

**Horseheads Central School District
Business Meeting of the Board of Education
Center Street Elementary School
November 21, 2013**

Present: Apgar, Boulas Brinthaup, Conklin, DeRichie, Johnson, Lynch, Sadler, Strollo

Also Present: Abrunzo, Bailey, Bostwick, Bradley, Christiansen, Coghlan, Doubrava, Holloway, Marino, McDonough, Moyer, Patterson, Sotero, Williams

Absent: Jacobus and Smith

Call to Order: Board President Brian Lynch called the Business Meeting to order at 6:01 PM.

Minutes

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Public Hearing of October 24, 2013, and the Business Meeting of October 24, 2013, as amended.

Ayes	Noes	Abstained	Absent
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated that the Board enjoys going to all the schools throughout the District and also stated that a number of the Board members are alumni of Center Street Elementary School who have very fond memories of the School. Brian reviewed the procedures for the Questions and Comments Section which is next on the agenda and reminded the Public to limit their comments to three minutes if possible.

Agenda Changes

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations, discuss Collective Negotiations and the Financial History of a Particular Corporation.

Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Two Intermediate School students, Bradley and Blake Lawson, who gave a \$25.00 Gift Card to diners at Applebee's last evening. They gave the Gift Card and a note that said, "Hope you have a happy day" to a couple at the restaurant and walked back to their seats. The couple tried to return the Gift Card or give the boys a few dollars, but they refused. Their mom told the diners that they had saved their money so that they could do this for someone. The couple found out the students attended the Intermediate School and told the story to a staff member they know. Ralph stated he is very impressed with these two young men and very proud of them and stated it is especially nice to help someone this time of the year.

Cont'd

High School Students of the Month for November are:

- o 9th Grade: Marah McCauley, Cameron Murray, Amorette Naters, Alexander Procopio
- o 10th Grade: Sruti Akula, Mitchell Blaszyk, Madison Capek, Takoda Richards
- o 11th Grade: Madison Haskins, Kailee McCreary, Darren Pollen, Joelle Yu
- o 12th Grade: Shane Buchanan, Christopher Salisbury, Gregory Valerio, Arianna Woodard

The Character Trait is Citizenship.

- The High School Marching Band earned third place at the New York State Field Band Championships at the Carrier Dome in Syracuse on October 27th. They competed against ten bands in their division. Ralph stated he is very proud of them.
- Three Seniors and a Graduate signed Letters of Intent last week:
 - o Jessica Rutherford signed a Letter of Intent to play softball at Division I Binghamton University.
 - o Ellie Leszyk signed to play basketball at Division II LeMoyne College in Syracuse.
 - o Bailey Bourgeois signed to play lacrosse at Division II Limestone College in Gaffney, South Carolina.
 - o 2012 Graduate Mike Abrunzo signed to play baseball at Division I University of Buffalo.

Ralph stated he is very proud of these students and former graduate.

- The Community Foundation of Elmira-Corning and the Finger Lakes granted the Middle School \$7,000 for an all-school reading project that will begin in February. Ralph is very proud of them.
- Center Street Elementary School collected 4,500 pounds of paper in their recent Community Recycling Outreach and 749 food items in their Food Drive. Ralph stated this is very impressive.
- Intermediate School Fifth-Grader Evan Keister won first place in the 9-10 age group at the USATF Junior Olympic Niagara Cross Country Championships in Rochester on November 10th, qualifying him for the Regional Championships at Slippery Rock University this weekend. Ralph stated this is very impressive.
- The Intermediate School raised \$545.67 in a Coin Drive for Mr. McCarthy and his family.
- Center Street Elementary School will receive a \$400 donation from JC Penney for their School Clubs.
- Center Street Elementary School's Christine Behnke and her husband, Ryan, team leaders from Making Strides Against Breast Cancer Team, helped the school raise more than \$500 for the Team.
- William "Stick" Kowulich, who ran the chains at Horseheads Football Games, for 32 years, retired from this job after the last JV Game in November. Mr. Kowulich was honored at the 50-yard line at the Game. Ralph stated that William's four children graduated from Horseheads and participated in athletics. Ralph stated he is very proud of the dedication that William has for our Football Program.
- Chad Lefkowitz-Brown, a 2008 Graduate and a saxophonist and composer, had his photo in lights on a billboard in New York City's Time Square recently. Ralph stated that Chad also just returned to the United States after a tour in the Netherlands and Belgium. Ralph stated this is very impressive.
- Guilian Gary a 1998 Graduate and a standout athlete at Horseheads and now professional athletes manager at Under Armour, donated receiving gloves to every member of the Varsity Football Team. Ralph stated this is very, very wonderful.

Presentations

Center Street PTO Update

PTO President Stacey Huftalen, shared the PTO's continual involvement at Center Street Elementary School. The PTO recently helped purchase books for the Site Base Team which will increase their knowledge which will directly impact the students. The PTO also financially helped to support teachers who attended a workshop in New York City and sponsor special assemblies for the School. Stacey stated the PTO also created new character education teaming games for the Fall Festival, sponsored the Food Drive, Family Nights and many, many more activities and requests throughout the year.

Center Street School Presentation: "Teaching For Tomorrow....Today"

Center Street staff and students shared their message of how the school staff is "Teaching For Tomorrow.....Today." Center Street Principal Patty Sotero and students from the Sign Language Club welcomed Superintendent Dr. Ralph Marino and the Board to Center Street Elementary School verbally and through the use of Sign Language.

