

**Horseheads Central School District  
Business Meeting of the Board of Education  
High School(Multi-Media Center)  
April 25, 2013**

**Present:** Apgar, Brinthead, Buck, Clark, Jacobus, Johnson, Lynch, Miller, Strollo

**Also Present:** Abrunzo, Bailey, Bostwick, Bradley, Donahue, Marino, McCawley, McDonough, Patterson, Scaptura, Suggs

**Absent:** Conklin

**Call to Order:** Board President Brian Lynch called the Meeting to order at 6:00 PM.

**Minutes**

Moved by Brinthead, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the March 28 Business Meeting, the April 11 Community Budget Meeting and April 17, 2013, Special Meeting as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
			Conklin
Jacobus			
Johnson			
Lynch			
Miller			
Strollo			

MOTION CARRIED

**President's Remarks**

Board President Brian Lynch welcomed everyone to tonight's meeting and stated, "The Board is back home again as we have made our circuit around the other schools." Brian stated traveling to the various schools throughout the District and hearing their presentations is the highlights of the Board meeting. Brian stated the Board is looking forwards to tonight's presentation from the High School. Brian stated that Board Member Warren Conklin was unable to attend tonight's meeting. Brian reviewed the procedures for the Questions and Comments section and reminded those present to please state their name and address before making any comments. Additionally, he reminded the Public that this is the only time for them to voice their concerns or make comments during the meeting and if possible to limit their comments to two minutes each to ensure that everyone has the opportunity to speak.

### **Agenda Changes**

Board President Brian Lynch stated there are no Agenda Changes, however, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations and to review the Superintendent's Evaluation and Employment Agreement.

### **Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Senior Sean Bassler is the winner of a National Merit Scholarship funded by Corning Incorporated. He plans to attend the University of Scranton next year. Ralph is very proud of Sean.
- Seniors Kristy Grannis and Justin Earnest are the 2013 recipients of the Polly Sanders Scholarship through the Chemung County Youth Bureau. They will be honored at the Youth Bureau's Annual Awards Ceremony on April 23<sup>rd</sup>. Ralph stated this is very impressive.
- The High School's Everyday Heroes for 2013 are Chad Conley, Aaron Kelly, Amber Mattice, Frankie Palmer and Shawna Rorie. The five were nominated by staff members for this regional program sponsored by First Heritage Federal Credit Union and WENY TV. Ralph is very proud of them.
- Juniors Sophia He, Benjamin Morse, Alexandria Stryker and Carrie Wang have met the requirements for the 2014 National Merit Scholarship Program; placing them among the 50,000 highest-scoring participants of some 1.5 million students who took the 2012 Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test. Ralph stated this is very impressive.
- Amanda Schiefen has been named All Leader Player of the Year. She and Jen Chalk were named to the All Leader First Team and Ellie Leszyk, Marlea Nolan and Tess Wicks were named to the Second Team.
- High School Students of the Month for April are: 9<sup>th</sup> Grade: Mitchell Blaszyk, Caitlin Knoll, Kohdy Martin, Greyden Peterson, 10<sup>th</sup> Grade: Katherine Estep, Desiree Forsyth, Kayla Mitchell, Brian Perez, 11<sup>th</sup> Grade: Mia Bottcher, Alix Branchi, Courtney Matthews, Erin Stollo and 12<sup>th</sup> Grade: Matthew Honness, Aaron Kelly, Kyle McAlinn and Shawna Rorie. Ralph stated the character Trait was Responsibility.
- District Administration and all of the schools raised \$1,027 for the Coaches vs. Cancer "Suits and Sneakers" fundraiser that was held on March 22<sup>nd</sup>. This was the highest amount raised in the American Cancer Society's Eastern Region, which includes Chemung, Tioga and Broome counties.
- The Girls Varsity Lacrosse Team played their game on April 16<sup>th</sup> for Coaches vs. Cancer. They played in memory of a parent and in honor of three parents battling cancer. Ralph stated he is very proud of the girls' compassionate spirit.

