

**Horseheads Central School District
Business Meeting of the Board of Education
High School Auditorium
August 29, 2013**

Present: Apgar, Boulas, Brinthaup, Conklin, Jacobus, Johnson, Lynch, Sadler, Strollo

Also Present: Abrunzo, Christiansen, Bailey, Bostwick, Hillman, Marino, McDonough, Patterson, Scaptura

Absent: Smith

Call to Order: Board President Brian Lynch called the meeting to order at 6:00 PM.

Minutes

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Organizational Meeting and Business Meeting of July 11, 2013, and the Special Business Meeting of August 12, 2013 and the Board Retreat of August 19, 2013, as submitted.

Ayes	Noes	Abstained	Absent
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			
MOTION CARRIED			

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian reviewed the procedures for the Questions and Comments Section and reminded those present to please state their name and address before making any comments.

Agenda Changes

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations and the Employment History of four particular persons.

Questions and Comments from the Public

Stephanie Lewis, 209 Scott Lane, expressed her concerns as a parent regarding the District's Music Program and is asking the Board to reconsider the changes in the reconfiguration of the Instrumental Music Program at the Intermediate and Elementary Schools. Stephanie stated the District has always had an outstanding Music Program and she is worried that these changes will have a negative impact on the District and the students. Stephanie stated that from what she has heard this change does not save the District any money by having the Instrumental Music Teachers teach General Music classes. It is only taking away from the time that the teachers have to teach the students. Furthermore, Stephanie stated the Music teachers have already had to change their way of instruction and will have less time to teach their band performance. As a parent, Stephanie stated that year after year these students are receiving less and less instruction due to an increase in class size which results with the

quality of the program that the students will receive. Stephanie also inquired as to how qualified are the teachers to teach instrumental music, do they have the proper education to teach the kids, also with full schedules, how will have they time to teach all the students for Fourth Grade Band, General Music and Chorus? What will happen to the Fourth Grade Band? As a parent, Stephanie stated we want to see our child blossom; we put a lot of time and money into their music education and want them to be successful both academically and musically. Also, what will the students practice for if there is not a performance or a celebration of what they have learned? Were the teachers involved or consulted of this change beforehand, was it their decision, was there any parent input? Stephanie stated that parents will have an opinion and want the program we had remain as is. Stephanie also stated that there is always room for kids in the Music Program in comparison to Athletics where many kids are cut. Kids need to feel as though they have a place and music is a place where they can belong without having to worry that they may be cut. Overall, Stephanie stated the smaller configuration worked; there wasn't a reason to change it and the end result is the children will suffer. As a parent, Stephanie stated that this group of kids is the group that loses everything; they have lost the Intramurals Program and now opportunities in the Music Program which is also affecting their education. Stephanie stated that her family moved to Horseheads so that their children would receive the best education possible and since then there have been many changes to education in the areas of academics, arts, music and athletics. Board President Brian Lynch thanked Stephanie for her comments and her concerns. Brian stated that the Board has been trying to preserve as much as possible in all areas of education including academics, athletics, arts and music. Brian stated that as a parent he has also felt the impact of the changes as he also has children in the District as do other Board members.

Jay Stoltzfus, 763 Ridge Road, stated that he is also concerned with the process of how decisions were made regarding the reconfiguration of the Music Program. He stated that all non-mandated programs can be eliminated and the District still will not meet the \$5 million that is needed, but yet the Music Program is being changed with no monetary savings. Jay stated that as a taxpayer, we need to try and do the best we are able to for the students. Jay stated that these changes to the Music Program look great on the surface but student learning has not increased. If we are trying to do what is best for the students as we move forward, we need to face reality and continue to do what is best for the students. Board President Brian Lynch stated that the Board is doing the best it is able to financially.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino praised the Maintenance and Custodial Staff for the incredible amount of work that they have done in order to get the schools ready for the first day of school. Even with a significant amount of decrease in staff they have done an amazing job and deserve a huge thank you.

Presentations

Update on the Data Center

Assistant Director of Elementary and Secondary Education Shawn McDonough presented the Board with an Update on the Data Center. Shawn gave a brief summary of the Data Center and stated it is presently being worked on by Dave Bates from BOCES. Shawn stated the most current data from the 2011-2012 school year is now available and that you are able to look at the data by grade level, school and subject area. By the time school opens, the Data Center will go live so that anyone can look at it in depth. The Site Based and Implementation Teams worked together so that a Data Tab was able to be added to it. Math, ELA and all the Regents exams along with six Core Areas under the Strategic Plan are also available for viewing. Shawn stated that all of the data is up to date and current along with new information which has just been added under Buildings and Facilities. Board President Brian Lynch thanked Shawn for presenting a very thorough Update on the Data Center and also thanked David Bates for putting it together. Brian stated that it looks fantastic, there is a lot of good information for new people to look at who may be considering moving to the District and the comparison across the state level is very valuable information.

Report From The Superintendent

Attendance at the American Association of School Administrators Conference, February 11-14, 2014, in Nashville, TN(Revised—Change in Dates from Original Resolution)

Moved by Strollo, seconded by Apgar.