Third Grade Teacher Elizabeth Sutton showed a video about 21st Century Learning and purposeful writing. The video showed a Skype session students had with Dr. John Sutton, Technical Writer for General Electric, and Jennifer Sotero Batt, Senior Engineer. They talked with the students about the importance of writing, revising and adding details. Elizabeth stated this was a unique experience for the students as they were able to interact with people who are 3,000 miles away. The Site Base Team thought it would be beneficial for the students to learn how important it is to become good; strong leaders.

Special Education Teacher Kristen Miller reported that ten staff members volunteered two Saturdays to attend a free writing conference in October and is currently sharing what they learned with their colleagues at Staff Meetings. Kristen stated that they have heard colleagues make statements such as, "How jealous they are that they didn't go to the conference and hope that they are able to go next year." Kristen stated the staff at Center Street Elementary School are committed to learning more and have been reminded to go back to what our vision is and how do we get our vision to be viable in our school. Kristen stated we are teaching our writers viable skills today for tomorrow.

Second Grade Teacher Shelby Lese shared the book, "Essential Question, Opening Doors to Student Understanding," that the Site Base Team is currently reading. Shelby described the Terrific Writers Program and stated that a Committee was formed who will determine specific writing skills that may be addressed at each grade level. The staff will strive to implement best practices in the classroom with two Webinars having been planned for the staff.

First Grade Teacher Sarah Potter described the various School Clubs including Homework, Sign Language(18 members), Yearbook(16 members) and Newspaper Club(13 members). Students handed out the recently printed first edition of the "Center Street Times." Also, throughout the presentation, students took photos for the school yearbook.

First Grade Teacher Kate Williams and Third Grade Teacher Kelli French shared their love for teaching writing and all the positive teaming going on throughout the building in Grades 1, 3 and 4. Kate stated that the teachers are team teaching specific areas that they specialize in such as she is in the area of writing. Kate stated she is using the Writers' Workshop where students share their reading/writing in the Author Chair. Kelli reported that one teacher concentrates on ELA and the other teacher on Math and Science which allows the teachers to focus on subjects that they are most passionate about which will create better student outcomes.

Student Council Advisor Lorraine Packard presented the Student Council Officers, who shared information about what they do and the many activities they lead such as School Spirit Days, Breast Cancer, Salute Our Veterans, Toddlers for Tears Project, March For Hunger, Holiday Cards For Heroes and more.

Kindergarten Teacher Terri Standish highlighted the Character Education Program and its activities, including Filling Students' Buckets and the "I can" focus. Terri stated that "I Can" statements include "I can be anything I want to be when I grow up as I am learning at Center Street."

Physical Education Teacher Jennifer Bryant showed a video clip of the school's morning news show, "WCSN News."

Principal Patty Sotero closed the presentation stating that tonight Superintendent Dr. Ralph Marino, the Board and Public heard many of the exciting learning activities that take place at Center Street Elementary School and will leave tonight knowing as she does that Center Street Elementary School has an exceptional staff who will do everything that is necessary in order for the students to meet their potential in life.

Board President Brian Lynch thanked Principal Patty Sotero, the Staff, Student Council Members and the PTO President for presenting an amazing presentation. Brian stated that this is his 9th year on the Board and he is always wondering how Center Street can out do itself year after year, but they always do. Brian stated it is very obvious that the entire school population is committed on the focus of preparing the students for the future, by "Teaching For Tomorrow....Today." It is wonderful to hear that the staff is teaching outside of the box through the use of Skyping and that the staff is also focusing in the areas of reading and writing which are very important as the skills taught will be used throughout the child's lifetime. Brian stated that the various Clubs that are provided to the students along with the Student Bucket Program really help build the student's confidence and that the PTO has done an amazing job supporting the staff and students through the use of sponsoring various activities; fundraisers. Brian stated that the financial support the PTO provides to the school is tremendous as they continue to support teacher conferences, field trips, supplies and other requests as presented. Brian thanked Principal Patty Sotero, the staff and the PTO for all of the time, the dedication and the great job they are doing educating the students at Center Street Elementary School.

Board Member Karen Boulas echoed Brian's comments and also stated that she can really feel the enjoyment, the dedication and the pride that the staff, students and parents have for their school. Karen stated that she is very proud of them.

Board Vice-President Pam Strollo thanked the staff, students and parents for attending tonight's presentation and stated that tonight we were shown that Center Street Elementary School is truly a school community that consists of staff, students and parents who make the school a great place to be and throughout tonight's presentation the evidence of how much everyone cares about the school and the students was shown.

Board Member Doug Johnson also thanked the staff, students and parents for coming out tonight and providing the Board with such a great presentation.

Superintendent Dr. Ralph Marino also echoed the sentiments that were made by the Board and thanked the staff, students and parents for their commitment to Center Street Elementary School and making it a great place to be.

Thailand Summer Exchange Experience

English as a Second Language Teacher Cindi DeRichie shared her experiences abroad as part of the Thailand Summer Exchange Program. Cindi stated that this past year she had the wonderful experience to participate in the Thailand Educator Exchange Program with Sudara(Tuck Tick) Sakkaamduang who visited our country last October for 2 ½ weeks and this past summer Cindi was able to visit Tick's country and experience their educational system and learn about their culture. Cindi stated that her visit also helped to strengthen the leadership between the countries so that we can better understand each other. Cindi stated that Thailand's education system is very similar to ours; it is all public and paid for by the government. There are three levels—Level 1 – KGI-KG3, Level 2 – Primary – 6 yrs. – 11 yrs and Level 3 – 12 yrs. to 18 yrs. One of the goals of the education system is for the students to be proficient in English by the time they graduate. Religion is very ingrained in the education of the students. Cindi stated that she really learned a lot through this Exchange Program as she not only experienced the culture, customs, education, and religion but also attended a School Board Meeting with State Education Department members present. Cindi stated that Thailand doesn't have the Common Core or APPR, instead they really believe that the people

come first and other things will fall into place. Cindi stated this is a philosophy that she will put to use in her lessons.

