

**Horseheads Central School District
Business Meeting of the Board of Education
Multi-Media Center(High School South Wing)
August 25, 2011**

Present: Brinthead, Buck, Conklin, Holleran, Jacobus, Lively, Miller, O'Malley, Strollo

Also Present: Abrunzo, Bailey, Learn, Marino, Sechrist, K. Williams

Absent: Lynch

Call to Order: Vice-President Dr. Michael Buck called the meeting to order at 6:10 PM.

Minutes

Moved by Brinthead, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Organizational Meeting and Business Meeting of July 7, 2011 and the Special Meeting of July 26, 2011 as amended with a change to the July 7, 2011 Organizational Meeting.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

President's Remarks

Vice-President Dr. Michael Buck welcomed everyone to tonight's meeting. He stated President Brian Lynch is out of town traveling, therefore, he will run tonight's meeting. He also stated that the minutes of the Special Meeting of August 11, 2011, will be presented to the Board for approval at the September meeting.

Agenda Changes

Vice-President Dr. Michael Buck stated Item 12.3 – the Appointment of an Impartial Hearing Officer will be added under Agenda Item 12 – Director of Student Services Report. An Executive Session will be held directly after tonight's Regular Session to approve CSE/CPSE recommendations, and to discuss the employment history of two particular employees.

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Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Dr. Ralph Marino recognized the following honors and achievements:

- Marilyn P. Morey, Leadership Development Manager of the New York State School Boards Association, acknowledged Brian Lynch, Alice Learn, Virginia Abrunzo and Jay Hillman, for the outstanding job they did helping new school board members understand the value of data. She expressed her tremendous thanks and appreciation to this fantastic team from the Horseheads Central School District who trained new school board members on the use of data at the New School Board Member Academy that was recently held in Corning and thanked the entire District for sharing the incredible ways that Horseheads uses data to make the best decisions for its District.
- Cory Sweet, a former Horseheads student who graduated this past June, was acknowledged in the Star-Gazette on August 7th. Cory is a leader of the sign-language ministry and is one of only 40 who have been accepted to study sign language this fall at the National Technical Institute for the Deaf at the Rochester Institute of Technology. Ralph is very proud of Cory's accomplishments.
- Christine Harkness, Middle School Special Education Teacher, is a recipient of the 2011-2012 Stanley Greenspan Memorial Scholarship. Ralph stated he is very proud of Chris being selected for this scholarship.
- Ralph shared a letter from the Energy Curtailment Specialists for the District's participation in PowerPay. The District was given a gift of ten trees to be planted in our honor along with a plaque. This state-wide program gives the District an opportunity to make a few thousand dollars through energy conservation.

Board Member Pam Strollo acknowledged Melanie Anastasio, High School Science Teacher, for her participation in the Teacher-Intern Pilot Program at Sullivan Park this summer. She took time out of her summer to participate in this program so that she will be able to increase the interest of students in STEM-related subjects and careers. It is wonderful that Melanie was willing to expand her experience and bring additional perspective into the classroom.

Board Member Mary Anne Holleran acknowledged Senior Parth Shah who is an exemplary product of the Horseheads Central School District. Parth has been acknowledged in the Star-Gazette once again. Parth was selected to represent New York's 29th Congressional District, working as a Capitol Page for six weeks this summer. Mary Anne is very proud of Parth's accomplishments.

Presentations

There were no presentations.

Superintendent's Report

Update on District Initiatives

Superintendent Dr. Ralph Marino presented the Board with an update on the District Initiatives. Ralph stated this is the second year of the 10-Year Strategic Plan. We are now in the Implementation Phase where there is a nice connection between the Board and the Implementation Team. Many parts of the work that was completed will roll over to this year. There have been some cuts in the area of Technology due to the budget. However, computers that are seven to ten years old will be replaced. The District is gearing up for the Professional Development piece of the Comprehensive ELA Approach/Process/Program for PreK-6. The Student Management Software System from SASI to School Tool Program is underway. This is a very large, comprehensive program that involves training for all the staff. Training has been on-going since April. Dr. Marino wanted the Board to take note of the Initiatives that have been completed over the past few years. It is very important that we don't forget the work that we have accomplished.