WHEREAS, the Horseheads Central School District Board of Education, on June 20, 2013, passed the following resolution giving permission for the Superintendent of Schools to attend the AASA Conference in February of 2014:

“RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent of Schools to attend the AASA(American Association of School Administrators) Conference, February 12-15, 2014, in Nashville, Tennessee. The District will be responsible for the registration fee and accommodations. The Superintendent will be responsible for airfare, food, and airport transfers.”

Since the Board of Education’s previous approval, the dates of the Superintendent’s attendance have changed slightly to February 11-14, 2014; therefore,

RESOLVED, that the Horseheads Central School District Board of Education gives permission to the Superintendent to attend the AASA Conference, February 11-14, 2014, instead of February 12-15, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino presented the Board with a Revision of Dates of a Request for approval of Attendance at the American Association of School Administrators Conference, February 11-14, 2014, in Nashville, Tennessee, for Board action. Ralph stated that this request was originally approved by the Board at its June 20, 2013, Board Meeting; however, since then there has been a revision in dates from the Original Resolution.

2013-2014 District Strategic Plan Implementation Team Membership List

Moved by Strollo, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 District Strategic Plan Implementation Team Membership List as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2013-2014 District Strategic Plan Implementation Team Membership List to the Board for Board action. Ralph stated that all slots have been filled except for one Board Member and four students. This list will be brought back to the Board at its September meeting for final approval of the full list of names.

Superintendent’s 2013-2014 Employment Goals and Objectives

Moved by Conklin, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Superintendent’s 2013-2014 Employment Goals and Objectives as submitted.

Ayes	Noes	Abstained	Absent
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino presented his 2013-2014 Employment Goals and Objectives to the Board for Board action.

Update on District Initiatives

Superintendent Dr. Ralph Marino presented the Board with an Update on the District Initiatives. Ralph stated the District is going into its fourth year of Race To The Top. Ralph stated we will be able to roll over any monies that we may have left from the \$139,000 in June when it officially expires to be used in the 2014-2015 school year. Ralph stated that FOSS will be fully implemented for Grades K-8 by September 1, 2014 and is very excited to report that many staff members gave up their personal time over the summer to attend a workshop a couple of weeks ago relating to FOSS. Ralph thanked Director of Elementary Education Virginia Abrunzo for being very instrumental in making the new K-6 Math Program being fully implemented this year. The Summer Learning Academy that was held this past summer was very successful. Ralph stated this year it was a regional concept through BOCES which was a significant decrease in expense for the District. The District is continuing to move forwards with its software expansion in the scheduling of facilities and grounds usage, as well as work orders via the Facilities Services Department. WinCap Web in the areas of Employee Self-Serve, Timecards and Leave Requests will be fully implemented by June 30, 2014. Dr. Marino also reviewed the completed initiatives that are very important for the Board to realize how much we have accomplished since 2009. Board President Brian Lynch thanked Dr. Marino for a very thorough report and stated the Board appreciates hearing the updates on a regular basis.

Request for an Overnight Field Trip for Marching Band, April 14-16, 2014(Washington, DC)

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the request for an Overnight Field Trip for the Marching Band, April 14-16, 2014(Washington, DC).

Ayes	Noes	Abstained	Absent
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for approval for an Overnight Field Trip for the Marching Band, April 14-16, 2014(Washington, DC). The students will be supervised by Mrs. Matejka(Band Teacher), her husband, Mr. and Mrs. Jay, Mr. and Mrs. Kenney and Mr. and Mrs. Schoonove.

Report from the Board of Education President

Board of Education Reflection

Board President Brian Lynch and members of the Board reported on the Board Retreat that was held on August 19th which focused on the Facility Capacity/Utilization and Grade Configuration Study. Brian thanked everyone for attending and gave a summary of the work that the Board did thoroughly studying the proposals and stated that tonight the Board will discuss if we should go forward and have multiple groups or not pursue any of the proposals at this point.

Board Vice-President Pam Strollo stated that this particular Board Retreat was the most productive Board Retreat that she has been part of since having been elected to the Board of Education. Pam stated that we do have to move forward with the Study and we need to discuss the timeline. Pam also recommended that we need to get as much of the community involved as possible and we also need to have a Focus Group.

Board Member Warren Conklin stated that we have to proceed as Board Vice-President Strollo stated, but he is recommending as a Board we select certain options for the people to consider based on what we accomplished at the Board Retreat from studying the seventeen options. Warren stated that it is not financially educational to put them all out there if they are not going to serve the public well of their time reviewing them. We want options that are viable for the group to review which is why we, as a Board, should determine what they are and show the Public that we are serious about moving forwards.

Board Member Mark Brinthaup stated that he agrees with Board Member Conklin and also stated there should be a Focus Group involved. Mark stated that he is also in agreement with Board Vice-President Pam Strollo that we should put all the options that we looked at that we believe are the ones that are doable to the Focus Group. We don't want to waste our time to put options out there that will not meet our needs in the final result.

Board Member Jim Jacobus stated that all the options should be put there simply because the Public will realize that the Board has not already made up its mind. As a Board, we want to be totally transparent with the Public which is why they need to have access to all of the options that the Board has access to. We need to move forward and do so openly with the Public.

