

**Horseheads Central School District  
Business Meeting of the Board of Education  
High School(Multi-Media Center)  
May 30, 2013**

**Present:** Brinthumb, Buck, Conklin, Jacobus, Johnson, Lynch, Miller, Strollo

**Also Present:** Abrunzo, Christiansen, Bradley, Coghlan, Donahue, Marino, Moyer, Patterson, Scaptura, Williams

**Absent:** Apgar, Clark

**Call to Order:** Board President Brian Lynch called the Meeting to order at 6:02 PM.

**Minutes**

Moved by Brinthumb, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the April 25 Business Meeting and May 9, 2013, Public Hearing as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthumb
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

**President's Remarks**

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated that Board Member Rose Apgar is unable to attend tonight due to a conflict. Brian reviewed the procedures for the Questions and Comments section for those who are new at tonight's meeting and reminded those present to please state their name and address before making any comments. Additionally, he reminded the Public that this is the only time for them to voice their concerns or make comments during the meeting and if possible to limit their comments to two minutes each to ensure that everyone has the opportunity to speak

**Agenda Changes**

Board President Brian Lynch stated there are no Agenda Changes, however, there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations and to hear an update on Negotiations.

### **Questions and Comments from the Public**

Lisa Christiansen, Ambrose Drive, commented regarding the Common Core Standards that are being implemented in the District and nationwide. She shared information that she found on-line regarding the basis for the Common Cores, the expense to implement them and how they are affecting our children. She further stated that the \$139,000 that the District has received from the State is not nearly enough to cover the expense that is required for the implementation of the Common Cores and realizes that this will be unsustainable to maintain in the future. Mrs. Christiansen spoke about how the District lost control of the Common Cores when they signed the MOU in 2010 which has resulted with added stress on the teachers, students and parents. She stressed that we must realize that our children are common and learn at their own ability. They are not robots that can be trained.

Superintendent Dr. Ralph Marino stated that the District did inquire about not accepting the \$139,000; however, even if we would have declined the money, we still had to comply with the State. After consulting with our attorneys, we did accept it and have exceeded the \$139,000. The State kept \$350million and divided the rest up among the school districts. Ralph stated that Horseheads has one more year until all the money is gone and that he has expressed our concerns with the timeline and the movement of the Common Core.

Mary Brown, 514 Chambers Road, commented regarding the article that was in today's newspaper stating that the Superintendent makes \$194,000 not including his benefit package and stated that he should not accept the raise that is being offered to him. In light of all of the teachers and program cuts, it would be nice if Dr. Marino would decline the raise. Board President Brian Lynch stated that this topic will be discussed later this evening as an Agenda item.

### **Awards, Honors and Recognition**

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Horseheads High School Class of 2013 Mark Twain Scholars are Sean Bassler, Megan Casler, Sadie Cutler, Joshua Dimon, Melissa Dubots, Muhammad Jalal, Emily Jay, Sarah Lowum, Corey McCann, Brooke McGirr, Kristanna Peris, Jillian Rathbun, Michael Reed, Makayla Ross, Hasna Zainul and Tianyi Zhang. These students represent the top 5% of the Graduating Class and will be honored at a dinner on June 19<sup>th</sup>.
- Emily Jay has earned a college-sponsored National Merit Scholarship through Arizona State University.
- Sophomore Desiree Forsyth and Senior Danielle Hable were the Students of the Month for March at the GST BOCES Bush Education Center.

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- Katryn Phaneuf won first place in the First Aid and CPR at the New York State Skills USA Competition in Syracuse April 24<sup>th</sup> – 26<sup>th</sup>. Second-place winners were Kamie Costley, Dental Assisting; and Derek Johnson, Hunter Stevens and Mikaela Stasiw in Quiz Bowl.
- Rebecca Briggs was a member of the first place winning team at the Regional Envirothon on April 25<sup>th</sup> in Owego. She and her teammates will represent the county at the New York State Envirothon on May 30<sup>th</sup> and 31<sup>st</sup>. An all-Horseheads team won third place: Dalton Lawson, Stephan Adams, Josh Breitung and Brandon Giorgio. All are students in the GST BOCES CTE Conservation Program.
- Juniors Benjamin Coble, Benjamin Morse, Nicholas James Schoonover and Joseph Vrooman have been chosen to attend Boys State this year at SUNY Morrisville, June 23<sup>rd</sup> -29<sup>th</sup>.
- A t-shirt design by Laikyn Brown, Big Flats Kindergartener, was selected as one of the two first place winners in the Kids for the Cure Fun Run T-Shirt Contest. Laikyn's design will be on the size small youth t-shirts for the Fun Run on May 19<sup>th</sup>. Big Flats Kindergartener Anna Treelowe's design received an honorable mention.
- Intermediate School Students Matthew Sovik, Matthew Kurniawan, Alyssa Lyons, Andy He and Sam Gee earned the national honor roll title in the Noetic Learning Math Contest that was held on April 9<sup>th</sup>. This is awarded to the top 10% of students in the country who participated in the contest. Twenty-three other Intermediate School students earned honorable mention status: Ian Aepelbacher, Ryan Baker, Tommy Dale, Cassondra Felko, Jakob Hall, Elizabeth Kamas, Joanne Kim, Peter Kladias, Nathan Kruckow, Selina Liu, Danica Lynch, Nick Mucci, Cole Pawlak, Rayne Renkapf, Chloe Skorusa, Lauren Squires, Andrew Sovik, Stephanie Stewart, Hannah Tetreault, Rich Peng, Mubeen Zainul, Belinda Zhang and Alan Zoubi.
- A group of Gardner Road Students also participated in the Noetic Math Learning Contest on April 9<sup>th</sup>. Heewon Ahn, Ben Ehemann and Brandon Lyons earned the national honor roll title. Sixteen other Gardner Road students earned honorable mention status: Ashlee Brinthead, Hannah Chisholm, Joshua Cho, Tressa He, Justin Holzlein, Neha Kudva, Athen Mack, Shannon McNaney, Nate Tenbus, Joshua White and Evan Zhou. Parent Erin Lyons coordinated both schools' participation in the Program.
- Middle School students Camryn Branchi, Brittany Jefferson, Jesse Johnson, Anthony J. Perry and Mitchell Wheaton are the 2013 Cosmopolitan Women's Club award winners from Horseheads. They will be honored at a reception on June 8<sup>th</sup>.
- The Middle School Concert Band earned a Gold with Distinction rating at the New York State School Music Association Majors Festival on May 16<sup>th</sup> in Owego.
- The High School Wind Ensemble earned a Gold with Distinction rating on Level 6 music at NYSSMA Music Majors Competition on May 21<sup>st</sup>.
- High School students earned more than 1,800 Corning Community College credits this year through the ACE Program. This is very impressive.