Board President Brian Lynch thanked Cindi for a wonderful presentation and for sharing her photos and experiences with the Board.

Report From The Superintendent

Board of Education Organizational Meeting For July 1, 2014, 6:00 PM

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Board of Education Organizational Meeting for July 1, 2014, at 6:00 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for approval for the Board of Education Organizational Meeting to be held on July 1, 2014, at 6:00 PM, to the Board for Board action. Ralph stated this was discussed at the October Board meeting.

Board of Education Mid-Year Retreat, January 14, 2014, 4:00 PM – 8:00 PM, Multi-Media Center

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves a request for the Board of Education Mid-Year Retreat to be held on January 14, 2014, from 4:00 PM – 8:00 PM, in the Multi-Media Center.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for approval for the Board of Education Mid-Year Retreat to be held on January 14, 2014, from 4:00 PM – 8:00 PM, in the Multi-Media Center, to the Board for Board action. Ralph stated this was discussed at the October Board meeting.

Varsity Baseball Team’s Overnight Trip to Myrtle Beach, South Carolina, April 12-19, 2014

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves a request for the Varsity Baseball Team’s Overnight Trip to Myrtle Beach, South Carolina, from April 12-19, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for approval for the Varsity Baseball Team’s Overnight Trip to Myrtle Beach, South Carolina, from April 12-19, 2014, to the Board for Board action. Ralph stated that this request is brought to the Board annually for approval.

Update on District Initiatives

Superintendent Dr. Ralph Marino presented the Board with an Update on the District’s Initiatives. Ralph reported on the 10-Year Strategic Plan noting that 2013-2014 meetings are taking place and that Board President Brian Lynch and Board Member Doug Johnson represent the Board. Ralph stated that he participated in a video conference on Tuesday regarding Data Dashboard and had a very good conversation with one of the top officials of SED. Ralph stated that at this point the District is doing what is required by law. Ralph stated that we continue to maximize the use of our software, especially as there is more and more to do with less staff. Ralph stated that the Summer Learning Academy was very successful this year and we will continue to let BOCES sponsor it in the future. Ralph stated that it is also very important for us not to forget all of the work that we have accomplished in the past five to seven years.

IT Audit Corrective Action Plan

Moved by Johnson, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approves a Audit Corrective Action Plan for the December 2012 Office of the State Comptroller’s Security of Personal, Private and Sensitive Information(PPSI) in Mobile Computing Devices IT Audit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Superintendent Dr. Ralph Marino presented a request for approval of the IT Audit Corrective Action Plan to the Board for Board action. Ralph stated that this Audit was put together with the assistance of Gregg Moyer who did an outstanding job. It addresses the issues for the IT Audit that was conducted last year and upon receiving Board approval tonight, it will be sent tomorrow.

Report from the Board of Education President

Donation to Ridge Road Elementary School from Target

Moved by Brinthaupt, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education accept a donation of \$104.00 to Ridge Road Elementary School from Target.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Board President Brian Lynch brought a donation of \$104.00 to Ridge Road Elementary School from Target to the Board for Board action. Brian stated this is part of their share of the "Give with Target" donations.

Review of the Community Focus Group's Work of October 26, 2013(Dr. Paul Seversky and Mr. Jeff Robbins)

Dr. Paul Seversky and Mr. Jeff Robbins presented the report from the October 26th Community Focus Group's Workshop. Paul stated that it has been a pleasure and honor to work with the District and that he admires and respects the Board for using their legal right to execute how to best serve the young people of the Horseheads community over the next three years. Paul stated that Jeff and he take very serious the role as guest(outsiders) and realize in the end the decisions that are made will be the right ones. Paul stated the Board did an excellent job with selecting the 64 people who came together for the Focus Group. Paul stated that it was obvious throughout the day they were people who represented the full Horseheads community; who worked very well together, listened to each other, discussed and identified other scenarios(which offered additional opportunities and challenges) that the Study may not have had represented in July. Paul stated it was very important that this group realized that they knew that they would not be making any recommendations, but would be ranking the order of scenarios that would best serve the students. The ranking was done individually so that no one's thoughts were lost. Everyone's perceptions, ideas and comments were documented. Initial Ranking Ordering was completed for all 16 scenarios and then the Top 8 were Ranked Ordered and sent to the Superintendent.

Mr. Jeff Robbins stated that he displayed floor plans of all the scenarios so that the people could get a feel of what it might look like. Jeff stated the Focus Group was very encouraged, asked questions, did not take this task lightly and really talked together to come up with the rank order that was presented. Jeff stated that as the Options are looked at more closely by the Board's Policy and Development Committee there will be challenges that will need to be considered involving buildings that may not be used, what is the integrity of each building, what would be the student population/grade level of the building served, the rationale used in selecting the building, etc.

Board President Brian Lynch thanked Dr. Paul Seversky and Mr. Jeff Robbins for their assistance in putting together the information and also the Members of the Focus Group for volunteering their time to participate in this massive effort. Brian stated that this document is a massive document which requires a lot of reading which is why he is not prepared to make a statement without fully digesting what is in it. Brian stated he appreciates the information, the letter that was sent, the details and the background information which is always helpful. The additional challenges noted are also very valuable. It is relevant, sound information that is crucial as we move forward.