Board Member Rose Apgar stated that if we pull three or four options then the Public will be wondering what we are covering up. We were giving thirteen proposals to study and we need to give thirteen proposals to the Focus Group if one is formed.

Board Member Karen Boulas is in agreement that we need to look at a Focus Group that has more expertise to narrow the options. It is also important to remember that we will not all agree with all of the options but we need to put all the options out there to be investigated.

Board Member Doug Johnson stated that we do not have any choice, we need to move forward. We need to do something to adjust our \$6 million deficit. Doug stated that he is in agreement with Board Vice-President Pam Strollo that we need to move forward and is also in favor of speeding up the timeline if possible. Doug stated he is worried we will be out of

Reserves when things start to happen which is why we need to agree that we put everything out there and see what the Public has to say.

Board Member David Sadler stated that we need to move forward and the area that we seem to be unsure of is the process of how we do so. David stated he is in favor of forming a Task Force/Focus Group. We need to have a narrow choice not broader choice of options. When the group gets together we, as a Board, can explain what their choices were and why they were not put forward. We can explain the purpose of spending the day of the Board Retreat was to fully study the options, narrow them down so that we can move forward.

Board Vice-President Pam Strollo stated that we need to put all of the options forward. We are nine people looking at them and there may be other people out there who may look at them differently. Pam stated that she has confidence the Consultants can move forward with the Group.

Board Member Jim Jacobus stated that if we make a presentation of the consequences of what could happen with each Scenario this would lay the groundwork of the financial status of the District before the Group looks at the options so that they realize the urgency of the situation we are in. Board President Brian Lynch stated that he agrees with Jim. This is a good idea and until the Public sees the lists of consequences they will not fully understand the financial condition we are in. Dr. Marino stated that this would be feasible to do. We could list what we had and what we have now. It would be very educational for the Public. They would actually see how much we have lost in the last 5 1/2 years. At some point, we will have to decide what to send to the voters in the future. The Implementation Team will also need to know what options we have and the position we are in.

Board Member Mark Brinthaup stated that we have seventeen scenarios, not thirteen, as we need to include the four that the administrators presented. Mark stated he is in agreement that we all want to move forward, but feels the timeframe needs to be compressed, however, we do not want to cut the Focus Group short on time since this could be a large reconfiguration.

Board President Brian Lynch stated that we need to move forward and we need to do something soon. Brian stated that he is in agreement with Board Vice-President Pam Strollo that we need to have a Community Focus Group and send their recommendations to the Implementation Team before it comes back to the Board. Brian stated that all seventeen choices should be given to the Focus Group. He stated that he is in agreement with Board Member Jim Jacobus that the Public may preconceive that the Board has already made its choice if we don't present them with all the options that we were given. By presenting them with the same options we were given, it will show the Public we are being completely transparent. Brian stated that he is also in agreement with Board Member Jacobus' suggestion that the scenarios and their consequences be presented to the Focus Group. Brian stated that we want to be fully transparent to the public and recommends going forward in this direction.

Superintendent Dr. Ralph Marino stated the key is the option that is chosen. If there is no Capital Construction involved, it does not have to go to the voters. If it does need to go to the voters, the Board needs to decide when you want to present the chosen plan to the voters. It is important to remember that it needs to be back up six months from that date to allow for the Environmental Study to be done. The worst case scenario to make it work could be 2019. It depends on the option chosen as there could be a sale of schools, movement of students, the creation of the Focus Group to look at the thirteen to seventeen (includes the four additional proposals from the Administrative Team who worked on them over the summer) options. Ralph stated that Paul Seversky proposed that there should be thirty-six members for the Focus Group. Board President Brian Lynch inquired if the Focus Group could be doubled to 72 as they are all Horseheads taxpayers, different age groups, and backgrounds and realizes that not everyone will be able to make it.

Board Member Warren Conklin stated that he is concerned about the educational piece and the people understanding it. Dr. Marino stated that at the Board Retreat we constructed consequences of Option A and we know that we cannot keep it because we are in a negative state now. Board President Brian Lynch stated that he would like Dr. Marino to construct the meeting and set it up for the first 11/2 hours and then leave so the Focus Group is able to do their work. Board Member Mark Brinthaup inquired with 72 people involved how do you get them to stick to the timeline. Ralph stated that not everyone will show up and that Paul will also be there to handle it. Ralph stated there is an application process which consists of 20 different categories and the Board has to select the 72 people. Ralph stated the 13 to 17 options will have to be laid out in a timeline to be brought back in September. The Focus Group will prioritize 1-17, then go back to the Board or the Task Force to make the decision. Ralph stressed it will be the process that the Board feels comfortable using and stated there could be as many as 100 community people involved.

Board Member David Sadler stated that the decision he suggested to narrow down the options was out of respect to those who will be donating their time to do this. David stated that the Board has narrowed the options informally so now we will look at what the Focus Group brings to us, review it and go from there. Superintendent Dr. Marino stated that we need to be up front with the people before we let them fill out the application. Board Member Warren Conklin stated he is concerned that without presenting them with all the options we may be questioned about transparency. What if they come back to us with something that we do not like they will think that we already made our decision? Board Member Jim Jacobus stated there is always a risk whether we reduce the number or we increase it. Ralph also reminded the Board it is a ranking of whatever the number is.