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- Junior Rebecca Briggs was a member of the first-place winning Forestry Team at the New York State Conservation Competition at SUNY Cobleskill in May. She and her teammates will represent New York State at the National FFA Career Development Event in Louisville, Kentucky in October. Rebecca also won fourth place in the Female Pulp Toss event. Senior Chad Conley won tenth place in the Bulldozer Backfill event. Junior Stephan Adams earned fifth place in the Skid Steer Event. He and his teammate Dalton Lawson won ninth place in the Surveying Team Event. The students participate in the GST BOCES Conservation Program at the Bush Campus.
- Rebecca Briggs was also on the first-place winning Envirothon Team at the recent regional Envirothon in Owego. The Team will represent the region at the New York State Envirothon May 30<sup>th</sup> and 31<sup>st</sup> at SUNY Morrisville. Additionally, two Horseheads teams took third and sixth place. They are Dalton Lawson, Stephan Adams, Josh Breitung, Brandon Giorgio and Dan Cook and Jimmy Prince, Jimmy Benedict, Nick Lanzillotto and Chad Conley.
- Big Flats, Center Street, Gardner Road, Ridge Road, the Intermediate School and the Middle School participated in a Community Recycling Outreach Program, collecting more than 6,000 pounds of paper that will be recycled, not thrown out. It was the Green Task Force's first attempt to partner with the community and encourage students to recycle. Students were asked to bring in newspapers, phone books, catalogs, office paper, etc to their school for this one-day event. Kaplan's Recycling delivered containers to each school then picked them up and weighed them. The schools received three cents per pound.
- The District has received the New York State School Boards Association Pioneer Award for "exceptional creativity impact on the safety and health of employees." The award was presented by Perma, the District's Workers' Compensation Insurance Carrier.
- Katryn Phaneuf won first place in the First Aid and CPR event at the New York State Skills USA Competition in Syracuse which was held from April 24<sup>th</sup> – 26<sup>th</sup>. Kammie Cosley won second place in the Dental Assisting; and Derek Johnson, Hunter Stevens, and Mikaela Stasiw were on the second-place winning Quiz Bowl Team.
- A group of Girls Varsity Lacrosse players assisted with a community lacrosse tournament in April. They are Jenna Burlew, Hunter Hoobler, Hannah Orlousky, Larissa Page, Danielle Sherman, Tess Sydlo and Jill Van Brunt. They gave up six hours of a Saturday to help with the games. Their coach received a letter that said "how they represented themselves today truly needs to be commended.....the girls were respectful, gracious, knowledgeable, fun and just simply a joy to watch."

## **Presentations**

### **Presentations**

#### **Update on District Technology – Gregg Moyer**

District Technology Coordinator Gregg Moyer updated the Board on the state of technology in the District. Gregg provided the Board with some highlights including: on-line assessment preparation, APPR, printer/copier consolidation,

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the Capital Project Study, answering two different audits that occurred last year, savings efforts, instructional technology development and growth. Gregg stated that he has been spending a tremendous amount of time in supporting the instructional group (teachers) and administration. He is also trying to save money in the process and give more flexibility to the staff.

Gregg stated that the District has roughly 1 ½ to 2 years to prepare for the on-line assessments. Gregg stated he has been taking a lot of information from the State Education Department which he has been calculating into the budget planning for the next number of years. We have to try to make sure we are as ready as we can be when the 2014-2105 school year arrives. There will be a lot of work along with other facets of education and how we are going to take the test. We have to consider what we need to do to get the students prepared for these tests. Presently, the Earthwalk Carts are used to engage the students in the readiness of taking the tests. However, the Earthwalk Carts do not qualify to be used on the on-line tests. As of today the District is 71% ready to administer the test with an anticipated 15,000 individual on-line tests to be taken by the students. Gregg stated that the Intermediate School, Middle School and High School are very close to being ready for the testing.

Gregg stated that he has been working very closely with Jay Hillman on the APPR. They are working on a timeline as to how we are going to share the information with the 350+ staff members in the District. They are also receiving support from BOCES and people in the instructional group to make this happen.

