alice Learn brought the Professional Development Team Members list to the Board for Board action. Alice stated it is required by the Commissioner's Regulations that we have a Plan in place and that the Board approve its' membership.

**Extension of Private School Tutoring Dates**

Moved by Holleran, seconded by Miller

RESOLVED, that the Horseheads Central School District Board of Education approves the Extension of Private School Tutoring Dates to August 31, 2011, as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch

Miller  
Stollo

**MOTION CARRIED**

Assistant Superintendent Alice Learn brought the Extension of the Private School Tutoring Dates to August 31, 2011, to the Board for Board action. Alice stated that during the 2010-2011 school year the private schools(St. Mary Our Mother and Horseheads Christian School) received grant funding for tutoring of Title I students. Their contract was originally approved through June 30, 2011, however; both schools have funds remaining and want to extend the Tutoring Dates through August 31, 2011.

**Acting School Business Administrator’s Report**

**Disposal of District Property Requests(Used School Buses traded toward purchase of new buses; and Middle School Library Books)**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property(Used School Buses traded toward purchase of new buses; and Middle School Library Books) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Stollo			

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino brought the Disposal of District Property Requests(Used School Buses traded toward purchase of new buses; and Middle School Library Books) to the Board for Board action.

**Cleaning Supply Bid Award**

Moved by Jacobus, seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that All American Poly, Central Poly Corporation, Hillyard, Horwitz, Interboro Packaging, Corp, LJC Distributors of Fuller Brush, Peters Supply, Pyramid School Products, Sanico Inc., Unipak Corporation and Vasco Brands, Inc., be awarded the bid to provide the various 62 items as they were bid upon.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Marino brought the Recommendation that All American Poly, Central Poly Corporation, Hillyard, Horwitz, Interboro Packaging, Corp, LJC Distributors of Fuller Brush, Peters Supply, Pyramid School Products, Sanico Inc., Unipak Corporation and Vasco Brands, Inc., be awarded the bid to provide the various 62 items as they were bid upon to the Board for Board action. Dr. Marino stated these are cleaning supplies for next year and that competitive bidding was used.

**Agreement with Village of Horseheads for Resource Officer**

Moved by Brinthead, seconded by Conklin.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with the Village of Horseheads for a Resource Officer for the term of July 1, 2011 to June 30, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Marino brought the Agreement with the Village of Horseheads for a Resource Officer for the term of July 1, 2011 to June 30, 2012 to the Board for Board action. Dr. Marino stated that the District will pay the Village fifty percent(\$44,000) of the total cost which is a ten percent increase from last year. Dr. Marino stated this will be our second year with the same person.

**School Physician Services Award**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that the District continues to contract with our current provider, Dr. Kenneth Sobel, through Southern Tier Pediatrics, for the 2011-2012 school year.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Marino brought the recommendation that the District continue to contract with our current provider, Dr. Kenneth Sobel, through Southern Tier Pediatrics, for the 2011-2012 school year. Dr. Marino stated the District attempted to bid out these services through an RFP that was sent out on May 25, 2011, but were unsuccessful as we did not have any responses. Board Member Mary Anne Holleran stated it is very disappointing that no one from our community would submit a bid. Board Member John Lively inquired if Southern Tier Pediatrics submitted a bid. Dr. Marino stated that because Southern Tier Pediatrics, Arnot, Corning or Guthrie did not participate in the RFP, the school attorney recommended that we go with the existing school physician for next year.

**Financial Consulting Services Award**

Moved by Lively, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that the firm of Fiscal Advisors and Marketing, Inc., provide Financial Consulting services to the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Stollo

MOTION CARRIED

Acting School Business Administrator Dr. Marino brought the recommendation that the firm of Fiscal Advisors and Marketing, Inc., provide Financial Consulting services to the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014 to the Board for Board action. Dr. Marino stated this recommendation is being made based on the information contained in the RFP comparison chart that the Board received. Dr. Marino stated that we have been very happy with this firm.

**Bond Council Award**

Moved by Jacobus, seconded by Stollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that the firm of Hiscock and Barclay, LLP, provide Bond Counsel services to the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Brinthaup
- Buck
- Conklin
- Holleran
- Jacobus
- Lively



Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino brought the recommendation that the firm of Hiscock and Barclay, LLP, provide Bond Counsel services to the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014 to the Board for Board action. Dr. Marino stated this recommendation is being made based on the information contained in the RFP comparison chart that the Board received and that we have been very happy with this firm.