Board Member John Lively inquired as to an update on the Full Day Pre-Kindergarten Pilot that was started on September 1, 2007, and at what point does it become part of our program so that it is no longer considered a pilot. Superintendent Dr. Marino stated that the Board has not made the policy decision where any child in the District can attend this program. In order to have this program as part of our curriculum, we need to have the space to house it and the finances to offer it to the full Horseheads community district-wide which we are unable to do so at this time.

Superintendent's 2011-2012 Annual Goals and Objectives

Moved by Holleran, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Superintendent's 2011-2012 Annual Goals and Objectives.

Ayes	Noes	Abstained	Absent
Brinthaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Miller			
Stollo			

MOTION CARRIED

Dr. Marino presented his 2011-2012 Annual Goals and Objectives to the Board for Board action. Board Member Warren Conklin inquired under Goal #2 as to who does this and how are they determined. Dr. Marino stated that he has communicates with the top school districts including the Blue Ribbon Schools and takes the data that is collected and shares it with the District administrators.

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Board Member Warren Conklin inquired as to Goal No. 5 and if the curriculum that is being referred to is District or State curriculum? Dr. Marino stated that the State government is now trying to take this on with "Race to the Top." Ralph stated that by 2015 curriculum instruction will look very different than it does now. Basically the "old curriculum" is being phased out and the "new curriculum" is being phased in. Currently the State is more focused on Grades 3-8 assessments.

Board Vice-President Dr. Michael Buck stated that he is always impressed with the Annual Goals and Objectives and Initiatives that Dr. Marino sets for himself. He is very appreciative of Dr. Marino's commitment to the District and his willingness to accept inquires whether supportive or oppositional and explain his rationale for his decisions.

Attendance at the AASA National 2012 Conference in Houston, Texas(February 16-19, 2012)

Moved by Brinhaupt, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent of Schools to attend the AASA National Conference of Education in Houston, Texas, February 16-19, 2012. The District will pay for the conference registration and the Superintendent will pay for the hotel, food and airfare.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinhaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Miller			Lynch
Strollo			

MOTION CARRIED

Dr. Marino presented a request for him to attend the AASA National Conference of Education in Houston, Texas, February 16-19, 2012 to the Board for Board action. He stated the District will pay for the conference registration and he will pay for the hotel, food and airfare. Ralph stated the Registration fee is between \$500 - \$600.

Revised 2011-2012 School Calendar

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the revised 2011-2012 School Calendar as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinhaupt			
Buck			

Conklin
Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Dr. Marino presented the Revised 2011-2012 School Calendar to the Board for Board action. Ralph stated that we are going back to the calendar that was originally presented in April because the State has put the Regents exams back on the calendar. The exams will be held from January 24th – January 27th.

Professional Development—Graduate Program

Moved by Strollo, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education, as per the Superintendent’s Employment Agreement with the District, approves the Superintendent’s enrollment in the MBA Program at the University of Massachusetts.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

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Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Dr. Marino presented a request for him to be granted approval for his enrollment in the MBA Program at the University of Massachusetts to the Board for Board action.

Annual Professional Performance Review(APPR) System

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District is currently in collective negotiations with the Horseheads Administrators’ Association and the Horseheads Teachers’ Association to implement a new performance evaluation system for principals and teachers consistent with New York Educational Law 3012 for the new Annual Professional Performance Review(APPR) System. Once the two APPR documents are completed, the Board of Education will review them and take action on them. The documents will then be posted on the District’s web site.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup
Buck

Cont’d

Conklin
Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Dr. Marino brought the proposal for the new Annual Professional Performance Review(APPR) System to the Board for Board action. Ralph stated the Horseheads Central School District is currently in collective negotiations with the Horseheads Administrators' Association and the Horseheads Teachers' Association to implement a new performance evaluation system for principals and teachers consistent with New York Educational Law 3012 for the new Annual Professional Performance Review(APPR) System. Once the two APPR documents are completed, the Board of Education will review them and take action on them. The documents will then be posted on the District's web site.

President's Report

2011-2012 Board of Education Meeting Topics/Presentations

Moved by Strollo, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2011-2012 Board of Education Meeting Topics/Presentations as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			

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MOTION CARRIED

Board Vice-President Dr. Michael Buck presented the Board with the 2011-2012 Board of Education Meeting Topics/Presentations for Board action. Dr. Buck wanted the Board to note the highlights presented from the hosting school showcasing any special programs(show any uniqueness), best practices, how their school's students and/or staff are handling any challenges, technology and how they are tying the school's work to the Board of Education/District Goals, Mission, Vision, Strategic Plan and 21st Century Learning. Dr. Marino stated that as needed changes could be made as necessary.