Board Member Mark Brinthaup stated that he isn't excited about going with the full seventeen options but if the task is properly explained to the Focus Group at the very beginning then he is willing to go with the full seventeen.

Board Member Karen Boulas stated that she will also support going with the seventeen options even though she feels it won't be as effective if they were narrowed down.

Board Member Doug Johnson inquired the process the Implementation Team follows. Superintendent Dr. Marino stated that if the Board wants to share the full ranking of the seventeen options Paul can provide the full report to the Implementation Team so that they can comment on it and make decisions. It is whatever the Board wants, however; the Implementation Team is a nice balance of people who will look at the work of the Focus Group. Paul and Jeff would also be available to answer their questions. It is an opportunity for us to customize it to what we need. It is important work and we need to put the time into it that it needs.

Board Member Warren Conklin inquired as to what would happen if the Implementation Team chooses a different Option than the Focus Group. Superintendent Dr. Marino stated they will look at all the Options and will ask what the Board thinks. They can construct it any way they want to. It is Paul's process that they will be working from, however, in the long run; the voters will make the decision.

Superintendent Dr. Ralph Marino explained the process involved consisting of the creation of the Focus Group (going with 72 people), looking at all 17 options, the timeframe of all the work from the Focus Group, going to the Board and then narrowing it to a certain number, making a decision with having the ability to change the timeline and then going to the Implementation Team. The Board also needs to decide when they want it to go to the voters, a referendum to the Public, then Board action to approve the Scenario that is chosen and we also need to remember that when the Board approves the Resolution to go on the ballot, the SEQR work starts. Ralph stated the problem is we do not know the size of the Option.

Board Member Warren Conklin stated he would like to see construction in 2015 because we are telling the voters we are in dire straits financially and need to show them that we are moving forwards. Dr. Marino stated that we need one year to get voter approval from the State Education Department. Dr. Marino stated that we could have a Board vote in December, Public Referendum in June. Board President Brian Lynch stated that he is looking for a late date to give the Public time to adjust to it. Board Member Doug Johnson suggested that maybe the Implementation Team could schedule a meeting in November or December on this topic. Dr. Marino suggested that each member could be sent the report so that they could see exactly what is in Paul's report. Doug also stated he likes the idea of a Community Forum. Dr. Marino stated that maybe a Special Board Meeting should be held in January on this as a single item. It could focus on what is going to go to the voters in June. The Community Forum is an important component of the process. Board Member Mark Brinthaup stated that we need to keep this vote away from the Budget Vote that will occur in May. Dr. Marino stated that if we follow Warren's suggestion, we could put a shovel in the ground in 2016. There would be at least four years of construction. Board Member Jim Jacobus stated that he is concerned that we don't rush the process, especially if you want to take it out to the community like the budget presentations. These presentations are good to do as they show the transparency of the Board. Jim also stated he does not like to rush into an important decision such as this but also does not like the idea of losing a full year of work. This is a very tough decision for all of us.

Board Member David Sadler inquired if we could make a motion tonight as a Board regarding the direction we want to go in so that the process is able to start. If we agree to accelerate it, things may happen that we do not foresee and we may have to wait. However, if we accelerate now, we may build ourselves a little cushion. Also, this may reduce some of the issues so that Dr. Marino may be able to start to move forward and form the Focus Group and work in the Community to accelerate this timeline a little bit.

Board Vice-President Pam Strollo stated that she agrees with Board Member Warren Conklin. June is optimal but agrees with Board Member Jim Jacobus that it might be too quick. She stated she prefers to let the Focus Group complete their work and present it to the Implementation Team which would be a six-month timeframe.

Board Member Rose Apgar stated that getting started is one thing, doing the work is another, especially when we do not know what option we will go with. However, we do need to move forward as we don't have a choice considering the financial state of the District.

Superintendent Dr. Ralph Marino stated depending on where the Board is once the work of the Focus Group is completed, it could go to the Implementation Team and then the Community Forums. Ralph stated that he could present three or five Forums throughout the community. Board President Brian Lynch stated it could be possible to have a vote in June, but he also has serious concerns regarding the timing of it as Board Member Jim Jacobus stated earlier in the evening. Ralph stated a tentative timeline could be as follows if the Board approves it. The seventy-two member Focus Group could meet in October to study all seventeen options. Then the Strategic Planning Implementation Team could review the work of the Focus Group in October or November. The Board of Education would review the feedback from the two groups at either the November and/or December Board Meetings. There would be three to five Community Forums to discuss the scenarios in November and December. The Board of Education would approve a Capital Construction Resolution the week of January 6, 2014 at a Special Board Meeting with a Public Vote on Capital Project on Tuesday, June 24, 2014. Ralph stated that he will work with Sue Pirozollo to have a Press Release done on Tuesday regarding membership to the Focus Team.

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education recommends a seventy-two member Focus Group be formed to meet in October to thoroughly study and examine all seventeen options of the Facility Capacity/Utilization and Grade Configuration Study.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board of Education Meeting Presentations for 2013-2014, Including School Presentations

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Board of Education Meeting Presentations for 2013-2014, Including School Presentations, as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
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Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Brian Lynch brought the Board of Education Meeting Presentations for 2013-2014, Including School Presentations, to the Board for Board action.

