

**Horseheads Central School District
Business Meeting of the Board of Education
Center Street Elementary School(Cafeteria)
October 25, 2012**

Present: Brinthead, Buck, Clark, Conklin, Jacobus, Johnson, Lynch, Miller, Strollo

Also Present: Bostwick, Christiansen, Hillman, Holloway, Marino, McDonough, Patterson, Scaptura, Sotero, Williams

Absent: Apgar

Call to Order: Board President Brian Lynch called the Meeting to order at 6:00 PM. beginning with the Public Hearing.

Public Hearing

Board President Brian Lynch turned the Public Hearing over to Superintendent Dr. Ralph Marino. Dr. Marino stated that there are two items for tonight’s Public Hearing—the Low Income Senior Citizen Tax Exemption and the Low Income Disability Tax Exemption, which will be brought to the Board later tonight for Board action.

Low Income Senior Citizen Tax Exemption

Superintendent Dr. Ralph Marino presented proposed changes to the Low Income Senior Citizen Tax Exemption to the public. Dr. Marino explained the exemption and stated that the low income exemption provides taxpayers over the age of 65 a percentage reduction in their home assessment from 20% to 50% based on an annual income range of \$16,699 to \$11,000. There were no questions or comments from the Board or the public.

Low Income Disability Tax Exemption

Superintendent Dr. Ralph Marino presented proposed changes to the Low Income Disability Tax Exemption to the public. Dr. Marino explained the exemption and stated that this exemption provides taxpayers with disabilities an exemption from 5% to 50% based on an income range of \$19,399 to \$11,000. There were no questions or comments from the Board or the public.

Minutes

Moved by Brinthead, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of September 27, 2012, as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead
Buck
Conklin
Jacobus

Cont'd

Johnson
Lynch
Miller
Strollo
MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated that the Board enjoys going to the different schools throughout the District with Center Street being the first of the year. Brian stated he especially enjoys going to Center Street as he is a former graduate of Center Street Elementary School. Brian reviewed the procedures for the Questions and Comments Section which is next on the agenda. Brian reminded those present to please state their name and address before they speak and that there will be no complaints of personnel as this is not the proper forum to voice it at. These types of complaints need to be handled through the proper administrative channels.

Agenda Changes

Board President Brian Lynch stated there are no Agenda changes. However, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations.

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- The High School October Students of the Month, four from each grade: Grade 9 – Sruti Akula, Aron Lane, Grace Marshall, David Massey; Grade 10 – Ryan Condame, Jen Kakretz, Amber Mattice, Sean Nickerson; Grade 11 – Abigail Benesh, Zoe Bottcher, Benjamin Farr, Robert Scherb; Grade 12 – Jack Everett, Shawn Kinner, Olivia Panaski, David Yori. This month's Character Trait is "responsibility." Ralph stated he is very proud of these students.
- Sophomore Mary Edwards qualified for the State Swimming Championships this month by placing second in the 200 Individual Medley at the Shenedehowa Invitational. Ralph stated he is very proud of Mary.
- The District had a large number of students participate in the Village's First Celery Festival contests with the following placing: Coloring Contest – Kindergarten: Casey Pietrzak, Big Flats - second place Alivia Lewis, Big Flats – third place. First Grade: Ava Fairbrother, Big Flats – first place, Second Grade: Meadow Barr, Center Street – first place; Mary Benjamin, Gardner Road – second place, Reagan Thompson, Ridge Road – third place.

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Third Grade: Haylee Parker, Ridge Road – first place. Essay Contest(one winner chosen): Delanie Rogers, grade five and Mackenzie Bancroft, grade six. Ralph is very proud of these students for submitting their work in this Festival.

- Students in Tracy McUmbler and Becky Schoonover's classes at the Intermediate School made fabric pumpkins for bus drivers in honor of Bus Driver Appreciation Week. Ralph is very appreciative of these teachers and students taking time to honor the bus drivers.
- Students in Deborah Muth's English 9 and 10 classes wrote sensory poems using images from 9/11. She was so happy with the students' work that she asked Hillard Corp. to print booklets of all the poems so each student could have one. Ralph presented each board member with a booklet. Ralph is very proud of the teacher and students for putting this booklet together.

Presentations

“Around the World at Center Street in 180 Days”

Center Street Elementary students and staff shared their message of how the school is “going Global in the 21st Century.” Newly elected Center Street Student Council President Jenah Horvat and Vice-President Jenna Granger welcomed Superintendent Dr. Ralph Marino and the Board to their school.

Elmira Jackal Jordan Pietrus spoke about the Reading Challenge he helped to create last year and his passion to help children read. Jordan stated that fifteen students from each grade, a total of sixty students, were awarded the opportunity to play floor hockey with members of the Jackals team. Jordan stated it has been a pleasure to work with the Center Street community and having a positive impact with the students. Physical Education Teacher Jen Bryant reviewed the success of the Jackals Reading Challenge and explained the two challenges this year. One challenge will be in the fall with the second one running through the months of February and March. Jen stated the students had a blast and read 50,777 minutes in four weeks which equals 834 hours which equals 34 1/2 days. This year Jordan has set the standards even higher. He has challenged the students to read 90,000 minutes this fall. In the first week the students have already read 24,000 minutes at home. We are really excited about it. The PTO has offered to purchase two books per grade level to give away as incentives.

Special Education Teacher Kristen Miller praised the school's volunteers and shared a video of the student's appreciation for them. Kristen presented the “Adopt A Reader Program,” where volunteers come into the school and read with the students and work on the students' skills deficit areas. The volunteers are comprised of war veterans, community and business members, family members(mothers, fathers, aunts, uncles, grandparents, etc.) who offer their friendship and experiences to help them grow. Kristen stated the children are very appreciative of the volunteers and look forwards to the time they spend with them.

Volunteer and retired Mechanical Engineer Doug Bower shared his joy in assisting struggling readers and those needing extra assistance in math. He stated he is very appreciative of the opportunity to give back and help the children.

