

**Horseheads Central School District  
Business Meeting of the Board of Education  
Ridge Road Elementary School Cafeteria  
January 26, 2012**

**Present:** Blaney, Brinthaup, Buck, Conklin, Holleran, Jacobus, Lynch, Miller, Strollo

**Also Present:** Abrunzo, Bailey, Brock, Christiansen, Hillman, Learn, Marino, Scaptura, Sechrist, Sotero, Williams

**Absent:** Lively, O'Malley

**Call to Order:** President Brian Lynch called the meeting to order at 6:00 PM.

**Minutes**

Moved by Brinthaup, seconded by Buck.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of December 15, 2011, as amended.

Ayes	Noes	Abstained	Absent
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			
			Lively
Lynch			
Miller			
Strollo			

MOTION CARRIED

**President's Remarks**

President Brian Lynch welcomed everyone to tonight's meeting. He stated that the Board looks forward to coming to the various schools and hearing what is occurring in the schools. Brian thanked the students for helping with the Pledge of Allegiance. It was a very nice way to start the meeting. Brian stated Board Member John Lively is absent tonight due to a conflict.

**Agenda Changes**

President Brian Lynch stated there has been an addition to the Agenda. Under Agenda Item 7, 7.4 – Revised 2011-2012 School Calendar has been added. There will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 Recommendations and discuss Collective Bargaining. Brian explained the policy for the Questions and Comments Section which is next on the agenda.

### **Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- High School English Teacher Andy Scott has won 200 wins as the Varsity Girls Basketball Coach with the team's win on January 6<sup>th</sup>. Ralph is very proud of Andy.
- Gardner Road Physical Education Teacher Steve Monks has made history for the Horseheads School District as varsity basketball coach with 236 wins, following the team's win on January 11<sup>th</sup>. This is amazing. Ralph is very proud of Steve.
- The Middle School donated 10,183 food items to the Food Bank this holiday season. The Food Drive was coordinated by the Student Council. Ralph is very appreciative of their community spirit.
- The Horseheads Middle School staff is sponsoring a Book Drive to benefit the Ernie Davis Middle School Library, which was damaged by a fire in December.
- Ninth-grader Nidhi Shah won the American Legion Oratorical Contest at the district level on January 14<sup>th</sup> in Oxford, New York. She now heads to the Zone Level competition, which will be held on February 4<sup>th</sup>, in Mohawk, New York. Ralph is very proud of her.
- Senior Shawn Lehmann recently achieved the rank of Eagle Scout. Ralph is very proud of Shawn.
- Joe Gilbert, who was a 1983 Horseheads Graduate, was named Assistant Head Coach, Offensive Coordinator, and Offensive Line Coach at the University of Alabama at Birmingham. Ralph is very proud of Joe.
- Twenty-two Middle and High School art students won 36 of the 131 awards at the New York/Pennsylvania Scholastic Art Awards. This year, 131 works of art were chosen from 444 entries from schools across the region. Of the 16 Gold Keys awarded this year, Horseheads students won 9. Art winning Gold Keys will go onto the national competition. Ralph stated this is very impressive that our students took 131 awards which is 25% of the total number of entries.
- The Track Team set two records at the Southern Tier Track Classic at Cornell University in early January: Senior Brian Crimmins has the fastest scholastic 1000-meter time in the nation this year at 2:30.25. The boys' 4x400-meter relay team of Seniors Brian Crimmins, Matt Eisner, Connor Jansen and Mark Manganaro broke school(2003 and 2001) and Section 4 records with their time of 3:30.24. This is absolutely amazing.
- The Girls' Tennis Team was awarded the Notre Dame High School Sportsmanship Award for the fall season. Ralph is very proud of them.
- Senior Gregg Miller was the GST BOCES Career and Technical Education Program Student of the Month for November. He is in the Diesel Equipment Technology II Program. This is very impressive.

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- The JV Girls Basketball Team spent the morning of January 2<sup>nd</sup> at the Food Bank of the Southern Tier, packing 3,000 pounds of frozen food and nearly 500 bags for the Backpack Program for area children. Ralph is very proud of their commitment to the community.
- Six Horseheads Bus Drivers, Anne Martin, Cindi Clark, Nancy Cowl, Ruth Kondrach, Dawn Aikman and Glenn Smith, wrapped gifts for the American Cancer Society at the Arnot Mall this holiday season. Ralph is very appreciative of them taking time out of their personal schedule to do this.
- Big Flats Fourth Grader Jacob Harpster had one of his poems published in the Acclaimed 2011 Poetry Collection. This is very impressive.
- Big Flats Second Grade Teacher Kendra Durr was recognized as the Golden Apple Award by WETM TV. This is very impressive.
- Senior Nat Kreitzer bowled a 300-game on December 11<sup>th</sup> at home versus Union Endicott. This is the first 300-game in the history of the Varsity Bowling Program. This is amazing.
- Senior Paarth Shah was selected for the Senate Youth Program as one of two students from New York State. He'll spend a week in March in Washington, D.C. Ralph is very proud of him.

Board Member Mark Brinthead acknowledged High School Health Teacher Britt Lendhardt whose profile was published in the Corning Leader this past week. The Corning Leader is highlighting area teachers in their Friday Youth Section.

## Presentations

### **Ridge Road Elementary School PTO Update**

PTO Representative Belinda Beck(Secretary) presented the Board with an update from the PTO. Belinda reported on the Parent Group's activities and events, including the Fall Festival, Halloween Dance, Grandparents Day, A Fall and Spring Book Fair, Salvation Army Bell-Ringing, Family Nights, Kindergarten Orientation, Teacher Luncheon and Science Fair. Belinda stated the overall goal of the Parent Association is to create a sense of community partnership for the students with the staff, parents and the community which will enhance the growth of the students. Belinda stated that it is also important to remember that the small events, such as the Gingerbread Extravaganza, School Family Nights and Pizza Parties, really impact the students. Belinda is thankful that the PTO has a large group of parent volunteers who help out in any way they can.

### **Ridge Road School Presentation, "What's Right With Ridge Road"**

On behalf of the staff and students at Ridge Road Elementary School, Principal Anne Marie Bailey welcomed the Board of Education and the public to tonight's meeting. Principal Bailey stated that the staff will present, "What's Right With Ridge Road" to the Board. Members of the cast of the fourth-grade play, "The Emperor's New Clothes," performed a song from the up-coming performance.