Resolution Pertaining to Public Officers Law 18

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Resolution Pertaining to Public Officers Law 18 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Board President Brian Lynch brought the Resolution Pertaining to Public Officers Law 18 to the Board for Board action. Superintendent Dr. Ralph Marino stated that this topic came up at the Administrative Retreat when School District Attorney Ed Sarzynski talked about liability

exposure for the District. We cannot have insurance protection from a parent; we do not have a Board Policy specifically for it. Board Member Doug Johnson inquired if this will be approved on an annual basis. Dr. Marino stated that it will so that we will have the identification of it

Report from the Director of Elementary Education

Private Tutor Contracts

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Private Tutor Contracts as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch

Sadler

Stollo

MOTION CARRIED

Director of Elementary Education Virginia Abrunzo brought the Private Tutor Contracts to the Board for Board action.

Report from the Director of Secondary Education

No report was given.

Report from the School Business Executive

Disposals of District Property

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Stollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Disposals of District Property to the Board for Board action.

Memo of Understanding Between the District and Chemung County Head Start

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Memo of Understanding Between the District and Chemung County Head Start as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup

Conklin

Jacobus
 Johnson

Lynch
Sadler
Stollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Memo of Understanding Between the District and Chemung County Head Start to the Board for Board action. Board Member Warren Conklin inquired as to why this was not presented to the Board at its June Meeting. The Contract is for the time period of July 1, 2013 to June 30, 2014. Warren stated his concern is that it is two months into the Contract and what would have happened if it wasn't approved by the Board. Superintendent Dr. Ralph Marino stated that he will look into this and will follow-up with the Board at a later date. Ralph stated that the Contract does not originate with us, it comes from the Economic Opportunity Program, or it may have been due to the fact that the Board meets later in the month which would mean an issue of timing.

Increase in Appropriations(from Big Flats PTO)

Moved by Apgar, seconded by Stollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$137.70 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$137.70	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$137.70	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,6410,1961.69....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 29, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus

Johnson

Lynch
Sadler
Stollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated the Horseheads Central School District received a donation of \$137.70 from the Big Flats PTO. This donation will be used towards funding the trips to the Benjamin Patterson Inn on June 11th and 12th, 2013.

Increase in Appropriations(from Big Flats/Gardner Road PTO)

Moved by Brinthaup, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$438.60 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$438.60	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$438.60	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,641,635.29.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 29, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus

Johnson

Lynch
 Sadler
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated the Horseheads Central School District received a donation of \$438.60 from the Big Flats and Gardner Road PTO's. This donation will be used towards funding the May 24th, 2013 visit of author Matt McElligott in which he put on four presentations and signed all books sold.

Increase in Appropriations(from Ohio pyle)

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$134.90 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-450	\$134.90	High School Supplies
A-980-2705	\$134.90	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,641,770.19.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 29, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas

Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated the Horseheads Central School District received a donation of \$134.90 on behalf of Ohiopyle Prints, Inc. Ohiopyle donates a percentage of their net sales from products sold at our local stores and/or pharmacies. This money will be used towards purchasing High School supplies.

Increase in Appropriations(from Center Street PTO)

Moved by Brinthaup, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$226.22 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$226.22	BOCES Co-Ser 401 – Arts in Education
A-980-2705	\$226.22	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,641,996.41.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective August 29, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated the Horseheads Central School District received a donation of \$226.22 from the Center Street PTO. This donation will be used towards funding the “Hip Hop Scream and Shout Academic Entertainment” performance on June 14, 2013.

2011-2012 Tax Bill Correction

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District warrant and tax roll for 2011-2012 be adjusted as follows:

2011-12 ADJUSTMENTS TO TAX WARRANT						
Town	Owner	Tax Map #	Original Taxable Assessment	Revised Taxable Assessment	Difference Taxable Assessment	Difference in Tax Levy
Horseheads	Rendino	58.02-2-10	\$285,000	\$255,000	-\$30,000	-\$540.00
TOTAL REDUCTION TO TAXABLE ASSESSMENT				-\$30,000		
					TOTAL REDUCTION IN TAX	- \$540.00
LEVY						

Ayes Noes Abstained Absent

- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated the District received notice from the Chemung County Real Property Tax Service Agency concerning approved applications for correction to the 2011-2012 tax roll for the property located in the Town of Horseheads owned by Rendino. Ralph stated corrected tax bills and/or refunds were issued to the effected parties and necessary reports have been filed with New York State to recover additional aid.

2012-2013 Tax Bill Correction

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District warrant and tax roll for 2012-2013 be adjusted as follows:

2012-13 ADJUSTMENTS TO TAX WARRANT						
Town	Owner	Tax Map #	Original Taxable Assessment	Revised Taxable Assessment	Difference Taxable Assessment	Difference in Tax Levy
Horseheads	Rendino	58.02-2-10	\$293,600	\$263,000	-\$30,000	-\$547.80
TOTAL REDUCTION TO TAXABLE ASSESSMENT				-\$30,000		
					TOTAL REDUCTION IN TAX	-\$547.80
LEVY						

Ayes Noes Abstained Absent

- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino stated the District received notice from the Chemung County Real Property Tax Service Agency concerning approved applications for correction to the 2012-2013 tax roll for the property located in the Town of Horseheads owned by Rendino. Ralph stated corrected tax bills and/or refunds were issued to the effected parties and necessary reports have been filed with New York State to recover additional aid.