Gregg stated the Printer/Copier Consolidation has probably been one of the most complex projects he has been involved with. It has been a 1 ½ year project which has resulted in significant savings: \$.062 per page when copying to a traditional printer versus \$.0029 on the new copiers. It has consisted of the removal of 400 printers and 41 copiers which has enabled him to better manage the stock of supplies through receiving emails of what the copiers need. The new copiers also default to two-sided printing, saving paper and provide data for comparison and analysis. The most popular function seems to be the scanning and emailing feature. Gregg stated he is working with Jay Hillman on hosting electronic meetings. This would save travel time and would also be BOCES aidable. Gregg stated that new projects that we take on through BOCES are at no cost. We have unlimited bandwidth available to us which is why we want to look at the reality of the current process of how we use it and if we could be using it more effectively.

Gregg also updated the Board on instructional technology development, including "Treasures" and Go Math Adoption, instructional software, interactive whiteboards and panels, customized in-services, strategies and learning standards and special projects including Read Across America and APPR data collection.

Gregg reviewed the Capital Project Study and stated that ultimately the need still remains for the bulk of technology that was presented to the Board at a previous

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Board Meeting, still needs to be taking into consideration. The current technology that the District has is twenty years old. It is obvious how we are consolidating all on to the network and need to remember that the health, speed and performance of the network are very important. This is an area that we need to take a hard look at and Gregg stated that he is really hoping that it will be addressed.

Gregg stated that he has been working on answering the issues that the auditors addressed. The majority of the issues have been addressed and the remaining will be within the next six months. Gregg stated that some changes are regional and we are trying to work together to prevent breeches of security. Furthermore, the staff will need to be educated regarding the changes that will take place and how the changes will impact them. Gregg stated he will address the State Audit that came last Spring and the District Audit last month at a future meeting.

Board President Brian Lynch thanked Gregg for providing the Board with an excellent report on the status of technology in our District. Brian stated that he really appreciates the early updates including how important funding and maintaining the equipment is as changes to demands from the State change. Brian stated that the savings from the consolidation of printers to copiers is huge. Brian also acknowledged the importance of the technology recommendations that were presented a couple of months ago and stated that the Board will take them into consideration as we move forwards.

**Update on Energy Management – Dan Delorme, Larry Park, Mike Coghlan**

Energy Management Coordinator Dan Delorme, updated the Board on the Energy Management Program, which began in the District after a 1996 Board Adoption. Dan stated we entered into this Program with the goal to conserve energy and save money by minimizing waste, while still maintaining comfort in occupied areas. Dan stated that we have been able to successfully reach this goal which was proven in a report that he provided to Director of Facilities Mike Coghlan. This report was used in the building of the 2013-2014 budget, along with future budget comparisons. The process used to quantify savings begins with usage during base period and adjusts for temperature changes, building size changes and billing period lengths to provide and adjust baseline. Director of Facilities Mike Coghlan stated that the Program really entails the things that we never see, the “real time information,” the daily log. Mike stated that Dan Delorme and Larry Parks do an excellent job maintaining this Program and handling any issues that may arise. Mike further stated that he continues to be impressed with the Program and the phenomenal job that Dan and Larry are doing. Mike stated this is proven true as people continue to contact the District regarding the success of our Program.

Dan noted changes over the years that have an impact on the data, including new computers and other technology tools, heating changes, changes in outside

use of facilities and other factors such as new air conditioners elevators, etc. Since the Energy Management Program began in 1996, the District has realized a cost avoidance of more than \$6.1 million. The cost avoidance for the current year(February 1, 2012 to January 2013) was nearly \$500,000. The cost to run the Program is \$15,000 per year.

Dan stated that the next step is to continue to promote and implement the Energy Management Program through a possible exterior LED lighting project at the Intermediate/Middle School, working with NYSEG representative to identify potential projects with NYSEG rebates, identifying funding opportunities from NYSERDA to upgrade lighting and equipment, installing controls in previously identified areas that are/were not being well controlled or not being controlled at all, replacing boilers in the High School South to high energy efficiency control boilers and continue to look for ways to structurally reduce energy costs for the entire District. Dan stated we will also continue to purchase our natural gas and electric supplies from the New York School and Municipality Energy Consortium.

Dan thanked Superintendent Dr. Marino for his continual support of the Program. He stated that there have been past Superintendents who would not support the Program. The fact that this Program is important to the Superintendent makes it important to the Building Administrator who makes it important to the staff. Dan also thanked High School Principal Karen Donahue for her continual support in working with him with his High School schedule so that he is able to meet the demands of both positions successfully.

Board President Brian Lynch thanked Mike, Dan and Larry for providing the Board with an excellent presentation. Brian stated the numbers are amazing. The \$6 million cost avoidance is a pretty amazing return. Brian also thanked them for being very diligent in the responsibility of this Program and for the cost savings they have provided to the financial status of the District Budget.

**Report From The Superintendent**

**Resolution to Approve the Superintendent's Attendance at the NYSCOSS(New York State Council of School Superintendents) Summer Retreat(June 27-28, 2013, Saratoga Springs, NY)**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent to attend the New York State Council of School Superintendents' Summer Retreat, from June 27-28, 2013, in Saratoga Springs. There will be no cost to the District.

Ayes	Noes	Abstained	Absent
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for permission to attend the NYSCOSS(New York State Council of School Superintendents) Summer Retreat from June 27-28, 2013, in Saratoga Springs, New York, to the Board for Board action. Dr. Marino stated there will be no cost to the District.

**Resolution to Approve the Superintendent’s Attendance at the AASA(American Association of School Administrators) Governing Board Meeting(July 9-11, 2013, Washington, D.C.)**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent to attend the AASA Governing Board meeting in Washington, D.C., from July 8-11, 2013. There will be no cost to the District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for permission to attend the American Association of School Administrators Governing Board Meeting in Washington, D.C., from July 9-11, 2013, to the Board for Board action. Dr. Marino stated there will be no cost to the District.

