

**Horseheads Central School District  
Board of Education Annual Organizational Meeting  
High School Auditorium  
July 11, 2013**

**Present:** Apgar, Boulas, Brinthaup, Conklin, Jacobus, Johnson, Lynch, Sadler, Strollo

**Absent:** Smith

**Guests:** Abrunzo, Bailey, Bostwick, Bradley, Christiansen, Coghlan, Doubrava, Hillman, Marino, McDonough, Moyer, Patterson, Squires, Williams, Woodworth

**Call to Order:** Director of Human Resources Judy Christiansen called the meeting to order at 6:00 P.M.

**Oaths of Office(Judy Christiansen)**

Director of Human Resources Judy Christiansen offered Oaths of Office and read the School Board Member Code of Conduct to new Board Members, Karen Boulas, David Sadler and Incumbent Board Member Jim Jacobus. Mrs. Christiansen offered Superintendent Dr. Ralph Marino and District Clerk Candy Maine Oaths of Office.

**Election of Board President(Mark Brinthaup, Senior Board Member)**

**Nominations for Board of Education President**

Moved by Strollo, seconded by Apgar.

RESOLVED, that the nomination for the position for Board of Education President is as follows: Brian Lynch.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

As the Senior Board Member, Mark Brinthaup opened the floor for nominations for the position of Board President. Board Member Brian Lynch was the only nomination.

**Close Nominations for Board Of Education President**

Moved by Strollo, seconded by Apgar.

RESOLVED, that the nomination for the position for Board of Education President closes at 6:02 PM.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas
Brinthaup
Conklin
Jacobus

Johnson  
Lynch  
Sadler  
Strollo  
MOTION CARRIED

**Election of Board President**

Moved by Apgar, seconded by Strollo.  
RESOLVED, that Brian Lynch be elected to the position of President of the Board of Education of the Horseheads Central School District for the 2013-2014 school year.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstained \_\_\_\_\_ Absent \_\_\_\_\_

Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

The Clerk cast one ballot and all were in favor of Brian Lynch becoming Board President for the 2013-2014 school year.

**Election of Board Vice-President**

**Nominations for Board of Education Vice-President**

Moved by Brinthaup, seconded by Apgar.  
RESOLVED, that the nomination for the position of Vice-President of the Board of Education of the Horseheads Central School District is as follows: Pam Strollo.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstained \_\_\_\_\_ Absent \_\_\_\_\_

Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

As the Senior Board Member, Mark Brinthaup opened the floor for nominations for the position of Vice-President. Board Member Pam Strollo was the only nomination.

**Close Nominations for Board of Education Vice-President**

Moved by Brinthaup, seconded by Apgar.  
RESOLVED, that nominations for the position for Board of Education Vice-President close at 6:03 PM.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstained \_\_\_\_\_ Absent \_\_\_\_\_

Apgar  
Boulas  
Brinthaup



<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Deputy Clerk of the Board of Education – Judith Christiansen, to the Board for Board action.

**Appointment and Oath of Office for the Treasurer**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Treasurer - Linda Klievoneit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Treasurer - Linda Klievoneit, to the Board for Board action.

**Appointment and Oath of Office for the Deputy Treasurer**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Deputy Treasurer – Martha Clark.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Deputy Treasurer – Martha Clark, to the Board for Board action.

**Appointment and Oath of Office for the Tax Collector**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Tax Collector – Hilarie Dyer.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Tax Collector – Hilarie Dyer to the Board for Board action.

**Appointment and Oath of Office for the Claims Auditor**

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Claims Auditor – Lesa Bussmann and GST BOCES CBO as the Alternate.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Claims Auditor – Lesa Bussmann and GST BOCES CBO as the Alternate to the Board for Board action.

**Appointment and Oath of Office for the Chief Faculty Counselors**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointments, Chief Faculty Counselors – Karen Donahue, Ron Holloway and Thomas Morrell.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Cont'd

Board President Brian Lynch brought the appointment of Chief Faculty Counselors – Karen Donahue, Ron Holloway and Thomas Morrell to the Board for Board action.

### Appointments

#### Director of School Health Services

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Director of School Health Services – Dr. Rordrido T. Samodal, Jr., of Guthrie Clinic, LTD.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Buck  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Director of School Health Services – Dr. Rordrido T. Samodal, Jr., of Guthrie Clinic, LTD to the Board for Board action.

