

**Horseheads Central School District
Business Meeting of the Board of Education
High School Auditorium
July 11, 2013**

Present: Apgar, Boulas, Brinthaup, Conklin, Jacobus, Johnson, Lynch, Sadler, Strollo

Also Present: Abrunzo, Christiansen, Bailey, Bostwick, Bradley, Coghlan, Donahue, Doubrava, Hillman, Marino, McDonough, Moyer, Patterson, Squires, Williams, Woodworth

Absent: Smith

Call to Order: Board President Brian Lynch stated that the Meeting was called to order earlier this evening at the start of the Organizational Meeting.

Minutes

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the June 20, 2013, Business Meeting as submitted.

Ayes	Noes	Abstained	Absent
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Apgar			
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Boulas			
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Brinthaup			
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Conklin			
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Jacobus			
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Johnson			
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Lynch			
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Sadler			
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Strollo			
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MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated this is a very important meeting as we will move forward to the agenda and hear a report on the "Facility Capacity/Utilization and Grade Configuration Study." Brian reviewed the procedures for the Questions and Comments Section for those who are new at tonight's meeting and reminded those present to please state their name and address before making any comments.

Agenda Changes

Board President Brian Lynch stated there there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations and the Employment History of a Particular Person. Brian stated there is one addition to the Agenda, Item 6.2 – Allow Public Questions/Comments Regarding the "Facility Capacity/Utilization and Grade Configuration Study." Brian stated that the Board will receive the information from the Studies tonight and will follow-up with a full-day discussion on August 19th at the Board Retreat. Brian stated the addition of 6.2 to the Agenda is the intention to allow the Public to ask clarifying questions.

Moved by Conklin, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education allows the addition of Agenda, Item 6.2 – Allow Public Questions/Comments Regarding the "Facility Capacity/Utilization and Grade Configuration Study."

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			
MOTION CARRIED			

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino will present honors and achievements at the August Board Meeting.

Presentations

Report on the Facility Capacity/Utilization and Grade Configuration Study

Board President Brian Lynch gave a brief history of why the Facility Capacity/Utilization and Grade Configuration Study occurred. Brian stated that most of the cuts have been a result of actions from the State which has resulted with the Board having to approve to use \$6million from the Reserves to carry this year's budget. However, we cannot continue to do this moving forwards, therefore, we need to do everything we can to keep our buildings intact. Brian stated that tonight we will be presented with a lot of information that we will all need time to study and review. Furthermore, Brian stated that tonight is to allow Dr. Paul Seversky and Jeff Robbins to present their Reports and the process of their findings. It is not to debate what options look best. The Board will review these options during a full-day study at the Board Retreat on August 19th to decide how to proceed, such as developing a timeline and whether to form a task force or focus groups.

Dr. Paul Seversky presented the Board with an overview of the Pre-Kindergarten Through Grade Twelve Program Delivery Study that he completed and stated that the purpose of the Study was to see if there are options to the current practice that might provide more efficient ways or patterns to organize how the Pre-Kindergarten through Grade Twelve Program is implemented/delivered. He stated that this Study looks at the programs and kids and some basic values of the Horseheads Central School District and the community. He also stated that this Study along with all the options and information that is presented tonight will be available to the public on the District Website. Furthermore, Dr. Seversky stated that this is a very important public policy decision that could substantially change the way young people are serviced/educated in the Horseheads community. He stated that the answers to questions are for clarification of the findings of unbiased outside guests of the School Board as there is a vast amount of information that will help with decisions for the future. Overall, there are thirteen doable options that are a result of this Study. As President Lynch stated the Board will have a full-day workshop on August 19th to see which option is more doable, how it will affect the culture of Horseheads, how it will meet the needs of the students and reduce financial spending. Dr. Seversky stated this is a roadmap to identify, develop and implement in the future.

Dr. Seversky stated that the Board has been concerned with the financial resources available to support a quality educational program for the students and that it is the likelihood that State Aid Revenues are likely to remain flat, it is also projected that school district expenditure reductions will need to continue and that the Board of Education and local community members are unable to meet the shortfall in state aid revenues to increased property taxes to

raise the revenue. Dr. Seversky stated that the dilemma facing communities and their Respective Boards of Education across the State consists of 1. State Aid to support local school districts may stay flat for the foreseeable future, 2. The capacity for local taxpayers of a school district to shoulder more revenue responsibility through property taxes may or may not be possible, 3. School District communities, the State of New York and the Federal perspective are expecting higher measured achievement for all students and 4. School district communities, the State of New York, and the Federal perspective are requiring the delivery of an educational program to all students that will enable them to be productive citizens in the workforce and to be competitive in the global community, as well as have the basic skills to pursue post-high school specialize education opportunities.