2011 NYSSBA Webinars

Board Vice-President Michael Buck stated that President Brian Lynch wanted to remind the Board that attending a Webinar is one of the Board's goals. Dr. Buck

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stated that fee-based Webinars are \$75.00 each and can be watched in the Multi-Media Center. Board Member Warren Conklin stated that if we pay the one-time fee for a Webinar it can be saved on the computer and archived for future use. If you are interested in attending a Webinar that requires a fee, you will need to contact Cathy Knowles.

Board of Education Sub-Committee Charge

Board Vice-President Dr. Michael Buck reviewed the Board of Education Sub-Committee/Liaison Charge for 2011-2012. Dr. Buck stated that the Board members need to work on setting up within their Committee goals for the year so that they can report back to the Board at a later date. Dr. Buck stated that the charge of each Committee is in the Board Polices.

Assistant Superintendent’s Report

Middle School Social Studies Textbook

Moved by Holleran, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the adoption of the Grade 7-8 Social Studies Textbook, “The American Journey.”

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Assistant Superintendent Alice Learn brought the adoption of the Grade 7-8 Social Studies Textbook, “The American Journey” to the Board for Board action. Alice stated the recommendation of the adoption of this textbook is a result of the common assessment that was completed last spring. Alice stated this book will be purchased over the course of two years. Seventh grade will be purchased the first year and eighth grade the following year. Alice also stated that the students’ review was taken into account as part of the criteria during the selection process of this textbook.

Board Vice-President Dr. Michael Buck inquired about the size of the book and if there is internet accessibility for this textbook? He suggested that the teachers need to enhance the use of the internet at home so that the textbook will be able to remain in the classroom. Alice will share this with the teachers; however, there is always a concern that not all students have access to the internet at home. If this is the situation, Dr. Buck inquired as to how do we ensure that we do not cause social-economic hardship to anyone based on their status? Dr.

Marino stated that based on the results of the community survey last year, ninety-five percent of the families have internet access. He also stated at the beginning of the school year, the teachers could ask the students what their internet accessibility is.

K-Grade 6 Music Textbook

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the adoption of the K-Grade 6 Music Textbook, “Spotlight on Music.”

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Assistant Superintendent Alice Learn brought the adoption of the Kindergarten-Grade 6 Music Textbook, “Spotlight on Music” to the Board for Board action. Alice stated it has been 15 years since they have had a new music program. She stated a very, very thorough textbook review was conducted before this textbook was chosen for Board recommendation. The cost of this textbook will be paid for in a two-year phase for several years. The first phase will be the purchase of two programs a year starting with the youngest series working it way to Grade 6. Board Vice-President Dr. Michael Buck stated assuming the textbook is approved, he is still highly supportive of the arts across the District especially the music program and its importance to the District.

Acting School Business Administrator’s Report

Claims Auditor Report(June and July 2011)

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for June and July 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Cont’d

Acting School Business Administrator Dr. Ralph Marino brought the Claims Auditor Report for June and July 2011 to the Board for Board action.

Middle School Extra-Curricular Treasurer's Reports(June 2011)

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Curricular Treasurer's Report for June 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Middle School Extra-Curricular Treasurer's Report for June 2011 to the Board for Board action.

Athletic Accounts Report(June and July 2011)

Moved by Lively, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for June and July 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Athletic Accounts Report for June and July 2011 to the Board for Board action.

Treasurer's Report(June 2011)

Moved by Brinthaup, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for June 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Cont'd

Holleran
Jacobus
Lively

Lynch

Miller
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Treasurer's Report for June 2011 to the Board for Board action.

Increase in Appropriations(CS PTO in Arts in Education)

Moved by Lively, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$420.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

- A-2110-99-490 \$300.00 BOCES CoSer 401 – Arts in Education
- A-980-2705 \$300.00 Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,334,314.00....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup
Buck
Conklin
Holleran
Jacobus

Lynch

Miller
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino stated the District received a donation of \$300.00 from the Center Street Elementary PTO. This donation will go towards the funding that was provided for the Hip Hop Handbook Concert that took place at the Center Street School on June 17, 2011.