#### Records Retention and Disposition Officer

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Records Retention and Disposition Officer – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Records Retention and Disposition Officer – Judith Christiansen to the Board for Board action.

#### Title IX Coordinator

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Title IX Coordinator – Judith Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus

Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Title IX Coordinator – Judith Christiansen to the Board for Board action.

**Section 504 Coordinator**

Moved by Strollo, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Section 504 Coordinator – Kim Williams.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Section 504 Coordinator – Kim Williams to the Board for Board action.

**Legal Counsel**

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Legal Counsel – Sayles, Evans, ETAL. and Hogan, Sarzynski, ETAL.(Retainer).

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Legal Counsel – Sayles, Evans, ETAL. and Hogan, Sarzynski, ETAL.(Retainer)to the Board for Board action.

**Bond Counsel**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Bond Counsel – Hiscock and Barclay.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas

Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Bond Counsel – Hiscock and Barclay to the Board for Board action.

**Census Enumerator**

Moved by Johnson, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Census Enumerator – Kim Williams.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Census Enumerator – Kim Williams to the Board for Board action.

**Board of Registration**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board of Registration – Chemung County Board of Elections(Hilarie Dyer and Judy Christiansen, Alternate).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Board of Registration – Chemung County Board of Elections(Hilarie Dyer and Judy Christiansen, Alternate) to the Board for Board action.



**Internal Auditor**

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Internal Auditor – Jessica Hill, TST BOCES(Alternate Julie Kephart).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Internal Auditor – Jessica Hill, TST BOCES(Alternate Julie Kephart) to the Board for Board action.

**External Auditors**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, External Auditors – Bonadio Group.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of External Auditors – Bonadio Group to the Board for Board action.

**Extracurricular Fund Treasurer – High School**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Fund Treasurer – High School – Debbie Lane.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Extracurricular Fund Treasurer – High School – Debbie Lane to the Board for Board action.

**Extracurricular Fund Treasurer – Middle School**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Fund Treasurer – Middle School – Rosemarie Rutherford.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthead  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Extracurricular Fund Treasurer – Middle School – Rosemarie Rutherford to the Board for Board action.

**Extracurricular Fund Treasurer - Athletics**

Moved by Brinthead, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment of Extracurricular Fund Treasurer – Athletics – Bill Finnerty.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthead  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Extracurricular Fund Treasurer – Athletics – Bill Finnerty to the Board for Board action.

**Cash Account Authorized Signatures**

Moved by Jacobus, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Cash Account Authorized Signatures – Jane Bradley, Linda Klievoneit and Martha Clark.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthead  
Conklin  
Jacobus

Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Cash Account Authorized Signatures – Jane Bradley, Linda Klievoneit and Martha Clark to the Board for Board action.

**Purchasing Agent**

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Purchasing Agent – Teresa Goldthwait and GST BOCES CBO as the Alternate.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of Purchasing Agent – Teresa Goldthwait and GST BOCES CBO as the Alternate to the Board for Board action.

**District Hearing Officer**

Moved by Brinhaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, District Hearing Officer – Judy Christiansen (and Virginia Abrunzo and Jay Hillman as the Alternates).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the appointment of District Hearing Officer – Judy Christiansen (and Virginia Abrunzo and Jay Hillman as the Alternates) to the Board for Board action.

**District's Homeless Liaison**

Moved by Apgar, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment – District's Homeless Liaison – Kim Williams.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of District's Homeless Liaison – Kim Williams to the Board for Board action.

### **Board Delegate for Residency Determination**

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Board Delegate for Residency Determination – Judy Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Board Delegate for Residency Determination – Judy Christiansen to the Board for Board action.

### **Financial Consultation Services**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Financial Consultation Services – Fiscal Advisors and Marketing, Inc.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Financial Consultation Services – Fiscal Advisors and Marketing, Inc., to the Board for Board action.

**Designated Asbestos Representative**

Moved by Conklin, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Designated Asbestos Representative – Michael Coghlan.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Designated Asbestos Representative – Michael Coghlan to the Board for Board action.

**Dignity Act Coordinator**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointment, Dignity Act Coordinator – Judy Christiansen.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the appointment of Dignity Act Coordinator – Judy Christiansen to the Board for Board action.