Board Member Doug Johnson inquired if the information we received in the past(in the July study) regarding the estimated savings are still the same. Also, are the estimated annual savings long-term savings? Board President Brian Lynch stated that the construction cost in the July 11th book is still viable.

Consolidation Study Grant—Next Steps

Board President Brian Lynch stated that the Elmira Heights School District Consolidation Study Grant for \$49,500 was recently approved by the State. Brian stated that the two Districts met back in February and now that the Grant was approved we need to decide what the next steps are. Personally, Brian stated he would like to move forward and meet with the

Elmira Heights Board to see what the next steps are as it is a very long process and we need to understand what direction Elmira Heights wants to go in as well as Horseheads, if there are benefits, if we may need to accelerate the timeline, etc.

Board Member Mark Brinthaup stated that it is an exceptionally good idea to move forward with it which is why he had inquired about the timeline and if there is a potential impact on the whole thing.

Superintendent Dr. Ralph Marino stated that the Elmira Heights Board will meet next week at which time preliminary discussions will be held regarding the timeline and what it entails. We have to have the conversation with Elmira Heights, map out an RFP as how to select a consultant, the attorneys will need to look at it to make sure we are all on the same page. Ralph stated that he anticipates a joint meeting will be held in January.

Board Vice-President Pam Strollo stated that given the unknown of when we are going to meet with Elmira Heights and when we can collectively come back with a recommendation relative to changing the timeline, maybe the Planning and Development Committee should look at developing another timeline to bring back to the Board. Board President Brian Lynch was in agreement with this comment.

Board Member Doug Johnson inquired if we will be missing another school year for possible implementation if we make adjustments to the timeline. Board President Brian Lynch stated that we don't know yet. We all want to go forward; however, we need to know all the information before we make any decisions. At the January Board Meeting, we could look at the new timeline the Planning and Development Committee submits which would push back the December 19th decisions due to this new possibility with Elmira Heights which could change the direction we choose to go in.

Board Member David Sadler inquired if we could move forward with both the Consolidation Grant and the work of the Focus Group. Board President Brian Lynch stated that this is absolutely an option.

Superintendent Dr. Ralph Marino stated that it is very important to know that Elmira Heights is the Lead Agency on this which means that Horseheads needs to follow their lead. Board President Brian Lynch stated that this could go to the voters as early as June if it is presented to the Board at the December 19th Board Meeting with a new timeline for the Board to discuss.

Report from the Director of Elementary Education

Local Assistance Plan(LAP) for the Intermediate School

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Local Assistance Plan(LAP) for the Intermediate School as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Director of Elementary Education Virginia Abrunzo brought the Local Assistance Plan(LAP) for the Intermediate School to the Board for Board action.

Report from the Director of Secondary Education

There wasn't a Report from the Director of Secondary Education.

Cont'd

Report from the School Business Executive

Disposals of District Property

Moved by Johnson, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

Increase in Appropriations(Ridge Road PTO)

Moved by Brinthaup, seconded by Conklin.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$279.22 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$279.22	BOCES Co-Ser 401 – Arts in Education
A-980-2705	\$279.22	Revenue – Donations

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,644,174,.58....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received \$279.22 from the Ridge Road Elementary School PTO. This donation will be used towards funding the Hill Brothers Character Education Program that was held at Ridge Road Elementary School on September 13th.

Increase in Appropriations(CS PTO/Staff)

Moved by Strollo, seconded by Johnson.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$1,954.40 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2070-04-428	\$1,954.40	Center Street Elementary Conference
A-980-2705	\$1,954.40	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,128.98.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$1,954.40 from the Center Street Elementary School PTO and members of the Center Street staff. This donation will be used to fund the conference staff members from Center Street Elementary School attended on Saturday, October 19th.

Increase in Appropriations(GR PTO)

Moved by Brinthaup, seconded by Conklin.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$239.70 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$239.70	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$239.70	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,368.68.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson

Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$239.70 from the Gardner Road Elementary School PTO. This donation will be used to fund the Show of Love that was held at Gardner Road Elementary School on September 5th.

Increase in Appropriations(NYS Public High School Athletic Association)

Moved by Conklin, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$26.52 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2855-99-19-450	\$26.52	Athletic Supplies
A-980-2705	\$26.52	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,395.20.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

Ayes Noes Abstained Absent

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Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$26.52 from NYS Public High School Athletic Association. This donation will be used for Athletic Supplies.

Increase in Appropriations(MY LOCKER)

Moved by Brinthaup, seconded by Warren.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$163.57 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2855-99-19-450	\$163.57	Athletic Supplies
A-980-2705	\$163.57	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,558.77.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$163.57 from My Locker. This donation will be used for Athletics Supplies.

Increase in Appropriations(Target)

Moved by Brinthaup, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$52.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2020-10-450	\$52.00	Middle School Office Supplies
A-980-2705	\$52.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,610.77.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$52.00 from Target as part of their Give with Target campaign. This donation will be used towards Middle School Office Supplies.

Increase in Appropriations(Target)

Moved by Brinthaup, seconded by Warren.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$84.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-450	\$84.00	High School Supplies
A-980-2705	\$84.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,694.77.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$84.00 from Target as part of their Give with Target campaign. This donation will be used for High School supplies.