**Request for French Students’ Field Trip to Quebec City, Canada, January 17-20, 2014**

Moved by Strollo, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Request for French Students’ Field Trip to Quebec City, Canada, January 17-20, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt

Buck

Conklin

Jacobus

Johnson



Lynch  
Miller  
Strollo

**MOTION CARRIED**

Superintendent Dr. Ralph Marino presented a Request for approval for French Students' Field Trip to Quebec City, Canada, January 17-20, 2014, to the Board for Board action. Dr. Marino stated that this request was brought to the Board a few months ago and was approved, however, there wasn't enough interest. Mrs. Bratz, the teacher in charge, is hoping that if this is approved and students are giving the information early there will be enough interest for it to take place. Dr. Marino stated this trip will occur over the long weekend in January.

**Report from the Board of Education President**

**Resolution Appointing Student Representative and Alternate to the Board for the 2013-2014 School Year**

Moved by Brinthead, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education appoints High School Senior Austin Smith as Student Representative to the Board of Education and Paige DeRichie as the Alternate Student Representative to the Board of Education for the 2013-2014 school year.

Ayes	Noes	Abstained	Absent
			Apgar

Brinthead  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of High School Senior Austin Smith as Student Representative to the Board of Education and Paige DeRichie as the Alternate Student Representative to the Board of Education for the 2013-2014 school year to the Board for Board action. High School Principal Karen Donahue introduced Austin and Paige to the Board of Education and stated that she is proud to have these two students represent the High School on the Board of Education and is positive that they will serve the Board well next year. Board President Brian Lynch thanked Austin and Paige for volunteering their time to the Board and congratulated them on their appointment.

**Proposed 2013-2014 Board of Education Meeting Dates**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed 2013-2014 Board of Education Meeting Dates as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
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**MOTION CARRIED**

Board President Brian Lynch brought Proposed 2013-2014 Board of Education Meeting Dates to the Board for Board action.

**Update on 2012-2013 Board Goals**

Board President Brian Lynch provided the Board with an update of the status of the 2012-2013 Board/District Goals. Brian stated that Goal #1 – Strategic Plan – Shawn McDonough will present a Final Report on the Year Three Progress to the Board at its June 20<sup>th</sup> Board Meeting. Brian stated the Board will also receive an update on Goal #2 – Student Achievement at its June 20<sup>th</sup> Board Meeting. Goal #3 – Financial Planning and Development continues to be essential in maintaining the financial soundness of the District. Brian stated the budget went to the voters and passed on May 21<sup>st</sup>. He further stated a nice job has been done on identifying long-range goals/planning and identifying opportunities to improve the District’s organizational structure, operations and enhance capability/capacity. Brian stated that the Board will continue to strive to accomplish a higher participation rate in NYSSBA Workshops and Conferences. where the Board fell a little short this year, however; the participation in the Board Annual Retreat in August 2012, the Board Annual Mini-Retreat in January 2013, New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training Session” were all at 100% participation.

**Resolution Extending the Superintendent’s Contract and Approving the Superintendent’s Employment Agreement Dated May 30, 2013**

Moved by Miller, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education hereby appoints and employs Dr. Ralph Marino, Jr., as Superintendent of Schools, for the period of five(5) years—May 30, 2013 – May 29, 2018—and further approves the Employment Agreement dated May 30, 2013, setting forth the terms and conditions of such appointment and employment.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt

Buck

Conklin  
 Jacobus

Johnson

Cont’d

Lynch  
Miller  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Dr. Ralph Marino, Jr., as Superintendent of Schools, for the period of five(5) years—May 30, 2013 – May 29, 2018—and further approves the Employment Agreement dated May 30, 2013, setting forth the terms and conditions of such appointment and employment to the Board for Board action.

Board Member Doug Johnson commented regarding the article that was in today's newspaper stating that Dr. Marino's contract with salary, benefits and other compensation is worth more than \$314 thousand dollars. Board Member Johnson stated that based on data he came up with from the State, there are 167 Superintendents in the State who make more that Dr. Marino makes including one Superintendent who makes double what Dr. Marino does. Board Member Johnson stated that this compensation package is not out of line for the State. Dr. Marino has been with the District for 12 years, whereas, most Superintendents only remain in a School District for 4 to 6 years. Due to Dr. Marino's longevity with the District, we now have a Superintendent who has valuable experience and expertise in his position. Board Member Johnson stated that he is in favor of this Contract and stated that Dr. Marino is worthy of this Contract.

Board President Brian Lynch stated that the District has a \$70million budget and that Dr. Marino oversees 5,000 people on the Horseheads Campus. When the Board hired Dr. Marino, a very thorough Search Process of him was completed. The Board looked at the Superintendents in the BOCES area and Dr. Marino had far more experience than all the other Superintendents who applied for the position. The position of Superintendent is a very demanding job, it is a 24/7, 365 days a year position. It doesn't end at the end of the work day as other jobs do. Brian stated that if you have a good leader such as Dr. Marino who has been doing an excellent job navigating the District to be successful in all aspects of the District's daily and future operations, then it is the Board's responsibility to offer him a salary and package that he is worthy of in order to maintain stability and financial soundness in the District. Brian stated he is very comfortable with extending the Superintendent's Contract and approving the Superintendent's Employment Agreement.

Board Member Mark Brinthaup stated that he found it interesting to be approached by one or more taxpayers who said that there must be people out there who would be willing to do what the Superintendent does for half his salary. The last time we did the Superintendent's Search, the consultant came up with eleven people and some did not even make the first cut. In the end it came down to two individuals and we selected the cream of the crop, Dr. Marino. Mark stated that he is in full support of extending the Superintendent's Contract and approving the Superintendent's Employment Agreement.