**Designations Official Newspapers**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Newspapers—Star-Gazette and The Leader.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of the following designations: Official Newspapers—Star-Gazette and The Leader to the Board for Board action.

**Official Depositories for District Funds**

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Official Depositories for District Funds – Chemung Canal Trust Company and JP Morgan Chase Bank.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of the following designations: Official Depositories for District Funds – Chemung Canal Trust Company and JP Morgan Chase Bank to the Board for Board action.

**Calendars: Purchasing Calendar for 2013-2014, Calendar for 2014-2015 Budget Development and Calendar for 2014-2015 Budget Vote**

Board President Brian Lynch stated that the Purchasing Calendar for 2013-2014, Calendar for 2014-2015 Budget Development and Calendar for 2014-2015 Budget Vote are being presented for information only and will be adopted by the Board at a future Board meeting.

**Adoption of Rotational List of Impartial Hearing Officers as Provided by SED**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following designations: Adoption of Rotational List of Impartial Hearing Officers as Provided by SED.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of the following designations: Adoption of Rotational List of Impartial Hearing Officers as Provided by SED to the Board for Board action.

**School District Memberships**

**New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium, Rural Schools Association and The Study Council at Syracuse University**

Moved by Strollo, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the Superintendent’s Membership to the New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium, Rural Schools Association and The Study Council at Syracuse University.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of the Superintendent’s Membership to the New York State School Boards Association, Chemung County Chamber of Commerce, Statewide School Finance Consortium, Rural Schools Association and The Study Council at Syracuse University to the Board for Board action.

**Bonding of Personnel**

**School Tax Collector(\$1 Million)**

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – School Tax Collector for \$1 million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of the following Bonding of Personnel – School Tax Collector for \$1 million to the Board for Board action.

**District Treasurer(\$1 Million)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel – District Treasurer for \$1 million.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Buck
- Conklin
- Jacobus
- Johnson

Lynch  
Sadler  
Stollo

**MOTION CARRIED**

Board President Brian Lynch brought the approval of the following Bonding of Personnel – District Treasurer for \$1 million to the Board for Board action.

**Extra-Curricular Central Treasurers(\$1 Million)**

Moved by Warren, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel Extra-Curricular Central Treasurers for \$1 million.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

Board President Brian Lynch brought the approval of the following Bonding of Personnel – Extra-Curricular Central Treasurers for \$1 million to the Board for Board action.

**School Business Executive and Superintendent of Schools(\$1 Million Each)**

Moved by Brinhaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following Bonding of Personnel - School Business Executive and Superintendent of Schools for \$1 million.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Stollo

**MOTION CARRIED**

Board President Brian Lynch brought the approval of the following Bonding of Personnel – Extra-Curricular School Business Executive and Superintendent of Schools for \$1 million to the Board for Board action.

**Authorization**

**Of Person to Certify Payrolls—Ralph Marino**

Moved by Stollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: Person to Certify Payrolls – Ralph Marino.

Ayes	Noes	Abstained	Absent
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Apgar  
Boulas



Brinthaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the following authorization: Person to Certify Payrolls – Ralph Marino the Board for Board action.

**Authorization of School Purchasing Agent—Teresa Goldthwait(GST BOCES CBO as the Alternate)**

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Purchasing Agent – Teresa Goldthwait(GST BOCES CBO as the Alternate).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the following authorization: School Purchasing Agent – Teresa Goldthwait(GST BOCES CBO as the Alternate) to the Board for Board action.

**Authorization of School Attendance at Conferences**

Moved by Brinthaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: School Attendance at Conferences—Board of Education(for the Superintendent) and Jane Bradley.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the following authorization: School Attendance at Conferences—Board of Education(for the Superintendent) and Jane Bradley to the Board for Board action.