Increase in Appropriations(Target)

Moved by Strollo, seconded by Conklin.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$304.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-05-450	\$304.00	Center Street Elementary School Supplies	Cont'd
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A-980-2705 \$304.00 Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,646,998.77.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas
Brinhaupt
Conklin

Jacobus

Johnson
Lynch
Sadler
Stollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation from Target as part of their Give with Target campaign. This donation will be used for Center Street Elementary supplies.

Increase in Appropriations(Community Foundation)

Moved by Brinhaupt, seconded by Stollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$700.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$700.00	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$700.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,647,698.77.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

Ayes	Noes	Abstained	Absent
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Apgar
Boulas
Brinhaupt
Conklin

Jacobus

Johnson

Lynch
Sadler
Stollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$700.00 from the Community Foundation of Elmira-Corning and the Finger Lakes, Inc. This donation will be used to help fund the High School's chemistry classes field trips to the Corning Museum of Glass.

Increase in Appropriations(Ohiopyle)

Moved by Brinthead, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$38.15 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-02-450	\$38.15	High School Supplies
A-980-2705	\$38.15	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,647,736.92.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective November 21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthead			
Conklin			
			Jacobus
Johnson			
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Sadler			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$38.15 on behalf of Ohioyle Prints, Inc. This money will be used towards purchasing High School supplies.

2013-2014 GST BOCES Cooperative Bids Agreement

Moved by Brinthead, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 GST BOCES Cooperative Bids Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthead			
		Conklin	
			Jacobus
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Sadler			
Strollo			

MOTION CARRIED

School Business Executive Jane Bradley brought the 2013-2014 GST BOCES Cooperative Bids Agreement to the Board for Board action. Board Member Warren Conklin inquired as to who is being referred to as the person who will be the school district's representative as the name is not listed. Jane stated that the person is Teresa Goldwait, our Purchasing Agent.

2013-2014 Tax Collector's Final Report

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Tax Collector's Final Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the 2013-2014 Tax Collector's Final Report to the Board for Board action.

2012-2013 Internal Audit Corrective Action Plan

Moved by Strollo, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 Internal Audit Corrective Action Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the 2012-2013 Internal Audit Corrective Action Plan to the Board for Board action.

2012-2013 External Audit Corrective Action Plan—Financial Statements

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 External Audit Corrective Action Plan—Financial Statements as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the 2012-2013 External Audit Corrective Action Plan—Financial Statements to the Board for Board action.

2012-2013 External Audit Corrective Action Plan—Extra-Classroom Activity Clubs

Moved by Johnson, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 External Audit Corrective Action Plan—Extra-Classroom Activity Clubs as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the 2012-2013 External Audit Corrective Action Plan—Extra-Classroom Activity Clubs to the Board for Board action. Board Member Karen Boulas inquired if the corrections actually corrected the problem. Jane stated that we have reviewed the practices with the Central Treasurer and Business Office Staff to remind them they are required to follow proper procedures so that this will not happen in the future.

2012-2013 External Audit Corrective Action Plan—Single Audit Report

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 External Audit Corrective Action Plan—Single Audit Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the 2012-2013 External Audit Corrective Action Plan—Single Audit Report to the Board for Board action.

Resolution to Dissolve Extra-Classroom Activity Clubs

Moved by Conklin, seconded by Boulas.

BE IT RESOLVED, that the Horseheads Central School District Board of Education hereby authorizes the dissolving of the Class of 2012 and Class of 2013 Clubs and placing the balance of \$153.58 in the Student Council Club in 2013-2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Resolution to Dissolve Extra-Classroom Activity Clubs to the Board for Board action.

Cont'd

Five-Year Budget Projection

Moved by Apgar, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Five-Year Budget Projection as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin

Jacobus

Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley reviewed the Five-Year Budget Projection and brought it to the Board for Board action. Jane stated the Total Revenue(and other) is \$85,565,654, the Total Expenditures are \$71,640,654, a Surplus(Deficit) of \$6,075,000, Unrestrictive Fund Balance of \$12,491,613 and UFB as percentage of Expenditures at 16.9%. Jane stated that our deficit increases each year and expenditures are more than the revenue.

Board Vice-President Pam Strollo inquired as to why the Employee Benefits Debt Service increased at such a high level between 2013 and 2014. Jane stated it is due to the Teacher Retirement and the trends in the Health Insurance Costs which are huge.

Board Member David Sadler inquired regarding the Health Insurance and if we have any projections yet of what the total cost may be two or three years from now. Jane stated that we used the trends in the past and the increases over the past few years to come up with the projections that we have. Board President Brian Lynch stated that we are self-insured so we do not have to follow Blue-Cross/Blue Shield stipulations. Superintendent Dr. Ralph Marino stated that we increased 10% from last year and 7 ½% for out years.

Reserve Fund Report

Moved by Strollo, seconded by Johnson.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Reserve Fund Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
 Boulas
 Brinthaup
 Conklin

Jacobus

Johnson
 Lynch
 Sadler
 Strollo

MOTION CARRIED

School Business Executive Jane Bradley reviewed the Reserve Fund Report and brought it to the Board for Board action. Board President Brian Lynch stated that the Property Loss Reserve and Liability Reserve are required by Education Law 1709(8)(c). Brian stated these Reserve Funds are set aside in case of changes in settlements which are used to pay for property loss and liability claims incurred.

Budget Transfers Over \$10,000

Moved by Johnson, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves Budget Transfers totaling \$110,118.20 which exceed the Superintendent's \$10,000 approval limit.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought Budget Transfers totaling \$110,118.20 which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

Treasurer's Report(September 2013)

Moved by Conklin, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for September 2013 as submitted.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Treasurer's Report for September 2013 to the Board for Board action.