Second Grade Teacher Amy Lese shared how the school offers students an opportunity to learn about new cultures, to open their mind to other cultures and languages. Parent Nathalie Mendez, volunteer language teacher, talked about the new Spanish Club. Nathalie stated that there are currently twenty students enrolled in the Club with twenty more on a waiting list. There are twelve students currently enrolled in the French Club. Students in the Language Club—Olivia Packard, Tamara Mendez, Adam Furniss, Connor Benitez, Natalie Yearick and Mark Mendez, demonstrated what they have learned so far in Spanish Club. Nathalie stated that the Clubs' format is to have several visitors in our classrooms to help students learn about different cultures around the world. To date there has been a visitor from Mexico and most recently from Thailand who will present later this evening. One student declared today as the best school day in her life due to the visitor from Thailand. The goal of the Language Clubs is to build a bridge across the globe at the elementary level.

First Grade Teacher Sarah Potter shared the school's commitment in recognizing and appreciating those in the military. Sarah stated that on November 2nd both active and retired military personnel were invited to visit the school in their honor. In May, the school shipped boxes abroad to let the servicemen know how much they are appreciated for serving our country. Second Grader Lindsey Bohrer told the Board how much she enjoys making cards and collecting items to send to soldiers, including her dad, who is serving in Afghanistan.

First Grade Teachers Kate Williams and Shelby Ham reported on how the school community builds and encourages Character Education through, "How Full is Your Bucket?". They stated that individual classroom teachers have created bulletin boards encouraging the "Bucket Theme" through character education. They also talked about the writing piece they've added to the program – "filling each other's bucket." Each month students have the opportunity to write how they fill someone's bucket using the trait for that month. The Principal chooses a few of them to read over the announcements. They also explained how High School Art Teacher Brian Hart and his students helped make new character education posters for the school.

Speech Therapist Lindsay Hyer shared information about the Fast Forward Program, which assists kindergarten students in need of more phonics instruction. Lindsay stated the Program meets every child's unique needs based on assessment of data.

Parent Teacher Organization President Stacey Huftalen shared the PTO's work to assist teachers and help purchase books and sponsor special assemblies. Stacey stated the PTO has already surpassed last year's goal in the collection of Box Tops.

Third Grade Teacher Elizabeth Sutton shared the Site Based Team's decision to hold an information night prior to the school's Open House for parents regarding the New Common Core Standards. Elizabeth stated that it was well-attended by over 120 parents. The new expectations of the ELA and Math Program were discussed and how they would be taught in the classrooms. Parents expressed their appreciation for the knowledge and information that they received.

Third Grade Teacher Stacy Finnerty stated that the staff is very excited about the new adventure reading program the staff created to help parents get more out of reading with their children at home. Stacy showed clips from the videos the staff created. Reading Teacher Barb Vieselmeier spoke about adjusting the school's collection of data through the use of mobile carts, including a laptop, colored folders and computer speak software to document observations.

Kindergarten Teacher Terri Standish paid tribute to the school's "paraprofessionals"—teaching assistants who provide help and support. Terri stated the school could not accomplish its goals without them. The data they collect is absolutely essential to the students' learning if we want to provide our students with 21st Century Learning. We need to provide our students with the most current and up-to-date support we can for our students with the data that is collected by our "paraprofessionals." Our "paraprofessionals" go above and beyond every day in supporting our students.

Principal Patty Sotero thanked the staff and the parents for sharing some of the ways in which we bring the world to the Center Street community. She stated it would not be possible without our dedicated staff who go above and beyond on a daily basis or without the PTO and the many, many community members who come into the school to help our students be successful. Patty thanked Superintendent Dr. Ralph Marino and the Board of Education for all they do to help make this possible.

Board President Brian Lynch thanked Principal Patty Sotero, the staff, Student Council members and the PTO President for presenting an absolutely wonderful presentation. Brian stated it is great to see the really, really good things that are taking place at Center Street Elementary School in light of the struggling budget. The partnership with the Jackals is fantastic. The community interaction is amazing and the tie-in with reading is very crucial. Brian stated a great foundation has been started for the students at a young age. The Spanish and French Clubs are cool. The students were spectacular presenting their second language skills and knowledge. Brian stated the Global Theme is a great way for students to learn the different cultures around the world. The PTO has done an amazing job supporting the students and the staff. The PTO spends a tremendous amount of time sponsoring activities, fundraisers and endless hours in the school helping the teachers throughout the school with various activities and events. Brian stated that the books the PTO purchases for the students and the special assemblies they finance are events that really make a difference in the students' lives and are events they won't forget.

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Board Member Mark Brinthaupt thanked Principal Patty Sotero, her staff, students and PTO for an amazing presentation. He stated that they have really set the bar high for future school presentations.

Board Vice-President Pam Strollo stated that the Board is very excited to be here tonight and it is great for us to travel to the other schools. Pam stated the community partnerships and the Reading Program with the Jackals are wonderful. She stated that all of the staff need to continue to do what they are doing as it is successful. She stated that Center Street is a great place to be.

Board Member Ruth Miller stated that she is highly impressed with the two Language Programs(Spanish and French). She also stated it is wonderful to see the community members and the Jackals volunteering throughout the school. It is wonderful that members of the community are able to give their time to read with the students.

Certificates of Appreciation to the Board Members(In Recognition of School Board Appreciation Week, October 29 – November 2, 2012)

Center Street Student Council members presented certificates of appreciation to the members of the Board of Education in recognition of School Board Appreciation Week.

State Department Thailand Educator – Sudara(Tuk Tick) Sakkhamduang—Exchange Program

English as a Second Language Teacher Cindi DeRichie and Thailand Educator Sudarat Sakkhamduang shared information with the Board on the Thailand Educator Exchange Program, sponsored by the Fulbright Program and the US State Department. Cindi stated that this past May she was accepted into an Educator Exchange Program with Thailand. Cindi introduced Thailand Educator Sudarat Sakkhamduang who is visiting here for 2 1/2 weeks to experience our education system and learn about our culture.