Principal Bailey presented the Board with results from the Student Voice Survey which resulted in the high 90's for all areas of the survey. The responses range from 91.7% to 98.9% which is very impressive.

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Two former Ridge Road students, Abbey Benesh, now a sophomore, and Tyler Struble, now a ninth-grader, reported on their fondest memories of being a student at Ridge Road School and how what they learned and experienced at Ridge Road helped them discover their talents. Abbey stated that she still uses the Lattice Method of Math that she learned as a fourth grade student in Mrs. Palmer's class in her studies at the High School and that her fondest memory was when she participated in the Fourth Grade Car Wash. At the time she did it for fun, but now that she is older she looks back on it and realizes how much the students' efforts impacted the community. Tyler stated that as a student at Ridge Road he was able to express who he really is through Music Class. It was because of the wonderful experiences that he had in Music, that he became involved in acting and is now in the Musical, the "Sound of Music" at the High School. Tyler was also impacted by dissecting a flower in science class in fourth grade which has carried over to his love of Biology in the High School.

Fourth Grade Teacher Kelly Wolf described the Full Option Science System(FOSS) and what teachers are doing in their instruction of science. Kelly stated the fourth grade teachers have been implementing this Program since the first of the school year. It has been a difficult transition but everyone agrees it has been well worth it. It is an inquiry based learning which better prepares students for the future. Students realize that they can find solutions to problems, explain them and learn about the real world as they do so. The teamwork and collaboration among the students has been very beneficial. The students are engaged, active, learn to share duties, communicate effectively and take notes and organize them so that they can pull out necessary information from non-fiction information.

First Grade Teacher Molly Romanski described "Raz-Kids." She also talked about the Book Study of "Understanding the Digital Generation," a study that eighteen staff members are participating in. Molly stated that students are learning how to use Pod Casts in their reading program and are also using the Promethium Boards. This technology allows the students to interact with the book using highlighting to point out parts of grammar and speech.

Reading Specialist Linda Hooper described strategies that make the "Big 5" for ELA: phonetic awareness, phonics, vocabulary, fluency and reading comprehension come alive. Linda stated that she and Kim Conklin have created a binder for the staff that consists of strategies to support the Big 5. These strategies are reviewed at faculty meetings where they may be revised with deletions or additions as it is a living document to enhance and assist in instruction.

Board President Brian Lynch thanked Principal Anne Marie Bailey and the Ridge Road staff and PTO for an outstanding presentation. The PTO sponsors a lot of neat activities that leave a lasting impression on the students academically and in the community. Brian stated he was very impressed with the performance the students put on tonight. They did an outstanding job. Brian stated he is very

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impressed with the technology that is being taught to the students at such a young age. From a parent's point of view, he is also impressed with the FOSS Program. His daughter did not really show much of an interest in Science until this year when she was introduced to FOSS. He also stated that the PodCast is really neat to see the kids use it.

Board Member Warren Conklin thanked Principal Anne Marie Bailey and the staff for hosting them on January 20<sup>th</sup>. It was an excellent tour from the moment they entered the school when they were greeted with a very warm welcome. It is evident that the staff and students care about their building. The spirit rock outside is a very clever and unique idea. Also, the partnership with the Baltimore Aquarium is wonderful.

Board Member Mary Anne Holleran agreed with Warren. The atmosphere at Ridge Road School is very welcoming from the moment you walk in the door. They saw a wonderful presentation of the Reader Theatre that was sponsored by a Kindergarten class. The students were very proud of what they were doing. The Word of the Week is an amazing way to develop vocabulary. It was a wonderful visit. Mary Anne stated she will attend the play, "The Emperor's New Clothes," in March.

## **Superintendent's Report**

### **Update on District Initiatives**

Superintendent Dr. Ralph Marino presented the Board with an update on District Initiatives. Ralph highlighted several areas including Race to the Top, APPR, Full Option Science System(FOSS), Pre-Kindergarten, Comprehensive ELA and Parent Portal. Ralph noted that Governor Cuomo has proposed keeping Pre-Kindergarten funding at current levels and that the full implementation of the "Treasures" ELA series is set for September 1<sup>st</sup>. Ralph stated a tremendous amount of energy has been going into APPR as a lot of training is required for it. Ralph noted that the Parent Portal is going well with a lot of positive feedback from parents. Currently, 2,200 parents have signed up for it.

### **2012-2013 State Budget Update**

Superintendent Dr. Ralph Marino reported that the Governor's Budget Proposal of January 17<sup>th</sup> included a \$600,000 or 2.32% increase in state aid to the District. Ralph stated this is our first increase in four years; however, we are still below where we were in 2006. He noted that even with the increase, the District is receiving less state aid than six years ago.

### **2012-2013 School Budget Planning and Development Update**

Superintendent Dr. Ralph Marino gave an overview of the 2012-2013 School Budget Planning and Development Process. He stated that the Board will hold its first Budget Workshop in the community on February 9<sup>th</sup> at the Big Flats Community Center.

**Revised 2011-2012 School Calendar**

Moved by Miller, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the revised 2011-2012 School Calendar as submitted.

Ayes	Noes	Abstained	Absent
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the revised 2011-2012 School Calendar to the Board for Board action. Ralph stated that the change in calendar is due to March 16<sup>th</sup> and May 3<sup>rd</sup> being a PreK-12 Superintendent's Conference Day. There will be no school for the students on these two days. Also, Conference Days that were originally scheduled for May 14<sup>th</sup> and May 21<sup>st</sup> will now be regular days in school.

**President's Report**

There wasn't a report.

**Assistant Superintendent's Report**

**Middle School Tutoring Program**

Moved by Brinthaup, seconded by Holleran.

Resolved, that the Horseheads Central School District Board of Education authorize the request of spending up to \$12,000 to operate a Supplemental After School Program at the Middle School.