- Thirty-seven High School Band and Vocal Students participated in the New York State School Music Association(NYSSMA) Festival on April 19<sup>th</sup> and 20<sup>th</sup> at Bradford Central School. Each student presented scales, a major solo and music they had never seen before for a grade and a score. The following students earned perfect scores of 100 on their evaluations on the most difficult level of music: Patrick Leslie, alto saxophone; Tyler Struble, Tenor 1 vocal; and Nicole Walrath, flute. Ralph is very proud of these students.
- High School students fared well at the Health Occupational Students of America(HOSA) Spring Leadership Conference. First place winners in various events include Kaleigh Buffington, Kathleen Caroscio, Natalie Good, Cooper Rohan, Jennifer Chalk, Hunter Hoobler, Jililan Van Brunt, Kathryn Collins, Celina Rodrigues, Megan Walker, Mike Cantando, Abigail Clark, Jennifer Clark and Samantha Owen. Amber Jacobson was a recipient of the HOSA Achievement Award. Ralph stated this is very impressive.
- Junior Lacrosse Player Jordan Gush is the WENY Athlete of the Week. He scored ten goals and had four assists in two games last week. Ralph stated this is very impressive.
- The High School received a note of thanks from Newtown, CT. "Your messages and drawings give us strength and courage as we heal," the note read." "Thank you for caring." Ralph stated he is very impressed with our High School Students reaching out towards the students in Newtown.
- Big Flats Teacher Lisa Comer has qualified for the World Championships of the Half Ironman Competition, a 70.3 swim/bike/running race. She qualified by placing fourth out of hundreds of competitors in her age group in a New Hampshire race last year. The World Championships are in September in Nevada. Ralph stated this is very impressive.
- The Horseheads Fire Department and Friends of the St. Patrick's Day Parade sent a note of thanks to the District, thanking Ridge Road students, staff and parents and the High School Marching Band for participating in the parade. Ralph stated he is very proud of our staff and students' community spirit.

## **Presentations**

### **High School Presentation: "Skills for the 21<sup>st</sup> Century"**

High School Principal Karen Donahue stated that it gives her great pleasure to be back here presenting to the Board once again. Karen stated it is an honor to be here to showcase the High School and this year it gives her great pleasure to say there is a contingent of staff and students who will present to the Board tonight. Jamy Brice-Hyde, our Site Team Co-Facilitator, was unable to attend tonight. However, Joe McMillen is here to present with the kids. Karen stressed that it is really important for the Board to see what they have been working on this year and the importance of how the High School's goals align with the District's goals. The Site Based Team's work has been developed by some of the Action Plans. Karen stated she is very proud of the steps that we have taken which have had a powerful impact on the staff and the students. The 21<sup>st</sup> Century Skills are the result of a Book Study that the Site Team did. Jason Neubauer presented an overview of Ian Jukes' "Understanding the Digital Generation." The Site Team studied the fluencies Jukes outlined—solution fluency, information fluency, creativity fluency, collaboration fluency and

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media fluency. These ideas were then shared with the entire faculty, asking for examples of how these fluencies are demonstrated in their classrooms. Jason stated that after the Site Team studied these fluencies they took the initiative to share them with all staff district-wide by placing them on the "J Drive".

Science Teacher Dan Delorme presented an overview of "Solution Fluency" which consists of defining the problem, looking at the present state and the current status, what things could look like and where it would get us. Overall, the students will resolve the issues through investigation. Dan stated that it is important for the students not to let their creativity be constrained while solving the problem.

Social Studies Teacher(AP World History) Melissa Giblin presented an overview of "Information Fluency" and how it was used during Regional National History Day Competition which is recognized nationwide. Melissa stated the students worked on a three-month long project that involved research base on a yearly theme. There were checkpoints throughout and the project was entered in the Regional Competition. Melissa stated that Daniel Anderson took 2<sup>nd</sup> place in his presentation of the "Act of Violence," an individual documentary and Caitlyn Kearney-First Place, Group Documentary; Melissa stated the best part of History Day is the students create everything themselves. They will now go on to State Competition at Cooperstown on Monday.

Social Studies Teacher Bryan Yarrington presented "Collaboration Fluency" which addresses the Common Core emphasis on the ability of the students working together effectively in a real and virtual setting. Cooperative Learning occurs daily in the classrooms throughout the High School community. It is a skill that is becoming more important in the 21<sup>st</sup> Century than ever before. The students were able to express this in a news article they wrote on the Great Depression. The students created the article through research, headlines and editing. Each student in the group was given a position such as the researcher, headline writer, writer and editor and worked collaboratively to create the article.