Sudarat Sakkhamduang(Tuk Tick) stated that she is an English Teacher at the secondary level and that over the past couple of weeks she has visited numerous schools and participated in many different classroom presentations. She also was a guest at Corning Inc. where she seen an overview of the business and had an opportunity to go to Cornell University. She stated to date her visit has been incredible. Tick stated that it is very nice to be here. Tick's presentation consisted of two parts—a video about Thailand and a powerpoint of the educational system in Thailand.

Board President Brian Lynch thanked Cindi and Tick for a very informative and interesting presentation. Brian stated the video about Thailand was very interesting and it looks like a beautiful country. Brian thanked Tick for coming and sharing Thailand's education system with the Board.

Report From The Superintendent

Principal Annual Professional Performance Review(APPR) Plan

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Principal Annual Professional Performance Review(APPR) Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the Principal Annual Professional Performance Review(APPR) Plan to the Board for Board action.

Teacher Annual Professional Performance Review(APPR) Plan

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Teacher Annual Professional Performance Review(APPR) Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the Teacher Annual Professional Performance Review(APPR) Plan to the Board for Board action.

Board Member Jim Jacobus stated that he would like to know exactly what the start-up costs are for the APPR for both teachers and administrators. Also, is there an annual cost? Jim stated this is an unfunded mandate that he personally does not approve of.

Board Member Mark Brinthaup stated that he also shares some of Jim's concerns. Also, in reading through both of these Plans, where do the

administrators come up with the time to do this? With the evaluations that are involved and the time it takes to perform them, it looks like to him that approximately 40% of their time will be devoted to these evaluations and no where does it tell that they will be reimbursed for this time.

Updated 2012-2013 Strategic Plan Implementation Team Participation List

Moved by Brinthaupt, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Updated 2012-2013 Strategic Plan Implementation Team Participation List as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the Updated 2012-2013 Strategic Plan Implementation Team Participation List to the Board for Board action.

Board Member Warren Conklin inquired regarding why there are three names listed on Page 2 of the document under “Building Administrators” when there should only be two names. Assistant Director of Elementary and Secondary Education Shawn McDonough stated the third name is the non-voting member. Shawn stated that Principal Patty Sotero will be removed from the list. However, all four elementary principals have been attending the meetings. Warren also noted that on Page 3 under Support Staff there are only two names listed. Superintendent Dr. Ralph Marino stated we are still working on getting two more names.

Update on District Initiatives

Superintendent Dr. Ralph Marino updated the Board on the District Initiatives. Ralph stated the 10-Year Strategic Plan was presented and accepted by the Board on December 3, 2009, with the Implementation Team being approved by the Board on February 25, 2010, with meetings taking place during 2012-2013 with all information regarding this Plan on the District’s Website. Ralph stated Curriculum Mapping(Pre-K-12th Grade) has been adopted and now we are waiting for the State Curriculum and Assessments, as per Race to the Top, when we will need to revise the maps. Race to the Top, Common Core Standards, Assessment and Curriculum Revisions, APPR, Network and Inquiry Teams are on-going. Ralph stated we have a \$139,000 grant from Race to the Top monies that will need to be spent over four years. Ralph stated these are the first dollars that we will use towards the APPR, but once they are gone we will be on our

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own. The APPR is a recurring cost that is unfunded. Ralph stated the PreK-6 Math Program Adoption is going very, very well. Ralph stated the District is working really hard to go paperless. WinCap Web, Employee Self-Serve, Timecards and Leave Requests will be fully implemented electronically by June 30, 2014. Ralph also reviewed the completed initiatives that are very important for the Board to realize how much we have accomplished since 2009. Board President Brian Lynch thanked Dr. Marino for a very thorough report and stated the Board appreciates hearing the updates on a regular basis.

Facility Capacity/Utilization and Grade Configuration Study Timeline and Charge

Moved by Strollo, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Facility Capacity/Utilization and Grade Configuration Study Timeline and Charge as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthead
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of the Facility Capacity/Utilization and Grade Configuration Study Timeline and Charge to the Board for Board action. Brian stated that Dr. Marino was able to receive estimated costs for this as follows: Hunt Engineers, Architects and Land Surveyors, Inc. \$35,000 estimated cost for the first two years of the Study, with the understanding that if any type of capital construction work takes place as a result of this Study, the cost of the Study will receive approximately 80% state building aid and Dr. Paul Seversky, Educational Program Advisor, \$35,000, estimated cost for the first two years of the study. Dr. Seversky's work will receive approximately 75% state aid through BOCES. Brian stated that we want to keep this fluid and will not be bound to this exact timeline as things change at the State level and locally we may have to accelerate this.

Board Member Dr. Michael Buck stated that he expressed some key concerns at the September Board Meeting. Dr. Buck stated that this is the perfect time to do something like this. Over the past five years, Superintendent Dr. Marino has been presenting to the Board the District's five-year expenditures so that we have been able to see what the future looks like for the District. We have had to use money of out of reserves to balance the budget which is causing an ever-growing deficit leaving us in a negative in about three years. Assumptions are

that we want to believe that this study will produce a plan that will save the District money. Dr. Marino stated that the list brought back in July 2013 will have to exceed \$5 million to meet our needs. Dr. Buck stated we do not want to cut academics or programs for the students. This is all about infrastructure and the physical plan. So, in reality if we spend \$70,000 on this Plan we are looking at a \$5 million return. We will have money through BOCES and State Aid as we go into the capital project. However, Dr. Buck stated his concern is that he would like to see it become a two-year Plan as we have seen from the Corning and Elmira School Districts the results if we wait too long. Dr. Buck stated that by cutting out significant public involvement in making the Plan and following the voters trust in the Superintendent who has done well in decision-making for the District, we could phase it in as a two-year plan with implementation being one-year earlier. Dr. Buck inquired as to what is the message that is being sent to the community to become involved and prepared for this process. The message needs to be made clear and more explicit as to which path to follow once the data comes back. Dr. Buck strongly recommends that it become a two-year Plan so that we can save almost \$2million.