Ayes	Noes	Abstained	Absent
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

MOTION CARRIED

Assistant Superintendent Alice Learn brought a request of spending up to \$12,000 to operate a supplemental After School Program at the Middle School to the Board for Board action. Alice stated the District currently has three schools that are in Need of Improvement with two of them classified as Title One

buildings. Improvement Plans are in the process of being written. Gardner Road and the Intermediate School have an after school tutorial for students who receive AIS which the Grant does fund. We would also like to run this Program at the Middle School; however, there isn't any funding for this Program as the Middle School is not a Title One building. Alice explained the proposed Program and stated it would run from February 21<sup>st</sup> to April 3<sup>rd</sup>, two days per week, from 3:10 PM – 4:30 PM with District teachers providing the supplemental assistance. Currently, there are over 300 students who would benefit from this Program. Alice stated 180 parents were surveyed to see if there is interest in this Program. The ratio would be 12 students to 1 teacher. The Program would target students in need of Academic Intervention Services, providing additional instruction in English Language Arts that our data indicates skill area deficits for these children.

**Advanced Academics**

Moved by Holleran, seconded by Miller.

Resolved, that the Horseheads Central School District Board of Education authorize the request to consider the creation of a Position of Advanced Academics Advisor.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

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Miller

Strollo

**MOTION CARRIED**

Assistant Superintendent Alice Learn brought a request to consider the creation of a Position of Advanced Academic Advisor to the Board for Board action. Director of Secondary Education Jay Hillman stated this would be an on-line program. It is a new school opportunity where the students can do targeted work in the on-line venue. The teachers are certified through New York State but are stationed in Oklahoma. Jay stated that the District would need someone to act as the Academics Advisor who would coordinate the Program, setting up student accounts, communicating with parents, monitoring and supporting students, acting as a liaison with parents, teachers and administrators and coaching students throughout the Program. The Position would be for a total of 100 hours(5 hours/weekly from February to Mid-June) and will cost the District \$1,730.00(5%). Jay stated this model has worked in a number of Districts including Cornell.

Board Member Mary Anne Holleran asked if we have any idea how many students will take part in it. Middle School Principal Bobbi Brock stated we are

hoping to invite over 100 students. Board Member Warren Conklin asked which students would be targeted. Alice stated the AIS students. We are looking for another alternative format of learning for students who are not receiving any of the other services. The teachers identify the students who they feel would be successful by participating in this Program.

**Strategic Plan/Student Achievement**

Moved by Strollo, seconded by Miller.

Resolved, that the Horseheads Central School District Board of Education approves recommended revisions to the Strategic Plan as submitted.

Ayes	Noes	Abstained	Absent
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Brinthaupt			
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		Buck Conklin	
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Holleran			
Jacobus			

			Lively
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Lynch			
Miller			
Strollo			

**MOTION CARRIED**

Assistant Superintendent Alice Learn brought a request to approve recommended revisions to the Strategic Plan to the Board for Board action. Alice stated this recommendation is for a revision to Strategic Intent #1 of the Ten-Year Strategic Plan to reflect changes in state achievement standards. The original intent spoke to a goal of 2015 for increase in achievement; however because standards are changing, a comparison between current and future data would not be appropriate or meaningful. As a result, the goal of the intent was changed to 2012. The goal will be for a rise of 10% in students achieving Level 3 or 4 on all state assessments by 2012. If a building's percentage is already 10% above the state average, the building's Site-Based Team will determine the goal.

Board President Brian Lynch stated the logic was to go with ten percent above the state average, however; due to the changes in the State standards, the tests were scored a lot higher. Therefore, it makes sense for the Strategic Team to look at this on a year to year basis as a result of changes that are made at the State level.

Board Member Mary Anne Holleran agrees with this decision as there are a number of variables such as the difficulty of the test, changes at the State level, changes in the benchmarks, etc., that need to be looked at that affect these scores.

Board Member Pam Strollo stated that she is grateful for all of the hard work that the Team took in making this decision and really appreciates the one-year timeframe.



Board Member Warren Conklin stated he still has a concern with the conflict with the PDP. Will the PDP be changed? We need to be consistent with both plans. Superintendent Dr. Ralph Marino stated this is a good point that will be looked at. Mary Anne stated we need to think about the growth of the students and not judge the teachers on the scores. We need to look at the development of the students as they grow year to year. Assistant Superintendent Alice Learn stated this is what Race To The Top is looking at as one of its initiatives.

**Acting School Business Administrator’s Report**

**Disposal of District Property(District-Wide Technology Equipment and Facilities Department Equipment/Various School Furniture)**

Moved by Brinthead, seconded by Holleran.

Resolved, that the Horseheads Central School District Board of Education approves the Disposal of District Property(District-Wide Technology Equipment and Facilities Department Equipment/Various School Furniture) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

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MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Disposal of District Property(District-Wide Technology Equipment and Facilities Department Equipment/Various School Furniture) to the Board for Board action.

**Increase in Appropriations(from American Chemical Society to High School)**

Moved by Jacobus, seconded by Stollo.

WHEREAS, the appropriation expenditure for fiscal year 2011-2012 was approved and set on May 17, 2011...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2011-2012 budget be increased by \$1,000.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-38-450     \$1,000.00     High School Science Supplies

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A-980-2705                    \$1,000.00        Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$70,993,604.15....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 26, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino stated the District received a donation of \$1,000.00 from the American Chemical Society. This donation is to be used to purchase supplies for the High School Chemical Department.

**Increase in Appropriations(From Corning Incorporated for STEM Initiative)**

Moved by Jacobus, seconded by Brinthead.

WHEREAS, the appropriation expenditure for fiscal year 2011-2012 was approved and set on May 17, 2011...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2011-2012 budget be increased by \$5,781.17 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490                    \$5,781.17                    BOCES CoSer 527-Science Center

A-980-2705                    \$5,781.17                    Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$70,999,385.32....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 26, 2012.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Ralph Marino stated the District received a donation from Corning Incorporated in the amount of \$5,781.17. This donation will increase CoSer 527 to help fund the purchase of Full Option Science System(FOSS) kits through the regional STEM(Science, Technology, Engineering and Math) initiative.

**Increase in Appropriations(From E-Rate: AT&T)**

Moved by Jacobus, seconded by Holleran.