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Board Vice-President Pam Strollo stated that the level of strategic leadership Dr. Marino has displayed during this very tough economic time has been very impressive. Since Dr. Marino came to Horseheads he really has brought a new vision to the District through the Strategic Plan, has increased community involvement and has refined the Plan which has been very critical as we move forward with the Configuration Study and the Consortium with Elmira Heights. We need someone with Dr. Marino's experience, expertise and leadership to continue to move us forwards as the economic times become even harder. Pam stated she is also in full support of extending the Superintendent's Contract and approving the Superintendent's Employment Agreement.

**Report from the Director of Elementary Education**

No report was given.

**Report from the Director of Secondary Education**

No report was given.

**Report from the School Business Executive**

**Disposals of District Property**

Moved by Brinthaup, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

**Increase in Appropriations(To High School)**

Moved by Miller, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$100.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2280-12-30-450	\$100.00	High School Technology Supplies
A-980-2705	\$100.00	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,603,232.86....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective May 30, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt  
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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$100.00 from community members for the purchase of a picnic table built by Ed Call's High School Technology class.

**2013-2014 School Budget Vote Results**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Board of Education of the Horseheads Central School District certify the 2013-2014 Budget Vote Results as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt  
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MOTION CARRIED

School Business Executive Jane Bradley brought the certification of the 2013-2014 Budget Vote Results to the Board for Board action. Board President Brian Lynch congratulated Incumbent Board Member Jim Jacobus, David Sadler and Karen Boulas for running for the Board and welcomed them to the Board of Education. Brian stated that Mrs. Boulas was not able to attend tonight due to a conflict. Brian thanked Mr. Sadler for attending.

**GST BOCES 2013-2014 Final Request for BOCES Services**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the GST BOCES 2013-2014 Final Request for BOCES Services in accordance with the provision of Section 1950 of the Education Law.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the GST BOCES 2013-2014 Final Request for BOCES Services in accordance with the provision of Section 1950 of the Education Law to the Board for Board action.

**Shared Facilities Director Agreement with Elmira Heights Central School District**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Shared Facilities Director Agreement with the Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
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Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Shared Facilities Director Agreement with the Elmira Heights Central School District to the Board for Board action.

**Shared Athletics Director Agreement with Elmira City School District**

Moved by Brinthaup, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Shared Athletics Director Agreement with the Elmira City School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt  
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 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Shared Athletics Director Agreement with the Elmira City School District to the Board for Board action.

**SRO Agreement with the Village of Horseheads**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the School District Resource Officer(SRO) Agreement with the Village of Horseheads as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the School District Resource Officer(SRO) Agreement with the Village of Horseheads to the Board for Board action.

Board Member Jim Jacobus stated that he is extremely disappointed with the Village of Horseheads not wanting to approve the Agreement for the full school year. As a result we will have to interrupt the rapport that was established with the students and staff and begin relationships with a new officer in January 2014.

Board Member Mark Brinthaupt stated that he feels the same as Board Member Jacobus. Mark stated that he is hoping that we will have the same Officer that we have had in the past as he already has a good rapport with the students and staff.

Board Member Warren Conklin inquired as to what the rationale is for not immediately contracting with the Chemung County Sherriff Department. Superintendent Dr. Ralph Marino stated that the decision came late due to the need to recruit and train the Officer. They will have six months to prepare someone for the position which will begin January 1, 2014.

Superintendent Dr. Ralph Marino stated that this Agreement ends on December 31, 2013. In July a letter was sent to the Chemung County Sherriff Department requesting this service, but unfortunately the timing wasn't there. Ralph stated that he agrees with Board Members Jacobus and Brinthaup that the District is losing a very valuable program. The District has formed a very strong bond with the Village and their Officer.

**2013-2014 Blue Cross/Blue Shield Renewal Agreement**

Moved by Miller, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Blue Cross/Blue Shield Renewal Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the 2013-2014 Blue Cross/Blue Shield Renewal Agreement to the Board for Board action. Director of Human Resources Judy Christiansen stated this Agreement comes up for complete renewal next year.

**2013-2014 School Lunch Prices**

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves an increase of \$0.05 for Elementary, Middle and High School lunch prices. Therefore, for the 2013-2014 school year, the Elementary School lunch price will be \$1.85 and the Middle and High School lunch price will be \$2.10.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus



Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the 2013-2014 School Lunch Prices to the Board for Board action. Jane stated this is an increase of five cents.

**403(b) Third Party Administration Award**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education based on the review from three Central Office staff members, approves the recommendation by the Finance Committee that the Horseheads Central School District use The Omni Group for 403(b) Third Party Administration Services for the years of 2013-2014, 2014-2015 and 2015-2016. Furthermore, it is recommended that the District use Omni's Limited P3 service for our employees. Going with this Plan, the Omni cost is lower on or par with the other RFP's received.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the 403(b) Third Party Administration Award to the Board for Board action.

**Agreement with Western New York Educational Service Council**

Moved by Miller, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with Western New York Educational Service Council as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

Cont'd

School Business Executive Jane Bradley brought the approval of the Agreement with Western New York Educational Service Council to the Board for Board action.

**Revised Health & Welfare Services Agreement with Elmira City School District**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the Revised Health & Welfare Services Agreement with the Elmira City School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revised Health & Welfare Services Agreement with Elmira City School District to the Board for Board action.

**Resolutions for Generic Services, Cooperative Purchasing and Cross Contract for Services from DCMO BOCES for the 2013-2014 School Year**

Moved by Brinthaup, seconded by Strollo.