Claims Auditor Report(October 2013)

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for October 2013 as submitted.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for October 2013 to the Board for Board action.

High School Extra-Classroom Treasurer's Report(October 2013)

Moved by Johnson, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Report for October 2013 as submitted.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup

Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the High School Extra-Classroom Treasurer’s Report for October 2013 to the Board for Board action.

Middle School Extra-Classroom Treasurer’s Report(October 2013)

Moved by Johnson, seconded by Conklin.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer’s Report for October 2013 as submitted.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Middle School Extra-Classroom Treasurer’s Report for October 2013 to the Board for Board action.

Athletics Extra-Classroom Treasurer’s Report(October 2013)

Moved by Brinthaup, seconded by Conklin.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for October 2013 as submitted.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Athletics Extra-Classroom Treasurer’s Report for October 2013 to the Board for Board action.

Budget Transfers Report(October 2013)

Moved by Conklin, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for October 2013 as submitted.

Ayes Noes Abstained Absent

Apgar
Boulas
Brinthaup
Conklin

Jacobus

Johnson

Lynch

Cont'd

Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Treasurer’s Report for October 2013 to the Board for Board action.

Revenue and Expense Report(October 2013)

Moved by Conklin, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for October 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin

Jacobus

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Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Report for October 2013 to the Board for Board action.

Business Agreement With Employee Benefit Solutions(EBS-RMSCO), Inc.

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Business Agreement With Employee Benefit Solutions(EBS-RMSCO), Inc. as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Conklin

Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the Business Agreement With Employee Benefit Solutions(EBS-RMSCO), Inc. to the Board for Board action.

Human Resources Director’s Report

Human Resources Sub-Committee Recommendations

Moved by Brinthaup, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>POSITION</u>	<u>EFFECTIVE</u>
Drake, Debbie	Substitute Cleaner	10/30/13
Edwards, Mary	Student Lifeguard	10/07/13
Grella, Emily	Student Lifeguard	10/07/13
Hepfner, Denise	Substitute (various)	11/05/13
Mendez, Natalya	Substitute (various)	10/22/13
Rockwell, Robin	Substitute Cleaner	10/21/13
Schrom, Paula	Substitute Monitor	11/04/13
Ungvarsky, Gary	Substitute Bus Driver	10/16/13

CIVIL SERVICE RECALL:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Reed, Timothy	MS/Cleaner	10/29/13	\$23,580 (pro-rated)

CIVIL SERVICE RETIREMENTS:

WHEREAS, **Thomas Bowman** will retire as a Cleaner, effective October 28, 2013; WHEREAS, Tom is in his 21st year with the District; WHEREAS, Tom will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tom's retirement and hopes his future years are fulfilling.

INSTRUCTIONAL LEAVES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
L'Amoreaux, Julie	IS/Special Ed. 15:1	11/12/13 – 11/26/13	\$61,340 (Medical Paid)
*Thompson, Darby	HS/English	Ext. through 10/16/13	\$60,032 (Medical Paid)

*Correction to name, reported incorrectly on 10/24/13 HR Recommendations.

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Congdon, Ann	Certified	Secondary
Hepfner, Denise	Non-Degreed	Elementary/Secondary
Lerner, Jennifer	Degreed	Secondary
Phillips, Bonnie	Degreed	Elementary/Secondary
Quinn, Tierney	Certified	Secondary

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Woodworth, Matthew	HS/Physical Education	12/10/13 – 03/07/14	\$41,135 (Prorated)

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Sullivan, Leandra	MS/Contract Substitute	10/18/13 – 06/30/14	\$75/day

INSTRUCTIONAL END OF TEMPORARY ASSIGNMENT:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Hayner, Ann Marie	IS/Class-size Teaching Assistant	10/25/13

INSTRUCTIONAL RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Spirawk, Tara	Teaching Assistant (recall list)	10/30/13

INSTRUCTIONAL NEW HIRES / PROBATIONARY APPOINTMENTS:

	<u>LOC. / TENURE AREA</u>	<u>PROB. BEGINS / END DATE</u>	<u>CERT.</u>	<u>SALARY</u>
Hayner, Ann Marie	GR/Teaching Assistant	10/28/13 – 10/28/16	Pending	\$11,588 pro-rated

INSTRUCTIONAL TEMPORARY ASSIGNMENTS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Kraus, Heather	IS/Teaching Assistant (class-size)	10/29/13-tbd	\$10.57/hr.

INSTRUCTIONAL TRANSFERS:

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Ayers, Ana	MS/Teaching Assistant	11/04/13

WINTER SPORTS COACHING APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>STIPEND</u>
McMillen, Joseph	Boys Basketball – Volunteer Coach	Unpaid
Lamont, Alexandra	Mixed Cheerleading – Volunteer Coach	Unpaid
Lamont, Maryanne	Varsity Cheerleading Head Coach	\$7,174
Miller, Ruth	Jr. Varsity Cheerleading Head Coach	\$5,674
Thomas, Hayley	Mixed Cheerleading – Volunteer Coach	Unpaid

2013-2014 EXTRA-CURRICULAR RESIGNATIONS:

	<u>LOCATION/POSITION</u>	<u>STIPEND</u>
Hurd, Danielle	HS/9 th Grade Advisor	\$292 (Prorated Sept. – Oct. '13)

2013-2014 EXTRA-CURRICULAR APPOINTMENTS:

	<u>LOCATION/POSITION</u>	<u>STIPEND</u>
Allen, Yvonne	GR/Mentor Teacher	\$1,500
Rennie, Carolyn	HS/9 th Grade Advisor (Split)	\$692 (Prorated Nov. '13 – June '14)
Skorusa, Karen	HS/9 th Grade Advisor (Split)	\$692 (Prorated Nov. '13 – June '14)

HOMEBOUND INSTRUCTION APPOINTMENTS:

	<u>RATE</u>	<u>EFFECTIVE</u>	
Wilson, Kristen M.	\$18/hour	10/21/13	
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
			Jacobus
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action.