WHEREAS, the appropriation expenditure for fiscal year 2011-2012 was approved and set on May 17, 2011...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2011-2012 budget be increased by \$21.57 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A-1680-99-30-39-219	\$21.57	Computer Hardware
A-980-2770	\$21.57	Revenue – Prior Year

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$70,999,406.89....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 26, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaupt  
 Buck  
 Conklin  
 Holleran  
 Jacobus

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Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Ralph Marino stated the District received \$21.57 from AT&T Corporation for E-Rate reimbursement on phone services from prior year. This money is to be used towards purchasing district-wide computer equipment through BOCES.

**Increase in Appropriations(From E-Rate: Verizon)**

Moved by Jacobus, seconded by Brinthaup.

WHEREAS, the appropriation expenditure for fiscal year 2011-2012 was approved and set on May 17, 2011...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2011-2012 budget be increased by \$12,509.41 and this increase be funded by the reimbursement to revenue code A980-2770.

The appropriation for the following codes should be increased:

A-1680-99-30-39-219                    \$12,509.41    Computer Hardware

A-980-2770                                \$12,509.41    Revenue – Prior Year

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,011,916.30....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 26, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Ralph Marino stated the District received \$12,509.41 from Verizon – New York, Inc. for E-Rate reimbursement on phone services from prior year. This money is to be used towards purchasing district-wide computer equipment through BOCES.

**Agreement with EBS-RMSCO, Inc.**

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with EBS-RMSCO, Inc. as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of an Agreement with EBS-RMSCO, Inc. to the Board for Board action.

**Agreement with Auctions International**

Moved by Jacobus, seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with Auctions International as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of an Agreement with Auctions International to the Board for Board action

**Agreement with GST BOCES to Participate in Health Supply Bid**

Moved by Strollo, seconded by Miller.

WHEREAS, it is the plan of a number of public school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties of New York to bid jointly on Health Supplies under the direction of the Greater Southern Tier(GST) Board of Cooperative Educational Services.

WHEREAS, the Horseheads Central School District is desirous of participating with the GST BOCES and other school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties in the joint bidding of the Commodities mentioned above as authorized by General Municipal Law, Section 119-0, and,

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BE IT RESOLVED, that the Board of Education of the Horseheads Central School District hereby appoints GST BOCES, to

Represent it in all matters related above, and that

Is hereby appointed as the School District's representative to GST BOCES in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities and shall advertise in their newspaper(s) of record all necessary legal notices related to this bid.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education agrees (1) to abide by the decisions of the GST BOCES Purchasing Manager regarding the quality standards, (2) that unless all bids are rejected, award of contracts will be according to the recommendations of the GST Purchasing Manager (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Agreement with GST BOCES to participate in Health Supply Bid to the Board for Board action. Ralph stated this is a cooperative bid among the Districts for health supplies.

**Contract for Health & Welfare Services with Corning City School District**

Moved by Miller, seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Contract for Health and Welfare Services with Corning City School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Contract for Health and Welfare Services with Corning City School District to the Board for Board action.

**Resolution to Move Worker’s Comp. Reserve Account**

Moved by Brinthaupt, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education authorizes the District Treasurer to close out the District’s Workers Compensation Account with HSBC Bank USA, N.A. and transfer those funds to a separate account held with JP Morgan Chase Bank, N.A. This transfer is due to a significant difference in the interest rate between these two banks.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstained \_\_\_\_\_ Absent \_\_\_\_\_

Brinthaupt  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval for the District Treasurer to close out the District’s Workers Compensation Account with HSBC Bank USA, N.A. and transfer those funds to a separate account held with JP Morgan Chase Bank, N.A. to the Board for Board action. This transfer is due to a significant difference in the interest rate between these two banks.

**GST BOCES Proposed Energy Performance Contract**

Moved by Jacobus, seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the GST BOCES Proposed Energy Performance Contract as submitted.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstained \_\_\_\_\_ Absent \_\_\_\_\_

Brinthaupt  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the GST BOCES Proposed Energy Performance Contract to the Board for Board action.

Cont’d

Dr. Marino stated that each component District needs to approve this in order to participate. It will actually save us money when it is implemented.

**Agreement with McDonald and Montrose, Architects for Consulting Services Regarding High School North Wing Ceiling Pipe Repair**

Moved by Jacobus, seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with McDonald and Montrose, Architects for Consulting Services Regarding High School North Wing Ceiling Pipe Repair as submitted.

Ayes                                      Noes                                      Abstained                                      Absent

Brinthead

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the Agreement with McDonald and Montrose, Architects for Consulting Services Regarding High School North Wing Ceiling Pipe Repair to the Board for Board action.

**2011-2012 School Tax Bill Corrections**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District warrant and tax roll for 2011-2012 be adjusted as follows:

2011-12 ADJUSTMENTS TO TAX WARRANT						
Town or Village	Owner	Tax Map #	Original Taxable Assessment	Revised Taxable Assessment	Difference Taxable Assessment	Difference in Tax Levy
Big Flats	Lowe's Home Centers, Inc.	58.03-1-48	\$6,855,000	\$6,450,000	-\$405,000	-\$7,328.80
<b>TOTAL REDUCTION TO TAXABLE ASSESSMENT</b>					<b>-\$405,000</b>	
<b>TOTAL REDUCTION IN TAX LEVY</b>						<b>-\$7,328.80</b>

Ayes                                      Noes                                      Abstained                                      Absent

Brinthead

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Stollo

MOTION CARRIED

Cont'd



Acting School Business Administrator Dr. Ralph Marino stated the Horseheads Central School District received an Order and Decree of Settlement from the Supreme Court, County of Chemung, regarding a correction to the 2011-2012 tax assessment roll for the following property, Lowe’s Home Centers, Inc. The Court order was made that the assessment of the property be corrected and reduced by \$405,000.

**Certiorari Settlement—Lowe’s Home Center**

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves 2011-2012 School Tax Bill Corrections as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the 2011-2012 School Tax Bill Corrections to the Board for Board action. Board Member Jim Jacobus inquired if this settlement would take up most of the monies in the reserve. Dr. Marino stated no it won’t. The District was very successful and it is much lower than we expected.