**Cooperative Purchasing School Year 2013-2014**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Horseheads Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Horseheads Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOVLED,**

That the Board of Education of the Horseheads Central School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**Generic School Year 2013-2014**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Horseheads Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Horseheads Central School District wishes to appoint a Committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

**BE IT RESOLVED,**

That the Board of Education of the Horseheads Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Horseheads Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Horseheads Central School District agrees to (1) abide by majority decisions of the participating district on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
Buck  
Conklin

Cont'd

Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the Resolutions for Generic Services, Cooperative Purchasing and Cross Contract for Services from DCMO BOCES for the 2013-2014 School Year to the Board for Board action.

**2013-2014 Broad Street Lease Agreement with GST BOCES**

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Broad Street Lease Agreement with GST BOCES as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead  
Buck  
Conklin  
Jacobus

Johnson

Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the 2013-2014 Broad Street Lease Agreement with GST BOCES to the Board for Board action.

**2013-2014 Broad Street Lease Agreement with Economic Opportunity Program(EOP)**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Broad Street Lease Agreement with the Economic Opportunity Program(EOP) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the 2013-2014 Broad Street Lease Agreement with the Economic Opportunity Program(EOP) to the Board for Board action.

**2013-2014 Broad Street Lease Agreement with Chemung ARC**

Moved by Brinthead, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Broad Street Lease Agreement with Chemung ARC as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthead
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2013-2014 Broad Street Lease Agreement with Chemung ARC to the Board for Board action.

**2013-2014 Broad Street Lease Agreement with YMCA**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Broad Street Lease Agreement with the YMCA as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

- Brinthead
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2013-2014 Broad Street Lease Agreement with the YMCA to the Board for Board action.

**2013-2014 Broad Street Lease Agreement with North County Seniors, Inc.**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Broad Street Lease Agreement with North County Seniors, Inc. as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2013-2014 Broad Street Lease Agreement with North County Seniors, Inc., to the Board for Board action.

**2013-2014 Broad Street Lease Agreement with Higher Hope Church**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Broad Street Lease Agreement with Higher Hope Church as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2013-2014 Broad Street Lease Agreement with Higher Hope Church to the Board for Board action.

**Budget Transfers Over \$10,000**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers totaling \$33,794.81, which exceeds the Superintendent's \$10,000 approval limit, as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinhaupt  
 Buck  
 Conklin  
 Jacobus

Johnson

Lynch

Cont'd

Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of Budget Transfers totaling \$33,794.81, which exceeds the Superintendent's \$10,000 approval limit, to the Board for Board action.

**Claims Auditor Report(April 2013)**

Moved by Miller, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for April 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for April 2013 to the Board for Board action.

**Treasurer's Report(April 2013)**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for April 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the Treasurer's Report for April 2013 to the Board for Board action.

**High School Extra-Classroom Treasurer's Report(April 2013)**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Report for April 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the High School Extra-Classroom Treasurer’s Report for April 2013 to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(April 2013)**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer’s Report for April 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Middle School Extra-Classroom Treasurer’s Report for April 2013 to the Board for Board action.

**Athletics Extra-Classroom Treasurer’s Report(April 2013)**

Moved by Miller, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for April 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Cont’d



School Business Executive Jane Bradley brought the Athletics Extra-Classroom Treasurer’s Report for April 2013 to the Board for Board action.

**Revenue and Expense Reports(April 2013)**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for April 2013 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Reports for April 2013 to the Board for Board action.

**Budget Transfer Report(April 2013)**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfer Report for April 2013 as submitted.

Ayes	Noes	Abstained	Absent
			Apgar

- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Budget Transfer Report for April 2013 to the Board for Board action.

**District-Wide Pesticide Application for Summer 2013(June – September)**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves a district-wide pesticide application for the summer of 2013(June-September). Varsity lacrosse, soccer, football, baseball and softball fields to be treated with Proscap Merit(10-0-4) 30% MESA or Proscap 20-0-8 Weed and Feed with Trimec in accordance with DEC guidelines, the District Integrated Pest Management Policy, and manufacturer’s recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaupt  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the District-Wide Pesticide Application for Summer 2013(June – September) to the Board for Board action.

**Human Resources Director’s Report**

**Human Resources Sub-Committee Recommendations**

Moved by Miller, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**NON-INSTRUCTIONAL SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Johnson, Carol	Substitute	04/22/13
Morse, Lawana	Substitute	05/09/13

**CIVIL SERVICE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Mattoon, Kathleen	Transportation/Bus Driver – 4 hr.	04/17/13	\$10.96/hr.

**CIVIL SERVICE TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Wigsten, Kathleen	CS/Senior Clerk Typist (Promotional Transfer)	07/01/13

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Coy, Vanessa	HS/School Monitor	05/17/13
Dickinson, Pamela	Student Services/Sr. Clerk Typist	05/09/13
Schrom, Paula	BF/School Monitor	04/30/13

**CIVIL SERVICE TERMINATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Bennitt, Marcia	1:1 Registered Nurse (per Section 73)	04/19/13

**INSTRUCTIONAL LEAVES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
VanDeWater, Lael	GR/Music	2013-2014	Unpaid Extended Maternity

Cont'd

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Prutsman, Tonia	CS/Grade 4	04/29/13-06/30/13	\$46,431(Prorated)

**INSTRUCTIONAL TEMPORARY ASSIGNMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Duncan, Kristin	CS/LTS Teaching Assistant	05/20/13-6/30/13	\$7.30/hr.