Board President Brian Lynch stated that Dr. Buck did make some really good comments regarding the timeline of the Plan. The window is closing at this point and it is a small price to pay if we end up with at least \$5million saved. Brian stated that he is comfortable with the timeline as it is. Brian stated that we need to have next July to institute it is so that it is done the right way. However, if something changes with the State funding and there becomes a negative balance we would have to accelerate it. Brian also stated that he feels it is important that we keep the public as involved as possible.

Superintendent Dr. Ralph Marino stated that this coming July we will have the joint study from both advisors completed giving the list of \$5million or less and the second year of the cap will be under our belt. This timeline has to remain fluid as we may have to accelerate some things or change the process if necessary. Dr. Marino stated that Dr. Seversky believes in the focus group process where forty people in a room rank the items in order. Until we see the list we really don't know what to expect.

Board Vice-President Pam Strollo stated that she agrees with a lot of what has been said. Pam stated that September 2013 is the crucial point and the objective gives us the opportunity to make decisions. The community group is important as it allows those common groups to look at it differently. We need to have that objective input. The following year we need to look at the rank order and make a decision going with it as we revisit it between July and September when the results of the Study are complete and we can make an informative decision. Pam stated this should be added to the August Board Retreat so that as a Board we can decide to go down the route (either the Task Route or the Focus Route) that is the most effective for the District. Board Member Dr. Michael Buck stated that both paths will involve the community. Furthermore, he stated we will need to see the lists, see what the economic conditions are and if things don't look good we may have to adjust the timeline.

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Board Member Jim Jacobus stated that we do not have an iron-clad idea about state aid for next year. The State is currently running a deficit in billions of dollars with education usually taking a hard hit. Jim stated that he agrees with Dr. Buck but wants to keep July 2013 to look at things and still have the opportunity to accelerate it as we need to. Based on the fact that we can make adjustments in the timeline, Jim stated that he will support it and keep in mind Dr. Buck's concerns because they are also his concerns.

Board Member Warren Conklin stated that it shows \$5million in savings but the implementation is for 2015-2017, so will the \$5million be phased in, if so we could conceivably be in the hole those three years. Superintendent Dr. Ralph Marino stated that this is correct which is why we really need to see what the lists look like and why we need to have these advisors come in and provide us with their recommendations. We need them to think outside the box and what can work here in our District to help close the gap as we do not want to run out of money.

Superintendent Dr. Ralph Marino stated that at the August 2013 Board Retreat the Board will be able to evaluate the options that we have at that point in time. The focus of the Retreat is to determine the next steps and to focus on the reports that are presented to us. Board Member Dr. Buck stated as printed it is a three-year plan. We are in a good state with our reserves currently and we should follow a plan that makes sense and one that we could phase in if necessary. Dr. Buck stated that he would hate to see us become a district with financial difficulties where someone could take us over when this could be prevented if we were to accelerate the timeline. We have several strengths right now that could quickly turn to weaknesses. He stated we need to reevaluate the remaining schedule based on the economic and national situation and determine the next steps. The advisors have seven months to do the work. We do not want to rush them. The Board will review the remaining timeline. President Brian Lynch stated the intention is there and this is possible if it becomes necessary. Superintendent Dr. Ralph Marino stated we have not had to close a school in over thirty years and if we are looking at closing more than one school that is a major shock to everyone. We have to find the balance of being thoughtful and purposeful and get it right. We don't have fifteen years to do it but once we see the list in July, we can decide the direction to go in.

Report from the Director of Elementary Education

There wasn't a report.

**Report from the Director of Secondary Education
Recommended Revisions to Strategic Plan**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the recommended Revisions to the Strategic Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

Director of Secondary Education Jay Hillman brought the approval of recommended Revisions to the Strategic Plan to the Board for Board action.

Strategic Plan Update—Performance Year Two Targets/Establishment of Year Three Targets

Assistant Director of Elementary and Secondary Education Shawn McDonough presented the Board with an update of the Strategic Plan—Performance Year Two Targets and the Establishment of Year Three Targets. Shawn thanked Grade 6 Teacher Kim Malone for attending the meeting and reviewed with the Board the Strategic Intents and their Action Plans.

Board Member Warren Conklin inquired as to why Alice Learn’s name is still listed in the document. Shawn stated that Alice’s name is still included because this is the close out. Year three will have all the updated information.

Board President Brian Lynch stated that he was fortunate enough to serve on the Committee. He stated that Shawn has done a very amazing job with the facts that were provided to the Board tonight and thanked Shawn for assisting the team.

Professional Development Plan Update

Director of Secondary Education Jay Hillman updated the Board on the Professional Development Plan. Jay stated the Committee will reconvene with an updated Plan that will be brought to the Board in the near future for Board action.

Academic Intervention Services Plan

Moved by Brinthead, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Academic Intervention Services Plan as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Brinthead
Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

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Director of Secondary Education Jay Hillman brought the approval of the Academic Intervention Services Plan to the Board for Board action. Jay stated there weren't any changes to the Plan.

Report from the School Business Executive

Disposals of District Property

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

Increase in Appropriations(from IS PTO)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$242.25 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$242.25	BOCES Co-Ser 401 – Arts in Education
A-980-2705	\$242.25	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,544,305.21....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			

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Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$242.25 from the Intermediate School PTO. This donation will go towards funding the "Show of Love" performance that was held at the Intermediate School on September 21, 2012.

Increase in Appropriations(from RR PTO)

Moved by Brinthead, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$191.25 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$191.25	BOCES CoSer 401 – Arts In Education
A-980-2705	\$191.25	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,544,496.46....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead
Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$191.25 from the Ridge Road Elementary School PTO. This donation will go towards funding the "Magic with a Message: Bullying" performance that was held at the Ridge Road Elementary School on September 14, 2012.

Increase in Appropriations(from CS PTO)

Moved by Jacobus, seconded by Miller.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$177.22 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$177.22	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$177.22	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,544,673.68....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$177.22 from the Center Street Elementary School PTO. This donation will go towards funding the "Bully Smully" performance that was held at Center Street Elementary School on September 24, 2012.