**Increase in Appropriations(from Big Flats PTO for Computer Hardware)**

Moved by Jacobus, seconded by Strollo

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$2,227.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-1680-99-30-219	\$2,227.00	Computer Hardware
A-980-2705	\$2,227.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,331,408.86....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective July 7, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
Buck  
Conklin  
Holleran  
Jacobus  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino stated the District received a donation of \$2,227.00 from the Big Flats Elementary School PTO. This donation will be used to help fund the purchase of a system for projection and audio in the Big Flats Auditoria.

Cont'd

**Increase in Appropriations(from Gardner Road PTO for Computer Hardware)**

Moved by Lively, seconded by Jacobus

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$2,606.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-1680-99-30-219	\$2,606.00	Computer Hardware
A-980-2705	\$2,606.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,334,014.00....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective July 7, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinhaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lynch			
Miller			
Stollo			

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino stated the District received a donation of \$2,606.00 from the Gardner Road Elementary School PTO. This donation will be used to help fund the purchase of a system for projection and audio in the Gardner Road Auditoria.

**E-Bay Sales Consultant Contract**

Moved by Jacobus, seconded by Stollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that the District contracts the services of Dale Bryant to sell approved excess District items on the E-Bay website for the period of July 1, 2011 – June 30, 2012, which services shall be at will.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinhaupt			
Buck			
Conklin			

Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino brought the recommendation that the District contracts the services of Dale Bryant to sell approved excess District items on the E-Bay website for the period of July 1, 2011 – June 30, 2012, which services shall be at will, to the Board for Board action. Dr. Marino stated this agreement does not establish an employer-employee relationship with Mr. Bryant. Mr. Bryant will receive a 15% sales commission on the item’s sale price, upon actual sale of the item, plus the E-Bay expenses based on the E-Bay schedule established by the District.

**Tax Bill Correction**

Moved by Jacobus, seconded by Brinthaup

RESOLVED that the Horseheads Central School District warrant and tax roll for the 2010-2011 be adjusted as follows:

<b>Town Or Village</b>	<b>Owner</b>	<b>Tax Map No.</b>	<b>Original Taxable Assessment</b>	<b>Revised Taxable Assessment</b>	<b>Difference Taxable Assessment</b>	<b>Difference in Tax Levy</b>
Veteran	Austin	18.00-1-40.3	\$6,000	\$0	\$6,000	\$105.81
Total Reduction to Taxable Assessment					\$6,000	
Total Reduction in Tax Levy						\$105.81
<u>Ayes</u>		<u>Noes</u>		<u>Abstained</u>		<u>Absent</u>

Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino brought a correction to the Tax Bill to the Board for Board action. Dr. Marino stated the District received notice from the Chemung County Real Property Tax Service Agency concerning an approved application for correction to the 2010-2011 tax roll for the property located in the Town of Veteran, No. 18.00-1-40.3.

**Tax Collection Agreement with Chemung Canal Bank**

Moved by Strollo, seconded by Jacobus.

RESOLVED that the Horseheads Central School District Board of Education approves the Tax Collection Agreement with Chemung Canal Bank as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck

Cont'd

Conklin  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Marino brought the Tax Collection Agreement to the Board for Board action. Dr. Marino stated the District will be using a single bank this year for tax collection. This will be to the District’s advantage as Chemung Canal is a local bank and we will not have to mail documents to Binghamton. He stated the District was not pleased with services that were received from Chase Morgan last year.

**Human Resources Director’s Report**

**Human Resources Sub-Committee Recommendations**

Moved by Brinthaup, seconded by Miller.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Cecchini, Susan	Substitute/Clerical	07/01/11	\$13.59/hr.
Evans, Amy	Substitute/Clerical (rate change)	07/01/11	\$15.21/hr.