Dr. Seversky reviewed the Methodology of the Study, the Findings of the K-12 Pupil Capacity Analysis, Findings of the Enrollment Projections Calculations Study, Findings, Inferences and Observations Based on the Visits to each Horseheads School Building and the Interviews with the Administrative Team, Some Options(13) to Explore in Delivering the Horseheads Central School District Pre-K-12 Program Over the Next Three to Five Years and the Preliminary Financials of the Estimated Expenditure Savings Related to the Scenario Options if Implemented in 2014-2015.

Dr. Seversky suggested that it is prudent to have at least 5% of unassigned pupil capacity to allow flexibility in the delivery of the program, which means the pupil capacity of the elementary schools is under utilized by about 14%, the Intermediate and Middle School is under utilized by 5% and the High School is under utilized by about 17%. Also, only four(5%) of the 72 grade level class sections K-4 are at the class size goals of the District. Only 5% or four grade level sections are above the class size goals range. Overall, the equity of class section sizes among buildings with the same grade levels also is not achieved in all grade levels. The result is that based on applying grade level class size goals to the total pupils in each grade kindergarten through grade 4, than 68 grade level sections instead of 72 could serve all of the (2012-2013) K-4 pupils. He also stated that it is important to remember that determining class size delivery is not just based on dividing the total population by the class size goal, but a priority element is deciding how to serve a specific set of pupils given their learning skill sets and the instructional goals for those students. Therefore, there has to be some flexibility by leaving a factor of unassigned pupil capacity for a building is a good planning step. Due to the grade level equity gaps between the lowest and highest grade level section class sizes among the elementary buildings, the Board will need to make a decision how to proceed with equity. He stressed that the grade level section gaps are not a result of poor resource allocation or class section assignment. Rather, the gaps occur simply because of the number of pupils available at a particular grade level that live within the various elementary attendance zones. He stated only the District can judge what is an acceptable difference in average grade level class sizes between and among the elementary schools. He stated the grade level at the High School currently has enough students to be efficient.

Projected Enrollment calculations estimates suggest that: K-4 enrollments may likely decrease between 20 and 165 pupils over the next five years, Grades 5-8 enrollments may likely decrease by about 20 pupils over the next five years and Grades 9-12 enrollments may likely increase by about 80 pupils over the next five years. Data suggests that the decline in total district K-4 enrollment over the past six years has occurred in three out of the four elementary attendance zones, with Big Flats being the only attendance zone with a positive trend, with a 14.7% increase in enrollment. Due to this increase in enrollment in Big Flats, it may suggest that a realignment of existing attendance zones may need to be considered.

The current Capital Debt for each school building was presented with a total of \$18,180,000. The total rents received in 2012-2013 for tenants currently in the Broad Street Building total \$238,190.70. The times for the Teacher Day and the Student Day, Pupil Migration(Withdrawals, Added Enrollment) for 2010-2011, Shared Staffing Among the School

Buildings (Total of 18 FTE's Shared), Full-Time Equivalent Cost for Pre-K-12 Instructional Staff for 2012-2013, FTE Numbers of Staff who have left the District for All Reasons Except for reduction in Force, the mileage between the six school buildings of the District, Special Needs Students Program Delivery and Bus Run Data for 2012-2013 were presented. Inferences and Observations and Some Possible Options to Explore In Delivering the Horseheads School District Pre-K-12 Program over the next Three to Five Years were presented. The Potential Impact of the Scenarios on the Current Cost of Pupil Transportation was also presented. Overall, most scenarios showed how much the District would save by closing one or various combinations of two to three elementary schools, which now offer Grades Kindergarten, or Pre-Kindergarten to fourth grade. He stated that these options are just a "road map," they are not listed in any priority order. They are just a summary of thirteen possibilities that could make sense, that are doable and would use a lot of the assets that the District currently has and will also require major renovations or additions. He stated that there are a lot of opportunities along with challenges that are listed for each scenario along with rationale as to why it is an option. He stated that programming is the most important and the possible savings. At this point we are being "conservative," not "over zealous." He also stated that the buildings operations and services would need to be considered if a building is no longer being used. It is still an "asset" to the District and will need to be maintained. The other major factor to consider is there is fewer staff from all areas, from administrators to cleaners. All positions will be impacted district-wide.