Increase in Appropriations(from CS PTO)

Moved by Brinthaup, seconded by Miller.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$406.72 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$406.72	BOCES Co-Ser 401 – Arts in Education
A-980-2705	\$406.72	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,545,080.40....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$406.72 from the Center Street Elementary School PTO. This donation will go towards funding the “Up & Away With Hot Air Balloons” performance that was held at Center Street Elementary School on September 14, 2012.

Increase in Appropriations(from GR PTO)

Moved by Strollo, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$239.70 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:
A-2110-99-490 \$239.70 BOCES Co-Ser 401 – Arts in Education
A-980-2705 \$239.70 Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,545,320.10....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthead
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$239.70 from the Gardner Road Elementary School PTO. This donation will go towards funding the "Show of Love" performance that was held at Gardner Road Elementary School on September 6, 2012.

Increase in Appropriations(from Target)

Moved by Strollo, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$183.87 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:
A-2110-10-462 \$183.87 Middle School Student Competition
A-980-2705 \$183.87 Revenue – Gifts & Donations

Cont'd

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,545,503.97....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt
 Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received \$183.87 from Target and the Take Charge of Education Program. When parents, teachers, and other school supporters use their REDcards, Target donates up to 1% of their purchase to their designated eligible K-12 school.

Increase in Appropriations(from E-Rate)

Moved by Brinhaupt, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$10,445.07 and this increase be funded by the reimbursement to revenue code A980-2770-200.

The appropriation for the following codes should be increased:

A-1680-99-30-39-219	\$10,445.07	Computer Hardware
A-980-2770-200	\$10,445.07	Revenue – Prior Year

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,555,949.04....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective October 25, 2012.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education authorizes the transfer of funds from code A1680-99-30-219 to various equipment and contractual codes such as A1680-14-490, A2110-99-490 or other codes that are eligible for E-Rate reimbursement.

Ayes	Noes	Abstained	Absent
			Apgar

Brinhaupt
 Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received \$10,455.07 from GST BOCES on behalf of Verizon for E-Rate reimbursement for prior year services. This money is to be used towards purchasing district-wide computer equipment through BOCES.

2012-2013 Tax Bill Adjustment

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 Tax Bill Adjustment as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Brinhaupt
 Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2012-2013 Tax Bill Adjustment to the Board for Board action. Jane stated the District received notice from the Chemung County Real Property Tax Service Agency concerning approved applications for correction to the 2012-2013 tax roll for properties located in the Town of Big Flats, Town of Catlin, Town of Erin and Town of Horseheads. The District will adjust the 2012-2013 warrant and tax roll accordingly to reflect these changes. Jane stated corrected tax bills and/or refunds were issued to the effected parties. Board Vice-President Pam Strollo inquired if it is normal to have clerical errors on the tax bills. Superintendent Dr. Ralph Marino stated that it is not uncommon to have clerical errors.

Resolution to Transfer Funds from the Employee Benefit Accrued Liability Reserve(EBALR) to the General Fund

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$1,066,690 from the Employee Benefit Accrued Liability Reserve(EBALR) to the General Fund for the 2012-2013 school year to fund the Gap Elimination Adjustment for the same amount deducted from the District's State Aid, as per the provisions enacted by the Governor and legislature in March 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the transfer of \$1,066,690 from the Employee Benefit Accrued Liability Reserve(EBALR) to the General Fund for the 2012-2013 school year to fund the Gap Elimination Adjustment for the same amount deducted from the District's State Aid, as per the provisions enacted by the Governor and legislature in March 2011 to the Board for Board action. Superintendent Dr. Ralph Marino stated that the money was switched out to support programs. He also stated with this withdrawal we are now at the legal limit.

Resolution to Transfer Funds from the Capital Reserve Fund to the General Fund

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$700,000 to the General Fund(inter-fund transfer to Capital Fund) for the 2012-2013 school year, from the Capital Reserve as per the provisions of the Reserve and voter approval on May 15, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the transfer of \$700,000 to the General Fund(inter-fund transfer to Capital Fund) for the 2012-2013 school year, from the Capital Reserve as per the provisions of the Reserve and voter approval on May 15, 2012 to the Board for Board action. Superintendent Dr. Ralph Marino wanted it to be noted that last year we went to the voters to have \$700,000 transferred to close out the budget cap via resolution on the ballot which means we will no longer have a Capital Reserve.

Budget Transfer Over \$10,000

Moved by Brinthead, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves a Budget Transfer Request totaling \$40,694.00, which exceeds the Superintendent's \$10,000 approval limit. These transfers are required for APPR evaluation software and training through GST BOCES and to realign BOCES CoSer codes to finalize 2012-2013 requests for services.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead
 Buck
 Conklin
 Jacobus

Johnson

Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of a Budget Transfer Request totaling \$40,694.00, which exceeds the Superintendent's \$10,000 approval limit. These transfers are required for APPR evaluation software and training through GST BOCES and to realign BOCES CoSer codes to finalize 2012-2013 requests for services.

Board Member Warren Conklin requested a breakdown of the costs of the APPR and how they came about. Superintendent Dr. Ralph Marino stated it is for the new software system for the APPR and for training through GST BOCES. Ralph stated he will follow-up with an exact breakdown of costs for the Board.

Claims Auditor Report(September 2012)

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for September 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead
 Buck
 Conklin

Cont'd

Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for September 2012 to the Board for Board action.

High School Athletic Extra-Classroom Treasurer’s Report(September 2012)

Moved by Miller, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Athletic Extra-Classroom Treasurer’s Report for September 2012 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Brinthaup
Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the High School Athletic Extra-Classroom Treasurer’s Report for September 2012 to the Board for Board action.

Middle School Athletic Extra-Classroom Treasurer’s Report(September 2012)

Moved by Brinthaup, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Athletic Extra-Classroom Treasurer’s Report for September 2012 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

Brinthaup
Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Middle School Athletic Extra-Classroom Treasurer’s Report for September 2012 to the Board for Board action.

Athletic Extra-Classroom Treasurer’s Report(September 2012)

Moved by Jacobus, seconded by Stollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Extra-Classroom Treasurer’s Report for September 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Athletic Extra-Classroom Treasurer’s Report for September 2012 to the Board for Board action.