**Temporary Summer Laborers:**

Benjamin, Samantha	Laborer/Facilities	07/05/11	\$7.25/hr.
Benkelman, Cory	Laborer/Facilities	07/05/11	\$7.25/hr.
Burke, Lisa	Laborer/Facilities	07/05/11	\$7.25/hr.
Butler, Tricia Kelly	Laborer/Facilities	07/05/11	\$7.25/hr.
Christiansen, Sam	Laborer/Facilities	07/05/11	\$7.25/hr.
Cook, Ariel	Laborer/Facilities	07/05/11	\$7.25/hr.
Cuer, Katie	Laborer/Facilities	07/05/11	\$7.25/hr.
Davies, Brenda	Laborer/Facilities	07/05/11	\$7.25/hr.
Flint, Joan	Laborer/Facilities	07/05/11	\$7.25/hr.
Flint, Wayne	Laborer/Facilities	07/05/11	\$7.25/hr.
Gaylord, Andrea	Laborer/Facilities	07/05/11	\$7.25/hr.
German, Diane	Laborer/Facilities	07/05/11	\$7.25/hr.
Goldthwait, Cassie	Laborer/Facilities	07/05/11	\$7.25/hr.
Horton, Linda	Laborer/Facilities	07/05/11	\$7.25/hr.
Jago, Christle	Laborer/Facilities	07/05/11	\$7.25/hr.
Knowles, Caitlin	Laborer/Facilities	07/05/11	\$7.25/hr.
McCarthy, Mitchell	Laborer/Facilities	07/05/11	\$7.25/hr.
Mix, Benjamin	Laborer/Facilities	07/05/11	\$7.25/hr.
Munson, Brian	Laborer/Facilities	07/05/11	\$7.25/hr.
Morris, Meredith	Laborer/Facilities	07/05/11	\$7.25/hr.
Nolan, Jordan	Laborer/Facilities	07/05/11	\$7.25/hr.
Schilling, Gretchen	Laborer/Facilities	07/05/11	\$7.25/hr.
Shepard, Abigail	Laborer/Facilities	07/05/11	\$7.25/hr.

Snowman, Treasa	Laborer/Facilities	07/05/11	\$7.25/hr.
Stahle, Jamon	Laborer/Facilities	07/05/11	\$7.25/hr.
Wade, Alexis	Laborer/Facilities	07/05/11	\$7.25/hr.
Wesneski, Deborah	Laborer/Facilities	07/05/11	\$7.25/hr.
Wheeler, Alex	Laborer/Facilities	07/05/11	\$7.25/hr.

**CIVIL SERVICE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Alley, Lisa	HS/Food Service Helper – 4 hr.	07/01/11	\$8.50/hr.
Burke, Elizabeth	BF/Cleaner	06/27/11	\$22,171
Burlew, Sheila	MS/Food Service Helper – 3 hr.	07/01/11	\$8.50/hr.
Dale, William	MS/Food Service Helper – 4 hr.	07/01/11	\$8.50/hr.
McCarthy, Mitchell	MS/Cleaner	06/27/11	\$22,171
Munson, Brian	BF/Cleaner	07/11/11	\$22,171
Nichols, Tammy	MS/Food Service Helper – 4 hr.	07/01/11	\$8.50/hr.
Wendling, Tammy	Philo Rd./Food Service Helper – 3 hr.	07/01/11	\$8.50/hr.
White, Renee	MS/Food Service Helper – 3 hr.	07/01/11	\$8.50/hr.

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Doolittle Debra	GR/Sr. Clerk Typist	07/07/11
Swan, Sandra	IS/Teacher Aide	06/24/11

**CIVIL SERVICE RETIREMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Pollard, Thomas	Supv. Bldg. & Grounds/Facilities	11/01/11 (revised date-last day w/district)

**CIVIL SERVICE TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Crooker, Lisa	CS/Food Service Helper – 3 hr.	07/01/11	\$8.50/hr.
Hoyles, Donna	HS/Food Service Helper – 4 hr.	07/01/11	\$8.84/hr.
Smith, Jackie	HS/Asst. Cook-Food Service Helper & HS/Food Service Helper	07/01/11 07/01/11	\$11.12/hr. \$9.39/hr.

**INSTRUCTIONAL RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Chilson, Kelly	HS/French Teacher	7/1/11
Strobel, III, Charles (Skip)	HS/Social Studies	7/1/11

**INSTRUCTIONAL TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Adams, Jackie	HS/Teaching Assistant 1:1	09/01/11
Blitz, Megan	HS/Special Education 8:1:1	09/01/11
Bower, Megan	RR/Grade 2	09/01/11
Clark, JoEllen	BF/GR Teaching Assistant/Computer Lab	09/01/11
Fland, Whitney	IS/Music	09/01/11
Gibson, Anne Marie	CS/RR Teaching Assistant-Computer Lab	09/01/11
Griffin, Dawn	HS/Teaching Assistant-Homebound/1:1	09/01/11
Hartman, Madeline	GR/Kindergarten	09/01/11