2013-2014 Universal Pre-Kindergarten Agreement with the YMCA

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Universal Pre-Kindergarten Agreement with the YMCA as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2013-2014 Universal Pre-Kindergarten Agreement with the YMCA to the Board for Board action.

2013-2014 Universal Pre-Kindergarten Agreement with Susan Ungvasky

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Universal Pre-Kindergarten Agreement with Susan Ungvasky as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2013-2014 Universal Pre-Kindergarten Agreement with Susan Ungvasky to the Board for Board action.

2013-2014 GST BOCES Contract for Cooperative Educational Services

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 GST BOCES Contract for Cooperative Educational Services as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup

 Conklin

 Jacobus

 Johnson

 Lynch
 Sadler
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2013-2014 GST BOCES Contract for Cooperative Educational Services to the Board for Board action. Board Member Warren Conklin expressed his concern with the timing of this Contract also and inquired as to why it was not presented for approval at the June Board Meeting. Superintendent Dr. Ralph Marino stated that the Board already approved this Contract in May, however; there was a change after the approval with the list of services based on Special Education numbers. Ralph also stated that in May the District is still receiving Special Education services. Cont'd

Budget Transfers Over \$10,000

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves Budget Transfers totaling \$1,19,981.25 which exceed the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought Budget Transfers totaling \$1,19,981.25 which exceeds his \$10,000 approval limit to the Board for Board action. Board Member Karen Boulas asked for clarification regarding the purchase of twenty cameras for \$20,000. Ralph stated that the District will receive State Aid which will be close to 85% of the costs of the cameras. The cameras were purchased as a result of discovering that there were twenty broken cameras on busses that we were not aware of.

Treasurer's Report(June and July 2013)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Reports for June and July 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Treasurer's Reports for June and July 2013 to the Board for Board action.

Claims Auditor Report(June and July 2013)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Reports for June and July 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Claims Auditor Reports for June and July 2013 to the Board for Board action.

High School Extra-Classroom Treasurer's Report(June and July 2013)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Reports for June and July 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the High School Extra-Classroom Treasurer's Reports for June and July 2013 to the Board for Board action.

Middle School Extra-Classroom Treasurer's Report(June 2013)

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer's Report for June 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Middle School Extra-Classroom Treasurer's Report for June 2013 to the Board for Board action.

Athletics Extra-Classroom Treasurer's Report(June and July 2013)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer's Reports for June and July 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Athletics Extra-Classroom Treasurer's Report for June and July 2013 to the Board for Board action.

Revised 2013-2014 Tax Warrant

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revised 2013-2014 Tax Warrant as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the approval of the Revised 2013-2014 Tax Warrant to the Board for Board action. Dr. Marino stated that at the August 12th Special Board there may be revisions to the 2013-2014 Tax Warrant as more figures come in from the towns. Ralph stated he is very excited that there has been a 1.46% drop which shows us that houses and businesses values continue to rise.

2013-2014 Transportation Agreement with the Elmira Heights Central School District

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Transportation Agreement with the Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2013-2014 Transportation Agreement with the Elmira Heights Central School District to the Board for Board action. Ralph stated that the Board has been discussing this for the last six to nine months as we continue to take over and share more services with the Elmira Heights School District in the area of Transportation. In the past the District has always done one bus run and now we are adding two more which we will be compensated a total of \$95,000.

2013-2014 Bus Maintenance Agreement with the Elmira Heights Central School District

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Bus Maintenance Agreement with the Elmira Heights Central School District as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2013-2014 Bus Maintenance Agreement with the Elmira Heights Central School District to the Board for Board action. Ralph stated that we will provide Bus Mechanic Services to their fleet of busses. Ralph stated the Elmira Heights School District will be credited \$14,610 for the cost of parts/consumables in consideration for the inventory identified in Exhibit A of the Contract. The District will purchase all of their unused parts to blend with ours. The District will monitor closely this year to see if we have to change the parts numbers in the future.

Building Valuation Resolution

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education authorizes Mr. Bill Kinney of Realty USA to submit a valuation for each of the following district buildings: Big Flats Elementary, Broad Street Elementary, Center Street Elementary, Gardner Road Elementary and Ridge Road Elementary. The price of all five valuations will be \$400.00

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the Building Valuation Resolution to the Board for Board action. Ralph stated this was discussed at the Finance Committee a couple of weeks ago where it was unanimous that we check the value of the five schools for the actual full value of selling five of the schools which would give us a starting point. As we get further into this process we will need to have a full appraisal depending on the voter approval.

Hunt Engineers, Architects and Land Surveyors PC., Proposal For Services To Assist The District With The Bus Garage Fuel System Replacement Design

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Hunt Engineers, Architects and Land Surveyors PC., Proposal For Services To Assist The District With The Bus Garage Fuel System Replacement Design as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the Hunt Engineers, Architects and Land Surveyors PC., Proposal For Services To Assist The District With The Bus Garage Fuel System Replacement Design to the Board for Board action. Ralph stated that a significant upgrade is needed and the money for this has already been set up in a Reserve Fund.