Revenue and Expense Reports(July - September2012)

Moved by Jacobus, seconded by Stollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for July – September 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Reports for July – September 2012 to the Board for Board action.

Budget Transfer Report(July – September 2012)

Moved by Miller, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfer Report for July – September 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Budget Transfer Report for July – September 2012 to the Board for Board action.

Agreement with Elmira College to Wash Busses

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with Elmira College to Wash Busses as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Agreement with Elmira College to Wash Busses to the Board for Board action. This agreement shall be effective from October 1, 2012, through September 30, 2013, and shall expire September 30, 2013, unless sooner terminated. Superintendent Dr. Ralph Marino stated that this is revenue for the District. The District will receive \$25.00 per each bus washed and \$100.00 per cleaning.

Resolution to Dissolve Extra-Classroom Activity Club

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education hereby authorize the dissolving of the Support Athletics Club and placing the balance of \$844.68 in the Varsity H Club in 2012-2013.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt
 Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the dissolving of the Support Athletics Club and placing the balance of \$844.68 in the Varsity H Club in 2012-2013 to the Board for Board action.

Revised 2012-2013 Universal Pre-K Agreement with the YMCA

Moved by Miller, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revised 2012-2013 Universal Pre-K Agreement with the YMCA as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt
 Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revised 2012-2013 Universal Pre-K Agreement with the YMCA to the Board for Board action. Jane stated this is from July 1, 2012 to June 30, 2013.

2012-2013 Payment in Lieu of Taxes(PILOTS)

School Business Executive Jane Bradley presented the 2012-2013 Pilots(Payment in Lieu of Taxes) to the Board. Jane stated the total payment amount is \$934,694.81 and the Taxes Not Received(True Tax – Actual Payment) is \$2,688,923.62.

Pending Tax Certioraris

School Business Executive Jane Bradley presented the pending tax certiorari to the Board. Jane stated the total possible tax losses total \$2,293,461, broken down as 2007-2008 - \$95,502, 2008-2009 - \$91,303, 2009-2010 - \$440,489, 2010-2011 - \$630,728, 2011-2012 - \$555,265 and 2012-2013 - \$480,191.

Early Retirement Incentive

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education authorizes the Superintendent of Schools to negotiate a district-wide Early Retirement Incentive with any interested association/unit in the District. The parameters of such an incentive are as follows:

- Annual aggregate salary savings of \$250,000 beginning with the 2013-2014 school year and beyond; and
- A deadline for participation being November 13, 2012.

Ayes	Noes	Abstained	Absent
			Apgar

Brinthaup
 Buck
 Conklin
 Jacobus

Johnson

Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Early Retirement Incentive to the Board for Board action. Board Member Doug Johnson stated that he is not in favor of this incentive because he does not know if it is good use of taxpayer's monies to provide more incentive on top of what the employees already have. Doug stated the public employees have a great system and those who plan to retire will do so regardless of an incentive.

Low Income Senior Citizen Tax Exemption

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that effective for the school year commencing July 1, 2013 and school year thereafter until modified by the Board of Education, real property owned by one or more persons, each of whom is over the age of 65 years, or real property owned by husband and wife, one of whom is over the age of 65 years, shall be exempt from taxation for school purposes in this district in accordance with the provisions of Section 467 of Real Property Tax Law to the extent of fifty percent of the assessed valuation of said property if the income of the owner or owners of the property is equal to or less than \$11,000. If the annual income of the owner or owners commuted in accordance with Section 467 (1) (b) is greater than \$11,000, the percentage assessed valuation exempt from taxation shall be as follows:

Annual Income Equal to or Less Than	Percentage Assessed Valuation Exempt from Taxation
\$11,000	50%
\$11,999	45%
\$12,999	40%
\$13,999	35%

Cont'd

\$14,899	30%
\$15,799	25%
\$16,699	20%

Ayes _____ Noes _____ Abstained _____ Absent _____
 Apgar

Brinthaupt

Buck

Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Low Income Senior Citizen Tax Exemption to the Board for Board action. Superintendent Dr. Ralph Marino stated the last time this was changed was back in 2010. Board Member Michael Buck stated that when you take these in conjunction with the Tax Certioraris and the Pilots, it further shifts the tax burden to a small group of people which raises a concern to him.

Low Income Disability Tax Exemption

Moved by Miller, seconded by Strollo.

BE IT RESOLVED, that effective for the school year commencing July 1, 2013 and school year thereafter until modified by the Board of Education, real property owned by one or more persons, with disabilities or real property owned by husband, wife, or both, or by siblings, at least one of whom has a disability, shall be exempt from taxation for school purposes in this District in accordance with the provisions of Section 459-c of Real Property Tax Law to the extent of fifty percent of the assessed valuation of said property if the income of the owner or owners of the property is equal to or less than \$11,000. If the annual income of the owner or owners computed in accordance with Section 459-c is greater than \$11,000, the percentage assessed valuation exempt from taxation shall be as follows:

Annual Income Equal to or Less Than	Percentage Assessed Valuation Exempt from Taxation
\$11,000	50%
\$11,999	45%
\$12,999	40%
\$13,999	35%
\$14,899	30%
\$15,799	25%
\$16,699	20%
\$17,599	15%
\$18,499	10%
\$19,399	5%

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u> Apgar
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Brinthead
 Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Low Income Disability Tax Exemption to the Board for Board action.

Board Member Dr. Michael Buck stated he is struggling to understand the need for the clause in the last paragraph, stating “Upon application, property owners must provide satisfactory proof that the child residing on the property was not brought into the residence primarily for the purpose of attending a particular school within the district.” It is very confusing the way the language is written. Is it the property owner who has to have the disability? Also, what is the satisfaction of proof?

Superintendent Dr. Ralph Marino stated that this was reviewed and approved by the School District’s Attorney. Dr. Marino stated it should be noted that the homeowner is not eligible for both exemptions, only one. He stated there was an incident where a disabled child was brought into the resident’s home so that the child could go to Horseheads. However, this does not pertain to this exemption as it is the “homeowner” who has to be disabled. Dr. Marino stated that we can approve it tonight and he will look into the exact language first thing in the morning.