**Revision to the Tax Collector’s Final Report**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves a Revision to the Tax Collector’s Final Report.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
 Buck  
 Conklin  
 Holleran  
 Jacobus

Lively

Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of a revision to the Tax Collector’s Final Report to the Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Miller, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves a budget transfer in the amount of \$12,285.42, which exceeds the Superintendent's \$10,000 approval limit. This transfer is required to cover refund of prior year's school taxes.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of a budget transfer for \$12,285.42 which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action. Ralph stated this transfer is required to cover refund of prior year's school taxes.

**Treasurer's Report(November and December 2011)**

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for November and December 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup

Buck

Conklin

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Treasurer's Reports for November and December 2011 to the Board for Board action.

**Claims Auditor Report(November and December 2011)**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for November and December 2011.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Claims Auditor Report for November and December 2011 to the Board for Board action.

**Revenue & Expense Report(December 2011)**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for December 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Revenue and Expense Report for December 2011 to the Board for Board action.

**Budget Transfer Report(December 2011)**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfer Report for December 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Cont'd

Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Budget Transfer Report for December 2011 to the Board for Board action.

**Middle School Extra-Classroom Activities Fund Report(November and December 2011)**

Moved by Jacobus , seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Activities Fund Report for November and December 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
Buck  
Conklin  
Holleran  
Jacobus

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Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Middle School Extra-Classroom Activities Fund Report for November and December 2011 to the Board for Board action.

**Athletic Extra-Classroom Treasurer's Report(November and December 2011)**

Moved by Jacobus , seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Extra-Classroom Treasurer's Report for November and December 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthaup  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

**MOTION CARRIED**

Acting School Business Administrator Dr. Ralph Marino brought the approval of the Athletic Extra-Classroom Treasurer's Report for November and December

Cont'd

2011 to the Board for Board action. Board Member Warren Conklin asked for clarification regarding the what Club supports the Athletics Account. Dr. Marino will look into this and follow up with the Board at a future date.

**High School Extra-Classroom Treasurer’s Report(November and December 2011)**

Moved by Brinthead, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer’s Report for November and December 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead  
Buck  
Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo

MOTION CARRIED

Acting School Business Administrator Dr. Ralph Marino brought the approval of the High School Extra-Classroom Treasurer’s Report for November and December 2011 to the Board for Board action.

**Human Resources Director’s Report**

**Human Resources Sub-Committee Recommendations**

Moved by Brinthead, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE CLEARANCE FOR EMPLOYMENT (FINGERPRINTED):**

	<u>STATUS/POSITION</u>
Farnham, Lucinda	Non-Instructional Substitute
Hoeffler, Lynne	Non-Instructional Substitute
Hubbard, Sharri	Non-Instructional Substitute
Soper, Brittany	Non-Instructional Substitute
Tournour, Carrie	Non-Instructional Substitute
Wade, Melissa	Non-Instructional Substitute
Walker, Colleen	Sr. Clerk Typist/GR

**CIVIL SERVICE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clark, Terri	Clerical Support/Special Projects (40 hours – Employee Benefits Office)	01/23/12 -06/30/12	\$11.00/hr.
Clark, Terri	Substitute Clerk Typist	01/23/12	\$11.00/hr.
Hubbard, Sharri	Substitute School Monitor, Teacher Aide	01/12/12	\$7.25/hr.
Jewett, Arti	Substitute Clerk Typist, School Monitor, Teacher Aide	12/15/11	\$7.25-7.35/hr. Cont’d

Roudas, Linda	Substitute Teaching Assistant	12/19/11	\$7.30/hr.
Soper, Brittany	Substitute Clerk Typist, School Monitor, and Teacher Aide	01/10/11	\$7.25-7.35/hr.
Tournour, Carrie	Substitute Registered Nurse	01/12/12	\$11.00/hr.
Wade, Melissa	Substitute School Monitor	12/07/11	\$7.25/hr.
	Substitute Food Service Helper	12/12/11	\$7.25/hr.

**CIVIL SERVICE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Berardi, Josette	School Monitor/HS (3.5 hr.)	12/19/11	\$8.61/hr.
Hackett, Thomas	Bus Driver/Transportation – 4 hr.	01/09/12	\$10.56/hr.
Nichols, Andrea	Sr. Clerk Typist/Big Flats	01/11/12	\$21,451 (pro-rated)
Walker, Colleen	Sr. Clerk Typist/Gardner Rd.	01/11/12	\$21,451 (pro-rated)
Walton, Tiffany	Food Service Helper/RR	12/13/11	\$8.61/hr.

**CIVIL SERVICE END OF ASSIGNMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Clark, Terri	Sr. Clerk Typist/GR	01/20/12
Layton, Deborah	LTS Sr. Clerk Typist/BF	01/20/12
Russen, Georgeanna	Sr. Clerk Typist/HS	01/20/12

**CIVIL SERVICE LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Canfield, Wendi	School Monitor/CS	10/18/11-1/11/12 (paid)

**CIVIL SERVICE PROMOTIONAL TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Murray, Janice	Sr. Clerk Typist/HS	01/23/12	\$23,085

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Fesetch, Paul	Temporary Cleaner/GR	12/22/11
Hess, Lisa	Temp. Teaching Assistant/CS	12/21/11
Jeziorski, Patrick	Carpenter/Facilities	01/01/12
Smith, Glenn	Bus Driver/Transportation	01/06/12
Smith, Raymond	Bus Driver Transportation	12/21/11

**CIVIL SERVICE RETIREMENTS:**

WHEREAS, **Alan Brown** will retire as Head Cleaner, effective June 30, 2012; WHEREAS, Alan is in his 12th year with the District; WHEREAS, Alan will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Alan's retirement and hopes his future years are fulfilling.

WHEREAS, **Donna Baxter** will retire as a Cleaner, effective June 30, 2012; WHEREAS, Donna is in her 10th year with the District; WHEREAS, Donna will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Donna's retirement and hopes her future years are fulfilling.

WHEREAS, **Judith Carlyle** will retire as a Food Service Helper, effective June 30, 2012; WHEREAS, Judith is in her 19th year with the District; WHEREAS, Judith will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Judith's retirement and hopes her future years are fulfilling.

WHEREAS, **Lorraine Crane** will retire as a Bus Driver, effective June 30, 2012; WHEREAS, Lorraine is in her 24th year with the District; WHEREAS, Lorraine will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Lorraine's retirement and hopes her future years are fulfilling.