Henry, Heather	IS/Grade 5	09/01/11
Houck, Gennie	IS/MS Teaching Assistant-Computer Lab	09/01/11
Howe, Patricia	IS/Grade 5	09/01/11
Ike, Kerry Beth	IS/Grade 5	09/01/11
Keenan, Patricia	Split – MS/Spec. Ed. 15:1 GR/Resource Room	09/01/11
Murray, Kelly	RR/Grade 3	09/01/11
Palumbo, Andrea	RR/Special Education	09/01/11

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Quagliana, Lisa	HS/Technology	1/24/11 – 6/30/11 extended	\$11,992 (1/3 day prorated)
Spencer, Lee	HS/PE/Health	9/6/11 – 11/11/11	\$45,647 (prorated)

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Dann, Cassandra	Degreed	Elementary
Davies, Carys	Non-Degreed	Elementary/Secondary
McGannon, Seth	Degreed	Elementary/Secondary

**EXTENDED SCHOOL YEAR APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Debbie Lane	Teacher – 6:1:1 ASD HS	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Meghan Mathers	Teacher – 6:1:1 ASD Elem.	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Doris Pariso	Teacher – 12:1:1 IS/HS	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Rebecca Schoonover	Teacher – 12:1:1 Elem.	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Diana Warham	Teacher – 12:1:1 Elem.	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Patricia Clark	Teaching Assistant	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Susan Difasi	Teaching Assistant	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Kim Schiraldi	Teaching Assistant	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Kathie Telehany	Teaching Assistant	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Debra VanOstrand	Teaching Assistant	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
_Sherry Comstock	1:1 Aide	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Danielle Manning	1:1 Aide	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Meggan Nugent	1:1 Aide	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Lori Satterlee	1:1 Aide	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Donna Steinhilper	1:1 Aide	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Marcia Bennitt	1:1 Aide Nurse	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Colleen Ignaszewski	Nurse	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Abbie Close	Speech Therapist	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Lindsay Hyer	Speech Therapist	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Kim Mryglot	Speech Therapist	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Jennifer Tremaine	Speech Therapist	7/6/11 – 8/16/11	Reg. Base Rate / Hr.
Marcia Dickinson	Physical Therapist	7/6/11 – 8/16/11	Reg. Base Rate / Hr.

**2011 ELEMENTARY SUMMER LEARNING ACADEMY STAFF RECOMMENDATIONS:**

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Bostwick, Michael	SLA Coordinator	Summer 2011	\$46.63/Hr. (Revised)
Aquilio, Julie	Teacher	Summer 2011	Reg. Base Rate / Hr.

Cont'd

Davis, Kathleen	Teacher	Summer 2011	Reg. Base Rate / Hr.
Gee, Ann	Nurse	Summer 2011	Reg. Base Rate / Hr.
Henry, Heather	Teacher	Summer 2011	Reg. Base Rate / Hr.
Johnson, Sue	Teacher	Summer 2011	Reg. Base Rate / Hr.
Kellogg, Rebecca	Teacher	Summer 2011	Reg. Base Rate / Hr.
Pica, Laurie	Teacher	Summer 2011	Reg. Base Rate / Hr.
Snyder, Pam	Teacher	Summer 2011	Reg. Base Rate / Hr.
Spirawk, Tara	Teacher	Summer 2011	Reg. Base Rate / Hr.
Tremblay, Carly	Teacher	Summer 2011	Reg. Base Rate / Hr.
Wilson, Kris	Teacher	Summer 2011	Reg. Base Rate / Hr.

**2011 ELEMENTARY SUMMER LEARNING ACADEMY SUBSTITUTE RECOMMENDATIONS:**

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Malone, Kim	Certified	Summer 2011	Reg. Base Rate / Hr.
Schrock, Shavon	Certified	Summer 2011	Reg. Base Rate / Hr.
Sherwood, Naomi	Certified	Summer 2011	Reg. Base Rate / Hr.

**COACHING RESIGNATIONS:**

	<u>POSTION</u>	<u>EFFECTIVE</u>
Saks, Damian	Jr. Varsity Head Coach Girls Lacrosse	6/7/11
Thomas, John	Varsity Head Coach Girls Lacrosse	6/7/11

**STIPENDS:**

	<u>POSITION</u>	<u>AMOUNT</u>
Delorme, Dan	Energy Management (.50)	\$6,652.50
Park, Larry	Energy Management (.50)	\$6,652.50

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy stated this report was reviewed by the Human Resources Sub-Committee. Judy wanted the Board to note that the SLA Coordinator had the incorrect hourly amount on the previous Human Resources Recommendations so it had to be revised.