Human Resources Director’s Report

Human Resources Sub-Committee Recommendations

Moved by Brinthead, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

NON-INSTRUCTIONAL SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Prentice, Zachary	Substitute	10/15/12
Krajnik, Marta	Substitute	09/27/12
Caster, Danielle	Student Lifeguard	09/28/12
Clemons, Claire	Student Lifeguard	09/25/12
Feyling, Caroline	Student Lifeguard	10/03/12
Nowlan, Pamela	Substitute	10/02/12
Tuazon, Veronica	Student Lifeguard	09/14/12
Bushneck, Logan	Student Lifeguard	09/18/12
Reimer, Abbey	Student Lifeguard	09/24/12
Huffman, Alexis	Student Lifeguard	09/18/12

Cont’d

CIVIL SERVICE APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Hooper, Maureen	Transp./Bus Driver	09/24/12	\$10.96/hr.
Panaccion, Jonathan	Facilities/Bldg. Maint. Mech.	10/04/12 (revised date)	\$24,418

CIVIL SERVICE CHANGE IN HOURS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Morris, Susan	IS/Registered Nurse (additional 1 hr./day)	09/26/12
Schrom, Paula	BF/School Monitor (additional 15 min./day)	10/01/12

CIVIL SERVICE TERMINATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Callahan, Carol	HS/Licensed Practical Nurse	09/28/12

CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Cartwright, Scott	Transp./Bus Driver	09/19/12
Nemier, William	HS/Cleaner	10/16/12
Perez, Richard	Transp./Bus Driver	10/19/12

INSTRUCTIONAL LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Jones, Sarah	MS/Library	02/10/13 – 3/26/13	\$49,772 (maternity paid)
Keenen, Patti	GR/Resource Room	*09/01/12 – 11/26/12	No Change
Saks, Damian	HS/Science	*09/01/12 – 11/07/12	No Change (extended)
VanDeWater, Lael	GR/Vocal Music	01/28/13 – 6/30/13	\$45,864 (maternity partial paid)
Vicioso-Aragones, Anselmo	HS/Spanish	10/17/12 – 10/19/12	\$64,730 (Emergency Paid)

*Revised dates.

INSTRUCTIONAL LONG-TERM SUBSTITUTES/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Buchanan, Amy	BF/Pre -Kindergarten	09/01/12 – 01/15/13	\$42,358 prorated*
Fish, Paula	GR/Class-size TA (temp.)	10/16/12-tbd	\$10.44/hr.
Johnston, Naomi	IS/Grade 5	09/24/12 – 11/17/12	\$41,743 prorated
McLaughlin, Ken	HS/Science	09/01/12 – 11/07/12	No Change (extended)

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Baker, Stephanie	IS/Contract Substitute	09/24/12 – 11/17/12	\$75/day
Ferguson, Peter	HS/Contract Substitute	10/01/12 – 06/30/12	\$75/day
Testone, Robin	BF/Contract Substitute	10/09/12 – 12/16/12	\$75/day

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Birkett, Maxwell	Degreed	Elementary/Secondary
Frisbie, Brandon	Degreed	Elementary/Secondary
Lynch, Brian	Degreed	Elementary/Secondary
Terry, David	Certified	Secondary
Thompson, Brandilyn	Degreed	Elementary/Secondary

Cont'd

INSTRUCTIONAL TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
O'Connell, Lisa	IS/Reading *	09/01/12

COACHING APPOINTMENTS:

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Clearwater, Melody	JV Cheerleading Head Coach	Fall 2012	\$1,531*
Micknich, Jami	JV Cheerleading Head Coach	Fall 2012	\$1,562
Hillman, Kevin	Varsity Football Head Coach	Fall 2012	\$5,783*

COACHING RESIGNATIONS:

	<u>POSTION</u>	<u>EFFECTIVE</u>
Clearwater, Melody	JV Cheerleading Head Coach (Winter)	10/04/12
Regan, Paul	Modified Wrestling Coach	10/01/12

EXTRA-CURRICULAR STIPEND APPOINTMENTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Finnerty, William	Athletic Treasurer	09/20/12	\$2,768
Rutherford, Rosemarie	MS Treasurer	09/13/12	\$1,730
Lane, Deborah	HS Central Treasurer	09/21/12	\$3,460

HOMEBASED INSTRUCTION APPOINTMENTS:

	<u>RATE</u>
Johnston, Naomi	\$16/Hr.

* Revised.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy stated the recommendations have been reviewed and approved by the Human Resources Sub-Committee. Board President Brian Lynch stated that he is not the same Brian Lynch who is listed on Page 2 of the Human Resources Recommendations.

Report from the Student Representative to the Board

Student Representative Abigail Clark reported on activities occurring at the High School including the Senior Victory Dance that will be held tomorrow, October 26th, the Blood Drive which will be on November 1st, the Variety Show scheduled

for November 2nd and 3rd, a Food Drive from November 8th – 15th, the National Honor Society Plant Sale now until November 9th, the end of the Marking Period is October 31st and Report Cards go out on November 14th. Board President Brian Lynch thanked Abby for a very thorough and informative report.

Report from the Director of Student Services

There wasn't a Report.

Report from the Athletic and Extra-Curricular Committee

Minutes of October 1, 2012, Meeting

Chair Warren Conklin reported on the October 1st meeting of the Athletic and Extra-Curricular Committee. Warren stated the Committee discussed the Impact Program for Concussions with a discussion centering on a web-based program that would allow athletes in the District to take a cognitive pre-test to establish a base line. Athletic Director Tom Morrell will research this with other Districts and will follow-up with the Committee at a later date. Tom also updated the Committee on the shared Athletic Director position with Elmira and provided the Committee with some possible alignments of the two schools sport's programs. The Committee also established its goals for 2012-2013.

Report from the Audit Committee

There wasn't a report.