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Increase in Appropriations(Ohiopyle to High School)

Moved by Lively, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$63.45 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-450	\$63.45	High School Supplies
A-980-2705	\$63.45	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,334,377.45....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Miller			Lynch
Strollo			

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino stated the Horseheads High School received a donation of \$63.45 on behalf of Ohiopyle Prints, Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used towards purchasing High School supplies.

Increase in Appropriations(Senior Class to the High School)

Moved by Brinthaup, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$4,694.86 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-450	\$4,694.86	High School Supplies
A-980-2705	\$4,694.86	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,339,072.31....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 25, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt
 Buck
 Conklin
 Holleran
 Jacobus

Lynch

Miller
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino stated the District received a donation of \$4,694.86 from the Horseheads High School Senior Class. This donation will go towards reimbursing the High School for the purchase of Library furniture.

Budget Transfers that Exceed the \$10,000 Limit

Moved by Jacobus, seconded by Miller

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves two budget transfers, which exceeds the Superintendent's \$10,000 approval limit. This transfer is required to cover increases in CoSer 605 services.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt
 Buck
 Conklin
 Holleran
 Jacobus
 Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Cont'd

Acting School Business Administrator Dr. Ralph Marino brought the approval of two different transfers to the Board for Board action as each amount exceeds the Superintendent's \$10,000 approval limit.

North County Seniors Broad Street Lease Agreement

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the North County Seniors Broad Street Lease Agreement as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the North County Seniors Broad Street Lease Agreement to the Board for Board action. Dr. Marino stated this is a one-year lease that shall commence on July 1, 2011 and expire on June 30, 2012.

GST BOCES Revised Contract for Finance and Administrative Services

Moved by Brinthaup, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the GST BOCES Revised Contract for Finance and Administrative Services as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the GST BOCES Revised Contract for Finance and Administrative Services to the Board for Board action. Ralph stated this is a revised list of services from BOCES.

Excellus Health Plan, Inc., Stop Loss Insurance Contract

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Excellus Health Plan, Inc., Stop Loss Insurance Contract as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthead			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Excellus Health Plan, Inc., Stop Loss Insurance Contract to the Board for Board action. Dr. Marino stated the Contract period is from July 1, 2011 through June 30, 2012, which covers enrollment of 731 for Specific Stop Loss, 1003 for Aggregate Stop Loss.

Transportation Contract with Elmira Heights Central School District

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Transportation Contract with the Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthead			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Transportation Contract with Elmira Heights Central School District to the Board for Board action. Dr. Marino stated this is an Annual Contract to do one of the bus runs with Elmira Heights.

Architectural Services Agreement

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Architectural Services Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt
 Buck
 Conklin
 Holleran
 Jacobus
 Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Architectural Services Agreement to the Board for Board action. Dr. Marino stated this is a contract that the Board approves on a yearly basis. This is on the \$800,000 worth of work(on-going maintenance) that we do. It is the third year of the RFP; another RFP will be done in the spring. This money was included in the budget.

Change Order to Cover Additional Asbestos Abatement Work in the High School North Wing Crawlspace

Moved by Brinthaupt, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2010 Capital Projects Change Order Recommendation Asbestos Abatement Work in the High School North Wing Crawlspace as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt
 Buck
 Conklin
 Holleran
 Jacobus
 Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the 2010 Capital Projects Change Order Recommendation Asbestos Abatement Work in the High School North Wing Crawlspace to the Board for Board action.

Change Order to Cover Additional Foundation Work at the High School Varsity Baseball Field

Moved by Miller, seconded by Jacobus

RESOLVED, that the Horseheads Central School District Board of Education approves the 2010 Capital Projects Baseball Field Netting at the High School Change Order Recommendation as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Change Order to Cover Additional Foundation Work at the High School Varsity Baseball Field to the Board for Board action. Dr. Marino stated that last year the Athletic Department staff identified a problem with usage of the varsity baseball field and the adjacent tennis courts and running track. Occasionally a foul ball will be hit beyond the confines of the 24" high chain link home plate fencing. The work was approved by the Board of Education last May, utilizing funding available from the 2010-2011 Capital Projects Budget.