**To Establish Petty Cash Funds**

Moved by Brinthaupt, seconded by Apgar.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District, that the following departments/personnel be authorized to manage District Petty Cash Accounts in order to facilitate minor purchases and payments and to make change when needed, the Board of Education authorizes petty cash accounts as follows:

Petty Cash Fund

Business Office	\$100	Linda Klievoneit
High School Office	\$100	Karen Donahue
Middle School Office	\$100	Ron Holloway
Food Service Manager's Office	\$75	Freda Patterson
Educational Support Center	\$100	Virginia Abrunzo
Transportation Department Office	\$100	Ella Preston
Big Flats Elementary School	\$100	Elizabeth Scaptura
Center Street Elementary School	\$100	Patricia Sotero
Gardner Road Elementary School	\$100	Patrick Patterson
Ridge Road Elementary School	\$100	Anne Marie Bailey

School Lunch Cash Register Start-Up Fund

High School Cafeteria	\$100	Yvonne Palmer
High School Breakfast	\$40	Yvonne Palmer
Middle/Intermediate School Cafeterias	\$80	Shelia Hoyt
Big Flats Cafeteria	\$15	Karen Buchanan
Center Street Cafeteria	\$15	Diane German
Gardner Road Cafeteria	\$15	Mary Anne Drake
Ridge Road Cafeteria	\$15	Lois Bird
Philo Road Cafeteria	\$50	Cindy Smith

Athletics Receipts Start-Up Fund

Athletics Receipts Manager	\$900	Kathy Sisti
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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaupt
- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Board President Brian Lynch brought the following authorization: to Establish Petty Cash Funds to the Board for Board action.

**Authorization to Designate Authorized Signatures on Checks**

Moved by Brinthaupt, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to Designate Authorized Signatures on Checks – Linda Klievoneit(Alternate - Martha Clark).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the following authorization: to Designate Authorized Signatures on Checks – Linda Klievoneit(Alternate - Martha Clark)to the Board for Board action.

**Authorization of Ralph Marino to Approve Budget Transfers(\$10,000 or Less)**

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorization: to designate the Authorization of Ralph Marino to approve budget transfers of \$10,000 or less.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

**MOTION CARRIED**

Board President Brian Lynch brought the following authorization: to designate the Authorization of Ralph Marino to approve budget transfers of \$10,000 or less to the Board for Board action.

**Authorization of Positions Entitled to use District-Owned Cell Phones and Credit Cards**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District that the following employees be authorized to use district credit cards in order to meet their job responsibilities:

Ralph Marino, Jr.	Superintendent
Cathy Knowles	Two(2) Cards for Board of Education Use
Judith Christiansen	Director of Human Resources
Kimberly Williams	Director of Student Services
Virginia Abrunzo	Director of Elementary Education
Jay Hillman	Director of Secondary Education
Business Office	Three(3) Cards for District Use

\*Occasionally on-line or emergency purchases require credit card use by District employees. Prior approval by the Acting School Business Administrator is required for such purchases.

BE IT RESOLVED by the Board of Education of the Horseheads Central School District that the following employees be authorized district-owned cell phones in order to meet their job responsibilities: Ella Preston, Transportation Director, and Facilities Staff Assigned by Facilities Director.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Board President Brian Lynch brought Authorization of Positions Entitled to use District-Owned Cell Phones and Credit Cards to the Board for Board action.

#### **Declaration of Any Board Member – Conflicts of Interest**

Per Board Policy 2170—Board Member Conflict of Interest, Board President Brian Lynch asked the Board Members if there were any Conflicts of Interest.

Board Member Doug Johnson stated that as a full-time BOCES employee there may be certain action items he will abstain from voting on. He also stated that he will not be part of any Board Discussion pertaining to those items.

Board Member Karen Boulas stated that as an employee at Corning Community College there may be certain action items that she will abstain from voting on due to the appearance of a conflict of interest.

Board Member David Sadler stated that he is a member of the Horseheads Christian School Board and any issues that may occur between the District and the Board he will respectfully abstain from voting on. Also, his wife is a Substitute Nurse through BOCES and may at some point have the opportunity to work in the Horseheads Central School District.

#### **Distribution of Board Policy 2160(School District Officer and Employee Code of Ethics) and Distribution and Signature of Board Exhibit 2111(School Board Member Code of Conduct)**

Per Board Policy 2160 – School District Officer and Employee Code of Ethics, Board President Brian Lynch distributed a copy of the School Board Member Code of Conduct for the Board members to read, sign and return to Superintendent Dr. Ralph Marino before the end of the meeting.