Review of the Finance Committee

Minutes of October 15, 2012, Meeting

Chair Jim Jacobus stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. The Committee also discussed the Early Retirement Incentive Proposal which was approved earlier tonight by the Board and reviewed the Five-Year Budget Projection. Jim stated that the Pilots that were discussed earlier tonight will affect our budget for next year. At this point in time, the Committee isn't sure what this affect will be yet especially with Schulmberger. The Summer 2013 Capital Construction Work will be discussed at the November meeting.

Report from the Human Resources Committee

Minutes of October 10, 2012, Meeting

Chair Mark Brinthaup reported on the October 10, 2012, meeting of the Human Resources Committee. Mark stated that the Human Resources Recommendations that were approved earlier this evening were reviewed and approved by the Committee. The Committee also reviewed the Schedule for the Review of the Probationary Teachers and the Early Retirement Incentive which was approved earlier tonight by the Board. The Committee also reviewed and discussed Health Care Costs and the Superintendent's Evaluation process.

Report from the Outcomes and Assessment Committee

Minutes of October 2, 2012 Meeting

Chair Dr. Michael Buck reported on the October 2, 2012, meeting of the Outcomes and Assessment Committee. Dr. Buck thanked Virginia Abrunzo for

preparing the minutes. Dr. Buck stated High School Principal Karen Donahue reported on the Spring AP Results, Assistant Director of Elementary and Secondary Education Shawn McDonough reported on proposed changes to the Strategic Plan and the upcoming surveys, Updates were given for AIS/RTI, APPR, PreK-6 Math Adoption and Treasures. Dr. Buck stated that the High School Teachers need to be acknowledged for how well the students did on the Spring AP exams.

Report from the Planning and Development Committee

Minutes of October 2, 2012 Meeting

Chair Pam Strollo reported on the October 2, 2012, meeting of the Planning and Development Committee. Pam stated that the Committee reviewed and discussed updates on the Strategic Plan Implementation Team and the Facility Capacity/Utilization and Grade Configuration Study which were approved earlier tonight by the Board.

Report from the Policy Referral/Review Committee

Proposed Changes to Board Policy 6150: Budget Transfers

Moved by Jacobus, seconded by Strollo.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Chair Ruth Miller brought a second reading of proposed changes to Board Policy 6150 – Budget Transfers to the Board for Board action. Ruth stated these suggested changes to the Policy mirror the Commissioner’s Regulations.

Newly Proposed Changes to Board Policy 8414.6: Idling Prohibited for Buses and Other School Vehicles

Moved by Jacobus, seconded by Strollo.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

Chair Ruth Miller brought a second reading of Newly Proposed Changes to Board Policy 8414.6: Idling Prohibited for Buses and Other School Vehicles to the Board for Board action.

Proposed Changes to Policy 1440: Complaints About School Personnel

Moved by Jacobus, seconded by Stollo.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt
Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Stollo

MOTION CARRIED

Chair Ruth Miller brought a second reading of Proposed Changes to Policy 1440: Complaints About School Personnel to the Board for Board action.

Newly Revised Exhibit 3230-E: Organizational Chart

Moved by Jacobus, seconded by Stollo.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt
Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Stollo

MOTION CARRIED

Chair Ruth Miller brought a second reading of the Newly Revised Exhibit 3230-E: Organizational Chart to the Board for Board action.

Proposed Changes to Policy 5020.2: Racial Harassment of Students

Chair Ruth Miller brought the first reading of proposed changes to Policy 5020.2: Racial Harassment of Students to the Board for information only. Ruth stated the proposed addition to this Policy is the insertion of "Discrimination/Racial Harassment of Students." It is a proposed addition that is referenced to Ed. Law, Art. 2; Section 3201 and Civil Rights Act 1964, Title VI. This Policy will be brought to the Board at its November meeting for Board action.

Proposed Changes to Policy 5152: Admission of Non-Resident Students

Chair Ruth Miller brought the first reading of proposed changes to Policy 5152: Admission of Non-Residents to the Board for information only. Ruth stated the

proposed addition to this Policy is the insertion of “district employees” in the first paragraph of the Policy and the insertion of the following sentence in the second paragraph, “This paragraph shall expire on June 30, 2013.” Director of Human Resources Judy Christiansen stated that this Policy will automatically update itself on a yearly basis. This Policy will be brought to the Board at its November meeting for Board action.

**Report from the Visitation Sub-Committee
October 19, 2012, Visit of Center Street Elementary School**

Board Members Jim Jacobus, Warren Conklin and Doug Johnson reported on the Board visit of Center Street Elementary School on October 19, 2012. Jim stated that Director of Facilities Mike Coghlan pointed out some safety issues that need to be addressed. However, taking a look at the age of the building, it is kept very well. Board Member Doug Johnson stated this was his first walkthrough of the building and noticed how the curriculum is spread throughout the building out into the playground and the gym. Board Member Warren Conklin stated the staff does a wonderful job, especially in the maintenance of the building and keeping the building in good shape and providing a positive and supportive learning environment.

Questions and Comments from Board Members

Superintendent Dr. Ralph Marino stated that it is National School Board Recognition Week and he wanted to express his appreciation to the Board for their commitment to the Horseheads community. He stated that tonight he witnessed the courage of the Board during the conversations involving the Facility Capacity/Utilization and Grade Configuration Study Timeline and Charge. Furthermore, he stated that he appreciates the Board’s honesty and openness to move forward and do whatever it takes to continue to work for our children’s success. Dr. Marino thanked the Board for everything they do for the staff, students and residents of the Horseheads community.

Adjournment to Executive Session

Moved by Jacobus, seconded by Miller.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:07 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
 - Buck
 - Conklin
 - Jacobus
 - Johnson
 - Lynch
 - Miller
 - Stollo
- MOTION CARRIED

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:12 PM to approve CSE/CPSE/504 recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Moved by Brinhaupt, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:13 PM and reconvene to its Regular Meeting of the Board of Education at 8:14 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Moved by Buck, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:15 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Respectfully Submitted By:

Candy L. Maine,

Candy L. Maine, District Clerk