Human Resources Director's Report**Human Resources Sub-Committee Recommendations**

Moved by Strollo, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Kelley, Megan	Summer Laborer	07/30/13
Kraipovich, Mary Beth	Substitute Bus Driver	07/10/13
Kuebel, Jordan	Student Lifeguard	07/16/13
Lampman, Allen	Substitute Bus Driver	07/10/13
McBride, Logan	Summer Laborer	07/30/13
Osgood, Joseph	Substitute Bus Driver	07/25/13

CIVIL SERVICE APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Austin, Dan	Facilities/Head Cleaner (permanent status)	07/01/13	\$51,250
Darmstadt, Erica	MS/Registered Nurse	09/01/13	\$26,152 (step 5)

CIVIL SERVICE CHANGE IN FTE:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Decker, Karen	BF/Teacher Aide (from 6.0 hrs. to 3.0 hrs.)	09/01/13

CIVIL SERVICE LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Bennett, Kelly	CS/Social Work Assistant	09/01/13-9/27/13 (extended leave)

CIVIL SERVICE RECALLS:

	<u>STATUS/POSITION</u>
Munson, Brian	BF/Cleaner
Cuer, Katie	CS/Cleaner

CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Holzlein, Kelly Ann	RR/Food Service Helper	09/01/13
Nowlan, Pamela	MS/Food Service Helper	08/14/13
Panaccion, Jonathan	Fac./Bldg. Maint. Mech.	07/19/13

CIVIL SERVICE TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Gee, Ann	Horseheads Christian School/1:1 RN	09/01/13

INSTRUCTIONAL LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Myers, Christine	IS/Teaching Assistant	09/01/13-6/30/14 (extended)
Nugent, Meggan	IS/Teaching Assistant	09/01/13-6/30/14
Schiefen, Maren	BF/Grade 4	09/01/13 – 11/1/13 est. (Medical Paid)

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Beecken, Christine	MS/LTS Teaching Assistant	05/03-06/12/13 (25+ days)	\$10.44/hr. (rate change)
Buchanan, Amy	BF/Grade 4	09/01/13 – 11/1/13 est.	\$42,888 (Prorated)
Close, Abigail	GR/LTS Speech	09/01/13 – 06/30/14	\$60,000
Prior, Ann	GR/School Psychologist	06/26/13 – 08/30/13	\$59,004 (Per Diem Prorated)

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Behnke, Christine	CS/Contract Substitute	09/01/13 – 06/30/14	\$75/day
Buchanan, Amy	BF/Contract Substitute	11/4/13 – 06/30/14	\$75/day
Clark, Samuel	IS/MS/Contract Substitute	09/01/13 – 06/30/14	\$75/day
Kapushinski, Jillian	IS/Contract Substitute	09/01/13 – 06/30/14	\$75/day

Cont'd

Wales, Laura	IS/Contract Substitute	09/01/13 – 06/30/14	\$75/day
Johnston, Eric	MS/Contract Substitute	09/01/13 – 06/30/14	\$75/day
Licht, Libby	MS/Contract Substitute	09/01/13 – 06/30/14	\$75/day

INSTRUCTIONAL CONTRACT SUBSTITUTES RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Kennison, Nancy	CS/Contract Substitute	7/24/13

INSTRUCTIONAL RECALLS:

	<u>STATUS/POSITION</u>
Ayers, Ana	MS/IS Teaching Assistant
Dolaway, Rebecca	BF/Teaching Assistant
Gruters, Angela	MS/Teaching Assistant
Horton, Wayne	MS/IS Teaching Assistant
Mallare, Tami	GR/Teaching Assistant
Pribulick, Julie	HS/Teaching Assistant
Tolpa, Patricia	GR/Teaching Assistant

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Barnum, Robert	Degreed	Secondary
Burczynski, Katherine	Certified	Elementary/Secondary
Gonzalez, Anora	Non-Degreed	Elementary
Hyde, Robert	Degreed	Elementary/Secondary
Kelly, Patricia	Certified	Elementary
Mace, Scott	Certified	Elementary/Secondary
Schaffhouser, Mark	Degreed	Elementary
Taylor, Andrea	Certified	Elementary

INSTRUCTIONAL RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Fland, Whitney	IS/CS/Music	7/19/13
Hennessy, Elizabeth	RR/Music	09/01/13
Hugg, Justin	HS/English	08/01/13
Kamas, Kelly	CS/Teaching Assistant	08/30/13

INSTRUCTIONAL NEW HIRES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Donlon, Jessen	GR/Speech	09/01/13	\$53,758
Fuller, Kyle	HS/English	09/01/13	\$41,135
Prutsmann, Tonia	CS/Grade 4	09/01/13	\$46,788
Rimbey, Charles (Chad)	District/ESL Teacher .80 FTE	09/01/13	\$37,253
Zoerb, Meghan	MS/12:1:1	09/01/13	\$41,135

INSTRUCTIONAL RECALL FROM LAYOFF:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Huftalen, Stacey	CS/Teaching Assistant 1:1	09/01/13