Jeff Robbins, Representative of Hunt Engineers, summarized the thirteen different scenarios and what they mean to the District financially. Jeff stated that each scenario consisted of a thorough study of the current blueprint of the buildings, the requirement of additions, the square footage, the current and future enrollment, identifying costs and what it means and savings. The District Local Share of Cost would be \$5.7 million, with an Estimated Savings of \$28,197,300 a one-time expense of Capital costs, a Net Savings of \$1.8 million. The State Aid Portion of it would be estimated at 90%. Jeff stated that there would not be any aid money for work being done in a building if it does not have students, however, there is a very high-rate aid for a new classroom. The State will aid back 82.9% for any Capital Work that is done.

Jeff stated that the first scenario, Scenario A, is to Maintain School Buildings Usage as is and do nothing. However, this would mean that there would be no savings. Scenario B-M consists of closing one or more schools. Jeff summarized the Scenarios in detail including the Cost Impacts, the Annual Budget Savings, Added Operation and Maintenance Cost of Additions, the Net Annual Savings and the Estimated Savings Over a 15-Year Period (Less Local Share Cost of Capital Project).

Board President Brian Lynch thanked Paul and Jeff for providing the Board and Public with a very thorough presentation that consisted of a lot of background information that led to the identification of a potential savings of \$5 million and for collecting the data that has taken many, many months to develop into the different Scenarios that were presented tonight.

Board Vice-President Pam Strollo also thanked Paul and Jeff and the many, many staff members who participated in this Study, provided necessary data and worked with administrators and staff in the buildings to complete this Study.

Questions and Comments from the Public

Nancy Simmons, 2250 Grand Central Avenue, commented regarding the Middle School Philosophy and wanted to know if this Philosophy, a Philosophy that the District has had for over twenty years, has been abandoned by the District. Nancy stated there is a difference in ages of students who are in Grades 7-8 and students who are in Grades 9-12 which constitutes having a separate Middle School and High School. Is this Philosophy no more? Does the District no longer want to have a Middle School? It sounds as though Middle School

would be abandoned with this Study. Board President Brian Lynch stated that Mrs. Simmons is correct in essence that there would no longer be a Middle School. Brian stated that all Scenarios that were presented tonight would be very challenging and that the Board will look for input throughout the process. Everyone will be informed and involved throughout the full process.

Kim Malone, 432 Pleasant Street, Apt. A, Elmira, inquired regarding the possibility of a merger with Elmira Heights. What is the status of this and how would this Study impact the possibility of a Merger with Elmira Heights? Board President Brian Lynch stated that the Elmira Heights District merger is not off the table but it is a separate issue from this Study.

Jill Staats, 2886 County Line Drive, Big Flats, inquired if there has been information from the Town Boards regarding contractors, buildings and town assessments. Superintendent Dr. Ralph Marino stated a Comprehensive Study was done three years ago and is available on-line. The economy is at a state where no one is building houses as much as they used to. It is also reflected if someone hires a contractor to build a house.

Kim Chalk, 14 Cayuga Drive, inquired to the up-coming August 19th Board Meeting. Will the Board have an idea of a timeframe regarding the Scenario that they may wish to take? Board President Brian Lynch stated that at the August 19th Board Retreat, the Board will thoroughly review these Studies to decide the direction the District should explore. Brian stated that at this point, we are not able to put a timeframe in place as we have to decide which direction to move in, how the timeline will be developed and if Task Forces or Focus Groups will be created. At this point we don't even know when the first group would meet, how many times it will meet, etc.

Mark Carroll, 195 Ridge Road, asked do you, as a Board, think it is worth \$1.8 million to close the schools when you thought it would be a savings of \$5 million when you started this Study? Board President Brian Lynch stated that we cannot answer that at this point in time as we were just presented the Study tonight and have not even thoroughly looked at or discussed the options yet. We are still trying to digest the information as the Public is also.

Nichole Inthanangsale, 199 Middle Road, inquired if the psychological aspect of this has been considered. Board President Brian Lynch stated that yes, this was considered along with all the options that were presented tonight.