Social Studies Teacher Joe McMillen presented "Media Fluency" which teaches students how to effectively produce media in the 21<sup>st</sup> Century and how to adapt to whatever comes around. Joe stated the students use a variety of different media sources and materials in a variety of different ways. They use reputable sources that are valuable and will help them to produce a valuable piece of work. The students are learning to possess skills to identify reputable media sources.

High School Principal Karen Donahue stated that our teachers and students are working diligently as they move forward as we are getting them ready for college, careers and life as they look at different venues to get them to become life-long learners. Karen stated she is very proud of the student work that was presented tonight and very thankful for the staff, parents and students for coming out tonight. Karen stated they are all 10<sup>th</sup> grade students but the work they presented tonight could be at the 12<sup>th</sup> grade level if not college level.

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Karen stated it is also important to acknowledge the High School student's culture is made up of the 6 Character Education Traits that were developed over the summer. The Student of the Month is a very successful program that spread very quickly throughout the High School. The Faculty response has been overwhelming. Not only do the students contribute to the school community but also to the Horseheads community as firefighters, camp counselors, volunteers in the church and also helping other students in the classroom. Recognition goes beyond their academic accomplishments so that we are able to get to know our kids on a personal level. The students are very excited about being named as Student of the Month and look forwards to the nomination. Not only are the students nominated by their peers and teachers but also through their own self-nomination.

Board President Brian Lynch thanked Principal Karen Donahue, the staff and the students for a spectacular presentation and thanked them for aligning it to the Board goals. The Student of the Month Program is an excellent idea. It is really beneficial to honor and recognize students for doing the right thing. Dissecting the Book Study into the different fluencies was great. The kids did an amazing job presenting. Their creativity was very impressive and could definitely be college material. It was very dynamic to see the ever-changing society that we live in and how the High School staff is incorporating media into the 21<sup>st</sup> Century. Brian stated it is also outstanding that the students will be competing at the State Level.

Board Vice-President Pam Stollo stated this was an incredible presentation and that Principal Karen Donahue and the staff should be very proud of the students. She encouraged the staff and the students to continue the creativity that was shown tonight. She thanked all the faculty members for participating in the Book Study, taking it apart and bringing it the kids.

Board Member Doug Johnson also thanked the High School staff and students for an amazing presentation. Doug stated that he really appreciates all the work the staff does at the High School for the students and it really showed tonight in the presentation.

Board Member Dr. Michael Buck inquired as to how many of the students bring mobile devices or laptops to school. High School Principal Karen Donahue stated that from the student survey that was completed out of 1,100 students 700 have cell phones that are Smart Phones that have the data packages. Dr. Buck stated that we have a Board Policy that prevents the usage of cell phones in school which means that this Policy sounds as though it runs controversial to the 21<sup>st</sup> Century Learning Skills. Therefore, Dr. Buck is challenging the students to rewrite the Policy and bring it back to the Board. Dr. Buck stated that he is struggling with this Policy because we are turning off the most powerful devices these students have access to.

High School Principal Karen Donahue stated that the High School allows the students to have them but not during their classes, however, there are some teachers who will allow them to use them during instructional time if they are being used academically. If the students are doing collaborative work, they are able to use them to share with the other students if they are involved in a project together. It is our future; it is the student's world in which they live. Karen stated she has seen a huge change of how instruction is taught in the classroom since she first became Principal of the High School.

Board Member Ruth Miller stated that this was an amazing presentation and the technology that the students have available to them is invaluable and she really hopes that the technology is used appropriately. She expressed her appreciation to the teachers for having the creativity to take their teaching to the 21<sup>st</sup> Century. She thanked Principal Karen Donahue and the staff for their efforts, time and dedication to the students.

**Report From The Superintendent**

**Resolution to Approve the Correction to the July 12, 2012, Board of Educational Organizational Meeting Minutes**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the minutes of the July 12, 2012, Annual Horseheads Board of Education Organizational Meeting be corrected to show the Board's action, at that meeting, on the approval of the appointment of three staff members who are authorized to sign cash account documents. The correct name of those approved to sign cash accounts, as per the agenda for that particular meeting, are Jane Bradley, Linda Klievoneit, and Martha Clark. The July 12, 2012, Organization Meeting minutes erroneously named: Ralph Marino, Linda Klievoneit, and Martha Clark, although the agenda designated Jane Bradley, Linda Klievoneit, and Martha Clark.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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**MOTION CARRIED**

Superintendent Dr. Ralph Marino presented a Resolution to Approve the Correction to the July 12, 2012, Board of Educational Organizational Meeting Minutes to the to the Board of Education for Board action. Dr. Marino stated one of our banks requested this change. Board Member Dr. Michael Buck inquired if a resolution was made at the July 12, 2012, meeting regarding this appointment,

if so then we need to follow Roberts Rules of Order. Dr. Marino stated that there was no Resolution; however, the correct names of appointment were on the July 12, 2012, Board Meeting Agenda. Ralph stated it was a typo in the minutes.