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Duncan, Kristine	Certified	Elementary/Secondary
Entry, Sandra	Degreed	Elementary

**INSTRUCTIONAL TENURE RECOMMENDATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hyer, Lindsay	Speech/CS	June 22, 2013

**COACHING APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Crout, Tim	Jr. Varsity Girls' Volleyball Head Coach	Fall 2014	TBD
Limoncelli, Jeff	Varsity Boys' Basketball Head Coach	Winter 2014	TBD
Mryglot, Katelin	Varsity Girls' Lacrosse Asst. Coach	Spring 2013	\$2,976

**EXTENDED SCHOOL YEAR APPOINTMENTS**

	<u>POSTION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Manchester, Amanda	Teacher	7/8/13-8/16/13	Reg. Hourly Rate
McUumber, Tracy	Teacher	7/8/13-8/16/13	Reg. Hourly Rate
Palumbo, Andrea	Teacher	7/8/13-8/16/13	Reg. Hourly Rate
Pariso, Doris	Teacher	7/8/13-8/16/13	Reg. Hourly Rate
Schoonover, Becky	Teacher	7/8/13-8/16/13	Reg. Hourly Rate
Benkelmann, Jessica	Teaching Assist.	7/8/13-8/16/13	Reg. Hourly Rate
Clark Trish	Teaching Assist.	7/8/13-8/16/13	Reg. Hourly Rate
Fleming, Beth	Teaching Assist.	7/8/13-8/16/13	Reg. Hourly Rate
Howe, Deb	Teaching Assist.	7/8/13-8/16/13	Reg. Hourly Rate
Nuggent, Megan	Teaching Assist.	7/8/13-8/16/13	Reg. Hourly Rate
Satterlee-Brown, Lori	Teaching Assist.	7/8/13-8/16/13	Reg. Hourly Rate
DiFasi, Sue	Aide 1:1	7/8/13-8/16/13	Reg. Hourly Rate
Karnas, Kathleen	Aide 1:1	7/8/13-8/16/13	Reg. Hourly Rate
Steinhilper, Donna	Aide 1:1	7/8/13-8/16/13	Reg. Hourly Rate
Mryglot, Kim	Speech Therapist	7/8/13-8/16/13	Reg. Hourly Rate
Doty, Kim	Occupational Therapist	7/8/13-8/16/13	Reg. Hourly Rate
Dickinson, Marcia	Physical Therapist	7/8/13-8/16/13	Reg. Hourly Rate
Ignaszewski, Colleen	Registered Nurse	7/8/13-8/16/13	Reg. Hourly Rate
TBD	1:1 Nurse	7/8/13-8/16/13	Reg. Hourly Rate
L'Amoreaux, Julie	Substitute Teacher	7/8/13-8/16/13	Reg. Hourly Rate
Adams, Amanda	Substitute Teaching Asst.	7/8/13-8/16/13	Reg. Hourly Rate
Clark, Trish	Substitute Teaching Asst.	7/8/13-8/16/13	Reg. Hourly Rate
Comstock, Sherry	Substitute Teaching Asst.	7/8/13-8/16/13	Reg. Hourly Rate
Griffin, Dawn	Substitute Teaching Asst.	7/8/13-8/16/13	Reg. Hourly Rate
Knapp, Jennifer	Substitute Teaching Asst.	7/8/13-8/16/13	Reg. Hourly Rate
Nuggent, Meggan	Substitute Teaching Asst.	7/8/13-8/16/13	Reg. Hourly Rate

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action.

**Resolution Appointing Medical Inspector**

Moved by Miller, seconded by Brinthaup.

The Superintendent requests from the Board of Education to hold an examination pursuant to Education Law 913 for a particular employee of the District.

RESOLVED, that J. Richard Ciccone, M.D. is appointed as Medical Inspector of the District and is authorized to conduct an examination pursuant to Education Law 913 of a particular employee of the District, at a cost not to exceed \$12,000.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup  
 Buck  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the appointment of J. Richard Ciccone, M.D. as Medical Inspector of the District and is authorized to conduct an examination pursuant to Education Law 913 of a particular employee of the District, at a cost not to exceed \$12,000 to the Board for Board action.

**Report from the Director of Student Services**

**Donation to the Special Education Program**

Moved by Miller, seconded by Brinthaup.

RESOLVED that the Horseheads Central School District Board of Education approves the donation of two of the DRAGON Naturally Speaking Programs valued at \$100.00, from the Science and Technology Department from Corning Incorporated, to be used with our Special Education students.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthaup

Cont'd

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

Director of Student Services Kim Williams brought the donation of two of the DRAGON Naturally Speaking Programs valued at \$100.00, from the Science and Technology Department from Corning Incorporated, to be used with our Special Education students to the Board for Board action. Board Vice-President Pam Strollo stated that she is an employee of Corning Incorporated, therefore, she will abstain.

**Report from the Student Representative to the Board**

No report was given.

**Report from the Athletic and Extra-Curricular Committee**

No report was given.

**Report from the Audit Committee**

No report was given.

**Review of the Finance Committee**

**Minutes of the May 20, 2013, Meeting**

Board Member Doug Johnson reported on the May 20, 2013, meeting of the Finance Committee. Doug stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Doug stated that the School Lunch Price increase is required by Law. Additionally, the Committee discussed the District's Health Insurance Plan, the Transfer of Funds from the Repair Reserve to the General Fund, from the Employee Benefit Accrued Liability Reserve to the General Fund and from the General Fund to the Tax Certiorari Reserve Fund. The Committee also reviewed the Fund Balance Projection and the Five-Year Budget Projection.