#### **Resolution Delegating Power to the President of the Board of Education to Authorize the Issuance of and to Sell Revenue Anticipation Notes to the Horseheads Central School District**

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution delegating power to the President of the Board of Education to authorize the issuance of and to sell revenue anticipation notes of the Horseheads Central School District, Chemung and Schuyler Counties, New York, in anticipation of the collection of revenues to be received as state aid in the current fiscal year or in the next succeeding year by said school district from the State of New York.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch stated this is a standard resolution that occurs at the Annual Organizational Meeting. This will need to be signed by the Board Members and submitted to Superintendent Dr. Ralph Marino.

**Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch presented the approval of a Resolution Appointing Alternate Officials to Execute Obligations of, and to attest to, the Seal of the Horseheads Central School District to the Board for Board action.

**Superintendent's Membership in Not-For-Profit Agencies**

Moved by Conklin, seconded by Apgar.

RESOLVED, that because the School District may from time to time enter into contracts with not-for-profit agencies, the Superintendent hereby discloses, and wishes to include such disclosure in the official minutes of the Board meeting, that he serves on the following not-for-profit agencies in the capacity noted:

Greater Southern Tier BOCES Committees:

CTE and Alt Ed. – 12/06 to Present

Lease Agreements – 12/06 – Present

NYS Council of School Superintendents Executive Committee – 9/11 to Present

AASA Governing Board – 7/12 to Present

Chemung County Community Services Board – 12/06 to Present

(Plus Substance Abuse Subcommittee)

Chemung County Leadership Group – 12/06 to Present

Chemung County School Readiness Project Board of Directors – 12/06 to Present

Chemung County Chamber of Commerce Business Education Roundtable–  
12/06 to Present

Cont'd

Southern Tier Career Development Council Board of Directors – 12/06 to Present  
 Horseheads Family Resource Center Board of Directors – 1/08 to Present  
 Wings of Eagles Discovery Center Board of Directors – 4/08 to Present  
 United Way of the Southern Tier Board of Directors – 4/08 to Present  
 Sullivan Trail Chapter of the American Red Cross Board of Directors – 6/08 to Present  
 Twin Tiers Principals Coalition Advisory Board – 7/08 to Present  
 Southern Tier Economic Growth Board of Directors – 12/08 to Present  
 Chemung County ARC Board of Directors – 9/09 to Present  
 CVAC(Chemung Volunteer Action Corps) Advisory Committee – 1/12 to Present

Ayes	Noes	Abstained	Absent
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Apgar  
 Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated that as part of his disclosure to the Board he has put together a list of the agencies that he is either a member of or actively participates in. Board President Brian Lynch stated the Board is greatly appreciative of Dr. Marino putting this list together and is very supportive of his membership/participation in these agencies.

**Annual Review of Student Conduct, Discipline, Purchasing, Investment Policies and Board Member Conflict of Interest**

Moved by Brinthaup, seconded by Johnson

RESOLVED, that the Horseheads Central School District Board of Education approves the annual review of student conduct, discipline, purchasing, investment policies and Board Member Conflict of Interest as submitted.

Ayes	Noes	Abstained	Absent
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Apgar  
 Boulas  
 Brinthaup  
 Conklin  
 Jacobus  
 Johnson  
 Lynch  
 Sadler  
 Strollo

MOTION CARRIED

Board President Brian Lynch stated this is to reaffirm that the Board is supportive of the Annual Review of Student Conduct, Discipline, Purchasing, Investment Policies and Board Member Conflict of Interest Policies.

**Board of Education Process to Follow For Written Appeals Pertaining to Instructional Issues, As Per Board Of Education Policy and Regulation 1440: Complaints About School Personnel**

Moved by Strollo, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the Board of Education Process to Follow For Written Appeals Pertaining to Instructional Issues, As Per Board Of Education Policy and Regulation 1440: Complaints About School Personnel.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch presented the approval of the Board of Education Process to Follow For Written Appeals Pertaining to Instructional Issues, As Per Board Of Education Policy and Regulation 1440: Complaints About School Personnel to the Board for Board action.

### **Reaffirm Approval of Board Policies**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the reaffirmation of Board Policies.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Board President Brian Lynch stated this is also to reaffirm that the Board is supportive of the District's Board Policies.

### **Adjournment to Regular Business Meeting of the Board**

Moved by Brinhaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education adjourns to the Regular Business Meeting of the Board of Education at 6:24 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinhaupt  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Respectfully Submitted,

*Candy L. Maine*, Candy L. Maine, Clerk