**Report from the Board of Education President**

No report was given.

**Report from the Director of Elementary Education**

No report was given.

**Report from the Director of Secondary Education**

No report was given.

**Report from the School Business Executive**

**Disposals of District Property**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
			Conklin
Jacobus			
Johnson			
Lynch			
Miller			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

**Increase in Appropriations(From Gardner Road PTO)**

Moved by Jacobus, seconded by Miller.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$180.54 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-00-00-490	\$180.54	BOCES Co-Ser 401 – Arts in Education
A-980-2705	\$180.54	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,603,132.86....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective April 25, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$180.54 from the Gardner Road Elementary School PTO. This donation will go towards funding the Junie B. Jones assembly that was held at Gardner Road Elementary School on February 21, 2013.

**Appointments for the 2013-2014 School Budget Vote**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Board of Education of the Horseheads Central School District appoint the Chief Inspectors of Election and Inspectors of Election for May 21, 2013 school district voting as herein set forth and be it further,

RESOLVED, that Brian Lynch be appointed as the Permanent Chairman and that Bridget Wetmore be appointed as the Interim Acting District Clerk for May 21, 2013, to coordinate the 2013-2014 Budget Vote, and be it further,

RESOLVED, that the Interim Acting District Clerk be authorized to appoint additional Election Inspectors and Volunteer Election Inspectors as she shall deem necessary to fill vacancies that may occur or to provide for additional assistance that may be needed.

RESOLVED, that three(3) Certified Public Accountants be authorized to verify and confirm total votes for the May 21, 2013 budget vote. The CPA's will be hired from the auditing firm, The Bonadio Group.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Appointments for the 2013-2014 School Budget Vote to the Board for Board action.

**GST BOCES Food Service Bid**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the GST BOCES Food Service Bid as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Jacobus

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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the GST BOCES Food Service Bid to the Board for Board action.

**Educational and Management Service Consultant Agreement**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Educational and Management Service Consultant Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Educational and Management Service Consultant Agreement to the Board for Board action.

**Tax Certioraris Update**

School Business Executive Jane Bradley presented the Board with a Tax Certioraris Update. Jane stated that due to Pending Tax Certioraris there is a total liability of \$1.9 million and a possible Tax Loss of \$2,287,944.

**Payments in Lieu of Taxes(PILOT) Agreements Update**

School Business Executive Jane Bradley presented the Board with an Update of Payments in Lieu of Taxes(PILOT) Agreements. Jane pointed out that there are two companies that still have not paid their taxes yet this year. In the past we would have received them from the Chemung County Treasurer’s Office by this time but as of today they still have not been received.

**Claims Auditor Report(March 2013)**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
			Conklin
Jacobus			
Johnson			
Lynch			
Miller			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for March 2013 to the Board for Board action.

**Treasurer’s Report(March 2013)**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
			Conklin
Jacobus			
Johnson			
Lynch			
Miller			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the Treasurer’s Report for March 2013 to the Board for Board action.

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**High School Extra-Classroom Treasurer’s Report(March 2013)**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer’s Report for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the High School Extra-Classroom Treasurer’s Report for March 2013 to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(March 2013)**

Moved by Apgar, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer’s Report for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

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Conklin

Jacobus

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Lynch

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Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Middle School Extra-Classroom Treasurer’s Report for March 2013 to the Board for Board action.

**Athletics Extra-Classroom Treasurer’s Report(March 2013)**

Moved by Jacobus, seconded by Miller

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Cont’d

Conklin

Jacobus  
Johnson  
Lynch  
Miller  
Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Athletics Extra-Classroom Treasurer's Report for March 2013 to the Board for Board action.

**Revenue and Expense Reports(March 2013)**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
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Jacobus  
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Lynch  
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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Reports for March 2013 to the Board for Board action.

**Budget Transfer Report(March 2013)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfer Report for March 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Brinthaup  
Buck  
Conklin  
Jacobus

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MOTION CARRIED

School Business Executive Jane Bradley brought the Budget Transfer Report for March 2013 to the Board for Board action.