Update on the Proposed Retirement Incentive

Director of Human Resources Judy Christiansen reported on the Proposed Retirement Incentive noting that the deadline is November 15th. Judy stated that back in September the Board considered approving this Incentive with a projected savings of \$250,000, however, at this point Judy stated that she doesn't have a definite number, however upon first glance; the required savings will be met. If this is the case, Judy stated she will bring it to the Board at the December meeting for Board action.

Report from the Director of Student Services

No report was given.

Report from the Student Representative to the Board

Alternate Student Representative Paige DeRichie updated the Board on December activities at the High School, including the Student Council Food Drive, the Greenroom Players Benefit Concert which will be this weekend, the National Honor Society Plant Sale, the December 13th Snow Ball and Up-Coming Concerts: Wind Ensemble with the Middle School Select Choir on December 4th, High School and Middle School Concert Bands on December 17th and the other Choir Concert on December 18th. Paige stated that at the December 17th Concert, audience members will be asked to bring canned food for the Food Pantry. Board President Brian Lynch thanked Paige for joining the Board tonight and for presenting a very thorough report.

Report from the Athletic and Extra-Curricular Sub-Committee

Minutes from the November 5, 2013, Meeting

Chair Warren Conklin reported on the November 5, 2013, Meeting of the Athletic and Extra-Curricular Sub-Committee. Warren stated that Athletic Director Tom Morrell presented an update on the ImPact Concussion Program. Warren stated there were six concussions during the fall sport's season which required follow-up tests prior to the athlete being "cleared" in conjunction with our other concussion protocols prior to returning to competition. The Committee established the 2013-2014 Goals which includes investigate re-instituting the sale of "athletic bricks" to continue the walkway by the baseball/tennis/track/football complex.

Report from the Audit Sub-Committee

Minutes from the November 12, 2013, Meeting

Chair Pam Strollo reported on the November 12, 2013, Meeting of the Audit Sub-Committee. Pam stated the Committee reviewed the External Audit Corrective Action Plans and the

Internal Audit Corrective Action Plans which were approved earlier tonight under the School Business Executive's Report.

Report from the Finance Sub-Committee

Minutes of November 12, 2013, Meeting

Board Member Doug Johnson reported on the November 12, 2013, meeting of the Finance Committee. Doug stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Doug stated that the Committee also reviewed whether or not to open the Capital Reserve and decided not to pursue it at this time. The Committee also reviewed the current list of RFPs including the Universal Pre-K RFP and discussed the Supplemental Aid Payment the District received, the Market Price Opinions on five District buildings, information regarding NTS Data Services, LLC which will be discussed further at the December meeting. The Committee also discussed the process and decided on parameters for the 2014-2015 Budget Planning and Development Process.

Report from the Human Resources Sub-Committee

Minutes of November 13, 2013, Meeting

Chair Mark Brinthaup reported on the November 13, 2013, meeting of the Human Resources Sub-Committee. Mark stated the Committee, discussed the Human Resources Recommendations that were presented to the Board earlier this evening. Mark stated that Dr. Marino gave an update on the Early Retirement Incentive which was also discussed earlier this evening and also shared the October 2013 Health Insurance Claims.

Report from the Curriculum and Assessment Sub-Committee

Minutes of November 7, 2013, Meeting

Chair Warren Conklin reported on the November 7, 2013, meeting of the Curriculum and Assessment Sub-Committee. Warren stated that the Committee discussed the Intermediate School Local Assistance Plan which was approved earlier this evening. The Committee also discussed the revision to the AP Government course, the Regents Schedule, and heard updates on the APPR and RTTT. Warren stated Goals for the Committee have been tabled.

Common Core Modules Resolution

Moved by Johnson, seconded by Strollo.

BE IT RESOLVED, that for the 2013-2014 school year the district will continue to use the adopted programs/textbooks that are currently in place for Pre-K-12. At this time the District will not be adopting, purchasing or implementing the K to 12 Common Core Modules or any of the accompanying materials.

We believe that it is important that the District begin to explore the modules and their contents so that all are better informed. In addition to some Site Teams exploring these modules, informational sessions will be offered for both English Language Arts and math modules during the next few months.

Additionally, as the modules are explored further, the Superintendent may direct the creation of study teams to determine what, if any, use the modules may be in supplementing the District's current Board-approved programs.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			

Brinthaup			
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	Conklin		
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		Jacobus	
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Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Cont'd

Chair Warren Conklin stated the first reading of this Resolution was discussed at the last Board meeting. Warren stated that he had some reservations that he expressed at the meeting. He stated that he was opposed at the idea that a teacher cannot go to another source to look up information as the Board has seen excellent concepts and presentations of what people can do and stated that he feels teachers are professionals and are intelligent enough to know what material is age appropriate.

Board Member Doug Johnson stated that this Resolution is not undoing the curriculum work that was already done but is allowing us to take our time to review the modules required by the State and will allow us to decide at some point in the future whether or not we want to adopt them. Doug stated the distinction is if we want to adopt the course of study which we are not ready to do at this point in time.