**Report from the Human Resources Committee**

**Minutes of the May 8, 2013, Meeting**

Board Vice-President Pam Strollo reported on the May 8, 2013, meeting of the Human Resources Committee. Pam stated that the Human Resources Recommendations that were approved earlier this evening were reviewed and approved by the Committee. The Committee also reviewed the Health Care Costs and Health Insurance.

**Report from the Outcomes and Assessment Committee**

**Minutes of the May 7, 2013, Meeting**

Board Member Dr. Michael Buck reported on the May 7, 2013, meeting of the Outcomes and Assessment Committee. Mike stated the Committee had a

Cont'd

lengthy discussion involving the Resolution on Testing which the Committee sent to the school attorney to review so that it can be brought back to our June 4<sup>th</sup> meeting for possible revision. The Committee also discussed the Dropping and Adding Procedures for Grades 7-12 and Summer Curriculum Work. The Committee heard an APPR Update and discussed the 9-12 Math/ELA Common Core Implementation for the 2013-2014 School Year and the Student Data/Report Card was reviewed.

**Report from the Planning and Development Committee  
Minutes of the May 7, 2013, Meeting**

Board Vice-President Pam Strollo reported on the May 7, 2013, meeting of the Planning and Development Committee. Pam stated the Committee heard an Update on the Strategic Plan, the Facility Utilization and Grade Configuration Study and discussed the Summer Board of Education Retreat that will be held on August 19, 2013.

**Report from the Policy Referral/Review Committee**

**Proposed Changes to Current Board Policy 2250: Board Committees**

Chair Ruth Miller presented the Board with the first reading of Proposed Changes to Current Board Policy 2250: Board Committees. Ruth stated that the heading to the beginning of the fourth paragraph will be changed to the word, "Curriculum" instead of using the word, "Outcomes." Ruth stated this Policy will be brought to the Board at its June Board Meeting for Board action.

**Proposed Changes to Current Board Policy 7390: Construction Project Records and Report**

Chair Ruth Miller presented the Board with the first reading of Proposed Changes to Current Board Policy 7390: Construction Project Records and Report. Ruth stated that the last sentence of the Policy will be replaced with, "All changes to the work in a Capital Construction Project must be approved by vote of the Board of Education. However, change orders, construction change directives, and other changes to the work, including any substitutes or offsets, up to \$10,000 may be approved by the Director of Facilities, in writing and up to \$25,000 may be approved by the Superintendent in writing. The Superintendent shall notify the Board, in writing, of any such approvals no later than the next Board Meeting. Ruth stated this Policy will be brought to the Board at its June Board Meeting for Board action.

**Proposed Changes to Current Board Exhibit 1500: Facilities Usage Fee Schedule**

Chair Ruth Miller presented the Board with the first reading of Proposed Changes to Current Board Exhibit 1500: Facilities Usage Fee Schedule. Ruth stated that the amounts that are listed in Item. V will double from the Current Exhibit. Also, in Item VI. The Labor Fee will change from \$25.00 per hour to \$40.00 per hour in reference to Paragraph 1, "The Cleaner," and Paragraph 2, "If additional Cleaners have to be provided." Ruth stated this Policy will be brought to the Board at its June Board Meeting for Board action.

Cont'd

**Proposed Changes to Current Board Policy 5252.1: Investing Student Activities Funds**

Chair Ruth Miller presented the Board with the first reading of Proposed Changes to Current Board Policy 5252.1: Investing Student Activities Funds. Ruth stated that the following laws will be deleted from the Policy: "Education Law Section 207," "Local Finance Law Sub Section 165.00." Ruth stated this Policy will be brought to the Board at its June Board Meeting for Board action.

**Proposed Changes to Current District-Wide School Safety Plan(Pages 1,4,5,6,12,15,22, and 31)**

Chair Ruth Miller presented the Board with the first reading of Proposed Changes to Current District-Wide School Safety Plan(Pages 1,4,5,6,12,15,22 and 31). The changes are noted on each page of the Plan. Ruth stated this will be brought to the Board at its June Board Meeting for Board action.

**Proposed Changes to Current Athletic Code of Conduct(Pages 2,3,5,8, and 9)**

Chair Ruth Miller presented the Board with the first reading of Proposed Changes to Current Athletic Code of Conduct(Pages 2,3,5,8, and 9). The changes are noted on each page of the Plan. Ruth stated the Committee has tried to simplify and condense the Athletic Code of Conduct so that it is easier to read. With these changes, there won't be as much cross-communication for the students and the parents when they read it. Ruth stated that the Athletic Committee also reviewed the changes. Ruth stated this will be brought to the Board at its June Board Meeting for Board action. Board President Brian Lynch thanked Ruth and the Committee for the amount of time they have put into this very massive document.

**Report from the Visitation Sub-Committee**

No report was given as all visits have been completed for the 2012-2013 school year.

**Questions and Comments from Board Members**

Board Member Doug Johnson gave a brief summary of the Afforded Health Care Presentation that he attended last night and how it will impact full-time, part-time employees as well as substitutes.

**Adjournment to Executive Session**

Moved by Jacobus seconded by Strollo.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:40 PM.

Ayes	Noes	Abstained	Absent
			Apgar

Brinthaupt  
Buck  
Conklin

Jacobus  
Johnson  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Jacobus, seconded by Strollo.  
RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:48 PM to approve CSE/CPSE/504 recommendations and to hear an update on Negotiations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Jacobus, seconded by Miller.  
RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Miller, seconded by Jacobus  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:06 PM and reconvene to its Regular Meeting of the Board of Education at 8:07 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthead  
Buck  
Conklin



Jacobus  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Brinthumb, seconded by Strollo.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:08 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
			Apgar

Brinthumb  
Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine*

Candy Maine, District Clerk