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**Human Resources Director's Report**

**Human Resources Sub-Committee Recommendations**

Moved by Brinthead, seconded by Miller.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**NON-INSTRUCTIONAL SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Berardi, Josette	Substitute	03/25/13
Cavaluzzi, Pamela	Substitute	04/03/13
Shook, James	Substitute/Bus Driver	04/15/13

**CIVIL SERVICE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Lefever, Janice	Transportation/Bus Driver – 4 hr.	03/25/13	\$10.96/hr.

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Cowl, Nancy	Transportation/Bus Driver-4 hr.	04/08/13

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bartley, Robert	CS/Grade 4	02/21/13 – 06/22/13	\$52,961 (Medical Paid)*
Durr, Kendra	BF/Grade 2	02/13/13 – 04/12/13	\$53,027 (Medical Part. Paid)*
Syrett, Rebecca	GR/School Psychologist	04/09/13 – TBD	\$79,662 (Admin. Leave Paid)
Williams, Amy	BF/Grade 3	12/17/12 – TBD	\$57,640 (Medical Paid)*

\* Leave extended.

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Spencer, Kathy	BF/Grade 2	02/13/13 – 04/15/13	\$50,569 Prorated*
Testone, Robin	BF/Grade 3	12/17/12 – TBD	\$42,012 Prorated*

\* Assignment extended.

**INSTRUCTIONAL TEMPORARY ASSIGNMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Keister, Susan	Temporary Teaching Assistant (class-size)	04/10/13-TBD	\$10.44/hr.
Lyons, Erin	Temporary Teaching Assistant (class-size)	04/08/13-TBD	\$10.44/hr.

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Murphy, Meghan	Certified	Elementary/Secondary
Stiadle, Matthew	Certified	Elementary/Secondary

**INSTRUCTIONAL TENURE RECOMMENDATIONS:**

	<u>STATUS/POSITION</u>	<u>AREA</u>	<u>EFFECTIVE</u>
Schrock, Shavon	IS/Grade 6	Elementary	May 7, 2013

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**COACHING RESIGNATIONS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>
Monks, Steve	Varsity Boys Basketball	03/21/13

**\*WINTER COACHING ADDITIONAL STIPEND:**

	<u>POSTION</u>	<u>STIPEND</u>
Scott, Andy	Varsity Girls Basketball	\$366
Laney, Jerry	Varsity Girls Basketball	\$366
Jansen Tom	Varsity Indoor Track	\$366
Zembek, Jared	Varsity Boys Swimming	\$366
Micknich, Steve	Varsity Bowling	\$366

\* Coaching beyond sectionals.

**COACHING REVISIONS TO STIPEND:**

	<u>POSTION</u>	<u>STIPEND</u>		
Rijo, Audrey	Varsity Softball	\$4,612		
Ayes	Noes		Abstained	Absent
Apgar				
Brinthaup				
Buck				

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action.

**Report from the Director of Student Services**

No report was given.

**Report from the Student Representative to the Board**

Student Representative Abigail Clark stated that May will be a very busy month for the students at the High School. Abigail reported on activities occurring at the High School for May including the distribution of caps and gowns, the Student Council Blood Drive which will take place on May 4<sup>th</sup>, SATs, AP Exams will be held on May 6<sup>th</sup>-17<sup>th</sup>, the end of the Marking Period is May 8<sup>th</sup>, a Parent Meeting about the Senior Trip will be held on May 8<sup>th</sup>, the Junior Prom on May 11<sup>th</sup>, Orchestra Concert on May 14<sup>th</sup>, Senior Trip May 17<sup>th</sup>-19<sup>th</sup>, Report Cards on May 22<sup>nd</sup>, Class of 2014 Officer Elections on May 22<sup>nd</sup>, and the National Honor Society Induction on May 22<sup>nd</sup>. Board President Brian Lynch thanked Abigail for presenting a very thorough report.

**Report from the Athletic and Extra-Curricular Committee**

No report was given.

**Report from the Audit Committee**

No report was given.