Board Member Warren Conklin inquired as to the status of the Girls' Softball Field at Broad Street School. He stated that this field was also discussed at the same time the Varsity Baseball Field was being discussed and wanted to know why the Varsity Baseball Field was proceeded to go forward with a bid, but the Softball Field has not been acted upon. Board Member Conklin stated there is a safety issue with the fields at Broad Street with drivers or pedestrians being struck by a foul ball. Dr. Marino stated the issues regarding the Softball Field came to him in June and conversations are still being held regarding it. He stated that the Varsity Baseball Field was approved last year and was made part of the 5-year plan which we will work off from the state aid.

**Disposal of District Property Requests
(High School Library Equipment, High School Library Media Materials, High School Classroom Reference Books, Gardner Road Library Equipment, Gardner Road Textbooks, Private School Textbooks)**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property Requests of High School Library Equipment, High School Library Media Materials, High School Classroom Reference Books, Gardner Road Library Equipment, Gardner Road Textbooks, Private School Textbooks as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaupt			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Disposal of District Property Requests of High School Library Equipment, High School Library Media Materials, High School Classroom Reference Books, Gardner Road Library Equipment, Gardner Road Textbooks and Private School Textbooks to the Board for Board action.

Service and Support Agreement with All-Mode Communications, Inc.

Moved by Miller, seconded by Lively.

RESOLVED, that the Horseheads Central School District Board of Education approves the Service and Support Agreement with All-Mode Communications, Inc. as submitted

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought to the Service and Support Agreement with All-Mode Communications, Inc. to the Board for Board action. Dr. Marino stated this is a one-year contract, effective July 1, 2011 to June 30, 2012.

License Agreement with First Arena(venue for High School Graduation Ceremony)

Moved by Holleran, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the License Agreement with First Arena(venue for High School Graduation Ceremony) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Cont'd

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the License Agreement with First Arena(venue for High School Graduation Ceremony) to the Board for Board action. Dr. Marino stated this is a three-year agreement. The District is in partnership with Elmira to help defray the cost.

Resolution Authorizing Rental of a Loader From Hertz for 4 Months

Moved by Strollo, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the four-month rental of a 3 YD Wheel Loader from Hertz Equipment Rental.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of a four-month rental of a 3 YD Wheel Loader from Hertz Equipment Rental to the Board for Board action. Dr. Marino stated that Hertz provided the lowest of the three quotes that were received. The leasing of the Loader is to help with the snow removal throughout the District for four months. During the third week of November we will sell our old one and go with a four-month lease from this point forward. Dr. Marino stated the Loader is a fairly new machine that comes with a warranty and that Hertz will come here to service it.

Professional Services Agreement with Corning Hospital

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Professional Services Agreement with Corning Hospital as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Cont'd

Acting School Business Administrator Dr. Ralph Marino brought the Professional Services Agreement with Corning Hospital to the Board for Board action. Dr. Marino stated this is a one-year contract which commences on August 31, 2011, and ends on August 30, 2012. Dr. Marino stated an RFP was not done this year but it is on the list for next year. Board Vice-President Dr. Michael Buck inquired regarding the Athletic Trainer's certification and license numbers. He is concerned with the fact that the licenses should be different numbers. One should be a New York State License number and the other should be the certification number of the trainer. We need to have both of these numbers if they are going to be licensed and certified to service our athletes. Dr. Marino stated the contract has already been signed; however, he will obtain these numbers and share them with the Board. Board Member John Lively inquired to the validity of the Contract now that Corning has merged with Guthrie. Is Corning Hospital still legally their name and is it legally able to sign this Contract? Board Member Jim Jacobus stated that they have been merged with Guthrie for some time so this contract should be acceptable. Dr. Marino will also look into the legal name of the hospital and will follow-up with the Board.

Special Finance Committee Meeting Minutes – July 7, 2011

The Finance Committee held a Special Meeting on July 7, 2011. The following items were discussed during this meeting: Refunding of Bonds, Modified Basketball and Volleyball, Dr. Marino gave a Year-end Financial Update and the option of reappropriating funds within the 2011-2012 school budget which the Committee decided not to do.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Jacobus, seconded by Holleran.