Board Member Warren Conklin asked for clarification regarding Tom Pollard's last day of work. Earlier in tonight's meeting, Dr. Marino stated that Tom Pollard's last day will be in September, but the Human Resources Recommendations states Tom's retirement will be effective November 1, 2011. Director of Human Resources Judy Christiansen stated Tom's retirement will be effective November 1, 2011 and his last day to work will be September 2<sup>nd</sup>. Tom will be using his benefit time from September 3<sup>rd</sup> – November 1<sup>st</sup>.

Board Member Mary Anne Holleran stated she is shocked to see that John Thomas has resigned as the Varsity Head Coach for Girls Lacrosse. He is an excellent coach who will be missed.

**Report from the Human Resources Committee**

Director of Human Resources Judy Christiansen stated that the Human Resources Recommendations that were presented to the Board for approval tonight were discussed at the June meeting.

**Revised District-Wide Safety Plan**

Moved by Jacobus, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Revised District-Wide Safety Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Revised District-Wide Safety Plan to the Board for Board action. Judy stated that the District-Wide Safety Committee meets several times during the year to look at revisions to the Plan. The revisions that are being presented tonight are mostly personnel issues. All revisions are highlighted throughout the Plan.

**Director of Student Services Report**

**Appointment of a Hearing Officer for a CSE Hearing**

Moved by Jacobus, seconded by Holleran

RESOLVED that the Horseheads Central School District Board of Education approves that Mindy Wolman, who is the next available person from the School District's rotational Hearing Officer list, be appointed Hearing Officer in regard to a pending request for a CSE Hearing and is requested to issue a decision within the appropriate time period of the law and regulations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Student Services Director Kim Williams presented the Board with a request to appoint Mindy Wolman as a Hearing Officer in regard to a pending request for a CSE Hearing.

**Report from the Policy Referral/Review Committee**

**Proposed Changes to Board Policy 4511: Textbook Selection and Adoption**

Moved by Jacobus, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Board Policy 4511: Textbook Selection and Adoption as submitted.

Cont'd



<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading of Proposed Changes to Board Policy 4511: Textbook Selection and Adoption to the Board for Board action. Judy stated the changes are a result of State regulations.

**Proposed Changes to Board Policy 6600: Fiscal Accounting and Reporting**

Moved by Jacobus, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Board Policy 6600: Fiscal Accounting and Reporting as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought Proposed Changes to Board Policy 6600: Fiscal Accounting and Reporting to the Board for Board action. Judy stated all recommendations have been made by our accountants based on new procedures.

**Proposed Changes to Board Policy 2510: Prospective and New Board Member Orientation**

Moved by Brinthaup, seconded by Lively.

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Board Policy 2510: Prospective and New Board Member Orientation.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the second reading of Proposed Changes to Board Policy 2510: Prospective and New Board Member Orientation to the Board for Board action. Judy stated these changes are a result of changes at the State level.

**Proposed Changes to Board Policy 2530: Membership in School Boards Association**

Moved by Jacobus, seconded by Miller.

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Board Policy 2530: Membership in School Boards Association as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the second reading of Proposed Changes to Board Policy 2530: Membership in School Boards Association to the Board for Board action. Judy stated the first sentence, "It shall be the policy.....", has been removed and replaced with, "When fiscally possible, it shall be the goal....." and "National School Boards Association" has been removed.

**Questions and Comments from Board Members**

Board Vice-President Dr. Buck stated that graduation was a great ceremony. It was very well-organized, started and ended on time and all of the speakers were outstanding. The students were well-behaved and did a great job. He stated that this is the third year that he has attended and he felt awkward once again when the Board remained on the stage as everyone else exited. It seems as though it would speak volumes if the Board could be part of the procession. Board President Brian Lynch agrees with Vice-President Dr. Buck.

**Adjournment to Executive Session**

Moved by Jacobus, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourns from its Regular Meeting of the Board of Education at 7:13 PM.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthead			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Moved by Jacobus, seconded by Lively  
 RESOLVED, that the Horseheads Central School District go into Executive Session at 7:16 PM to review and act upon CSE/CPSE recommendations and the employee history of a particular individual.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthead			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Moved by Jacobus, seconded by Brinthead.  
 RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthead			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Moved by Brinthead, seconded by Strollo.  
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 7:35 PM and reconvene to its Regular Meeting of the Board of Education at 7:36 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Moved by Miller, seconded by Holleran.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:37 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Respectfully Submitted By:

*Candy L. Maine*

Candy L. Maine  
District Clerk