Sue Morris, 100 Mead Road, Pine Valley, commented regarding the financial aspect of the different scenarios that were presented. How much money do we owe on the buildings, how much money would be left if we sell them, how much will the profit be, what will be done with the empty buildings and how much will it cost to maintain them? Board President Brian Lynch stated that these are very good questions and at this point in time; we have no answers to them as no decisions have been made. Superintendent Dr. Ralph Marino stated that we would have to retire the debt of the building in order to sell the building which would require this price to be factored into the sale of the building. Jeff Robbins stated that there is State Aid available to help cover that debt and there would be no charge to the tax rate because of it. The District would need to sell the building first and then pay off the debt.

Brandon Johnson, 11 Woodside Drive, Elmira, inquired if the decision to make the change will be made solely by the Board or the Public. Superintendent Dr. Ralph Marino stated it would be a public vote for the Capital Work and the sale of the buildings.

Board President Brian Lynch stated that we are very fortunate here in Horseheads that we have been able to be steady. Brian stated that it is remarkable to see where the numbers are but it does not give us the \$5.3 million that we need which is why these Studies were done. Brian stated that as a Board after we review all of our options, we may have to make decisions that may not be favorable to the public.

Board Member Doug Johnson stated that at this point, the Board asked to have these Studies done and stated that no decisions will be made tonight. Tonight was strictly to hear what our Options are and on August 19th at the Board Retreat the Board will thoroughly study these Options to decide what direction to go in. Doug stated that once the Board meets on August 19th, no final decisions will be made as there still needs to be Committees, Task Forces formed to make this happen, along with long-range planning which is why at this point the Board doesn't have any answers. Doug also stated that the possible merger with Elmira Heights is a separate issue. It is not part of this Study. Right now we have to look at what we can control and make decisions that will be best for our students.

Report From The Superintendent

Request for an Overnight Field Trip for the Girls' Varsity Swimming and Diving Team(Oct. 11-12, 2013, Albany, New York)

Moved by Conklin, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the request for an Overnight Field Trip for the Girls' Varsity Swimming and Diving Team from October 11-12, 2013, in Albany, New York.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for approval for an Overnight Field Trip for the Girls' Varsity Swimming and Diving Team from October 11-12, 2013, in Albany, New York. The girls will be supervised by the Coaching Staff and Parents.

Report from the Board of Education President

Donation to the Intermediate School

Moved by Jacobus, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the donation from Corning Inc. for microscopes to the Intermediate School to be used for educational use in the classrooms.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Board President Brian Lynch brought the donation from Corning Inc. for microscopes to the Intermediate School to be used for educational use in the classrooms to the Board for Board action. Brian stated this is a very generous donation.

2013-2014 Board of Education/District Goals

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Board of Education/District Goals as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Board President Brian Lynch brought the 2013-2014 Board of Education/ District Goals to the Board for Board action. Brian stated that these goals were discussed at the June Board Meeting.

Board of Education Assignments for 2013-2014

Moved by Brinthaup, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Board of Education Assignments as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus
Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

Board President Brian Lynch brought the 2013-2014 Board of Education/Assignments to the Board for Board action. Brian stated that he designated as many Board Members as possible to chair the Committees.

Suggestions for Board of Education Meeting Presentations for 2013-2014, Including School Presentations

Board President Brian Lynch reviewed last year's Board of Education Meeting Topics/Presentations. The Board decided to continue with the Highlights Presented from the Hosting Schools showcasing: Any Special Programs(Show Any Uniqueness), Student Achievement(Board Goal #2), Best Practices, Updates on any New Programs and Morning Announcements/New Shows.

Board Member Karen Boulas stated that she would like to know the process that is used to make Student Schedules. Superintendent Dr. Ralph Marino stated he will follow-up on this.

Board Member Jim Jacobus stated that he would like the schools to share how they solve problems, whether they are major or minor, that may occur within the building.

Brian stated that he likes the best practices that have been used in the past as they add to the flavor of the school and would like to see them continued to be presented.

Report from the Director of Elementary Education

No report was given.

Report from the Director of Secondary Education

No report was given.

Report from the School Business Executive

Disposals of District Property

Moved by Jacobus, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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 Jacobus
 Johnson
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 Sadler
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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

Increase in Appropriations(from Center Street PTO)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$177.22 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2210-99-490	\$177.22	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$177.22	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,640,831.22....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective July 11, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

 Johnson

 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$177.22 from the Center Street PTO. This donation will be used towards the Brian Richards “The Magic of Reading” performance that took place at Center Street Elementary School on March 28th.