CIVIL SERVICE CLEARANCE FOR EMPLOYMENT (FINGERPRINTED):

	<u>STATUS/POSITION</u>
Burke, Elizabeth	Cleaner
Davies, Carys	Non-Instructional Substitute
Drewniak, Ann Marie	Non-Instructional Substitute

CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Davies, Carys	Sub clerk typist, monitor, teacher aide	06/27/11	\$7.25-7.35/hr.
Drewniak, Ann Marie	Sub clerk typist, monitor, teacher aide teaching assistant	,06/27/11	\$7.25-7.30/hr.

Temporary Summer Laborers:

Ciccotti, Laura	Laborer/Facilities	07/05/11	\$7.25/hr.
Schuld, Michelle	Laborer/Facilities	07/05/11	\$7.25/hr.

CIVIL SERVICE APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clark, Terri	GR/Provisional Sr. Clerk Typist	07/06/11	\$21,451
Miles, Mark	HS/Lifeguard (full-time)	09/01/11	\$13,351
Russen, Georgeanna	HS/Provisional Sr. Clerk Typist	07/05/11	\$21,451

Cont'd

CIVIL SERVICE REVISED HOURS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Dale, William	MS/Food Service Helper – 3 hr.*	07/01/11	\$8.50/hr.
White, Renee	MS/Food Service Helper – 4 hr.*	07/01/11	\$8.50/hr.

*Revised Hours

CIVIL SERVICE INCREASE IN FTE:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hourihan, Gladys	IS/School Monitor (extra 15 mins./day)	09/01/11
Makovitch, Patti	HS/School Monitor (extra 30 mins./day)	09/01/11

CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Burke, Elizabeth	Transportation/Bus Driver	06/30/11
MacPherson, Paul	Transportation/Bus Driver	08/04/11
Russen, Georgeanna	HS/School Monitor	07/25/11

CIVIL SERVICE TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Baker, Barbara	BF/School Monitor – 3.5	09/01/11	same hrly. rate
Canfield, Wendi	CS/School Monitor – 5.0	09/01/11	same hrly. rate
Davis, Christine	HS/School Monitor – 3.5 hr.	09/01/11	same hrly. rate
Schrom, Paula	BF/School Monitor – 4.5 hr.	09/01/11	same hrly. rate
Smith, Marjorie	MS/School Monitor – 3.5 hr.	09/01/11	same hrly. rate
Terpolilli, Debra	HS/GR School Monitor – 6.25 (5 hrs. HS – 1.25 hr. – GR)	09/01/11	same hrly. rate

INSTRUCTIONAL LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bostwick, Michael	IS/Grade 6	9/6/11-6/30/12	Unpaid

INSTRUCTIONAL RECALL:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bell, Chris	IS/Art	9/1/11	\$44,170
Kogut, Heather	RR/Special Education	9/6/11 – 11/28/11	\$43,157 (Prorated)
McLaughlin, Ken	MS/Science	9/6/11 – 11/22/11	\$47,251 (Prorated)
Schrock, Shavon	IS/Grade 6	9/1/11	\$42,544

INSTRUCTIONAL RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Shane, Erin	HS/Social Studies	9/1/11
Woodworth, Amy	IS/Art	8/19/11

INSTRUCTIONAL TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Clark, JoEllen	BF/Teaching Assistant	09/01/11
Clemons, Pamela	IS/ Teaching Assistant	09/01/11
Close, Brenda	IS/LTS Teaching Assistant	09/01/11-12/9/11
Comstock, Sherry	HS/Floating Teaching Assistant	09/01/11
Gibson, Ann Marie	CS/Teaching Assistant	09/01/11
Houck, Gennie	RR/Teaching Assistant	09/01/11

Howe, Deborah	MS/In-School Suspension Classroom	09/01/11
Letts, Connie	GR/1:1 Teaching Assistant	09/01/11
Malone, Kim	IS/Grade 6	09/01/11
Scherer, Carole	IS/MS – Floating TA	09/01/11
Thomas, Debra	GR/Teaching Assistant	09/01/11

INSTRUCTIONAL NEW HIRES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Giblin, Melissa	HS/Social Studies	9/1/11	\$41,677
Carpenter, Jon	HS/Social Studies	9/1/11	\$39,974

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Barner, Ellyssa	Certified	Elementary
DeGolier, Stephanie	Certified	Elementary/Secondary
Madison, Jamie	Degreed	Elementary/Secondary
Plate, Elizabeth	Certified	Elementary/Secondary
Porter, Kailea	Non-Degreed	Elementary/Secondary

ADMINISTRATIVE RETIREMENTS:

WHEREAS, **Mary Ann Suggs** will retire as a Principal on Special Assignment, effective June 30, 2014; WHEREAS, Mary Ann will be in her 14th year with the District; WHEREAS, Mary Ann will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Mary Ann’s retirement and hopes her future years are fulfilling.