INSTRUCTIONAL TRANSFERS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Howe, Deborah	GR/Teaching Assistant 1:1 (12:1:1 classroom)	09/01/13
Comer, Lisa	BF/Grade 3	09/01/13
Durr, John	IS/Grade 5	09/01/13
Hogue, Rachel	IS/Grade 5	09/01/13
Kamas, Shannah	BF/Grade 3	09/01/13
McUmbert, Tracy	GR/12:1:1	09/01/13
Mucci, Kirsten	BF/Grade 4	09/01/13
Ripley, Melissa	CS/Kindergarten	09/01/13
Saunders, Justine	GR/Grade 2	09/01/13

COACHING APPOINTMENTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Lowmaster, Nate	JV Football Asst. Coach	Fall 2013	\$4,256
Malloy, Terry	Mod. Football Asst. Coach	Fall 2013	\$2,506
Finnerty, William	JV Boys' Basketball Head Coach	Winter 2013	\$5,707
McLain, Mike	JV Football Volunteer Asst. Coach	Fall 2013	No Pay
Lamont, Ali	Cheerleading Asst. Coach Volunteer	Fall 2013	No Pay
Thomas, Haley	Cheerleading Asst. Coach Volunteer	Fall 2013	No Pay
Ferguson, Jr., Henry	V Soccer Asst. Coach Volunteer	Fall 2013	No Pay
Spencer, Lee	V Soccer Asst. Coach Volunteer	Fall 2013	No Pay
Morello, Tim	V Cross Country Asst. Coach Volunteer	Fall 2013	No Pay

MARCHING BAND CONSULTANTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Baird, David	Brass Music and Drill Instructor	08/19/13	\$1,250
Curren, Amanda	Colorguard Instructor	08/19/13	\$1,000
Matejka, Steven	Drill Designer, Caption Head Visual Design and Instruction	08/19/13	\$1,500
Palmer, Kelly	Percussion Instructor	08/19/13	\$ 750
Shelton, Anne	Woodwind Music Instructor	08/19/13	\$1,000
Shelton, Brett	Woodwind and Brass Drill Instructor	08/19/13	\$1,000
Smith, Collin	Percussion Arranger and Instructor	08/19/13	\$ 750
Spalding, Shannon	Colorguard Instructor and Designer	08/19/13	\$1,250
Johnson, Jason	Marching Band Volunteer	08/19/13	No Pay
Mayville, Patrick	Marching Band Volunteer	08/19/13	No Pay

Ayes Noes Abstained Absent

- Apgar
- Boulas
- Brinthaup
- Conklin
- Jacobus
- Johnson
- Lynch
- Sadler
- Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy stated that Human Resources has been very busy this summer hiring a number of new people and we are still in the process of hiring. The Orientation for New Staff was held this week with new teaching staff being focused on Tuesday and Wednesday which set the groundwork for everyone to be off to a good start.

Board Member David Sadler inquired if the Salary for Amy Buchanan is correct with the timeframe. Judy stated that this is correct as it is her annual salary and is prorated.

Board Member Karen Boulas inquired as to how are the Coaching Stipends paid. Superintendent Dr. Ralph Marino stated that everyone has to be approved at the Board level even if they are a volunteer.

Letter of Engagement For Insurance Claims Audit

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Letter of Engagement For Insurance Claims Audit as submitted.

Ayes Noes Abstained Absent

- Apgar
- Boulas
- Brinthaup

Conklin
 Jacobus
 Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Letter of Engagement For Insurance Claims Audit to the Board for Board action.

Services Agreement Between The District and The OMNI Group for 2013-2014

Moved by Brinthaup, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves the Services Agreement Between The District and The OMNI Group for 2013-2014 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Human Resources Judy Christiansen brought the Services Agreement Between The District and The OMNI Group for 2013-2014 to the Board for Board action. Judy stated that this was on the Board agenda in June and pulled off at the advice of our Attorney so that we could get better language.

Report from the Director of Student Services

No report was given.

Report from the Athletic and Extra-Curricular Sub-Committee

No report was given.

Report from the Audit Sub-Committee

No report was given.

Report from the Finance Sub-Committee

Minutes of August 19, 2013, Meeting

Chair Jim Jacobus reported on the August 19, 2013, meeting of the Finance Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Jim stated that the Committee focused the 2013 EBALR Certification and also discussed the Mileage Reimbursement Form(Revised) and Request for Payment Claim Form which is new, Lift Repair Pricing at the Bus Garage, Non-Instructional Supervisor's Smartphone's and Building Appraisal.

Report from the Human Resources Sub-Committee

No report was given.

Report from the Curriculum and Assessment Sub-Committee

No report was given.

Report from the Planning and Development Sub-Committee

No report was given.

Report from the Policy Referral/Review Sub-Committee

No report was given.

Questions and Comments from Board Members

There were no Questions or Comments from the Board Members.

Adjournment to Executive Session

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:06 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:21 PM to approve CSE/CPSE/504 recommendations and discuss the Employment History of four Particular Persons.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Stollo

MOTION CARRIED

Moved by Johnson, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:58 PM and reconvene to its Regular Meeting of the Board of Education at 8:59 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Stollo			

MOTION CARRIED

Moved by Jacobus, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:00 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Stollo			

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine

Candy Maine, District Clerk