Increase in Appropriations(from Intermediate School PTO)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$77.77 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$77.77	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$77.77	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,640,908.99.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective July 11, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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 Jacobus

Johnson

Lynch
 Sadler
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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$77.77 from the Intermediate School PTO. This donation will be used towards funding the student trips to the Rockwell Museum that were held on May 31st and June 3rd – 7th, 2013.

Increase in Appropriations(from University of Rochester)

Moved by Brinhaupt, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$150.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-05-00-00-450	\$150.00	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$150.00	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,641,058.99.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective July 11, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Lynch
Sadler
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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$150.00 from the University of Rochester. This donation will be used for instructional supplies during the 2013-2014 school year.

Treasurer's Report(May 2013)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for May 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Treasurer's Report for May 2013 to the Board for Board action.

High School Extraclassroom Treasurer's Report(May 2013)

Moved by Brinthaup, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extraclassroom Treasurer's Report for May 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the High School Extraclassroom Treasurer's Report for May 2013 to the Board for Board action.

Middle School Extraclassroom Treasurer's Report(May 2013)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extraclassroom Treasurer's Report for May 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Middle School Extraclassroom Treasurer's Report for May 2013 to the Board for Board action.

Athletics Extraclassroom Treasurer's Report(May 2013)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extraclassroom Treasurer's Report for May 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Athletics Extraclassroom Treasurer's Report for May 2013 to the Board for Board action.

Resolution to Accept Siemens Proposal for Capital Work for Summer 2013

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves a contract at OGS prices with Siemens for HVAC controls during Summer 2013 Capital Work.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought a contract at OGS prices with Siemens for HVAC controls during Summer 2013 Capital Work to the Board for Board action.

2013-2014 Tax Collection Agreement

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Tax Collection Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the 2013-2014 Tax Collection Agreement to the Board for Board action.

Elmira Heights Bus Garage Lease

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Elmira Heights Bus Garage Lease as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Elmira Heights Bus Garage Lease to the Board for Board action.

Human Resources Director's Report

Human Resources Sub-Committee Recommendations

Moved by Strollo, seconded by Johnson.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Lutomski, Sandra	Temp. Clerical/RR (training)	07/01/13

Temporary Summer Laborers:

Bowman, Emily	Summer Laborer	07/01/13
Kettell, Quinton	Summer Laborer	07/01/13
Wenck, Diana	Summer Laborer	07/01/13

CIVIL SERVICE APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Alexander, Trishia	CS/Attendance Clerk	09/01/13	\$10.93/hr.
Butler, Theresa	CS/School Monitor (4.5 hr.)	09/01/13	\$10.49/hr.

CIVIL SERVICE RETIREMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Decker, Karen	BF/Teacher-Aide	09/27/13

CIVIL SERVICE TERMINATION:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Watson, Matthew	MS/Cleaner	06/14/13

INSTRUCTIONAL LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Imbt, John	IS/Grade 6	09/01/13 - 06/30/14	Unpaid (Prof. Growth)

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Kennison, Nancy	CS/Contract Sub	09/01/13 – 06/30/14	\$75/day
Muehl, Sara	GR/Contract Sub	09/01/13 – 06/30/14	\$75/day

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Kennison, Nancy	Certified	Elementary
Levey, Wendy	Degreed	Elementary/Secondary

INSTRUCTIONAL RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bartley, Robert	CS/Grade 4	06/30/13	\$52,961

INSTRUCTIONAL TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Benkelmann, Jessica	GR/Teaching Assist. 1:1	09/01/13
DeGraw, Barbara	GR/Teaching Assist. 1:1	09/01/13
Formeck, Wendy	MS/Teaching Assist. Spec. Ed/Gen. Supv.	09/01/13
Griffin, Dawn	HS/Teaching Assist. 1:1	09/01/13
Houck, Gennie	MS/Teaching Assist. 12:1:1	09/01/13
Kamas, Kelly	CS/Teaching Assist. 1:1	09/01/13
Kowalski, Terry	HS/Teaching Assist. 12:1:1/ASD	09/01/13
Martin, Patricia	GR/Teaching Assist. 1:1	09/01/13
Steinhilper, Donna	GR/Teaching Assist. 12:1:1	09/01/13
Stryker, Alicia	CS/Teaching Assist. Resource Rm.	09/01/13

EXTENDED SCHOOL YEAR APPOINTMENTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Schiraldi, Kim	Teaching Asst.	07/08/13 – 08/16/13	Reg. Hourly Rate

EXTENDED SCHOOL YEAR RESIGNATIONS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Nugent, Megan	Teaching Asst.	06/20/13	Reg. Hourly Rate

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action.