2011 ELEMENTARY SUMMER LEARNING ACADEMY SUBSTITUTE

RECOMMENDATIONS:

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Whitson, Sarah	Certified	Summer 2011	Reg. Base Rate / Hr.

COACHING APPOINTMENTS:

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Bennett, Melinda	7 & 8 Gr. Girls’ Volleyball Head Coach	Fall 2011	\$2,050
Browning, Ed	V Golf Head Coach	Fall 2011	\$4,575
Cook, Todd	7 & 8 Gr. Golf Head Coach	Fall 2011	\$1,464
Davis, Joe	JV Football Asst. Coach	Fall 2011	\$4,502
Finnerty, William	JV Football Head Coach	Fall 2011	\$4,256
Gilbert, George	V Football Asst. Coach	Fall 2011	\$4,831
Grottenthaler, Curt	V Boys Soccer Head Coach	Fall 2011	\$4,978
Hillman, Kevin	V Football Asst. Coach	Fall 2011	\$4,831
Hollar, Randy	7 & 8 Gr. Girls’ Soccer Head Coach	Fall 2011	\$2,050
Honness, Chris	7 & 8 Gr. Boys Soccer Head Coach (White)	Fall 2011	\$2,050
Jansen, Tom	V Cross Country Head Coach	Fall 2011	\$5,380
Johnson, Brandon	Mod. Football Asst. Coach	Fall 2011	\$2,506
Lamont, Mary Ann	V Cheerleading Head Coach	Fall 2011	\$4,801
Palmer, Mark	V Girls’ Swimming Head Coach	Fall 2011	\$5,101
Palmer, Dan	Girls’ Tennis Head Coach	Fall 2011	\$4,172
Perone, Patti	V Girls’ Volleyball Head Coach	Fall 2011	\$5,380
Porter, Kailea	V Asst. Swimming Coach	Fall 2011	\$4,280
Reed, Katelynn	JV Girls’ Volleyball Head Coach	Fall 2011	\$3,956
Russo, Chrissie-Ann	V Boys’ Volleyball Head Coach	Fall 2011	\$4,413

Cont’d

Saks, Damian	V Football Head Coach	Fall 2011	\$5,783
Shane, Erin	V Girls Soccer Head Coach	Fall 2011	\$4,801
Spencer, Lee	JV Boys Soccer Head Coach	Fall 2011	\$3,707
Steele, Brian	Mod. Football Head Coach	Fall 2011	\$2,635
Strong, Meghan	JV Girls' Soccer Head Coach	Fall 2011	\$3,643
Taylor, Melody	JV Cheerleading Head Coach	Fall 2011	\$3,956
Zembek, Jared	7 & 8 Gr. Girls' Swimming Head Coach	Fall 2011	\$2,050
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

Brinthaup
 Buck
 Conklin
 Holleran
 Jacobus
 Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Dr. Marino stated this report was reviewed by the Human Resources Sub-Committee. He stated that on Page 3 there was a coaching resignation that will be brought back to the Board in September as a retro. Board Member Mary Anne Holleran stated once again she is uncomfortable with a non-degreed or non-certified person being placed on the Substitute List. She is concerned with the impression the community is given when a non-degreed or non-certified substitute is called over a degreed or certified teacher to sub in a classroom. Another concern she has is having a non-degreed or non-certified person's name appearing as a substitute for a coach and what would happen if a student were injured and a non-degree or certified person were coaching. Dr. Marino stated all coaches are certified.

Custodial, Maintenance, Food Service, Monitors Contract

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education ratify and affirm the Tentative Agreement between the Horseheads Central School District and the CSEA Custodian, Maintenance, Food Service and Monitors Unit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup
 Buck
 Conklin
 Holleran
 Jacobus

Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Cont'd

Superintendent Dr. Ralph Marino brought the Tentative Agreement between the Horseheads Central School District and the CSEA Custodian, Maintenance, Food Service and Monitors Unit to the Board for Board action. Dr. Marino stated this is a three-year contract, effective July 1, 2010 through July 1, 2013. Board

Member John Lively stated he would like to know the total cost of this contract per person or for the group in comparison to the former contract. Are the costs going up, down or staying the same? He stated it is important to have this information even after the contract has been approved by the Unit.