WHEREAS, **Charles Dobbs** will retire as a Bus Mechanic, effective June 30, 2012; WHEREAS, Charles is in his 35th year with the District; WHEREAS, Charles will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Charles's retirement and hopes his future years are fulfilling.

WHEREAS, **Kathleen Karksi** will retire as a Bus Driver, effective June 30, 2012; WHEREAS, Kathleen is in her 18th year with the District; WHEREAS, Kathleen will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Kathleen's retirement and hopes her future years are fulfilling.

WHEREAS, **James Laskaris** will retire as a Building Maintenance Mechanic, effective June 30, 2012; WHEREAS, James is in his 26th year with the District; WHEREAS, James will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts James's retirement and hopes his future years are fulfilling.

WHEREAS, **Alan Madison** will retire as a Building Maintenance Mechanic, effective June 30, 2012; WHEREAS, Alan is in his 31st year with the District; WHEREAS, Alan will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Alan's retirement and hopes his future years are fulfilling.

WHEREAS, **Wendy O'Connell** will retire as an Attendance Clerk, effective June 30, 2012; WHEREAS, Wendy is in her 10th year with the District; WHEREAS, Wendy will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Wendy's retirement and hopes her future years are fulfilling.

WHEREAS, **Marjorie Smith** will retire as a School Monitor, effective June 30, 2012; WHEREAS, Marjorie is in her 13th year with the District; WHEREAS, Marjorie will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Marjorie's retirement and hopes her future years are fulfilling.

**CIVIL SERVICE TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Micelotta, Richard	Bus Driver/Transportation (from 2 hr. to 4 hr./day position)	01/03/12

**INSTRUCTIONAL LEAVES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Close, Brenda	Teaching Assistant/GR	01/03/12-tbd	Paid (sick days)
Hyer, Lindsay	CS/Speech Pathologist	2/16/12 – 5/25/12	Unpaid (maternity)

**INSTRUCTIONAL END OF TEMPORARY ASSIGNMENT:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hansell, Aimee	Temporary Class-size Teaching Assistant/CS	12/21/11

**INSTRUCTIONAL NEW HIRE:**

<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
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Yarrington, Bryan                      HS/Social Studies                      02/01/2012                      \$42,519

**INSTRUCTIONAL CONTRACT SUBSTITUTES RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Cuer, Katie	HS/Contract Substitute	1/3/12

Cont'd  
Page 24

Business Meeting of the Board of Education January 26, 2012

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Ayers, Anna	LTS Teaching Assistant/MS/IS (change in hrs. from 6.5 to 7/day)	10/31/11 (retro) 11/17/11	\$10.31 (rate change)
Hansell, Aimee	LTS Teaching Assistant/GR (for Brenda Close – LOA)	01/05/12	\$10.75/hr.
Horton, Wayne	LTS Teaching Assistant/MS/IS	10/31/11 (retro)	\$10.31 (rate change)
Murphy, Sarah	LTS/CS Speech	1/18/12 – 5/29/12	\$43,203 (prorated)

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Michael Boring** will retire as a Resource Room Teacher, effective June 30, 2012; WHEREAS, Michael is in his 28th year with the District; WHEREAS, Michael will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Michael's retirement and hopes his future years are fulfilling.

WHEREAS, **Joan Burger** will retire as a Kindergarten Teacher, effective June 30, 2012; WHEREAS, Joan is in her 28th year with the District; WHEREAS, Joan will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Joan's retirement and hopes her future years are fulfilling.

WHEREAS, **JoEllen Clark** will retire as a Teaching Assistant, effective June 30, 2012; WHEREAS, JoEllen is in her 30th year with the District; WHEREAS, JoEllen will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts JoEllen's retirement and hopes her future years are fulfilling.

WHEREAS, **Gaile Felli** will retire as a Reading Teacher, effective June 30, 2012; WHEREAS, Gaile is in her 28th year with the District; WHEREAS, Gaile will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Gaile's retirement and hopes her future years are fulfilling.

WHEREAS, **Sandra Grover** will retire as a Librarian, effective June 30, 2012; WHEREAS, Sandra is in her 20th year with the District; WHEREAS, Sandra will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Sandra's retirement and hopes her future years are fulfilling.

WHEREAS, **Deborah Hicks** will retire as a Resource Room Teacher, effective June 30, 2012; WHEREAS, Deborah is in her 34th year with the District; WHEREAS, Deborah will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Deborah's retirement and hopes her future years are fulfilling.

WHEREAS, **Connie Letts** will retire as a Teaching Assistant, effective June 30, 2012; WHEREAS, Connie is in her 18th year with the District; WHEREAS, Connie will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Connie's retirement and hopes her future years are fulfilling.

WHEREAS, **Lynne Munson** will retire as a Librarian, effective June 30, 2012; WHEREAS, Lynne is in her 26th year with the District; WHEREAS, Lynne will be sorely missed by staff and students; BE IT



RESOLVED, that the Board accepts Lynne's retirement and hopes her future years are fulfilling.

WHEREAS, **Janet Nykiel** will retire as a Grade 5 Teacher, effective June 30, 2012; WHEREAS, Janet is in her 20th year with the District; WHEREAS, Janet will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Janet's retirement and hopes her future years are fulfilling.

Business Meeting of the Board of Education January 26, 2012

Cont'd  
Page 25

WHEREAS, **Jan Przybylski** will retire as a Reading Teacher, effective June 30, 2012; WHEREAS, Janet is in her 25th year with the District; WHEREAS, Jan will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Jan's retirement and hopes her future years are fulfilling.

WHEREAS, **Waneva (Kay) Stewart** will retire as a Music Teacher, effective June 30, 2012; WHEREAS, Kay is in her 34th year with the District; WHEREAS, Kay will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Kay's retirement and hopes her future years are fulfilling.

WHEREAS, **Debra Thomas** will retire as a Teaching Assistant, effective June 30, 2012; WHEREAS, Debra is in her 13th year with the District; WHEREAS, Debra will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Debra's retirement and hopes her future years are fulfilling.