Revision For High School Government and Politics and Comparative Government Course

Moved by Brinthaup, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Revision for High School Government and Politics and Comparative Government Course as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

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Conklin

Jacobus

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Sadler

Strollo

MOTION CARRIED

Chair Warren Conklin brought a revision for High School Government and Politics and Comparative Government Course to the Board for Board action. Warren stated that the proposal for this revision is that beginning with the 2014-2015 school year, AP U.S. Government and Politics will be offered on an alternating A/B day schedule in conjunction with AP Comparative Government and Politics. Warren stated the rationale for this will be to allow students to be able to take both AP U.S. Government and Politics and AP Comparative Government and Politics on an A/B schedule, allowing students to take two college level classes and potentially earn up to nine college credits while challenging two AP classes in a single class period over the course of a full year.

Report from the Planning and Development Sub-Committee

Minutes of November 13, 2013, Meeting

Chair Pam Strollo reported on the November 13, 2013, meeting of the Planning and Development Sub-Committee. Pam stated the Committee briefly discussed the Focus Group report and potential topics for the January 9th Board Retreat. Pam also stated that the Committee will discuss the District receiving the grant to study a potential merger with Elmira Heights at its December meeting.

Report from the Policy Referral/Review Sub-Committee

Minutes of November 13, 2013, Meeting

Chair Doug Johnson reported on the November 13, 2013, meeting of the Policy Referral/Review Sub-Committee.

Proposed Change to Page 9 of the Code of Conduct

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve a proposed change to Page 9 of the Code of Conduct as submitted.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of a proposed change to Page 9 of the Code of Conduct to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Proposed Change to Board Policy 1530: Smoking On School Premises

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve a proposed change to Board Policy 1530: Smoking On School Premises as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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 Sadler
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MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of a proposed change to Board Policy 1530: Smoking On School Premises to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Proposed Change to Board Policy 9330: Smoking On School Premises By Staff

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve a proposed change to Board Policy 9330: Smoking On School Premises by Staff as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus

Johnson
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 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of a proposed change to Board Policy 9330: Smoking On School Premises by Staff to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Proposed Changes to Board Policy 1900: Parental Involvement

Moved by Brinthaup, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education approve a proposed change to Board Policy 1900: Parental Involvement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus

Johnson
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MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of a proposed change to Board Policy 1900: Parental Involvement to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Newly Developed Board Exhibit 1900-E.1: Parent Involvement, Title I—School Level Exhibit

Moved by Brinthaup, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approve a Newly Developed Board Exhibit 1900-E.1: Parent Involvement, Title I—School Level Exhibit as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus

Johnson
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 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of a Newly Developed Board Exhibit 1900-E.1: Parent Involvement, Title I—School Level Exhibit to the Board for Board action. Doug stated the first reading of this Exhibit was presented at the October Board meeting.

Proposed Changes to Board Policy 4321.4: Independent Educational Evaluations

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 4321.4: Independent Educational Evaluations as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of proposed changes to Board Policy 4321.4: Independent Educational Evaluations to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Proposed Changes to Board Policy 5420: Student Health Services

Moved by Strollo, seconded by Brinthaup.

RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 5420: Student Health Services as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of proposed changes to Board Policy 5420: Student Health Services to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Proposed Changes to Board Policy 6700: Purchasing

Moved by Strollo, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 6700: Purchasing as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of proposed changes to Board Policy 6700: Purchasing to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Proposed Changes to Board Policy 5152: Admission of Non-Resident Students

Moved by Brinthaup, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approve a Proposed Changes to Board Policy 5152: Admission of Non-Resident Students as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus

Johnson
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 Sadler
 Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading and approval of proposed changes to Board Policy 5152: Admission of Non-Resident Students to the Board for Board action. Doug stated the first reading of this Policy was presented at the October Board meeting.

Report From the Visitation Committee

Board of Education Tour/Visit of the High School on October 18, 2013, and Center Street Elementary School on November 13, 2013

Director of Facilities Michael Coghlan reported on the Board of Education Tour/Visit of the High School on October 18, 2013 and Center Street Elementary School on November 13, 2013. Mike stated that four of the Board members were present during the tour of the facility. They looked at work that was done last year and will continue to work off the five-year plan and adapt to the needs of the District. Board President Brian Lynch stated that he really appreciates the Visitation Report that is included in the Board Packet as it is very helpful and clarifies what has been accomplished and what the needs are, especially for those who may not have been present for the tour.

Questions and Comments from Board Members

Board Member Doug Johnson reported on the Annual NYSSBA Convention that he attended last month along with Board Members Rose Apgar, Karen Boulas and David Sadler. Board Member Rose Apgar stated that all the Resolutions that were recommended passed. The ones that were not recommended did not pass. There were three Resolutions that were brought to the floor by Walton Amherst School District that passed. Board Member David Sadler stated that he attended workshops relating to security and PILOTS.

Adjournment to Executive Session

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:38 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Moved by Brinthaup, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 8:41 PM to approve CSE/CPSE/504, Collective Negotiations and the Financial History of a Particular Corporation.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Moved by Apgar, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus

Johnson
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Sadler
Strollo

MOTION CARRIED

Moved by Strollo, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:56 PM and reconvene to its Regular Meeting of the Board of Education at 8:57 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Moved by Apgar, seconded by Sadler.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:58 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Jacobus

Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

Respectfully submitted by:

Candy L. Maine

Candy Maine, District Clerk