Director of Student Services Report

MOU Between the District and EOP Child Development Head Start

Moved by Lively, seconded by Miller.

RESOLVED that the Horseheads Central School District Board of Education approves the MOU between the District and EOP Child Development Head Start as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup
 Buck
 Conklin
 Holleran
 Jacobus
 Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Student Services Director Kim Williams brought the MOU between the District and EOP Child Development Head Start to the Board for Board action. Kim stated this is done on a yearly basis and will be effective from July 1, 2011 to June 30, 2012.

Student Services Annual Report

Moved by Miller, seconded by Holleran.

RESOLVED that the Horseheads Central School District Board of Education approves the Student Services Annual Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup
 Buck
 Conklin
 Holleran
 Jacobus
 Lively

Lynch

Miller
 Strollo

MOTION CARRIED

Student Services Director Kim Williams brought the Student Services Annual Report to the Board for Board action. Kim stated the District had reached the state average in December with the declassification rate at 13.1% which is a huge drop of 2.3% in two years. The staff worked really hard on the declassification rate so that we could reach this goal. Kim stated in September the Team will meet to discuss where we have been and where we are going.

Board Member Mary Anne Holleran stated the numbers for 2010-2011 are amazing and that the Team should be commended for what they have done. Kim stated everyone has worked really hard providing services to the students who are not classified. The CIM Team, RTI and the teachers have worked together providing students with interventions. Kim is very proud of her staff.

Appointment of an Impartial Hearing Officer

Moved by Jacobus, seconded by Holleran.

RESOLVED that the Horseheads Central School District Board of Education approves the Appointment of Joan B. Alexander as an Impartial Hearing Officer.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Miller			
Strollo			
			Lynch

MOTION CARRIED

Student Services Director Kim Williams brought the appointment of Joan B. Alexander as an Impartial Hearing Officer to the Board for Board action. Kim stated in accordance with Board Policy Joan B. Alexander is the next available person from the School District's rotational hearing officer list.

Student Representative's Report

Update on High School Activities

Student Representative Kaitlyn O'Malley reported on activities occurring in the High School including the upcoming Home Coming Game and the valuable use of Twitter for organizing, locating homework, communicating with educators, co-workers, college students, etc.

Legislative Liaison Report

There wasn't a report.

Report from the Visitation Committee

There wasn't a report.

Report from the Athletic and Extra-Curricular Committee

There wasn't a report.

Cont'd

Report from the Audit Committee

There wasn't a report.

Review of the Finance Committee

The report was given earlier this evening under the Acting School Business Administrator's Report.

Report from the Outcomes and Assessment Committee

There wasn't a report.

Report from the Planning and Development Committee

There wasn't a report.

Report from the Human Resources Committee

The Human Resources Recommendations that were presented to the Board for approval tonight were discussed by the Human Resources Committee at a prior meeting.

Report from the Policy Referral/Review Committee

There wasn't a report.

Questions and Comments from Board Members

Board Member Mary Anne Holleran inquired as to the date for the Implementation Meeting. Assistant Superintendent Alice Learn stated it will be on September 13th and an agenda will be sent to the members.

Adjournment to Executive Session

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:20 PM.

Ayes	Noes	Abstained	Absent

Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Moved by Lively, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:23 PM to review and act upon CSE/CPSE recommendations and to discuss the employment history of two particular employees.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			
MOTION CARRIED			

Moved by Miller, seconded by Holleran.
 RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			
MOTION CARRIED			

Moved by Jacobus, seconded by Miller.
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 7:49 PM and reconvene to its Regular Meeting of the Board of Education at 7:50 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
			Lynch
Miller			
Strollo			
MOTION CARRIED			

Moved by Strollo, seconded by Miller.
 RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:51 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaupt			
Buck			
Conklin			
Holleran			
Jacobus			
Lively			
Miller			Lynch
Stollo			
MOTION CARRIED			

Respectfully Submitted By:

Candy L. Maine

Candy L. Maine
District Clerk