WHEREAS, **Claudia Youker** will retire as a Grade 6 Teacher, effective June 30, 2012; WHEREAS, Claudia is in her 18th year with the District; WHEREAS, Claudia will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Claudia's retirement and hopes her future years are fulfilling.

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Ardevini, Dana	Degreed	Elementary Speech
Bond, Elissa	Degreed	Elementary/Secondary
Burch, Devin	Degreed	Secondary
Calafiore, Abigail	Degreed	Elementary
Harris, Maureen	Certified	Elementary/Secondary
Hieb, John	Certified	Elementary/Secondary
Ignaszewski, Caitlin	Non-Degreed	Elementary
Jewett, Arti	Degreed	Elementary/Secondary
McInerny, Patrick	Degreed	Secondary
Perry, Joshua	Degreed	Elementary/Secondary
Roudas, Linda	Degreed	Elementary
Scherer, Echo	Certified	Elementary/Secondary
Shih, Hsiao-Ying (Jennifer)	Certified	Elementary/Secondary
Steinmeyer, Nicole	Certified	Elementary Speech
Voigt, Devinne	Non-Degreed	Elementary/Secondary
Wales, Laura	Certified	Elementary/Secondary
Wright, Jennifer	Degreed	Elementary/Secondary

**COACHING RESIGNATIONS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>
Strong, Meghan	Varsity Girls Soccer Head Coach	12/21/11

**COACHING APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
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Lynch  
Miller  
Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Ratification of the Contract for the Horseheads Administrators Association to the Board for Board action.

Cont'd

**Ratification of the Contract for the Horseheads Sr. Food Service Workers**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approve and ratify the tentative agreement with the Horseheads Sr. Food Service Workers as follows:

2012-2013 School Year – 2.5% increase over the previous year's wages

2013-2014 School Year – 2.5% increase over the previous year's wages

No change to the 12% health insurance contribution

No changes to other terms and conditions found in the current Agreement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Brinthead

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Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Ratification of the Contract for the Horseheads Sr. Food Service Workers to the Board for Board action.

**Ratification of the Contract for the Exempt Central Office Administrators**

Moved by Miller, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approve and ratify the tentative agreement with the following EXEMPT, Central Office Administrators, as follows:

Assistant Director to Student Services

CPSE/CSE Chairperson K-5

CSE Chairperson 6-12/ASD Consultant

2012-2013 School Year – 2.5% increase over the previous year's wages

2013-2014 School Year – 2.5% increase over the previous year's wages

No change to the 12% health insurance contribution

No changes to other terms and conditions found in the current Agreement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Strollo  
MOTION CARRIED

Business Meeting of the Board of Education January 26, 2012

Cont'd  
Page 28

Director of Human Resources Judy Christiansen brought the Ratification of the Contract for the Exempt Central Office Administrators to the Board for Board action. Board Member Mary Anne Holleran thanked Judy for all of her hard work. Mary Anne stated this has been a year where there have been many open contracts which Judy has had to spend a lot of extra time on due to the economic situation. She appreciates all of Judy's hard work.

#### **Director of Student Services Report**

##### **State Performance Plan—Data Submission for Federal Indicator #8**

Director of Student Services Kim Williams reported on the State Performance Plan—Data Submission for Federal Indicator #8. Kim reviewed the State Performance Plan School District Schedule for Data Submission for Federal Indicators 2011-12 through 2016-17, the Part B State Performance Plan, a Sample Letter to parents from Assistant Director Shawn McDonough and the VESID 2011-2012 Parent Questionnaire Online Order Form. Kim stated at the time this report was put together our current return was 83 which was 2 shy of meeting the District Goal of 85. However as of this morning, we did meet the goal. We are now at 86.

#### **Student Representative's Report**

##### **Update on High School Activities**

Alternate Student Representative Senior Claire Blaney reported on events/activities occurring in the High School including the Scholastic Art Award Entries that were submitted three weeks ago, Caps and Gowns were sold on January 9<sup>th</sup> and 10<sup>th</sup>, Regents Week began January 24<sup>th</sup> and ends January 30<sup>th</sup>, the new semester begins on January 31<sup>st</sup>, Report Cards come out on January 31<sup>st</sup>, January 18<sup>th</sup> the Strings Showcase was held, January 19<sup>th</sup> is the Wind Ensemble Concert, Candy Grams Sales begin February 9<sup>th</sup> – 14<sup>th</sup> and the Snowball is on February 10<sup>th</sup>.

Board President Brian Lynch thanked Claire for providing the Board with a very thorough report.

#### **Legislative Liaison Report**

There wasn't a report.

#### **Report from the Visitation Committee**

Chair Warren Conklin reported on the January 20, 2012 visitation of Ridge Road Elementary School. Warren stated he gave a brief report earlier in the meeting regarding the visit under Ridge Road's Presentation. Board Member Mary Anne Holleran stated it was a wonderful tour. The students and staff were very welcoming.

**Report from the Athletic and Extra-Curricular Committee**

There wasn't a report.

**Report from the Audit Committee**

There wasn't a report.

Business Meeting of the Board of Education January 26, 2012

Cont'd

Page 29

**Review of the Finance Committee**

Chair Jim Jacobus reported on the January 17, 2012, meeting of the Finance Committee. He stated all of the items that were presented earlier tonight under the Acting School Business Administrator's Report were discussed. The Committee also discussed the School Board Election and Budget Vote, the location and hours and possible changes for the 2013 vote. The District will need to purchase new voting machines which currently are \$13,000 per machine. Jim stated if we were to consolidate some of the voting locations into two places this would help to alleviate the expense. The Committee is currently looking at past data to see how many people voted in each location. Board President Brian Lynch also stated that the expense per paper ballot is \$2.00 - \$3.00 each. Jim stated the Committee also approved the Purchase of Buses Resolution for the May 15, 2012 vote and the Capital Reserve Resolution for May 15, 2012. The HSBC Worker's Comp Reserve Account was discussed with the Board approving this earlier tonight. The Committee discussed Student Walking Distance and decided to table it at this time after determining there wouldn't be a lot of savings.