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**Review of the Finance Committee**

**Minutes of the April 15, 2013, Meeting**

Chair Jim Jacobus reported on the April 15, 2013, meeting of the Finance Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Executive’s Report were discussed. Additionally, the Committee discussed the Use of Facilities Fee Schedule and Forms, Reviewed the RFP List and the Status of Current RFP’s, reviewed the Third Party Administration Services for 403(b) Plan, RFP Results and Recommendation and reviewed the 2013 EBALR Excess. Jim stated there may be a possibility of taking money out of the EBALR for any future budget gaps the District may have. The Finance Committee also reviewed the 2013 Fund Balance, the Five-Year Budget Projection and Discussed the remaining \$125,210 Budget Gap Reduction of the 2013-2014 Budget.

**Report from the Human Resources Committee**

**Minutes of the April 10, 2013, Meeting**

Board Vice-President Pam Strollo reported on the April 10, 2013, meeting of the Human Resources Committee. Pam stated that the Human Resources Recommendations that were approved earlier this evening were reviewed and approved by the Committee.

**Report from the Outcomes and Assessment Committee**

**Minutes of the April 9, 2013, Meeting**

Board Member Jim Jacobus reported on the April 9, 2013, meeting of the Outcomes and Assessment Committee. Jim stated the Committee had a lengthy discussion involving the K-4 Report Cards. The District is looking to upgrade the current Report Card so that it reflects the Common Core Standards. Jim stated that letter, numeric and percentage grading was also discussed.

**Report from the Planning and Development Committee**

No report was given.

**Report from the Policy Referral/Review Committee**

**Proposed Changes to Current Board Policy 5240: Student Performances**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5240: Student Performances as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
			Conklin
Jacobus			
Johnson			
Lynch			
Miller			

Cont'd

Strollo

MOTION CARRIED

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5240: Student Performances to the Board for Board action. Ruth stated the first reading of changes to this Policy was presented at the March 28<sup>th</sup> Board of Education Meeting.

**Change to Current Board Policy 5252: Student Activities Funds Management**

Moved by Buck, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5252: Student Activities Funds Management as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5252: Student Activities Fund Management to the Board for Board action. Ruth stated the first reading of changes to this Policy was presented at the March 28<sup>th</sup> Board of Education Meeting.

**Change to Current Board Policy 5253: Student Activities Fees**

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5253: Student Activities Fees as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5253: Student Activities Fees to the Board for Board action. Ruth

Cont'd



stated the first reading of this Policy was presented at the March 28<sup>th</sup> Board of Education Meeting. Ruth stated that Sr. Citizen Passes and References will be deleted.

**Change to Current Board Policy 5310: Student Discipline**

Moved by Brinthaupt, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5310: Student Discipline as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5310: Student Discipline to the Board for Board action. Ruth stated the first reading of this Policy was presented at the March 28<sup>th</sup> Board of Education Meeting.

**Report from the Visitation Sub-Committee**

**April 19, 2013, Visit of the High School**

Board Member Rose Apgar reported on the March 22, 2013, visit to the High School. Rose stated that we didn't do a formal walkthrough of the High School. Instead we had a very lengthy discussion of what needs to be done at the High School and what has been done. Rose stated that the High School still has the original windows in the Wrestling Room. The boilers in the South Wing have been replaced from three to two. The High School Parking Lot is in the worst shape in the entire District. The cost to take it down completely to repair it would be close to \$500,000. On the South Wing there are things that immediately need to be done including the Parking Lot, some interior work includes the obsolete phone system that went out during storm.

Board Member Mark Brinthaupt stated that if the parking lot is taken all the way to the ground then the monies would be state aidable. Rose stated this is correct as long as it is dug up completely.

Board President Brian Lynch thanked Rose for an excellent and interesting report and for providing the Board with the information packet on the school.

**Questions and Comments from Board Members**

Board Member Ruth Miller stated that she is very pleased to see that the art is continuing to be painted in the second wing of the High School. It looks wonderful.

**Adjournment to Executive Session**

Moved by Brinthead, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:07 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Stollo

MOTION CARRIED

Moved by Brinthead, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:10 PM to approve CSE/CPSE/504 recommendations and to review the Superintendent's Evaluation and Employment agreement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Stollo

MOTION CARRIED

Moved by Brinthead, seconded by Jacobus

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Conklin

Jacobus

Cont'd

Johnson  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Apgar, seconded by Brinthaup.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:29 PM and reconvene to its Regular Meeting of the Board of Education at 8:30 PM.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck

Conklin

Jacobus  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Miller, seconded by Jacobus.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:31 PM.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck

Conklin

Jacobus  
Johnson  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine*

Candy Maine, District Clerk