Report from the Director of Student Services

No report was given.

Report from the Policy Referral/Review Committee

Proposed Changes to Current Board Policy 5311.1: Student Due Process Rights

Moved by Jacobus, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5311.1: Student Due Process Rights as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Board Policy 5311.1: Student Due Process Rights to the Board for Board action. Judy stated these changes are pursuant to the State Law. The first reading of this Policy was presented at the June 20th Board of Education Meeting.

Proposed Changes to Current Student Code of Conduct(Pages 4,5,8 and 9)

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Student Code of Conduct(Pages 4,5,8 and 9) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Student Code of Conduct(Pages 4,5,8 and 9) to the Board for Board action. Judy stated these changes are in alignment with the Dignity For All Students Act. The first reading of these proposed changes were presented at the June 20th Board of Education Meeting.

Eliminate Current Board Policy 0115(Student Bullying Prevention and Intervention)—Replace with a New Policy 0115 Entitled: Dignity For All Students Act Policy

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education eliminate Current Board Policy 0115(Student Bullying Prevention and Intervention)—Replace with a New Policy 0115 Entitled: Dignity For All Students Act Policy.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup

Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading of the elimination of Current Board Policy 0115(Student Bullying Prevention and Intervention)—Replacing it with a New Policy 0115 Entitled: Dignity For All Students Act Policy to the Board for Board action. Judy stated the first reading of this was presented at the June 20th Board of Education Meeting.

Proposed Changes to Current Board Policy 5311.5: Student Dress Code

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5311.5: Student Dress Code as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Board Policy 5311.5: Student Dress Code to the Board for Board action. Judy stated the Policy has changed to align with the Student Code of Conduct.

Proposed Changes to Current Board Policy 5312: Prohibited Conduct

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5312: Prohibited Conduct as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Board Policy 5312: Prohibited Conduct to the Board for Board action. Judy stated the Policy has changed to align with the Student Code of Conduct. Board Member Doug Johnston stated that the Cross Reference, "Student Code of Conduct," needs to be amended to 5500, not 5300.

Proposed Changes to Current Board Policy 5312.1: Drug and Alcohol Abuse

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5312.1: Drug and Alcohol Abuse as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Board Policy 5312.1: Drug and Alcohol Abuse to the Board for Board action. Judy stated the Policy has changed to align with the Student Code of Conduct.

Proposed Changes to Current Board Policy 5312.2: Dangerous Weapons in School

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5312.2: Dangerous Weapons in School as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Board Policy 5312.2: Dangerous Weapons in School to the Board for Board action. Judy stated the Policy has changed to align with the Student Code of Conduct.

Proposed Changes to Current Board Policy 5312.3: Use of Tobacco Products By Students

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Proposed Changes to Current Board Policy 5312.3: Use of Tobacco Products By Students as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the second reading and approval of changes to Current Board Policy 5312.3: Use of Tobacco Products By Students to the Board

for Board action. Judy stated the Policy has changed to align with the Student Code of Conduct. The first reading of this Policy was presented at the June 20th Board of Education Meeting.

Questions and Comments from Board Members

Board President Brian Lynch thanked Board Members Karen Boulas, Jim Jacobus and David Sadler for running for the Board. Furthermore, Brian stated this will be a challenge year and thanked them for volunteering their time to the Board. Brian also thanked everyone for re-electing him as Board President. Brian stated that he looks forwards to working with them and stated everyone's input will be very valuable during the next ten months as we have some very important decisions to make.

Adjournment to Executive Session

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:21 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Brinhaupt, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:21 PM to approve CSE/CPSE/504 recommendations and discuss the Employment History of a Particular Person.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

MOTION CARRIED

Moved by Brinhaupt, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinhaupt
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Stollo

Moved by Conklin, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 9:12 PM and reconvene to its Regular Meeting of the Board of Education at 9:13 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:14 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine

Candy Maine, District Clerk