The Committee is recommending a 5% increase for the Broad Street Lease Agreement Renewals and the Transportation Contract with the Elmira Heights Central School District. The Committee also discussed the 2012-2013 Tentative Property Tax Levy Cap, 2012-2013 Governor's State Aid Projections and the 2012-2013 School Budget Planning and Development. The Committee discussed presenting a 2012-2013 Tentative Budget at the first Budget Workshop to work from. It makes a lot of sense as we are limited by the Tax Levy.

**Report from the Outcomes and Assessment Committee**

Board President Brian Lynch reported on the January 3, 2012, meeting of the Outcomes and Assessment Committee. Brian stated the Committee heard very extensive updates on FOSS and the School In Need of Improvements. The Committee also discussed the District Math Results, Math and ELA Scoring, Updates regarding APPR, RTTT, STEM and "Treasures".

**Report from the Planning and Development Committee**

There wasn't a report.

**Report from the Human Resources Committee**

Chair Mark Brinthaup stated the Human Resources Recommendations that were presented to the Board for approval tonight were discussed at the January 11<sup>th</sup> meeting. The Committee also discussed the Schedule for Hiring 2012 Administrators. If anyone is interested in serving on the Hiring Committee, please let the Board President know.

**Report from the Policy Referral/Review Committee**

**Proposed Replacement Policy 4741: Class Ranking**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Replacement Policy 4741: Class Ranking as submitted.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Chair Ruth Miller brought the Proposed Replacement Policy 4741: Class Ranking to the Board for Board action. Ruth stated the first reading of this proposal was brought to the Board at its December 15<sup>th</sup> Board Meeting.

**Proposed Changes to Current Board Policy 5420: Student Health Services**

Moved by Brinthaup, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5420: Student Health Services as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Chair Ruth Miller brought Proposed Changes to Current Board Policy 5420: Student Health Services to the Board for Board action. Ruth stated the first reading of this proposal was brought to the Board at its December 15<sup>th</sup> Board Meeting.

**Proposed Changes to Current Board Policy 8500: Food Service Management**

Chair Ruth Miller stated this is the first reading of proposed changes to Current Board Policy 8500: Food Service Management. Ruth stated the following language changes are proposed by Judy Christiansen: add: "Food Service Management, including the procurement of food, the administration of free and reduced lunches, and the maintenance of an appropriate accounting of food service payment and charges, is the responsibility of the Food Service Director". Ruth stated this will be brought back to the Board at the February meeting for Board action.

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**Proposed Changes to Current Board Policy 6210 : Local Tax Levy**

Chair Ruth Miller stated this is the first reading of proposed changes to Current Board Policy 6210: Local Tax Levy. Ruth stated the following will be added to the Policy: Any complaints regarding tax collection process not resolved with the Tax Collector shall be made to the Board Finance Committee as follows: 1. The taxpayer may, within five(5) business days after meeting with the Tax Collector, file with the Clerk of the Board of Education, a written request for review by the Board Finance Committee. 2. When a request for review by the Board Finance Committee has been made, the Tax Collector shall submit the entire written record of the complaint of the Committee. 3. The Board Finance Committee shall meet within ten(10) business days of the receipt of complaint. The Committee shall make its decision on the complaint solely on the record before it. The Committee's resolution of the complaint shall be final. Ruth stated this will be brought back to the Board at the February meeting for Board action.

**Current Board Policy and Proposed Changes 4100: Organization of Instruction**

Chair Ruth Miller stated this is the first reading of proposed changes to Current Board Policy and Proposed Changes 4100: Organization of Instruction. Ruth stated that the addition of "elementary grades PreK(pilot)-4 will be added to the second sentence of the first paragraph. In the second paragraph "GST BOCES" will be added and the third paragraph will begin with "Secondary and elementary as the starting sentence. Ruth stated this will be brought back to the Board at the February meeting for Board action.

**Proposed Changes to Current Board Policy 4200: Curriculum Development**

Chair Ruth Miller stated this is the first reading of proposed changes to Current Board Policy 4200: Curriculum Development. Ruth stated that the words, "Director of Curriculum and Instruction" throughout the policy has been changed to "Superintendent's Designee". Ruth stated this will be brought back to the Board at the February meeting for Board action.

**Proposed Changes to Current Board Policy 0100: Equal Opportunity**

Chair Ruth Miller stated this is the first reading of proposed changes to Current Board Policy 0100: Equal Opportunity. Ruth stated the following words have been added to the first paragraph, "gender, identity, predisposing genetic

characteristic". Board Vice-President Dr. Michael Buck inquired as to what a genetic characteristic is. Director of Human Resources Judy Christiansen stated if a person has some type of genetic issue, we cannot refuse to hire him/her. Under the law, we cannot say we will not hire someone because of a condition that may make our insurance rates go up. Ruth stated this will be brought back to the Board at the February meeting for Board action.

**Questions and Comments from Board Members**

Board Member Mary Anne Holleran acknowledged the Ridge Road teachers who write letters home to their parents every Friday informing them how the week was. The students have to self-reflect what their week was like and what they

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need to work on. On the 17<sup>th</sup> each of the elementary schools gave a short blurb of what is going on in the schools. Also, is there a way that we can think about saving paper and money by not printing every document that is part of the Board packet? At Big Flats Elementary School, they have taken the printers out of the classrooms and the teachers use the copiers for all of their printing needs. We really need to see if we can do something similar with our Board packet information.

**Adjournment to Executive Session**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:30 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:34 PM to review and act upon CSE/CPSE recommendations and discuss Collective Bargaining.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively



Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Brinthaup, seconded by Conklin.  
RESOLVED, that the Horseheads Central School District Board of Education  
approve the CPSE/CSE recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			

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Conklin  
Holleran  
Jacobus

Lively

Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Strollo, seconded by Jacobus.  
RESOLVED, that the Horseheads Central School District Board of Education  
Meeting adjourn from Executive Session at 7:54 PM and reconvene to its  
Regular Meeting of the Board of Education at 7:55 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Miller, seconded by Buck.  
RESOLVED, that the Horseheads Central School District Board of Education  
Meeting adjourn from its Regular Meeting of the Board of Education at 7:56 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Brinthaup			
Buck			
Conklin			
Holleran			
Jacobus			

Lively

Lynch

Miller  
Stollo  
MOTION CARRIED

Respectfully Submitted By:

*Candy L. Maine*

Candy L. Maine, District Clerk